

Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Karen Arseneault, Clerk
Stephen C. Rendall Jr, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Patrick M. Desrosiers, Financial Manager
Noah Emery, Treatment Plant Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
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www.yorkwaterdistrict.org

Posted February 14, 2024

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held as a “hybrid meeting” remotely and in-person @ 2:00 pm on Wednesday, February 21, 2024, as per the district’s meeting policy. Members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on January 17, 2024.
3. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.
For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Superintendent will provide an update on the staffing situation.
6. Staff will provide an update on District operations.
7. General Discussion
8. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent

DATE: 2/15/2024
TIME: 11:56:02AM

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Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
ABBOTT BROTHERS						
1	ABBOTT BROTHERS	32422	767.00	01/11/2024	19143	FILL MATERIALS
1	ABBOTT BROTHERS	32423	395.00	01/11/2024	19143	RPO SEPTIC PUMPING
			1,162.00			
Advanced Communications Ser						
348	Advanced Communications Ser	6010979	470.00	01/18/2024	19174	MONTHLY CYBER REPORTING
348	Advanced Communications Ser	6010980	457.10	01/18/2024	19174	SERVICE CALL - PLANT
348	Advanced Communications Ser	6010997	332.50	02/08/2024	19233	IT SERVICE CALL
			1,259.60			
AGAMENTICUS PLUMBING & HI						
1,190	AGAMENTICUS PLUMBING &	9533	812.35	01/31/2024	19213	TOILET REPAIR - PLANT
			812.35			
AHM - NORTHERN LIGHT DRUG						
210	AHM - NORTHERN LIGHT DR	00077814-00	192.00	02/08/2024	19234	RANDOM DRUG/ALCOHOL TESTING
			192.00			
AMANDA BERGER						
1,788	AMANDA BERGER	4066	1,844.95	01/18/2024	1329	DEP REF SVC - ROGERS ROAD
			1,844.95			
AMERICAN SECURITY ALARM						
598	AMERICAN SECURITY ALARM	159123	612.00	01/11/2024	19144	ALARM MONITORING ANNUAL FEE - OFFIC
598	AMERICAN SECURITY ALARM	159770	408.00	02/08/2024	19235	ANNUAL PLANT ALARM MONITORING
			1,020.00			
American Water Works						
5	American Water Works	SO133568	358.00	01/11/2024	19145	ANNUAL AWWA MEMBER DUES
			358.00			
APPROVED FIRE PROTECTION						
1,024	APPROVED FIRE PROTECTIO	IN00090499	136.50	01/11/2024	19146	BUMP GAS
			136.50			
AT&T						
168	AT&T	0207374976001	38.89	01/11/2024	19147	LONG DISTANCE - PLANT FAX
168	AT&T	0207374976001	38.91	02/08/2024	19236	LONG DISTANCE - PLANT FAX
			77.80			
CAREER MANAGEMENT ASSOCI						
1,742	CAREER MANAGEMENT ASSC	YWD-105	2,000.96	01/11/2024	19148	PLACEMENT FEE
1,742	CAREER MANAGEMENT ASSC	YWD-106	4,160.00	01/11/2024	19148	RETAINER FEE - TPO
			6,160.96			
Central Maine Power						
24	Central Maine Power	30015194605 01	321.16	01/18/2024	19176	POWER - TOWER SITE 2
24	Central Maine Power	30015194639 01	552.63	01/18/2024	19176	POWER - TOWER SITE 1
24	Central Maine Power	35010715726 01	31.99	01/18/2024	19176	POWER - LIGHT AT POND

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24	Central Maine Power	35011336332 01	381.05	01/25/2024	19197	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 01	391.37	01/18/2024	19176	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 01	33.00	01/18/2024	19176	POWER - RPO GARAGE
24	Central Maine Power	35012922080 01	240.74	01/25/2024	19197	POWER - WHITE PINE PS
24	Central Maine Power	35012966749 01	726.94	01/18/2024	19176	POWER - SCREEN HOUSE/AERATION SYST
24	Central Maine Power	35012969180 01	3,057.00	01/18/2024	19176	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 01	475.39	01/25/2024	19197	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 01	443.88	01/25/2024	19197	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 01	118.83	01/18/2024	19176	POWER - RPO
24	Central Maine Power	35015396233 01	35.56	01/18/2024	19176	POWER - LIGHT AT SHOP
24	Central Maine Power	35016940278 01	88.62	01/25/2024	19197	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 01	282.18	01/25/2024	19197	POWER - HEAT TAPE
24	Central Maine Power	35017139011 01	659.44	01/18/2024	19176	POWER - OFFICE/SHOP
			7,839.78			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATION:	1406178010121	159.98	01/31/2024	19214	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION:	1406178011221	159.98	01/11/2024	19149	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION:	1422436010107	129.99	01/18/2024	19178	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION:	1425335010107	725.35	01/18/2024	19178	BROADBAND - MAIN SITES
			1,175.30			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITI	2058	250.00	01/11/2024	19150	MONTHLY TOWER SITE INSPECTION
338	COMMUNICATIONS FACILITI	2069	500.00	02/08/2024	19237	MONTHLY TOWER SITE INSPECTION
			750.00			
CONSOLIDATED COMMUNICAT						
75	CONSOLIDATED COMMUNIC	117944052542 01	194.65	01/11/2024	19152	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNIC	117944052542 01	194.65	01/25/2024	19199	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNIC	2073636101536	161.61	01/11/2024	19151	LAND LINES - PLANT
75	CONSOLIDATED COMMUNIC	2073636101536	161.68	02/08/2024	19238	LAND LINES - PLANT
			712.59			
DIANE LYNCH						
1,789	DIANE LYNCH	4066	1,844.95	01/18/2024	1330	DEP REF SVC - ROGERS ROAD
			1,844.95			
DIG SAFE SYSTEM, INC						
720	DIG SAFE SYSTEM, INC	39100	156.00	01/11/2024	19153	Q4 DIGSAFE REQUESTS
			156.00			
DUANE ROMANO						
1,784	DUANE ROMANO	10	285.00	02/08/2024	19247	EMPLOYEE HATS
1,784	DUANE ROMANO	4	149.50	02/08/2024	19247	EMPLOYEE HATS
			434.50			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	001618817 01/2	5,445.12	01/18/2024	19175	JANUARY CREDIT CARD ACTIVITY

Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
			5,445.12			
Eldredge Lumber						
38	Eldredge Lumber	647124	47.60	01/11/2024	19154	PLANT SUPPLIES
38	Eldredge Lumber	648398	42.78	01/18/2024	19179	PLANT MAINT MATERIALS
38	Eldredge Lumber	648713	82.56	01/18/2024	19179	PLANT SUPPLIES
38	Eldredge Lumber	649375	177.41	01/18/2024	19179	MATERIALS - TOWER MINI-SPLIT
38	Eldredge Lumber	649554	29.52	01/18/2024	19179	PLANT MAINT MATERIALS
38	Eldredge Lumber	649626	176.83	01/18/2024	19179	SHOP SUPPLIES
38	Eldredge Lumber	649892	21.89	01/18/2024	19179	SHOP SUPPLIES
38	Eldredge Lumber	651069	125.95	01/31/2024	19215	SHOP SUPPLIES
38	Eldredge Lumber	652612	18.98	01/31/2024	19215	SHOP SUPPLIES
38	Eldredge Lumber	652735	82.57	01/31/2024	19215	PUMP STATION MAINT MATERIALS
38	Eldredge Lumber	653605	61.32	02/08/2024	19239	SHOP SUPPLIES
38	Eldredge Lumber	653939	66.54	02/08/2024	19239	SHOP SUPPLIES
38	Eldredge Lumber	654652	175.50	02/08/2024	19239	SHOP SUPPLIES
			1,109.45			
Electrical Installations, Inc.						
334	Electrical Installations, Inc.	S2325001	2,226.00	02/08/2024	19240	TRANSNET RADIO - PLANT
334	Electrical Installations, Inc.	S2330701	14,835.00	01/11/2024	19155	FINISH PUMP I UPDATE
334	Electrical Installations, Inc.	S2400401	1,680.00	01/11/2024	19155	SCADA MAINTENANCE AGREEMENT
			18,741.00			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6214706	326.74	01/18/2024	19180	STOCK
113	Everett J. Prescott, Inc	6244037	326.74	01/18/2024	19180	STOCK ITEMS
113	Everett J. Prescott, Inc	6272422	9,767.52	01/18/2024	19180	STOCK - HANNAFORD DRIVE
113	Everett J. Prescott, Inc	6276270	8,163.54	01/31/2024	19216	STOCK - HANNAFORD DRIVE
113	Everett J. Prescott, Inc	6280234	170.40	01/25/2024	19200	STOCK ITEMS
			18,754.94			
FASTENER WAREHOUSE						
1,384	FASTENER WAREHOUSE	161323	730.05	02/08/2024	19241	SHOP MAINT MATERIALS
			730.05			
FERGUSON WATERWORKS #13						
1,468	FERGUSON WATERWORKS #	1205138	1,950.00	02/08/2024	19242	STOCK ITEMS
			1,950.00			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	4631632	320.23	01/18/2024	19181	110.0 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4641872	305.67	01/25/2024	19201	105 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4644142	595.22	01/25/2024	19201	214.3 GAL HEATING OIL - OFFICE
988	FIELDING'S OIL & PROPANE	4655173	384.56	01/31/2024	19217	132.1 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4667918	149.92	02/08/2024	19243	51.5 GAL DIESEL
			1,755.60			
FORMAX, A DIVISION OF BESC						

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566	FORMAX, A DIVISION OF BEI	254687	832.00	01/18/2024	19182	ANNUAL FOLDER/SEALER CONTRACT
			832.00			
FW WEBB COMPANY						
1,686	FW WEBB COMPANY	84069684	49,943.20	01/31/2024	19218	METER ORDER
1,686	FW WEBB COMPANY	84071940	9,609.60	01/31/2024	19218	METER ORDER
			59,552.80			
GAC CHEMICAL CORP						
1,073	GAC CHEMICAL CORP	V115160	4,645.05	01/18/2024	19183	10380 LBS AMMONIUM SULFATE
			4,645.05			
Gary E. Stevens						
213	Gary E. Stevens	3	297.50	02/08/2024	19244	WATERSHED CONSULTING
			297.50			
GENERATOR CONNECTIONS						
1,794	GENERATOR CONNECTIONS	01/17/2024	1,000.00	02/08/2024	19245	GENERATOR WARRANTY
1,794	GENERATOR CONNECTIONS	74771	5,000.00	01/25/2024	19202	MT AGAMENTICUS GENERATOR
1,794	GENERATOR CONNECTIONS	74772	16,050.00	01/25/2024	19202	MT AGAMENTICUS GENERATOR
1,794	GENERATOR CONNECTIONS	74773	3,000.00	01/25/2024	19202	MT AGAMENTICUS GENERATOR
			25,050.00			
George G. Roberts Company						
96	George G. Roberts Company	0075209-IN	788.75	01/18/2024	19184	STOCK - BLUEBERRY LANE
			788.75			
GROUP DYNAMIC INC						
1,086	GROUP DYNAMIC INC	DC 2024 282200	432.00	01/31/2024	19219	FSA DEBIT CARD ANNUAL FEE
1,086	GROUP DYNAMIC INC	L2401-01600084	185.45	01/18/2024	19185	MONTHLY FSA & HRA ADMIN FEE
1,086	GROUP DYNAMIC INC	L2402-01600084	185.45	01/25/2024	19203	MONTHLY FSA & HRA ADMIN FEE
			802.90			
Hach Chemical						
66	Hach Chemical	13871057	472.98	01/18/2024	19186	LAB CONSUMABLES
66	Hach Chemical	13894094	269.74	01/31/2024	19220	LAB CONSUMABLES
			742.72			
HARCROS CHEMICALS,INC						
579	HARCROS CHEMICALS,INC	301011640	3,110.40	02/08/2024	19246	8100 LBS SODIUM CARBONATE
			3,110.40			
Jack's Towing Service						
292	Jack's Towing Service	17083	381.50	01/31/2024	19221	TOWING CHARGE
			381.50			
KEANE FIRE & SAFETY						
944	KEANE FIRE & SAFETY	02060882	520.09	01/11/2024	19156	OFFICE FIRE EXTINGUISHER MAINT
944	KEANE FIRE & SAFETY	02060883	401.89	01/11/2024	19156	PLANT FIRE EXTINGUISHER MAINT
			921.98			

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KINZIE THOMAS						
1,771	KINZIE THOMAS	01/26/2024	104.00	01/31/2024	19222	LICENSE EXAM FEE REIMBURSEMENT
			104.00			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	01/05/2024	195.49	01/11/2024	19157	2024 BOOT ALLOWANCE - J. BRACY
			195.49			
KYOCERA						
1,202	KYOCERA	55L2428950	179.91	01/11/2024	19165	QUARTERLY OFFICE COPIER CHARGES
1,202	KYOCERA	55L2434225	46.00	01/25/2024	19209	MONTHLY CHARGES - OFFICE/SHOP PRINT
			225.91			
LESLIE CRAWFORD						
1,799	LESLIE CRAWFORD	4066	1,844.95	01/18/2024	1331	DEP REF SVC - ROGERS ROAD
			1,844.95			
MAILFINANCE						
1,000	MAILFINANCE	Q1173730	720.39	02/08/2024	19252	QUARTERLY POSTAGE MACHINE LEASE
			720.39			
Maine Employers Mutual						
33	Maine Employers Mutual	1810083766 AD	3,944.00	01/31/2024	19223	WORKERS COMP POLICY ADJUSTMENT
			3,944.00			
Maine Municipal Association						
67	Maine Municipal Association	1000452689	77.78	01/11/2024	19158	EMPLOYEE BACKGROUND CHECK
67	Maine Municipal Association	1000456373	675.00	01/18/2024	19187	ANNUAL MMA MEMBERSHIP
67	Maine Municipal Association	60208	20,452.50	01/11/2024	19158	Q1-Q2 PROPERTY & CASUALTY INSURANCE
			21,205.28			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 01/2024	40,166.42	01/11/2024	19159	JANUARY HEALTH INSURANCE
85	Maine Municipal Emp Health	37496 02/2024	42,154.62	01/18/2024	19188	FEBRUARY HEALTH INSURANCE
			82,321.04			
MAINE RURAL WATER ASSOCIATION						
68	MAINE RURAL WATER ASSOCIATION	16623	2,115.00	01/25/2024	19204	2024 MRWA DUES
			2,115.00			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	29628	35.32	01/11/2024	19160	MONTHLY VOICEMAIL CHARGES
			35.32			
MATTHEW F. CHARPENTIER						
1,798	MATTHEW F. CHARPENTIER	01/16/2024	2,000.00	01/18/2024	19189	2023 SCHOLARSHIP - M. CHARPENTIER
			2,000.00			
MICK BODYWORKS & TRUCK REPAIRS						
819	MICK BODYWORKS & TRUCK REPAIRS	25240	1,436.33	01/11/2024	19161	DUMP TRUCK INSPECTION & REPAIRS
819	MICK BODYWORKS & TRUCK REPAIRS	25266	7,793.64	01/11/2024	19161	DUMP TRUCK REPAIRS

