

Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Karen Arsenaault, Clerk
Stephen C. Rendall Jr, Trustee
Richard Leigh, Trustee

Administration

Donald D. Neumann Jr., Superintendent
Patrick M. Desrosiers, Financial Manager
Noah Emery, Treatment Plant Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted April 10, 2024

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held as a “hybrid meeting” remotely and in-person @ 2:00 pm on Wednesday, April 17, 2024, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on March 20, 2024.
3. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.
For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Staff will provide an update on District operations.
6. Executive Session to discuss Real Estate related matters - (Pursuant to MRSA Title 1, Section 405.6 C).
7. See if the Board will take any action as a result of the Executive Session.
8. General Discussion
9. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



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March Meeting Minutes

The York Water District Board of Trustees monthly hybrid meeting was held on Wednesday, March 20, 2024, in person and through remote conferencing as allowed by the District's remote meeting policy.

President, Richard Boston called the meeting to order at 1:58 pm. Present in person were Treasurer – Russell Peterson, Clerk – Karen Arsenault, Trustee – Richard Leigh, and Trustee Stephen Rendall. Staff present Superintendent – Donald Neumann, Financial Manager- Patrick Desrosiers, Treatment Plant Manager – Noah Emery, Resource Protection Manager - Zachariah Mein, Foreman – Larry Graham, and Financial Assistant – Shelley Kimball.

See what action the Board will take after a review of the minutes of the Board Meeting held on January 17, 2024.

On a motion made by Trustee Rendall and duly seconded by Trustee Peterson, it was voted unanimously to accept the Minutes of the January 17, 2024, Board Meeting. **5-0 vote: Motion Passes.**

There was no Board Meeting held in February 2024.

Public Comment:

n/a

The Financial Manager presented the Board with the Monthly and Year-to-date Budget Reports and Income Statement for February for review and discussion.

The Financial Manager presented the Board with the Income and Budget reports for February. The revenue for February 2024 is \$18,129 more than projected. The O&M Budget for February 2024 is \$19,986 less than projected. The YTD revenue for 2024 is \$21,670 more than projected. YTD O&M Budget for 2024 is \$23,674 less than projected.

Staff will provide an update on District operations:

Noah:

- The plant pumped 22 MG in February, seeing an increase from all the recent development in town.
- Gave an update on the Finish Pump installation.

Zach:

- The Resource Management Plan that the District has been collaborating with Ted Howard on is almost complete. While working on the Resource Management Plan it was decided to start sampling where the District has done a timber harvest to determine, if at all, how the timber harvests affect the water quality of Chases Pond. Zach will ask Ted for a date that he can present the Plan to the Board.
- Our Watershed Brochure is in the process of being updated. The Police Department has reached out to the District due to a recent accident in the KWD watershed and would like to be more involved.
- The ATV permit process is now automated through the KWD and YWD website.
- Wayne from Maine Forest Service came out to do their annual inspection of the Hemlock Wolly Adelgid, while he was here Zach mentioned that we spotted Beech Leaf Disease last year. He collected samples to take back and test the nematode levels. He will update Zach on the BLD data after he surveys the other plots they are monitoring.

Larry:

- Due to a slow winter the crew has been able to work on vehicle repairs and maintenance.
- Inspected a sixty-foot main extension for the Anchorage on Long Beach Avenue.
- The GMC truck budgeted for 2024 has been picked up.
- An ad was placed in the Sentinel for a sealed bid offer for the 2009 truck the District is selling. Bids accepted until March 28th.
- Annual flushing started March 18th. After the main line flushing is complete the crew will start dead-end flushing.
- Lead service line inventory requests are still coming in.

Patrick:

- Auditors asked that a formal agreement be written on how the investment account is managed. They also suggested that because Patrick's name is on the account that there should be some type of dual control. Patrick will work on the formal agreement for the Board to review.

Don:

- Gave an update on AT&T's progress. The tower site was approved by the Planning Board. Residents have submitted three appeals to stop the project which will be heard by the Appeals Board on April 10th.
- The Maine Turnpike crossing project has been making progress. It has been a terribly slow process.
- Working with Maine Power Options on the net energy credit from the Gillibrand Solar Farm. Now after more delays it is scheduled to be online by September 2024.
- March 26, 2024, is the Maine Power Options fuel bid opening. The District can either accept or decline entering a contract for diesel, propane and #2 heating fuel.

