

Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Karen Arseneault, Clerk
Stephen C. Rendall Jr, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Patrick M. Desrosiers, Financial Manager
Noah Emery, Treatment Plant Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
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www.yorkwaterdistrict.org

Posted June 12, 2023

LEGAL NOTICE -- The Annual meeting of the York Water District Board of Trustees will be a “hybrid meeting” remotely and in-person at 2:00 pm on **Tuesday, June 18, 2024**, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. See what action the Board will take regarding the election of Officer’s for the term of June 2024 through June 2025. The positions are President, Treasurer and Clerk.
3. See what action the Board will take after a review of the minutes of the Board Meeting held on May 15, 2024.
4. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.
For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
5. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
6. Morgan Roper, PE & Project Manager of Woodard and Curran will provide a summary on the recently completed Space Needs Assessment.
7. Staff will provide an update on District operations.
8. General Discussion
9. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent

DATE: 6/11/2024
TIME: 4:17:45PM

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ABBOTT BROTHERS						
1	ABBOTT BROTHERS	32997	360.00	05/23/2024	19551	FILL MATERIALS
1	ABBOTT BROTHERS	33263	1,874.00	05/23/2024	19551	FILL MATERIALS
			2,234.00			
Advanced Communications Ser						
348	Advanced Communications Ser	6011099	1,499.25	05/09/2024	19506	IP CAMERA SYSTEM (RPO)
348	Advanced Communications Ser	6011132	470.00	05/23/2024	19552	MONTHLY CYBER REPORTING
			1,969.25			
AMANDA MITCHELL						
1,834	AMANDA MITCHELL	4188	333.77	05/20/2024	1350	DEP REF SVC - 19 WESTON AVE LOOP
1,834	AMANDA MITCHELL	4189	39.43	05/20/2024	1350	DEP REF MTR - 19 WESTON AVE LOOP
			373.20			
ANCHORAGE MOTOR INNS, INC						
1,322	ANCHORAGE MOTOR INNS, INC	4207	2,530.44	06/03/2024	1358	DEP REF MAIN - 44 MITCHELL
1,322	ANCHORAGE MOTOR INNS, INC	4208	1,045.75	06/03/2024	1358	DEP REF SVC - 44 MITCHELL
			3,576.19			
ANTHONY BALAKIER						
1,833	ANTHONY BALAKIER	4177	235.52	05/20/2024	1351	DEP REF SVC - 129 LONG BEACH AVE
			235.52			
APPROVED FIRE PROTECTION INC						
1,024	APPROVED FIRE PROTECTION INC	IN00095459	132.50	05/23/2024	19553	BUMP GAS
1,024	APPROVED FIRE PROTECTION INC	IN00095992	112.69	06/06/2024	19593	GAS METER CALIBRATION
			245.19			
AQUILLA & NEPTUN, LLC						
1,200	AQUILLA & NEPTUN, LLC	3724	2,553.63	06/03/2024	19573	AIR RELEASE (FINISH PUMP)
			2,553.63			
AT&T						
168	AT&T	0207374976001	38.52	05/20/2024	19525	LONG DISTANCE - PLANT FAX
			38.52			
BASILEO, DOMENICK						
1,836	BASILEO, DOMENICK	32615	822.05	05/23/2024	19554	UB 1192 7 YORK STREET- APTS UPSTAIR
			822.05			
CAP WORLD-NORTH HAMPTON						
1,253	CAP WORLD-NORTH HAMPTON	401-00024782	1,270.00	06/03/2024	19574	CHEVY SILVERADO ACCCESSORIES
			1,270.00			
CARUS CORPORATION						
1,385	CARUS CORPORATION	SLS 10113804	10,669.75	05/20/2024	19527	9570 LBS BLENDED PHOSPHATE
			10,669.75			
Central Maine Power						
24	Central Maine Power	30015194605 05	143.38	05/23/2024	19555	POWER - TOWER SITE 2

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24	Central Maine Power	30015194639 05	383.59	05/23/2024	19555	POWER - TOWER SITE 1
24	Central Maine Power	35010715726 05	32.43	05/23/2024	19555	POWER - LIGHT AT POND
24	Central Maine Power	35011336332 05	904.82	05/23/2024	19555	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 05	95.70	05/20/2024	19528	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 05	33.67	05/23/2024	19555	POWER - RPO GARAGE
24	Central Maine Power	35012922080 05	243.49	05/23/2024	19555	POWER - WHITE PINE PS
24	Central Maine Power	35012966749 05	644.81	05/23/2024	19555	POWER - SCREENHOUSE/AERATION SYSTEM
24	Central Maine Power	35012969180 05	3,261.03	05/23/2024	19555	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 05	333.17	05/23/2024	19555	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 05	867.50	05/23/2024	19555	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 05	92.91	05/23/2024	19555	POWER - RPO
24	Central Maine Power	35015396233 05	34.17	05/20/2024	19528	POWER - LIGHT AT SHOP
24	Central Maine Power	35016940278 05	144.48	05/23/2024	19555	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 05	31.91	05/23/2024	19555	POWER - HEAT TAPE
24	Central Maine Power	35017139011 05	561.90	05/20/2024	19528	POWER - OFFICE/SHOP
			7,808.96			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATIONS	1406178010521	159.98	06/03/2024	19575	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1422436010507	129.99	05/20/2024	19529	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1425335010507	743.27	05/20/2024	19529	BROADBAND - MAIN SITES
			1,033.24			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITIES	2103	500.00	05/09/2024	19507	MONTHLY TOWER SITE INSPECTION
338	COMMUNICATIONS FACILITIES	2116	500.00	06/06/2024	19594	MONTHLY TOWER SITE INSPECTION
			1,000.00			
CONSOLIDATED COMMUNICATIONS						
75	CONSOLIDATED COMMUNICATIONS	117944052542 06	194.65	06/03/2024	19576	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNICATIONS	2073636101536	168.19	05/09/2024	19508	LAND LINES - TREATMENT PLANT
			362.84			
CORE & MAIN						
1,124	CORE & MAIN	U464847	742.50	06/03/2024	19577	STOCK ITEMS
			742.50			
DEB MCCADDIN						
1,316	DEB MCCADDIN	05/23/2024	600.00	06/03/2024	19578	COUNTY ROAD MAINTENANCE CONTRIBUTION
			600.00			
DIGGER'S EXCAVATING						
494	DIGGER'S EXCAVATING	36	10,432.50	05/23/2024	19556	EXCAVATING - COUNTY ROAD TRAIL
494	DIGGER'S EXCAVATING	37	4,377.50	06/06/2024	19595	EXCAVATING - COUNTY ROAD
			14,810.00			
DLJ CORP						
1,820	DLJ CORP	4199	44.85	06/03/2024	1360	DEP REF MTR - 8 JACK RABBIT RIDGE
			44.85			