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819	MICK BODYWORKS & TRUCK	25319	652.50	01/25/2024	19205	VEHICLE INSPECTION/REPAIRS
			9,882.47			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	224010151	90.00	01/18/2024	19190	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224010152	240.00	01/18/2024	19190	RAW WATER MONITORING
587	NELSON ANALYTICAL LLC	224010215	135.00	01/18/2024	19190	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224010509	15.00	02/08/2024	19248	SAMPLE - GULF HILL PS
			480.00			
NEW ENGLAND WATER WORKS						
76	NEW ENGLAND WATER WOR	0014936	435.00	01/11/2024	19162	BACKFLOW TESTER RECERT - T. CHASE
76	NEW ENGLAND WATER WOR	0026297	450.00	01/11/2024	19162	ANNUAL NEWWA DUES
			885.00			
NOAH EMERY						
533	NOAH EMERY	01/17/2024	250.00	01/18/2024	19191	EMPLOYEE OF THE QUARTER - N. EMERY
533	NOAH EMERY	02/12/2024	200.00	02/08/2024	19249	ANNIVERSARY AWARD - N. EMERY
			450.00			
Northeast Hydraulics						
268	Northeast Hydraulics	84118	404.66	01/25/2024	19206	SHOP SUPPLIES
			404.66			
OCCUPATIONAL HEALTH SERV						
1,392	OCCUPATIONAL HEALTH SEF	12/22/2023	35.00	01/11/2024	19164	RANDOM DRUG AND ALCOHOL TESTING
			35.00			
OMNI Services, Inc.						
345	OMNI Services, Inc.	3147774	369.58	01/25/2024	19208	SHOP SUPPLIES
			369.58			
OPENTEXT, INC						
1,751	OPENTEXT, INC	9004503065	9.80	01/18/2024	19192	CARBONITE CHARGES
			9.80			
O'REILLY AUTOMOTIVE, INC						
1,734	O'REILLY AUTOMOTIVE, INC	6214-141062	23.38	01/25/2024	19207	ATV MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-142292	23.64	01/11/2024	19163	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-144063	241.80	01/25/2024	19207	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-145840	69.18	02/08/2024	19250	VEHICLE MAINT MATERIALS
			358.00			
Pike Industries Inc.						
464	Pike Industries Inc.	1265248	308.95	01/31/2024	19224	FILL MATERIALS
			308.95			
Portland Plastic Pipe						
101	Portland Plastic Pipe	4288	196.58	01/11/2024	19166	PLANT MAINT MATERIALS
			196.58			

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ROBBINS AUTO PARTS						
931	ROBBINS AUTO PARTS	460-277385	125.92	01/11/2024	19167	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-277386	222.45	01/11/2024	19167	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-278078	39.99	01/25/2024	19210	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-278083	27.10	01/25/2024	19210	VEHICLE MAINT MATERIAL
931	ROBBINS AUTO PARTS	460-279437	92.65	01/31/2024	19225	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-280005	90.14	02/08/2024	19253	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-280385	333.32	02/08/2024	19253	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-280390	42.45	02/08/2024	19253	VEHICLE MAINT MATERIALS
			974.02			
SALTY COILS MARINE/RV AC &						
1,793	SALTY COILS MARINE/RV AC	1023	4,988.93	01/25/2024	19211	TOWER SITE MINI-SPLIT
			4,988.93			
STEVENS, MARGARET						
1,801	STEVENS, MARGARET	32049	134.45	01/31/2024	19226	UB 1021 1150 US ROUTE 1
			134.45			
SUPERIOR PLUS PROPANE						
647	SUPERIOR PLUS PROPANE	17826278	769.12	01/25/2024	19198	MATERIALS FOR GENERATOR
647	SUPERIOR PLUS PROPANE	17853821	390.43	01/18/2024	19177	265.6 GAL PROPANE - RPO
			1,159.55			
THE WEEKLY SENTINEL						
1,429	THE WEEKLY SENTINEL	72378	612.00	02/08/2024	19254	JOB ADVERTISING
			612.00			
Ti Sales						
115	Ti Sales	INV0166306	2,477.98	02/08/2024	19255	STOCK ITEMS
115	Ti Sales	INV0166307	46.56	02/08/2024	19255	SHOP SUPPLIES
115	Ti Sales	INV0166638	11.20	02/08/2024	19255	SHOP SUPPLIES
			2,535.74			
TIDEWATER ENGINEERING & S						
1,216	TIDEWATER ENGINEERING & S	2380	6,500.00	02/08/2024	19256	ENGINEERING - NORWOOD AVE
			6,500.00			
Treasurer State of Maine						
156	Treasurer State of Maine	01/08/20023	400.00	01/11/2024	19168	ANNUAL EPCRA REPORTING
216	Treasurer State of Maine	01/31/2024	20.00	01/31/2024	19227	LICENSE UPGRADE FEE
			420.00			
U.S. POSTAL SERVICE						
29	U.S. POSTAL SERVICE	02/29/2024	442.00	02/08/2024	19251	PO BOX RENTAL FEE
			442.00			
US BANK EQUIPMENT FINANCE						
1,797	US BANK EQUIPMENT FINAN	519207849	518.10	01/11/2024	19169	Q1 OFFICE COPIER LEASE
			518.10			

Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
VERIZON WIRELESS						
836	VERIZON WIRELESS	9952216847	730.16	01/11/2024	19170	MONTHLY CELL PHONE & TABLET CHARGE
836	VERIZON WIRELESS	9952216848	1,151.29	01/11/2024	19170	MONTHLY ONE- TALK CHARGES
836	VERIZON WIRELESS	9954688976	698.38	02/08/2024	19257	MONTHLY CELL PHONE & TABLET CHARGE
836	VERIZON WIRELESS	9954688977	612.22	02/08/2024	19257	MONTHLY ONE-TALK CHARGES
			3,192.05			
VERRILL						
128	VERRILL	637485	2,323.00	01/31/2024	19228	MISC LEGAL SERVICES
			2,323.00			
W.B.MASON, INC.						
532	W.B.MASON, INC.	243699047	18.58	01/18/2024	19193	OFFICE SUPPLIES
532	W.B.MASON, INC.	244062709	251.18	01/31/2024	19229	OFFICE SUPPLIES
532	W.B.MASON, INC.	244137065	68.98	02/08/2024	19258	OFFICE SUPPLIES
532	W.B.MASON, INC.	244180035	120.97	02/08/2024	19258	OFFICE SUPPLIES
532	W.B.MASON, INC.	244180501	113.01	02/08/2024	19258	KITCHEN SUPPLIES
			572.72			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9940493407	141.92	01/11/2024	19171	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9950274002	169.59	01/18/2024	19194	PLANT MAINT MATERIALS
65	W.W. Grainger CO. Inc.	9950674599	126.00	01/18/2024	19194	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9951769810	89.26	01/18/2024	19194	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9954909108	167.08	01/25/2024	19212	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9956374632	83.20	01/25/2024	19212	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9956688932	148.08	01/25/2024	19212	LOBBY DOOR PART REPLACEMENT
65	W.W. Grainger CO. Inc.	9959181331	99.50	01/25/2024	19212	MINI-SPLIT MATERIALS
65	W.W. Grainger CO. Inc.	9960996693	-44.63	01/25/2024	19212	RETURN ITEM
65	W.W. Grainger CO. Inc.	9963294658	384.44	01/31/2024	19230	SAFETY SUPPLIES
65	W.W. Grainger CO. Inc.	9970612918	181.01	01/31/2024	19230	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9971782231	39.26	02/08/2024	19259	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9971844817	150.70	02/08/2024	19259	PLANT MATERIALS
65	W.W. Grainger CO. Inc.	9974776339	472.77	02/08/2024	19259	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9975768541	124.12	02/08/2024	19259	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9976423633	123.07	02/08/2024	19259	PLANT MAINT MATERIALS
			2,455.37			
WARREN'S OFFICE SUPPLIES						
1,391	WARREN'S OFFICE SUPPLIES	525778-00	111.99	01/11/2024	19172	OFFICE SUPPLIES
1,391	WARREN'S OFFICE SUPPLIES	526463-00	154.16	01/31/2024	19231	OFFICE SUPPLIES
1,391	WARREN'S OFFICE SUPPLIES	526597-00	125.62	02/08/2024	19260	KITCHEN SUPPLIES
			391.77			
WESCOTT, MICHELE						
1,795	WESCOTT, MICHELE	31893	1,558.84	01/11/2024	19173	UB 3466 1 RICHMOND STREET
			1,558.84			
WEX BANK						

DATE: 2/15/2024
TIME: 11:56:02AM

York Water District
INVOICE LIST
FOR CHECKS FROM 1/9/2024 TO 2/13/2024

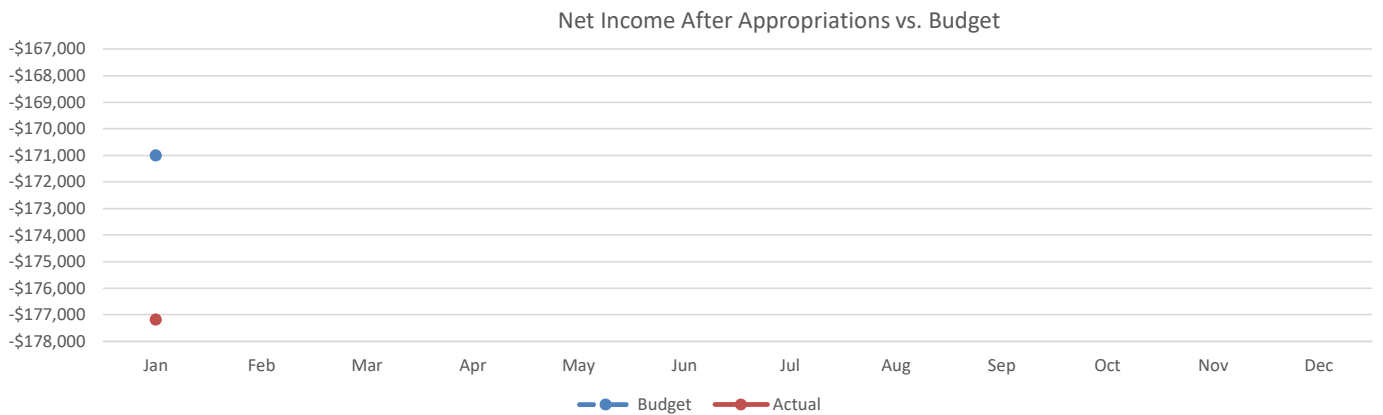
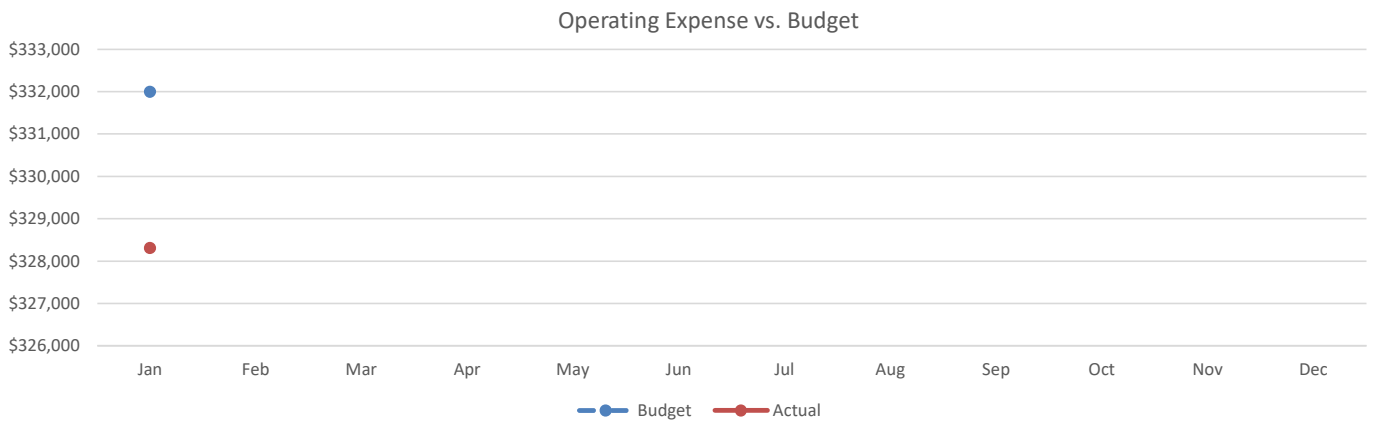
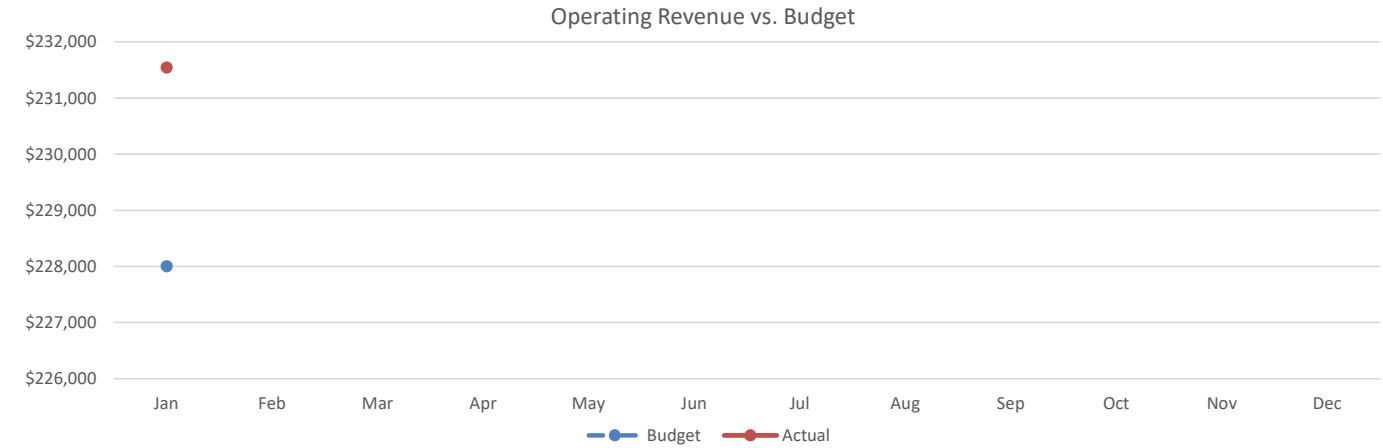
PAGE: 9