A motion was made at 2:47pm by Trustee Rendall and seconded by Trustee Arsenault to go into Executive Session to discuss Real Estate related matters – (Pursuant to MRSA Title 1, Section 405.6 C). It was voted unanimously.

A motion was made by Trustee Leigh and seconded by Trustee Peterson to leave Executive Session @ 3:13pm. It was voted unanimously.

See if the Board will take any action as a result of the Executive Session.

The Board took no formal action after the Executive Session. It was suggested that the Superintendent continue researching this parcel in question.

General Discussion: N/A

Meeting adjourned at 3:20 PM.

Respectfully Submitted,

Karen Arsenault
Clerk
York Water District

DATE: 4/10/2024
 TIME: 10:45:11AM

**York Water District
 INVOICE LIST
 FOR CHECKS FROM 3/13/2024 TO 4/9/2024**

PAGE: 1

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
142 YORK STREET, LLC						
1,750	142 YORK STREET, LLC	32269	80.55	03/14/2024	19340	UB 6421 15 TILDEN LANE
			80.55			
Advanced Communications Ser						
348	Advanced Communications S	6011073	470.00	03/28/2024	19384	MONTHLY CYBER REPORTING
			470.00			
AMERICAN BACKFLOW PRODU						
1,816	AMERICAN BACKFLOW PROC	774775	468.01	03/14/2024	19341	BACKFLOW PARTS
			468.01			
AT&T						
168	AT&T	0207374976001	38.91	03/14/2024	19342	LONG DISTANCE - PLANT FAX
			38.91			
BADGER DAYLIGHTING CORP						
1,814	BADGER DAYLIGHTING CORI	2659622	827.96	03/14/2024	19343	HYDROVAC DEMO
			827.96			
BATTERIES PLUS						
1,687	BATTERIES PLUS	P71042018	181.25	03/14/2024	19344	BATTERIES
1,687	BATTERIES PLUS	P71050387	89.65	03/14/2024	19344	BATTERIES
			270.90			
BRIAN MCBRIDE						
1,824	BRIAN MCBRIDE	03/28/2024	109.50	03/28/2024	19385	CELL PHONE STIPEND - B. MCBRIDE
			109.50			
CAREER MANAGEMENT ASSOCI						
1,742	CAREER MANAGEMENT ASSC	YWD-108	6,296.16	03/20/2024	19366	PLACEMENT FEE - LEAD PLANT OPERATOR
			6,296.16			
Central Maine Power						
24	Central Maine Power	30015194605 0	286.03	03/20/2024	19367	POWER - TOWER SITE 2
24	Central Maine Power	30015194639 0	415.85	03/20/2024	19367	POWER - TOWER SITE 1
24	Central Maine Power	35010715726 0	32.60	03/20/2024	19367	POWER - LIGHT AT POND
24	Central Maine Power	35011336332 0	424.93	03/20/2024	19367	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 0	269.33	03/20/2024	19367	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 0	33.67	03/20/2024	19367	POWER - RPO GARAGE
24	Central Maine Power	35012922080 0	271.30	03/28/2024	19386	POWER - WHITE PINE PS
24	Central Maine Power	35012969180 0	3,283.21	03/20/2024	19367	POWER - TREATMENT PLANT
24	Central Maine Power	35012996749 0	626.73	03/20/2024	19367	POWER - SCREENHOUSE/AERATION SYSTE
24	Central Maine Power	35013404708 0	546.78	03/28/2024	19386	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 0	418.33	03/20/2024	19367	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 0	101.95	03/20/2024	19367	POWER - RPO
24	Central Maine Power	35015396233 0	35.56	03/20/2024	19367	POWER - LIGHT BEHIND SHOP
24	Central Maine Power	35016940278 0	91.70	03/20/2024	19367	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 0	266.38	03/28/2024	19386	POWER - HEAT TAPE
24	Central Maine Power	35017139011 0	673.08	03/20/2024	19367	POWER - OFFICE/SHOP