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Dowling Corporation						
202	Dowling Corporation	225490	471.82	06/06/2024	19596	HVAC MAINTENANCE
			471.82			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	1618817 05/202	3,307.01	05/20/2024	19526	MAY CREDIT CARD CHARGES
			3,307.01			
Eldredge Lumber						
38	Eldredge Lumber	671564	21.98	05/09/2024	19509	PLANT MAINT MATERIALS
38	Eldredge Lumber	672787	15.99	05/09/2024	19509	PLANT MAINT MATERIALS
38	Eldredge Lumber	674062	47.64	05/09/2024	19509	SHOP SUPPLIES
38	Eldredge Lumber	674373	12.39	06/03/2024	19579	SHOP SUPPLIES
38	Eldredge Lumber	674628	89.99	06/03/2024	19579	SHOP SUPPLIES
38	Eldredge Lumber	675214	58.41	05/20/2024	19530	PLANT MAINT MATERIALS
38	Eldredge Lumber	675215	30.91	05/20/2024	19530	SHOP SUPPLIES
38	Eldredge Lumber	676133	19.38	05/23/2024	19557	RPO SUPPLIES
38	Eldredge Lumber	676208	22.98	05/20/2024	19530	MATERIALS - TURNPIKE DRILLING
38	Eldredge Lumber	679781	17.99	06/06/2024	19597	PUMP STATION MAINT MATERIALS
38	Eldredge Lumber	680931	41.31	06/06/2024	19597	MATERIALS FOR BENCH
38	Eldredge Lumber	681418	5.38	06/06/2024	19597	SHOP SUPPLIES
38	Eldredge Lumber	681530	16.15	06/06/2024	19597	REPLACEMENT KEYS
			400.50			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6312742	3,852.00	05/20/2024	19531	STOCK ITEMS
113	Everett J. Prescott, Inc	6320166	3,277.51	05/20/2024	19531	STOCK ITEMS
113	Everett J. Prescott, Inc	6323028	2,154.45	05/23/2024	19558	STOCK ITEMS
113	Everett J. Prescott, Inc	6323029	2,182.76	05/23/2024	19558	STOCK ITEMS
113	Everett J. Prescott, Inc	6323464	958.60	05/23/2024	19558	CULVERT FOR COUNTY ROAD TRAIL
113	Everett J. Prescott, Inc	6323948	728.10	05/23/2024	19558	VALVE BOX COVER
113	Everett J. Prescott, Inc	6327003	395.40	06/06/2024	19598	STOCK ITEMS
113	Everett J. Prescott, Inc	6327316	1,141.68	06/06/2024	19598	STOCK ITEMS
			14,690.50			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	4790496	497.80	05/20/2024	19532	171.0 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4799172	255.88	05/23/2024	19559	87.9 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4802339	140.32	06/03/2024	19580	48.2 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4804853	224.16	06/06/2024	19599	77.0 GAL DIESEL
			1,118.16			
FW WEBB COMPANY						
1,686	FW WEBB COMPANY	85286132	34,558.78	05/20/2024	19533	METER STOCK
			34,558.78			
GANEM, EDWARD J.						
1,828	GANEM, EDWARD J.	4162-1	206.77	06/03/2024	1361	DEP REF SVC - 3 BAYBERRY LANE
1,828	GANEM, EDWARD J.	4163-1	6.31	06/03/2024	1361	DEP REF MET - 3 BAYBERRY LANE

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			213.08			
Gary E. Stevens						
213	Gary E. Stevens	5	227.50	05/09/2024	19510	WATERSHED CONSULTING
			227.50			
GRAYSTONE BUILDERS						
762	GRAYSTONE BUILDERS	4200	59.41	06/03/2024	1362	DEP REF MTR - 764 US RTE 1 #7A
762	GRAYSTONE BUILDERS	4201	59.41	06/03/2024	1362	DEP REF MTR - 764 US RTE 1 #7B
			118.82			
GREENIER BUILDERS, INC						
1,612	GREENIER BUILDERS, INC	4180	319.17	05/20/2024	1353	DEP REF SVC - 111 NORWOOD FARMS RD
1,612	GREENIER BUILDERS, INC	4181	11.57	05/20/2024	1353	DEP REF MTR - 111 NORWOOD FARMS RD
			330.74			
GROUP DYNAMIC INC						
1,086	GROUP DYNAMIC INC	543272	195.00	05/09/2024	19511	MONTHLY FSA & HRA ADMIN FEE
1,086	GROUP DYNAMIC INC	554739	204.55	06/03/2024	19581	MONTHLY FSA & HRA ADMIN FEE
			399.55			
Hach Chemical						
66	Hach Chemical	14029146	275.45	05/20/2024	19534	LAB CONSUMABLES
66	Hach Chemical	14035472	142.59	05/23/2024	19560	LAB CONSUMABLES
			418.04			
HARCROS CHEMICALS,INC						
579	HARCROS CHEMICALS,INC	301000018	2,980.80	05/23/2024	19561	8100 LBS SODIUM CARBONATE
			2,980.80			
HAYES PUMP, INC						
1,662	HAYES PUMP, INC	00173014	5,900.00	05/20/2024	19535	FINISH PUMP UPDATE
			5,900.00			
HD SUPPLY CONSTRUCTION AND						
1,421	HD SUPPLY CONSTRUCTION	10019930974	762.17	06/03/2024	19582	STRAW WATTLE
			762.17			
HD SUPPLY, INC						
155	HD SUPPLY, INC	INV0035633	390.95	05/09/2024	19519	SHOP SUPPLIES
			390.95			
HEIDI DELOLLIS						
1,813	HEIDI DELOLLIS	4173	333.33	05/20/2024	1354	DEP REF SVC - 4 SUNSET ROAD
1,813	HEIDI DELOLLIS	4174	6.03	05/20/2024	1354	DEP REF MTR - 4 SUNSET ROAD
			339.36			
JAMES WAKEFIELD ARCHITECT						
1,667	JAMES WAKEFIELD ARCHITE	4182	21.42	05/20/2024	1352	DEP REF MTR - 27 WOODSTONE DRIVE
1,667	JAMES WAKEFIELD ARCHITE	4190	21.42	05/20/2024	1352	DEP REF MTR - 19 TILDEN LANE
1,667	JAMES WAKEFIELD ARCHITE	4191	21.42	05/20/2024	1352	DEP REF MTR - 32 WOODSTONE