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
1,415	WEX BANK	94953573	1,484.66	02/08/2024	19261	MONTHLY FLEET GAS CHARGES
			1,484.66			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (	23-0000260353	430.70	01/18/2024	19195	DUMPSTER SERVICE
			430.70			
WOODARD & CURRAN, INC						
552	WOODARD & CURRAN, INC	229150	4,550.80	01/18/2024	19196	TREATABILITY ASSESSMENT
552	WOODARD & CURRAN, INC	230053	8,180.66	02/08/2024	19262	TREATABILITY ASSESSMENT
			12,731.46			
York Police Department						
114	York Police Department	2012024	3,333.32	01/31/2024	19232	REGIONAL PATROLLING
			3,333.32			

WARRANT TOTAL:

346,399

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of February 14, 2024

<u>Account</u>	<u>Balance</u>	<u>Account</u>	<u>Balance</u>
Operating	\$1,448,710	Watershed	\$312,734
System Development	\$272,485	Customer Advance	\$277,977
Investment Account	\$1,029,993		
Land Sale Funds	\$188,000		
Reserved for Tank Painting	\$1,109,671		
Operating Reserve	\$1,453,517	% of Recommended Reserve	112%

York Water District
Income Statement - Preliminary
For the Month Ending January 31, 2024

Operating Revenue	Operating Expense	Net Income/(Loss)
▲ \$3,541	▼ (\$3,688)	▼ (\$6,185)

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 115,016	\$ 113,000	\$ 2,016	\$ 2,710,000	0%
Commercial Metered Sales	16,347	16,000	347	535,000	0%
Governmental Metered Sales	396	-	396	98,000	0%
Public & Private Fire Protection	99,122	98,000	1,122	1,459,000	0%
Other Operating Revenue	660	1,000	(340)	13,000	-3%
Total Operating Revenue	231,541	228,000	3,541	4,815,000	0%
Salaries & Wages	137,292	151,000	(13,708)	1,772,000	-1%
Employee Benefits	73,415	73,000	415	770,000	0%
Purchased Power & Water	6,967	6,000	967	90,000	1%
Chemicals	7,755	7,000	755	101,000	1%
Materials & Supplies	14,399	14,000	399	233,000	0%
Contracted Services	34,832	42,000	(7,168)	471,000	-2%
Transportation Expense	13,316	4,000	9,316	48,000	19%
Insurance	28,608	25,000	3,608	56,000	6%
Other Miscellaneous Expenses	11,728	10,000	1,728	86,000	2%
Total Operating Expense	328,312	332,000	(3,688)	3,627,000	0%
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	9,116	23,000	(13,884)	571,000	-2%
Debt Service	8,649	9,000	(351)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
Net Income After Appropriations	\$ (177,185)	\$ (171,000)	\$ (6,185)	\$ 438,000	

Large invoice for dump truck repairs.

York Water District
Preliminary Balance Sheet
As of January 31, 2024

	1/31/2024	1/31/2023	Difference
Capital Assets	47,865,205	46,161,138	1,704,067
Less: Accumulated Depreciation	22,799,658	21,810,091	989,567
Total Net Capital Assets	25,065,547	24,351,047	714,500
Cash	2,280,360	2,815,434	-535,074
Investments	1,029,993	0	1,029,993
Accounts Receivable	498,351	517,665	-19,314
Inventory	445,653	526,278	-80,625
Prepayments	42,155	35,180	6,975
Total Current and Accrued Assets	4,296,512	3,894,557	401,955
Deferred Debits	4,259,082	4,299,886	-40,804
TOTAL ASSETS AND OTHER DEBITS	33,621,141	32,545,490	1,075,651
Long-Term Debt	3,045,605	2,909,231	136,374
Accounts Payable	73,113	78,776	-5,663
Accrued Taxes	1,790	753	1,037
Accrued Interest	17,350	24,590	-7,240
Miscellaneous Current and Accrued Liabilities	1,709,004	1,778,164	-69,160
Total Current and Accrued Liabilities	1,801,257	1,882,283	-81,026
Advances for Construction	540,209	289,647	250,562
Other Deferred Credits	3,080,884	3,073,009	7,875
Total Deferred Credits	3,621,093	3,362,656	258,437
Contributed Funds	1,425,400	1,257,063	168,337
Contributions In Aid Of Construction (C.I.A.C.)	10,606,431	10,284,914	321,517
Less: Accumulated Depreciation of C.I.A.C	3,468,944	3,288,944	180,000
Total Net C.I.A.C	7,137,487	6,995,970	141,517
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	1,605,779	1,541,393	64,386
Total Equity Capital	16,590,299	16,138,287	452,012
TOTAL LIABILITIES AND EQUITY	33,621,141	32,545,490	1,075,651