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1,667	JAMES WAKEFIELD ARCHITE	4202	35.98	06/03/2024	1359	DEP REF MTR - 21 TILDEN
1,667	JAMES WAKEFIELD ARCHITE	4203	44.85	06/03/2024	1359	DEP REF MTR - 29 WOODSTONE
1,667	JAMES WAKEFIELD ARCHITE	4204	44.85	06/03/2024	1359	DEP REF MTR - 18 TILDEN
			189.94			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	05/01/2024	225.00	05/09/2024	19512	2024 BOOT ALLOWANCE - Z. MEIN
1,670	KITTERY TRADING POST	9744	225.00	05/23/2024	19562	2024 BOOT ALLOWANCE - D. NEUMANN
1,670	KITTERY TRADING POST	9747	356.91	06/03/2024	19583	EMPLOYEE UNIFORMS
1,670	KITTERY TRADING POST	9748	132.59	06/03/2024	19583	2024 BOOT ALLOWANCE - D. HINER
			939.50			
KYOCERA						
1,202	KYOCERA	55L2480815	836.35	05/23/2024	19566	ANNUAL PLANT COPIER LEASE
1,202	KYOCERA	55L2482895	50.00	06/03/2024	19585	MONTHLY CHARGES - OFFICE/SHOP PRINT
			886.35			
MAILFINANCE						
1,000	MAILFINANCE	Q1310722	720.39	05/09/2024	19516	QUARTERLY POSTAGE MACHINE LEASE
			720.39			
Maine Employers Mutual						
33	Maine Employers Mutual	06/01/2024	4,215.50	05/20/2024	19536	QUARTERLY WORKERS COMP INSURANCE
			4,215.50			
Maine Municipal Association						
67	Maine Municipal Association	1000470770	77.78	05/09/2024	19513	EMPLOYEE BACKGROUND CHECK
			77.78			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 06/2024	34,392.56	05/20/2024	19537	JUNE HEALTH INSURANCE
			34,392.56			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	36834	34.12	05/20/2024	19539	MONTHLY VOICEMAIL BOX CHARGES
			34.12			
MONICA JACKSON						
775	MONICA JACKSON	4183	185.97	05/20/2024	1355	DEP REF SVC - 9 SUNSET ROAD
			185.97			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	224040178	2,400.00	05/20/2024	19540	RAW WATER MONITORING
587	NELSON ANALYTICAL LLC	224050058	790.00	05/09/2024	19514	ORGANICS SAMPLING
587	NELSON ANALYTICAL LLC	224050177	15.00	05/20/2024	19540	SAMPLE - PROSPECT ST
587	NELSON ANALYTICAL LLC	224050246	15.00	05/20/2024	19540	SAMPLE - PROSPECT ST
587	NELSON ANALYTICAL LLC	224050351	120.00	05/23/2024	19563	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224050416	960.00	05/23/2024	19563	DBP SAMPLES
587	NELSON ANALYTICAL LLC	224050473	960.00	06/03/2024	19584	RAW WATER MONITORING
587	NELSON ANALYTICAL LLC	224050538	105.00	06/03/2024	19584	ROUTINE BACTERIA SAMPLES

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587	NELSON ANALYTICAL LLC	224050762	15.00	06/06/2024	19600	SAMPLE - NEW SAMPLE STATION
587	NELSON ANALYTICAL LLC	224050805	15.00	06/06/2024	19600	SAMPLES - NEVADA HOTEL
587	NELSON ANALYTICAL LLC	224050844	15.00	06/06/2024	19600	SAMPLE - NEVADA HOTEL FIRE SERVICE
			5,410.00			
NEW ENGLAND TRAFFIC CONTI						
606	NEW ENGLAND TRAFFIC COI	218952	839.38	06/06/2024	19601	FLAGGERS
606	NEW ENGLAND TRAFFIC COI	219016	1,147.50	06/06/2024	19601	FLAGGERS
			1,986.88			
NM Curtis Earth Works, Inc.						
1,594	NM Curtis Earth Works, Inc.	9972-RETAINAC	9,834.73	05/20/2024	19541	RETAINAGE - MOULTON LANE MAIN
			9,834.73			
NORTHEAST MAID SERVICES, L						
1,823	NORTHEAST MAID SERVICES	4204	425.00	06/06/2024	19602	MONTHLY CLEANING SERVICE
			425.00			
OCCUPATIONAL HEALTH SERVI						
1,392	OCCUPATIONAL HEALTH SEF	82697	35.00	05/23/2024	19564	RANDOM DRUG/ALCOHOL TESTING
			35.00			
OPENTEXT, INC						
1,751	OPENTEXT, INC	9004752429	24.88	05/23/2024	19565	CARBONITE CHARGES
			24.88			
O'REILLY AUTOMOTIVE, INC						
1,734	O'REILLY AUTOMOTIVE, INC	6214-1581528	49.87	05/20/2024	19542	VEHICLE MAINT MATERIALS
			49.87			
Pike Industries Inc.						
464	Pike Industries Inc.	1271468	2,106.37	05/09/2024	19515	FILL MATERIALS - COUNTY ROAD
464	Pike Industries Inc.	1272275	646.75	05/23/2024	19567	FILL MATERIALS - COUNTY ROAD TRAIL
464	Pike Industries Inc.	1273017	3,157.90	05/23/2024	19567	FILL MATERIALS - COUNTY ROAD TRAIL
464	Pike Industries Inc.	1273645	672.56	05/23/2024	19567	FILL MATERIALS - COUNTY ROAD TRAIL
464	Pike Industries Inc.	1274175	3,200.72	06/03/2024	19586	FILL MATERIALS - COUNTY ROAD TRAIL
464	Pike Industries Inc.	1276754	2,741.45	06/06/2024	19603	FILL MATERIALS - COUNTY ROAD
464	Pike Industries Inc.	1277573	650.16	06/06/2024	19603	FILL MATERIALS - COUNTY ROAD
			13,175.91			
Portland Plastic Pipe						
101	Portland Plastic Pipe	6312	99.83	05/20/2024	19543	PLANT MAINT MATERIALS
			99.83			
READER FOREST MANAGEMENT						
1,271	READER FOREST MANAGEME	05/15/2024	957.50	05/20/2024	19544	WHITE PINE SEEDLINGS
			957.50			
ROBBINS AUTO PARTS						
931	ROBBINS AUTO PARTS	460-288296	51.70	05/09/2024	19517	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-291681	27.72	06/06/2024	19604	VEHICLE MAINT MATERIALS

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			79.42			
Roger Pratt Excavating & Pavin						
99	Roger Pratt Excavating & Pav	2503	26,837.50	05/09/2024	19518	MAIN INSTALLATION - PROSPECT ST
			26,837.50			
S. APGAR TRUCKING						
1,167	S. APGAR TRUCKING	04/26/2024	843.75	05/20/2024	19545	TRUCKING MATERIALS - COUNTY ROAD TR
1,167	S. APGAR TRUCKING	05/03/2024	337.50	06/06/2024	19605	TRUCKING MATERIALS - COUNTY ROAD
1,167	S. APGAR TRUCKING	05/10/2024	1,481.25	06/06/2024	19605	TRUCKING MATERIALS
1,167	S. APGAR TRUCKING	05/17/2024	1,275.00	06/06/2024	19605	TRUCKING MATERIALS - COUNTY ROAD
1,167	S. APGAR TRUCKING	05/24/2024	1,781.25	06/06/2024	19605	TRUCKING MATERIALS - COUNTY ROAD
1,167	S. APGAR TRUCKING	05/29/2024	1,012.50	06/06/2024	19605	TRUCKING MATERIALS - COUNTY ROAD
1,167	S. APGAR TRUCKING	06/04/2024	1,350.00	06/06/2024	19605	TRUCKING MATERIALS - COUNTY ROAD
			8,081.25			
SENTRY BUILDING SYSTEMS, I						
1,540	SENTRY BUILDING SYSTEMS	4205	538.49	06/03/2024	1363	DEP REF MTR - 14 NUBBLE RD EXT
			538.49			
SOLITUDE LAKE MANAGEMENT						
1,835	SOLITUDE LAKE MANAGEME	PSI074936	9,850.00	06/03/2024	19587	COPPER SULFATE TREATMENT
			9,850.00			
STAGENECK INN INCORPORAT						
1,289	STAGENECK INN INCORPOR	4185	564.99	05/20/2024	1356	DEP REF SVC - 5 STAGENECK ROAD
1,289	STAGENECK INN INCORPOR	4186	42.02	05/20/2024	1356	DEP REF MTR - 5 STAGENECK ROAD
			607.01			
STILES COMPANY, INC						
1,390	STILES COMPANY, INC	310027	4,673.95	06/03/2024	19588	STOCK ITEMS
1,390	STILES COMPANY, INC	310031	2,564.84	06/03/2024	19588	STOCK ITEMS
			7,238.79			
SULLIVAN'S TIRE COMPANY, I						
144	SULLIVAN'S TIRE COMPANY,	K68471	840.11	06/06/2024	19606	TIRES
			840.11			
THE JOURNEYMAN PRESS						
1,792	THE JOURNEYMAN PRESS	05/23/2024	2,475.27	05/23/2024	19568	POSTAGE - CCR MAILING
1,792	THE JOURNEYMAN PRESS	125807012	1,040.00	06/06/2024	19607	CCR POSTCARDS
			3,515.27			
THE UPS STORE #1088						
193	THE UPS STORE #1088	03/31/2024	62.82	06/03/2024	19589	SHIPPING CHARGES
			62.82			
THE WEEKLY SENTINEL						
1,429	THE WEEKLY SENTINEL	73075	120.00	05/20/2024	19546	PUBLIC NOTICE POSTING
			120.00			

DATE: 6/11/2024
TIME: 4:17:45PM

York Water District
INVOICE LIST
FOR CHECKS FROM 5/9/2024 TO 6/10/2024

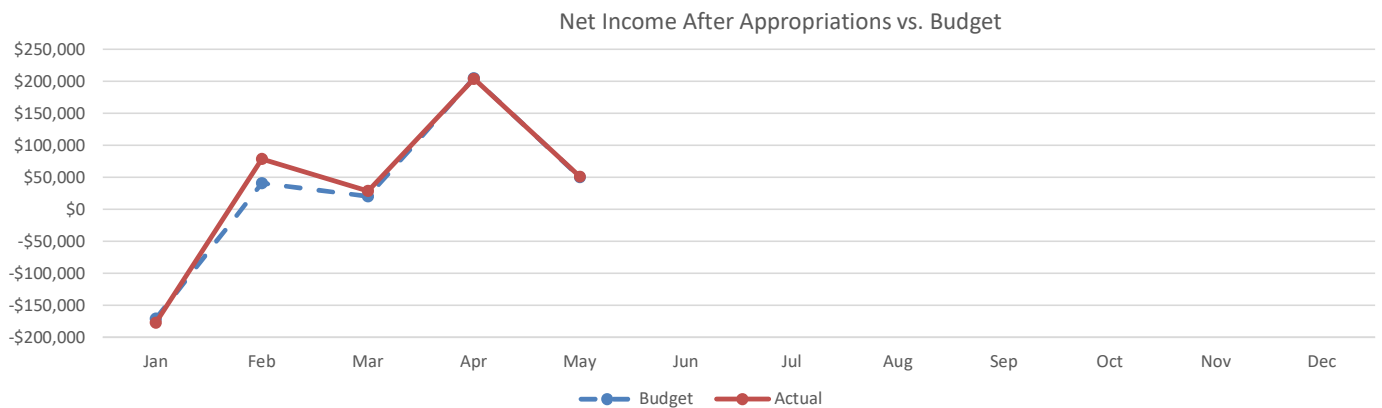
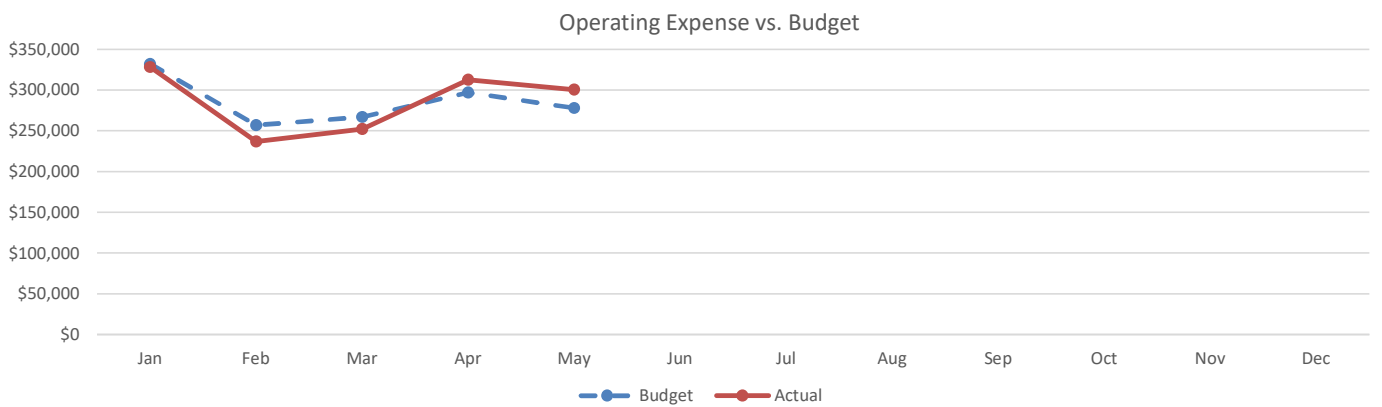
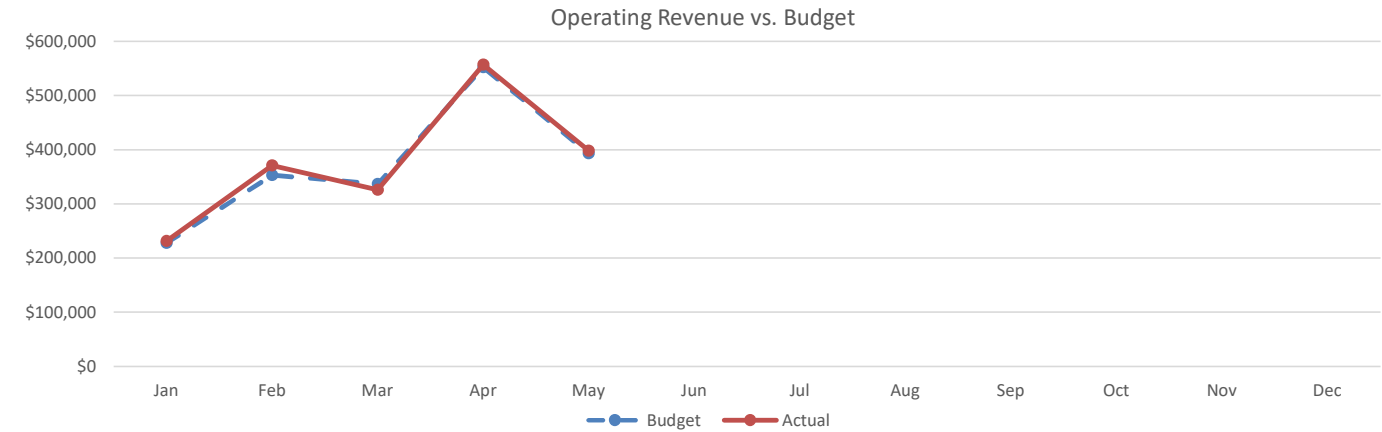
PAGE: 9

Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
1,415	WEX BANK	96890328	1,847.16	05/09/2024	19523	MONTHLY FLEET GAS CHARGES
1,415	WEX BANK	97424521	1,335.05	06/06/2024	19614	MONTHLY FLEET GAS CHARGES
			<u>3,182.21</u>			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (	23-0000274568	409.87	05/20/2024	19548	MONTHLY DUMPSTER SERVICE
			<u>409.87</u>			
WOODARD & CURRAN, INC						
552	WOODARD & CURRAN, INC	233656 A	4,044.42	06/03/2024	19592	TREATABILITY ASSESSMENT
552	WOODARD & CURRAN, INC	233656 B	1,402.86	06/03/2024	19592	SPACE NEEDS ASSESSMENT
			<u>5,447.28</u>			
YFI CUSTOM HOMES						
788	YFI CUSTOM HOMES	4175	698.80	05/20/2024	1357	DEP REF SVC - 76 SOUTHSIDE ROAD
			<u>698.80</u>			
York Hospital						
187	York Hospital	05/08/2024	202.00	05/20/2024	19549	PRE-EMPLOYMENT PHYSICAL
			<u>202.00</u>			
York Police Department						
114	York Police Department	5012024	1,666.66	05/20/2024	19550	MONTHLY PATROLLING PROGRAM
			<u>1,666.66</u>			
York Water District Petty Cash						
189	York Water District Petty Casl	05/08/2024	217.45	05/09/2024	19524	REFILL PETTY CASH
189	York Water District Petty Casl	05/23/2024	54.85	05/23/2024	19572	WELLNESS PROGRAM FUNDS
			<u>272.30</u>			

WARRANT TOTAL:

303,080

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of June 10, 2024

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,271,539	\$136,253	Watershed	\$444,824	\$1,320
System Development	\$312,144	\$17,951	Customer Advance	\$154,804	(\$25,138)
Investment Account	\$1,334,441	(\$2,428)			
Land Sale Funds	\$188,000	\$0			
Reserved for Tank Painting	\$1,149,257	\$9,721			
Operating Reserve	\$1,580,867		% of Recommended Reserve	122%	

**York Water District
Income Statement
For the Month Ending May 31, 2024**

Operating Revenue

▲ **\$5,489**

Operating Expense

▲ **\$22,748**

Net Income/(Loss)

▲ **\$772**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 201,819	\$ 198,000	\$ 3,819	\$ 2,710,000	0%
Commercial Metered Sales	52,736	55,000	(2,264)	535,000	0%
Governmental Metered Sales	17,124	17,000	124	98,000	0%
Public & Private Fire Protection	125,508	122,000	3,508	1,459,000	0%
Other Operating Revenue	<u>1,302</u>	<u>1,000</u>	<u>302</u>	<u>13,000</u>	2%
Total Operating Revenue	398,489	393,000	5,489	4,815,000	0%
Salaries & Wages	125,828	120,000	5,828	1,772,000	0%
Employee Benefits	67,473	65,000	2,473	770,000	0%
Purchased Power & Water	7,283	6,000	1,283	90,000	1%
Chemicals	13,651	6,000	7,651	101,000	8%
Materials & Supplies	14,121	16,000	(1,879)	233,000	-1%
Contracted Services	38,781	27,000	11,781	471,000	3%
Transportation Expense	3,362	4,000	(638)	48,000	-1%
Insurance	4,216	5,000	(784)	56,000	-1%
Other Miscellaneous Expenses	<u>26,033</u>	<u>29,000</u>	<u>(2,967)</u>	<u>86,000</u>	-3%
Total Operating Expense	300,748	278,000	22,748	3,627,000	1%
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	42,561	25,000	17,561	571,000	3%
Debt Service	8,649	9,000	(351)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
Net Income After Appropriations	\$ 50,772	\$ 50,000	\$ 772	\$ 438,000	

Treatment for algae bloom.

Interest income in investments account from prior months.

York Water District
Income Statement
For the Five Months Ending May 31, 2024

Operating Revenue

▲ **\$20,993**

Operating Expense

▼ **(\$999)**

Net Income/(Loss)

▲ **\$36,770**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 1,077,556	\$ 1,074,000	\$ 3,556	\$ 2,710,000	0%
Commercial Metered Sales	193,398	187,000	6,398	535,000	1%
Governmental Metered Sales	46,798	47,000	(202)	98,000	0%
Public & Private Fire Protection	561,115	549,000	12,115	1,459,000	1%
Other Operating Revenue	5,126	6,000	(874)	13,000	-7%
Total Operating Revenue	1,883,993	1,863,000	20,993	4,815,000	0%
Salaries & Wages	691,259	684,000	7,259	1,772,000	0%
Employee Benefits	335,173	337,000	(1,827)	770,000	0%
Purchased Power & Water	34,087	31,000	3,087	90,000	3%
Chemicals	33,981	29,000	4,981	101,000	5%
Materials & Supplies	87,303	90,000	(2,697)	233,000	-1%
Contracted Services	145,625	158,000	(12,375)	471,000	-3%
Transportation Expense	19,743	20,000	(257)	48,000	-1%
Insurance	37,040	34,000	3,040	56,000	5%
Other Miscellaneous Expenses	46,790	49,000	(2,210)	86,000	-3%
Total Operating Expense	1,431,001	1,432,000	(999)	3,627,000	0%
Depreciation & Amortization Expense	356,075	356,000	75	854,000	0%
Net Non-Operating Income	179,465	164,000	15,465	571,000	3%
Debt Service	43,282	43,000	282	351,000	0%
Tank Painting Contribution	48,330	48,000	330	116,000	0%
Net Income After Appropriations	\$ 184,770	\$ 148,000	\$ 36,770	\$ 438,000	

Timing on planned spending, lower than expected costs for planned consulting.

Payment from AT&T.