2023 Capital Items Spending Summary

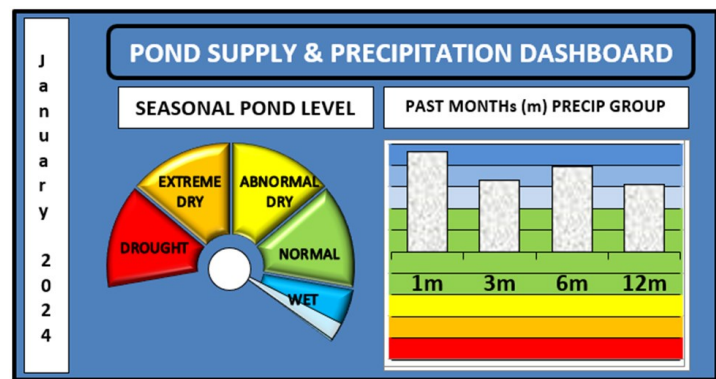
	<u>Completed</u>	<u>Incomplete</u>	<u>Total Expected</u>	<u>Total Budget</u>	<u>Difference</u>
Nubble Road Phase III Main Replacement	411,564	-	411,564	327,000	84,564
Lindsay Road Main Replacement	166,528	-	166,528	-	166,528
Moulton Lane Main Replacement	283,922	-	283,922	-	283,922
Finish Pump I Update (including VFD)		70,000	70,000	70,000	-
Welch's Pond/Silver Mgmt Road	45,030	-	45,030	45,000	30
Conex Box (2)	25,843	-	25,843	18,000	7,843
Hydrant Replacements (not part of main jobs)	-	-	-	10,000	(10,000)
Meter Replacements (not part of main jobs)	72,805	-	72,805	80,000	(7,195)
Service Replacements (not part of main jobs)	5,492	-	5,492	20,000	(14,508)
Tower Site Improvements	36,686	-	36,686	-	36,686
Ford Lightning	-	67,000	67,000	-	67,000
	1,047,870	137,000	1,184,870	570,000	614,870
Bond Proceeds					(524,000)
Total Budget Difference					90,870

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2023	24.8	-0.1 KWD	+0.2 (Moderately Wet)	8.22" (Extremely Wet)
2022	17.5	+2.2 KKW	+0.4 (Very Wet)	6.27" (Extremely Wet)
2021	21.0	-0.1 KKW	+0.1 (Normal)	4.42" (Very Wet)
2020	15.9	+1.9 KKW	-0.1 (Extremely Dry)	3.08" (High Normal)

* Water Transfers= District & amount (in MG) transferred at interconnection.
^ Total system Demand excluding transfer.

TREATMENT REPORT

By: Noah Emery



The average precipitation for the month of January is 2.85 inches. We received 8.22 inches of rain which is considered extremely wet. This breaks last January’s record of 7.63 inches as the wettest January in the past 30 years and continues a very wet winter as the pond continued to overflow the entire month. NOAA is predicting below average precipitation for February so this trend may subside next month. The color and turbidity of the raw water remains higher than years past but is slowly inching back towards more normal levels.

One big project in the plant this January was what, unfortunately, seems like an annual occurrence now, the removal and rebuild of the clarifier screens. There has been an ongoing issue of clarifier media leaking by the gasket material during the air scour sequence of the clarifier flush. During normal operation there is no leakage but during the clarifier cleaning cycle some media is lost. Operators have tried multiple variations of reinstalling the gasket material in hopes

Inside this issue:	
Treatment	1-2
GIS	2-3
Resource Protection	3
Distribution	3-4
Wellness	4
Billing	4

of averting this, but ultimately it only last a few months to a year before media starts leaking again. We have talked to the manufacturer as well as other District’s with the same style plant who have had similar issues but have not found any differences in our techniques or the major culprit of the issue. The good thing about this particular rebuild is that we were able to fill the



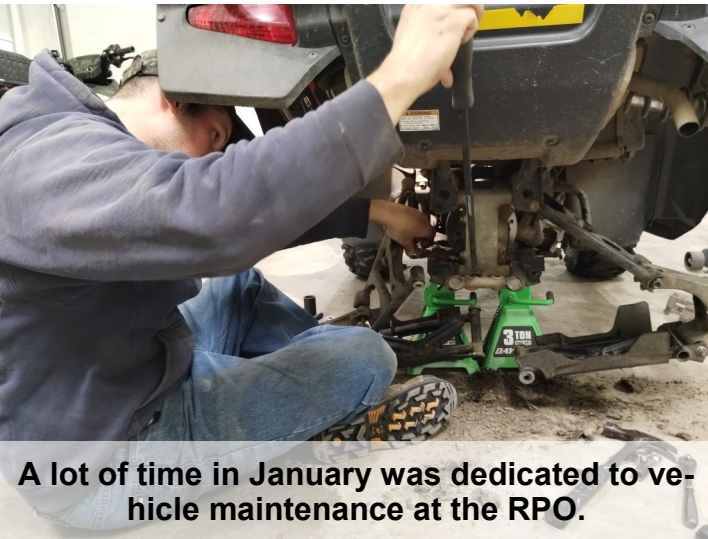
EPA spreadsheet used to inventory water service lines connected to the distribution system.

Street. High Street was a water main replacement project we did in the fall of 2022. The two columns that are green represent a non-lead service line on both the public and the private side.

I have also been working on some new updates to some of our surveys we use in the field. This includes the flushing survey we use during our flushing program, lead service line inventory survey and some of the surveys we use when we do our standby checks. I have also been helping with some website updates.

RESOURCE PROTECTION REPORT

By: Zachariah Mein

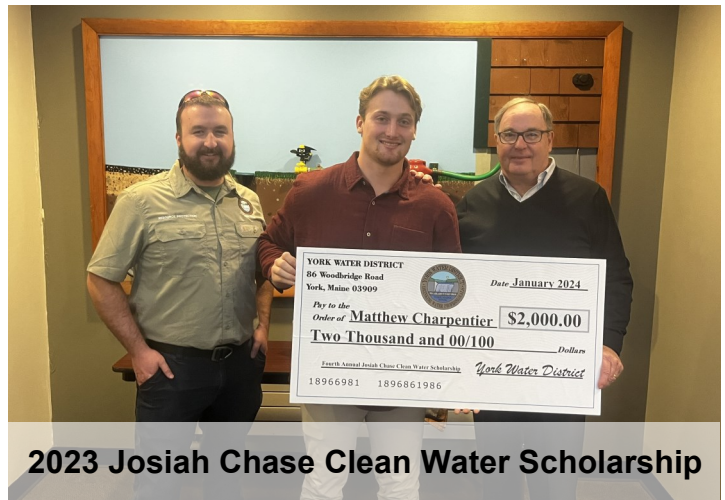


A lot of time in January was dedicated to vehicle maintenance at the RPO.

A lot of time in January was dedicated to vehicle maintenance at the Resource Protection Office (RPO). As January is typically a slower time of year, I was able to get Robbie to help with many repairs and maintenance issues over the month that came up or we had tracked over the course of the summer. The rear brake rotor was replaced in the 2017 Honda Rincon which corrected brake rattling that began this summer, as well as putting the tracks it for the wintertime. The side-by-side had all 4 tires replaced to a thicker set that will last longer than the stock tires. A coolant line wore through during one of Gary Stevens patrols which Robbie was able to fix quickly along with performing a routine oil change, air filter check, and valve adjustment to

get it running in perfect condition again. The 2015 Rincon received a suspension rebuild, new shock bearings, front ball bearings and an oil change. With all the repairs completed we are now just on a maintenance schedule to keep the vehicles up and running. I was glad we were able to fit all the work into the month between the ATV Law Enforcement Grant when the vehicles get heavier use, and it is more critical all vehicles are useable.