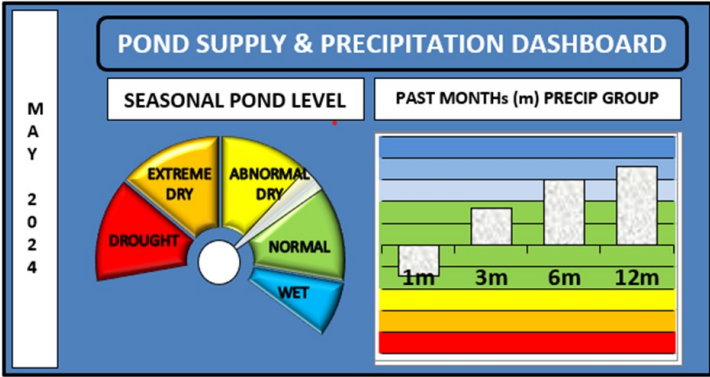
York Water District
Balance Sheet
As of May 31, 2024

	5/31/2024	5/31/2023	Difference
Capital Assets	48,134,354	46,708,460	1,425,894
Less: Accumulated Depreciation	23,116,543	22,138,091	978,452
Total Net Capital Assets	25,017,811	24,570,369	447,442
Cash	2,130,925	3,474,825	-1,343,900
Investments	1,334,441	0	1,334,441
Accounts Receivable	647,161	597,922	49,239
Inventory	439,274	453,123	-13,849
Prepayments	34,393	34,500	-107
Total Current and Accrued Assets	4,586,194	4,560,370	25,824
Deferred Debits	3,857,240	4,285,424	-428,184
TOTAL ASSETS AND OTHER DEBITS	33,461,245	33,416,163	45,082
Long-Term Debt	3,063,693	3,433,231	-369,538
Accounts Payable	107,650	70,199	37,451
Accrued Taxes	2,870	2,740	130
Accrued Interest	8,649	7,671	978
Miscellaneous Current and Accrued Liabilities	1,714,255	1,765,242	-50,987
Total Current and Accrued Liabilities	1,833,424	1,845,852	-12,428
Advances for Construction	195,111	175,387	19,724
Other Deferred Credits	2,748,160	3,073,009	-324,849
Total Deferred Credits	2,943,271	3,248,396	-305,125
Contributed Funds	1,454,397	1,287,568	166,829
Contributions In Aid Of Construction (C.I.A.C.)	10,910,647	10,466,921	443,726
Less: Accumulated Depreciation of C.I.A.C	3,531,544	3,348,944	182,600
Total Net C.I.A.C	7,379,103	7,117,977	261,126
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	1,802,837	1,886,245	-83,408
Total Equity Capital	16,787,357	16,483,139	304,218
TOTAL LIABILITIES AND EQUITY	33,461,245	33,416,163	45,082

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2024	34.1	0.1 KKW	+0.06 (Normal)	1.84" (Abnormally Dry)
2023	39.6	-0.2 KKW, -0.7 KWD	+0.05 (Normal)	5.21" (Moderately Wet)
2022	36.0	-1.4 KKW	-0.04 (Low Normal)	2.00" (Abnormally Dry)
2021	38.5	-0.8 KKW	-0.04 (Low Normal)	4.09" (Normal)
* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.				

TREATMENT REPORT

By: Noah Emery



Inside this issue:	
Treatment	1-2
Distribution	2-3
GIS	3-4
Resource Protection	4-5
Wellness	5
Billing	5

The plant’s average precipitation for the month of May is 4.17 inches. This May we received just 1.84 inches of precipitation; the fifth lowest level in 30 years. We also finished the month with a pond level of 0.06 feet, which is between our ‘abnormally dry’ and ‘normal’ May range. May’s average daily water pumped since 2004 is 1.02 million gallons (MG). This year we pumped 1.1 MG.

For the plant, May’s big event was the return of Uroglena Americana (UA). This alga is the same species that bloomed in 2010 and 2011 and caused taste and odor concerns throughout our system for well over a month. Those blooms were the driving force for the installation of the pond aeration system, the construction of a powder activated carbon chemical injection system, and the creation of an algaecide discharge permit with the Maine DEP. Those bloom events, while painful at the time, helped prepare us for this event.



Solitude Lake Management performing copper sulfate application.

On May 6th, during a routine algae count, operators found a single colony of UA. This was not particularly concerning as they have occasionally been found in low numbers since the 2011

bloom and not developed into a bloom. However, on May 9th we received a customer call stating an unusual taste and odor in their water. Upon hearing this we immediately performed another algae count and found the UA numbers had risen, albeit still not halfway to bloom status. Since it was the only call and UA wasn't near our action level we decided we would perform another algae count on Monday to see if the numbers change. Monday's count showed a drastic increase over the weekend into a bloom status. This was further validated by two additional customer complaint calls that day. At that point the plant began the powder activated carbon chemical injection system in an attempt to minimize the taste and odor issues while also starting the process of implementing our Pesticide Management Plan. This plan involved the use of a DEP permit to apply algaecide (copper sulfate) into the pond. After much coordination with State agencies and Solitude Lake Management, a company we worked with previously to acquire a gameplan for just such an event, we performed an algaecide application in the pond on Friday, May 17th. The following Monday's algae count showed one small colony of UA remaining but by Tuesday they were gone.

We continue to monitor for the algae as well as the pond water quality (WQ) to verify that the application didn't alter WQ in any way. So far so good.

This month the plant hosted engineers from Woodard and Curran who were looking for a more in-depth look at how our plant operates in order to continue with the treatability study they are completing for us. After a review of the initial study results, it seemed to focus on long-term, large-scale plant changes but lacked some short-term options that could be implemented with minimal costs using existing infrastructure. The engineers working on the project, Kayla Marquis and Reilly Hicks, also brought in the Plant Manager to Manchester By the Sea, who operates a sister plant to ours, in case he had some ideas to improve plant operations. After several hours of

questions they returned to their Bangor headquarters to compile a list of follow up data they would like to see from us. I believe they agree that the primary focus is to tackle the manganese issue. While the manganese levels in the pond are low, the treatment plant is not designed to remove it. Therefore, it oxidizes and gradually accumulates in our system. It will take some time to gather the new data they are looking for but we look forward to any resolutions they find.

This month the plant hosted William Gardoqui from York High School for a day of job shadowing. He spent time on the boat collecting samples and performing water quality tests. He spent the remainder of the day in our lab performing additional testing with the operators.



York High School job shadow William Gardoqui performing pond sampling.

DISTRIBUTION REPORT

By: Webster Ropke

District crews have been busy locating and repairing services and gates on several roads for the paving list. Anytime we are aware of York Public Works Department paving a road we will check and mark all our valve boxes, service boxes, blowoffs, air releases, and hydrants. Once we have a list of repairs, a dig safe is called in before any excavation has begun. After all excavation and repairs are completed, we will break

out and raise any valve boxes that did not need repairs. District crews excavated two services and replaced the box and rod on Avon Avenue. We also relocated a service that was on the adjacent property. We excavated and repaired a blowoff and a service on Angel Avenue. We excavated five services and one blowoff.



Boring 24 inch sleeve under Interstate 95.

Beginning in early May, the District took the lead on overseeing the boring project under Interstate 95 between Old Beech Ridge Road and Beech Ridge Road. This project has been in the works since 2018 and will be a second emergency interconnection between Kittery Water District's and our distribution systems. Drilling contractor Henniker Directional Drilling out of Henniker, NH (HDD) began by drilling an eight-inch pilot hole under Interstate 95 from west to east at a depth of 15 feet below the pavement. Once the pilot hole was complete, HDD pulled an 18 inch boring head back to increase the size of the bore, continuing that process two more times using a 24 inch and a 30 inch boring head. Once the 30 inch bore hole was complete, 540 feet of 24 inch

fusion welded high density polyethylene (HDPE) pipe was pulled into place to act as a sleeve under the turnpike. A 16 inch HDPE pipe was then pulled through the sleeve which is the actual water main crossing under the turnpike. On both the east and west side, 16 inch water main will be installed between the main under Interstate 95 and the existing 16 inch water mains to make the final connections. Once this project is complete, both districts will benefit from the ability to transfer high volumes of water between both systems in the event of an emergency.



HDPE pipe inserted into sleeve beneath Interstate 95.

District crews have successfully completed annual main line flushing. We are now in the process of flushing our 214 dead ends.

GIS REPORT

By: Todd Hill

I attended a Search & Rescue Map (SAR) meeting at the York Police Department. The purpose for the meeting was to reintroduce the SAR, talk about the new updates to the map and about sharing options with not only dispatch but also any of the police on patrol. We explained that the current map is going through some updates and we would like to get this map setup to share using ArcGIS Online. Sharing the map this way would produce a web map that could be shared

ease of use and people have appreciated the ability to fill out the application on their phone. Shelley, Karen, and Patty in the office have been a huge help with mailing out the permits, which is a big time saver for me as well.

This month there has been a lot of progress on the Search & Rescue Map (SAR) updates. The District met with the York Police Department to present the changes to the map and get feedback from the officers which gave us changes to better help the officers on duty viewing the map in their squad cars. After making the recommended changes, Don, Todd, Larry, and myself met with Gary and the fire departments of York to go over the history of the patrolling program and the search and rescue program and mapping during their most recent meeting. We left copies of the latest draft to get feedback from the fire departments as well, all the feed back was positive and hopefully the momentum will continue as we get closer to a finished map that will go through periodic live updates to all involved.

Meeting with York Police Department regarding Search & Rescue Map.



- Meet with a board-certified dermatologist for a body check.
- Educate yourself to identify risks and warning signs.
- Locate shaded areas. UPF-rated umbrellas provide significant protection.
- Apply sunscreen regularly with a rating of SPF 30 or higher.
- Look for changes in your skin. Observe for new moles or changes in existing moles.
- Limit time in direct sunlight between the hours of 10:00am and 4:00pm to help reduce exposure to harmful UV radiation.

MAY BILLING

York Village Route

2024	Usage(cf)	Revenue	Customers
Residential	1,531,000	\$201,819	1,592
Commercial	1,240,700	\$52,736	181
Governmental	393,400	\$17,124	35

2023	Usage(cf)	Revenue	Customers
Residential	1,557,200	\$193,402	1,491
Commercial	1,068,400	\$50,316	183
Governmental	332,200	\$14,671	35

WELLNESS REPORT

By: Karen Hale

Skin Cancer Prevention

May is Melanoma and Skin Cancer Awareness Month. Skin cancer is preventable if you act early and often to reduce risk factors and exposure.

Here are some tips to prevent skin cancer:

WATER QUALITY REPORT

REPORT DATE: 6/6/2024

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
1,208,083	62	0.06	9.09	0.10	2.12	1.47		0.05	-0.20	0.15

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
5/28/2024	65	0.08	9.07	0.04	2.20	1.45	17	0	0.054	0.02	0.004
5/22/2024	62	0.07	9.03	0.06	2.00	1.44	17	0	0.047	0.00	0.015
5/15/2024	59	0.06	9.27	0.02	2.20	1.52	18	0	0.030	0.00	0.033
5/9/2024	56	0.06	9.28	0.03	2.20	1.56	22	1	0.047	0.02	0.021
5/1/2024	53	0.05	9.01	0.04	2.10	1.48	15	2	0.028	0.07	0.014
AVERAGE RESULTS:	59	0.06	9.13	0.04	2.14	1.49	18	1	0.041	0.02	0.017
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	5/28/2024	0.10	8.33	0.04	2.10	1.38	35		0.009	0.040	0.007
Route 1 at Pine Ledge Motel S	5/22/2024	0.08	7.94	0.05	2.20	1.34	32		0.011	0.030	0.021
Route 1 at Pine Ledge Motel S	5/15/2024	0.07	8.99	0.04	1.90	1.56	16		0.010	0.020	0.033
Route 1 at Pine Ledge Motel S	5/8/2024	0.06	8.96	0.16	1.80	1.56	14		0.021	0.040	0.026
Route 1 at Pine Ledge Motel S	5/1/2024	0.07	9.17	0.06	1.80	1.53	16		0.006	0.040	0.043
Route 1 North Pump Station	5/28/2024	0.12	8.93	0.02	1.90	1.47	17		0.004	0.060	0.033
Route 1 North Pump Station	5/22/2024	0.14	8.12	0.06	2.10	1.29	36		0.015	0.030	0.018
Route 1 North Pump Station	5/15/2024	0.05	9.14	0.03	1.80	1.61	16		0.008	0.010	0.033
Route 1 North Pump Station	5/8/2024	0.08	9.06	0.02	2.30	1.57	15		0.015	0.030	0.042
Route 1 North Pump Station	5/1/2024	0.08	9.04	0.01	1.80	1.56	15		0.007	0.040	0.036
Route 1 South Pump Station	5/28/2024	0.07	8.92	0.04	2.00	1.55	15		0.005	0.030	0.021
Route 1 South Pump Station	5/22/2024	0.07	9.05	0.03	2.10	1.56	17		0.008	0.020	0.017
Route 1 South Pump Station	5/15/2024	0.05	9.05	0.03	1.90	1.53	16		0.005	0.010	0.036