A few other items worth mentioning this month include meeting with Richard Boston and Don to award the 2023 Josiah Chase Clean Water Scholarship to Matthiew Charpentier on behalf of the District. Also, due to the weather this month, I was able to practice plowing out the RPO, the tower site, and the watershed gates which I did not have a chance to do last year. I was also able to update the patrol report data sheets using techniques that Patrick showed me to streamline the monthly and annual summary processes in Excel that will be a great time saver.



2023 Josiah Chase Clean Water Scholarship

DISTRIBUTION REPORT

By: Webster Ropke

The standby person received a call on Friday the 12th at 3:00 pm regarding water boiling up in front of 21 Reserve Street. Upon arrival he determined that there was a break on the cast iron-water main. We called in all available crew members and an emergency DigSafe request was called in. After excavating to the main, we found

that there was a full circle break that we were able to repair with a full circle repair clamp. The crew was done and back to the shop by 11:00 pm. We have had several breaks over the years on this main. The last one was two years ago. The main is scheduled to be replaced in the spring of 2025.

On Monday the 15th, the standby person received a call to shut off the domestic and fire service for the Sunrise Motel on Long Sands Road due to a leak. The domestic two-inch valve was an old-style valve and he was unable to get it to turn off. After shutting off the fire service, the packing on the six-inch valve began to leak. The leak was significant. We called in the crew to excavate and repair the valve. We were hoping to repack the valve, but unfortunately the top plate holding the packing in was cracked. Being the valve was installed in 1964 we did not have any parts to repair it. The next option was to replace the valve. Everything ended up being the worst-case scenario. It took time to get the ground water under control. We started at 3:30 pm on Monday. By the time we had the new six-inch valve installed and backfilled the crew was back at the shop at 5:00 am Tuesday morning. The crew excavated and replaced the two-inch on Wednesday.



On Monday the 15th, the standby person received a call to shut off the domestic and fire service for the Sunrise Motel due to a leak.

There was not a lot of damage to our infrastructure from the storm on January 13th. There was one service on Long Beach Avenue we had to replace the service box on. It was bent over and there was only 1.5 feet of cover left over the water line. Other than that, there were several service boxes that had been washed out around them. They only needed some fill put back around them.

WELLNESS REPORT

By: Karen Hale

Mindful Eating

During the colder months, people tend to hunker down and mindlessly eat, adding to their waistline.

Here are some tips to be mindful when eating:

- Eat without distractions. This will help you focus on eating experience.
- Keep portions modest. Use a dinner plate that is no larger than 9 inches across.
- Chew thoroughly and savor small bites.
- Eat slowly. When eating slowly, you are more likely to notice when you start feeling full.
- Don't skip meals. This may lead to quick and easy food choices due to extreme hunger that may not be the healthiest choices.

JANUARY BILLING

York Harbor Route

2024	Usage(cf)	Revenue	Customers
Residential	1,104,700	\$115,016	976
Commercial	426,000	\$16,347	52
Governmental	400	\$396	3

2023	Usage(cf)	Revenue	Customers
Residential	1,146,700	\$112,050	966
Commercial	436,500	\$16,084	57
Governmental	500	\$375	3

WATER QUALITY REPORT

REPORT DATE: 2/8/2024

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
821,514	37	0.08	9.02	0.09	2.25	1.45		0.31	0.08	0.79

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
1/30/2024	36	0.14	9.06	0.04	2.00	1.46	17	4	0.060	0.00	0.006
1/29/2024	36	0.05	8.85	0.11	2.20	1.37	17	4	0.060	0.00	0.006
1/23/2024	36	0.08	8.94	0.04	2.60	1.49	16	4	0.052	0.03	0.014
1/17/2024	36	0.06	9.16	0.12	2.50	1.60	17	2	0.050	0.00	0.035
1/8/2024	38	0.10	9.11	0.08	2.20	1.42	20	4	0.031	0.07	0.034
1/3/2024	41	0.09	8.98	0.07	2.30	1.40	21	5	0.061	0.06	0.052
AVERAGE RESULTS:	37	0.09	9.02	0.08	2.30	1.46	18	4	0.052	0.03	0.025
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	1/30/2024	0.08	9.07	0.13	1.80	1.45	19		0.052	0.040	0.047
Route 1 at Pine Ledge Motel S	1/24/2024	0.12	9.02	0.04	1.70	1.95	19		0.019	0.040	0.024
Route 1 at Pine Ledge Motel S	1/18/2024	0.10	9.23	0.03	2.30	1.68	18		0.037	0.040	0.023
Route 1 at Pine Ledge Motel S	1/8/2024	0.11	9.06	0.06	1.70	1.63	18		0.019	0.070	0.037
Route 1 at Pine Ledge Motel S	1/3/2024	0.10	9.13	0.08	1.70	1.40	19		0.021	0.040	0.024
Route 1 North Pump Station	1/30/2024	0.14	8.90	0.04	1.90	1.59	17		0.023	0.050	0.040
Route 1 North Pump Station	1/24/2024	0.18	8.80	0.04	1.90	1.58	18		0.021	0.040	0.036
Route 1 North Pump Station	1/18/2024	0.09	8.86	0.04	1.90	1.53	18		0.022	0.040	0.025
Route 1 North Pump Station	1/8/2024	0.10	8.80	0.06	1.70	1.61	17		0.026	0.050	0.022
Route 1 North Pump Station	1/3/2024	0.10	8.83	0.03	1.80	1.49	16		0.024	0.030	0.022
Route 1 South Pump Station	1/30/2024	0.08	8.63	0.05	2.20	1.57	16		0.030	0.060	0.050
Route 1 South Pump Station	1/24/2024	0.18	8.88	0.04	2.30	1.51	18		0.022	0.000	0.061