Route 1 South Pump Station	5/8/2024	0.08	9.07	0.04	2.00	1.55	15		0.020	0.050	0.022
Route 1 South Pump Station	5/1/2024	0.13	9.07	0.05	2.00	1.49	15		0.004	0.030	0.048
Simpson Hill Tank (SHT)	5/28/2024	0.09	8.75	0.05	1.80	1.52	18		0.003	0.030	0.027
Simpson Hill Tank (SHT)	5/22/2024	0.10	8.61	0.05	1.70	1.55	17		0.011	0.000	0.061
Simpson Hill Tank (SHT)	5/15/2024	0.06	8.70	0.02	1.70	1.54	15		0.008	0.010	0.043
Simpson Hill Tank (SHT)	5/8/2024	0.14	8.93	0.03	2.00	1.54	15		0.016	0.030	0.038
Simpson Hill Tank (SHT)	5/1/2024	0.06	8.73	0.04	1.80	1.54	15		0.006	0.000	0.059
York Heights Tank (YHT)	5/28/2024	0.09	8.78	0.03	1.90	1.48	16		0.015	0.070	0.026
York Heights Tank (YHT)	5/22/2024	0.06	8.79	0.05	1.90	1.58	16		0.008	0.040	0.051
York Heights Tank (YHT)	5/15/2024	0.05	8.72	0.02	1.80	1.49	16		0.011	0.020	0.034
York Heights Tank (YHT)	5/8/2024	0.07	8.94	0.03	1.80	1.56	16		0.014	0.040	0.032
York Heights Tank (YHT)	5/1/2024	0.06	8.45	0.03	1.90	1.46	13		0.011	0.020	0.058
York Water District Office	5/28/2024	0.07	8.87	0.04	1.80	1.63	17		0.004	0.030	0.023
York Water District Office	5/22/2024	0.07	8.72	0.04	1.80	1.58	14		0.009	0.000	0.040
York Water District Office	5/15/2024	0.07	8.67	0.04	1.80	1.57	14		0.032	0.010	0.015
York Water District Office	5/8/2024	0.13	8.65	0.04	2.00	1.55	13		0.017	0.060	0.027
York Water District Office	5/1/2024	0.06	8.78	0.14	1.90	1.51	14		0.007	0.030	0.046
AVERAGE RESULTS:		0.08	8.80	0.04	1.91	1.52	17		0.011	0.029	0.034
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10
ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)											
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform		
South Side Road Near Blaisdell Farm	5/13/2024	0.08	9.21	0.11	1.80	1.55	15	10.6	ABSENT		
Route 1 @ River Bend Road	5/13/2024	0.12	9.09	0.03	2.00	1.52	16	11.5	ABSENT		
Route 1 @ Mr. Mikes Convenience Store	5/13/2024	0.05	9.06	0.08	1.90	1.49	16	12.7	ABSENT		
Webber Road Near Ridge Road (73 Webber)	5/13/2024	0.07	9.02	0.04	1.90	1.49	16	13.1	ABSENT		
Ridge Road Across from Coastal Ridge Elemen	5/13/2024	0.06	8.90	0.02	2.10	1.49	16	12.5	ABSENT		
Route 1A @ Roaring Rock Road	5/13/2024	0.13	9.04	0.02	1.70	1.52	15	11.1	ABSENT		
Route 1 @ Old Post Road (Tranmission Line)	5/13/2024	0.05	8.83	0.03	2.30	1.50	16	13.5	ABSENT		

White Pine Pump Station Near Route 1	5/13/2024	0.08	8.80	0.03	1.90	1.51	17	11.6	ABSENT
Organug Road @ Indian Trail	5/20/2024	0.09	9.16	0.04	1.90	1.60	14	12.8	ABSENT
Seabury Road Near Route 103	5/20/2024	0.09	9.27	0.05	1.90	1.78	17	11.3	ABSENT
Nubble Road at Sewer Pump Station	5/20/2024	0.07	9.13	0.02	1.90	1.59	16	13.1	ABSENT
Long Beach Ave Across From Long Beach Bath	5/20/2024	0.13	9.05	0.05	2.00	1.51	18	12.7	ABSENT
Yorkshire Commons @ York Street	5/20/2024	0.05	9.08	0.04	2.10	1.59	16	13.0	ABSENT
Route 1A @ York Senior Center formerly YPD	5/20/2024	0.09	8.90	0.02	2.10	1.73	16	13.1	ABSENT
Clark Road Cape Neddick	5/20/2024	0.35	8.40	0.05	2.10	1.20	19	11.5	ABSENT
	Average:	0.10	9.00	0.04	1.97	1.54	16	12.3	
	Minimum:	0.05	8.40	0.02	1.70	1.20	14	10.6	
	Maximum:	0.35	9.27	0.11	2.30	1.78	19	13.5	

				Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
		Task	Interval												
BI	Eyewash Station checks		Weekly	✓	✓	✓	✓	✓							
	Vehicle Checks		Weekly	✓	✓	✓	✓	✓							
	Fire extinguisher inspections (internal)		Monthly	✓	✓	✓	✓	✓							
	First Aid Kit Inspections		Monthly	✓	✓	✓	✓	✓							
	AED inspections		Monthly	✓	✓	✓	✓	✓							
	GFCI checks		Quarterly	✓			✓								
	Air Compressor relief valve check		Quarterly	✓			✓								
	Portable Ladder inspections		Quarterly	✓			✓								
	Sling/ lifting strap/ lifting chain inspections		Quarterly	✓			✓								
	PPE inspections		Quarterly	✓			✓								
	Jack inspections		Quarterly	✓			✓								
	Jack stand inspections		Quarterly	✓			✓								
	Welding equipment inspections		Quarterly	✓			✓								
	Grinding wheel/ guard inspection		Quarterly	✓			✓								
	Garage Door sensor checks		Quarterly	✓			✓								
	Emergency Exit Lighting checks		Quarterly	✓			✓								
	Confined Space Rescue Trailer inspections		Quarterly	✓			✓								
	Air Quality Monitor Calibrations		Every 6 months		✓										
	Fixed Ladder Inspections		Annually												
	Lifts/Hoists (internal)		Annually - opposite the contracted insp.												
	Lifts/Hoists (Contracted)		Annually												
	Testing Panic buttons/security pads		Annually												
	Fire extinguisher inspections (contracted)		Annually												
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training		Annual				✓								
	Confined Space Rescue Training*		Initial												
	Simulated Confined Space Rescue Training*		Annual												
	Basic First Aid Training*		Every 2 years - last 6/15/22												
	CPR certification*		Every 2 years - last 6/15/22												
	Hearing Tests/Training Video*		Annual												
	Respirator Medical Evaluations*		Annual												
	Respirator Fit Tests*		Annual												
	Workzone/Flagger Training		Initial												
	Trenching & Excavation Training		Initial												
	Global Harmonization Video		Initial												
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE		Program Review			✓									
			Employee Review				✓								
	Bloodborne Pathogen Policy		Program Review			✓									
			Employee Review				✓								
	Confined Space Program		Program Review			✓									
			Employee Review				✓								
	Emergency Action Plan		Program Review			✓									
			Employee Review				✓								
	Electrical Policy (Arc Flash)		Program Review			✓									
			Employee Review				✓								
	Fire Extinguisher Policy		Program Review			✓									
			Employee Review				✓								
	Global Harmonization Policy (HazCom)		Program Review			✓									
			Employee Review				✓								
	Hearing Protection Program		Program Review			✓									
			Employee Review				✓								
	Ladder Policy		Program Review			✓									
			Employee Review				✓								
	Lock Out / Tag Out Program		Program Review			✓									
			Employee Review				✓								
	Respiratory Protection Program		Program Review			✓									
			Employee Review				✓								
	Silica Exposure Prevention Program		Program Review			✓									
			Employee Review				✓								
	Video Display Terminal Policy		Program Review			✓									
			Employee Review												
MISC	Safety Meetings		Quarterly			-	✓								
	Update Bureau of Labor posters		Every 6 months	✓											
	Post OSHA 300 logs		Annual	✓											
	Prepare Safety budget		Annual												
	SDS inventory		Annual			-									
	NWZAW & Safe Digging Banners		Annual			✓	✓								
	SHAPE inspection		Every 3 years												

* Applicable employees only