Route 1 South Pump Station	1/18/2024	0.30	8.92	0.09	2.10	1.58	18		0.031	0.060	0.060
Route 1 South Pump Station	1/8/2024	0.23	8.88	0.04	2.20	1.50	18		0.029	0.050	0.056
Route 1 South Pump Station	1/3/2024	0.38	8.76	0.06	2.10	1.38	16		0.030	0.050	0.050
Simpson Hill Tank (SHT)	1/30/2024	0.09	8.73	0.05	2.00	1.56	16		0.028	0.040	0.016
Simpson Hill Tank (SHT)	1/24/2024	0.15	8.77	0.04	1.80	1.48	18		0.023	0.040	0.014
Simpson Hill Tank (SHT)	1/18/2024	0.08	8.73	0.03	1.90	1.45	17		0.025	0.040	0.035
Simpson Hill Tank (SHT)	1/8/2024	0.21	8.68	0.09	1.40	1.60	17		0.027	0.060	0.027
Simpson Hill Tank (SHT)	1/3/2024	0.09	8.81	0.04	1.80	1.53	18		0.024	0.020	0.022
York Heights Tank (YHT)	1/30/2024	0.07	8.63	0.03	2.00	1.52	17		0.030	0.040	0.039
York Heights Tank (YHT)	1/24/2024	0.09	8.57	0.03	2.00	1.52	17		0.034	0.000	0.047
York Heights Tank (YHT)	1/18/2024	0.08	8.72	0.04	2.10	1.48	17		0.031	0.020	0.043
York Heights Tank (YHT)	1/8/2024	0.15	8.73	0.06	2.00	1.59	18		0.036	0.060	0.022
York Heights Tank (YHT)	1/3/2024	0.08	8.75	0.05	2.00	1.49	17		0.033	0.040	0.038
York Water District Office	1/30/2024	0.08	8.39	0.08	2.10	1.48	15		0.034	0.000	0.059
York Water District Office	1/24/2024	0.14	8.49	0.05	2.20	1.44	15		0.029	0.050	0.042
York Water District Office	1/18/2024	0.09	8.60	0.10	2.00	1.54	15		0.036	0.030	0.025
York Water District Office	1/8/2024	0.10	8.55	0.05	2.00	1.53	17		0.045	0.060	0.000
York Water District Office	1/3/2024	0.08	8.73	0.06	2.00	1.57	15		0.029	0.010	0.025
AVERAGE RESULTS:		0.13	8.79	0.05	1.95	1.54	17		0.029	0.039	0.034
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)										
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform	
Route 1 @ River Bend Road	1/9/2024	0.14	8.71	0.03	2.30	1.48	16	6.8	ABSENT	
Route 1 @ Mr. Mikes Convenience Store	1/9/2024	0.14	8.89	0.11	2.20	1.56	19	4.9	ABSENT	
Ridge Road Across from Coastal Ridge Elemen	1/9/2024	0.08	8.62	0.11	1.90	1.50	16	5.5	ABSENT	
White Pine Pump Station Near Route 1	1/9/2024	0.09	8.95	0.11	2.20	1.51	18	7.0	ABSENT	
Yorkshire Commons @ York Street	1/9/2024	0.11	8.90	0.09	2.10	1.52	17	6.2	ABSENT	
Seabury Road Near Route 103	1/9/2024	0.08	8.87	0.08	1.90	1.49	17	7.3	ABSENT	

Organug Road @ Indian Trail	1/11/2024	0.10	8.85	0.11	2.10	1.54	17	6.3	ABSENT
South Side Road Near Blaisdell Farm	1/11/2024	0.08	8.98	0.06	2.00	1.52	18	7.0	ABSENT
Clark Road Cape Neddick	1/11/2024	0.14	8.96	0.04	1.80	1.69	17	5.4	ABSENT
Route 1A @ York Senior Center formerly YPD	1/11/2024	0.08	8.86	0.04	1.90	1.54	18	6.3	ABSENT
Long Beach Ave Across From Long Beach Bath	1/11/2024	0.09	8.89	0.04	2.20	1.47	18	6.5	ABSENT
Route 1A @ Roaring Rock Road	1/11/2024	0.07	8.99	0.05	2.00	1.49	19	7.0	ABSENT
Stageneck Road @ Harbor Beach Road	1/11/2024	0.10	8.87	0.06	1.90	1.54	18	7.1	ABSENT
Webber Road Near Ridge Road (73 Webber)	1/11/2024	0.10	8.76	0.03	2.50	1.56	17	4.6	ABSENT
Route 1 @ Old Post Road (Tranmission Line)	1/11/2024	0.08	8.90	0.03	2.40	1.40	18	2.9	ABSENT
	Average:	0.10	8.87	0.07	2.09	1.52	18	6.1	
	Minimum:	0.07	8.62	0.03	1.80	1.40	16	2.9	
	Maximum:	0.14	8.99	0.11	2.50	1.69	19	7.3	

				Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
BI	<u>Task</u>	<u>Interval</u>													
	Eyewash Station checks	Weekly		✓											
	Vehicle Checks	Weekly		✓											
	Fire extinguisher inspections (internal)	Monthly		✓											
	First Aid Kit Inspections	Monthly		✓											
	AED inspections	Monthly		✓											
	GFCI checks	Quarterly		✓											
	Air Compressor relief valve check	Quarterly		✓											
	Portable Ladder inspections	Quarterly		✓											
	Sling/ lifting strap/ lifting chain inspections	Quarterly		✓											
	PPE inspections	Quarterly		✓											
	Jack inspections	Quarterly		✓											
	Jack stand inspections	Quarterly		✓											
	Welding equipment inspections	Quarterly		✓											
	Grinding wheel/ guard inspection	Quarterly		✓											
	Garage Door sensor checks	Quarterly		✓											
	Emergency Exit Lighting checks	Quarterly		✓											
	Confined Space Rescue Trailer inspections	Quarterly		✓											
	Air Quality Monitor Calibrations	Every 6 months													
	Fixed Ladder Inspections	Annually													
	Lifts/Hoists (internal)	Annually - opposite the contracted insp.													
	Lifts/Hoists (Contracted)	Annually													
	Testing Panic buttons/security pads	Annually													
	Fire extinguisher inspections (contracted)	Annually													
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training	Annual													
	Confined Space Rescue Training*	Initial													
	Simulated Confined Space Rescue Training*	Annual													
	Basic First Aid Training*	Every 2 years - last 6/15/22													
	CPR certification*	Every 2 years - last 6/15/22													
	Hearing Tests/Training Video*	Annual													
	Respirator Medical Evaluations*	Annual													
	Respirator Fit Tests*	Annual													
	Workzone/Flagger Training	Initial													
	Trenching & Excavation Training	Initial													
	Global Harmonization Video	Initial													
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE	Program Review	Annual												
		Employee Review	Annual												
	Bloodborne Pathogen Policy	Program Review	Annual												
		Employee Review	Annual												
	Confined Space Program	Program Review	Annual												
		Employee Review	Annual												
	Emergency Action Plan	Program Review	Annual												
		Employee Review	Annual												
	Electrical Policy (Arc Flash)	Program Review	Annual												
		Employee Review	Annual												
	Fire Extinguisher Policy	Program Review	Annual												
		Employee Review	Annual												
	Global Harmonization Policy (HazCom)	Program Review	Annual												
		Employee Review	Annual												
	Hearing Protection Program	Program Review	Annual												
		Employee Review	Annual												
	Ladder Policy	Program Review	Annual												
		Employee Review	Annual												
	Lock Out / Tag Out Program	Program Review	Annual												
		Employee Review	Annual												
	Respiratory Protection Program	Program Review	Annual												
		Employee Review	Annual												
	Silica Exposure Prevention Program	Program Review	Annual												
		Employee Review	Annual												
	Video Display Terminal Policy	Program Review	Annual												
		Employee Review	Annual												
MISC	Safety Meetings	Quarterly													
	Update Bureau of Labor posters	Every 6 months		✓											
	Post OSHA 300 logs	Annual		✓											
	Prepare Safety budget	Annual													
	SDS inventory	Annual													
	NWZAW & Safe Digging Banners	Annual													
	SHAPE inspection	Every 3 years													

* Applicable employees only