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			7,777.43			
CHARLES BLACK						
1,638	CHARLES BLACK	03/27/2024	109.50	03/28/2024	19387	CELL PHONE STIPEND - C. BLACK
			109.50			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATION:	1406178010321	159.98	03/28/2024	19388	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION:	1422436010307	129.99	03/14/2024	19346	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION:	1425335010307	725.26	03/14/2024	19346	BROADBAND - MAIN SITES
			1,015.23			
COLE THOMPSON						
1,822	COLE THOMPSON	03/27/2024	109.50	03/28/2024	19389	CELL PHONE STIPEND - C. THOMPSON
			109.50			
CONSOLIDATED COMMUNICAT						
75	CONSOLIDATED COMMUNIC	117944052542 (194.65	03/28/2024	19390	BROADBAND - TOWER SITE
			194.65			
CORE & MAIN						
1,124	CORE & MAIN	U457487	1,582.00	03/28/2024	19391	STOCK ITEMS
			1,582.00			
DANIEL HINER						
1,720	DANIEL HINER	03/27/2024	109.50	03/28/2024	19392	CELL PHONE STIPEND - D. HINER
			109.50			
DENNIS K. BURKE, INC						
1,817	DENNIS K. BURKE, INC	1676080	8,441.33	03/14/2024	19347	3259.2 GAL - HEATING OIL
			8,441.33			
DLJ CORP						
1,820	DLJ CORP	32348	77.45	03/28/2024	19393	UB 6337 11 JACK RABBIT RIDGE
1,820	DLJ CORP	32349	80.55	03/28/2024	19394	UB 6337 11 JACK RABBIT RIDGE
1,821	DLJ CORP	32350	80.55	03/28/2024	19395	UB 6347 10 JACK RABBIT RIDGE
1,821	DLJ CORP	32351	80.55	03/28/2024	19396	UB 6348 12 JACK RABBIT RIDGE
			319.10			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	001618817 03/2	1,498.02	03/14/2024	19345	MARCH CREDIT CARD ACTIVITY
			1,498.02			
Eldredge Lumber						
38	Eldredge Lumber	659253	40.81	03/14/2024	19348	PLANT SUPPLIES
38	Eldredge Lumber	659802	32.38	03/14/2024	19348	SHOP SUPPLIES
38	Eldredge Lumber	660445	4.66	03/14/2024	19348	PLANT MAINT MATERIALS
38	Eldredge Lumber	660628	10.50	03/14/2024	19348	SHOP SUPPLIES
38	Eldredge Lumber	661264	34.67	03/20/2024	19368	PLANT SUPPLIES
38	Eldredge Lumber	661704	28.32	03/14/2024	19348	SHOP SUPPLIES
38	Eldredge Lumber	661827	64.95	03/14/2024	19348	SHOP SUPPLIES

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38	Eldredge Lumber	661847	54.12	03/20/2024	19368	PLANT SUPPLIES
38	Eldredge Lumber	663661	50.14	03/28/2024	19397	SHOP SUPPLIES
38	Eldredge Lumber	664290	40.91	03/28/2024	19397	SHOP SUPPLIES
			361.46			
Electrical Installations, Inc.						
334	Electrical Installations, Inc.	S2212303	1,594.46	03/28/2024	19398	SCADA PROGRAMMING - GULF HILL PS
			1,594.46			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6282192	10,119.96	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6282195	3,963.18	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6282196	9,387.26	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6284198	2,273.85	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6286328	75.80	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6290232	46.97	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6290242	530.55	03/14/2024	19349	STOCK ITEMS
113	Everett J. Prescott, Inc	6290243	1,414.39	03/14/2024	19349	STOCK - 44 MITCHELL ROAD
113	Everett J. Prescott, Inc	6296326	-41.99	03/14/2024	19349	RETURN ITEM
113	Everett J. Prescott, Inc	6296345	99.00	03/20/2024	19369	STOCK ITEMS
			27,868.97			
FASTENER WAREHOUSE						
1,384	FASTENER WAREHOUSE	161962	105.00	03/20/2024	19370	SHOP SUPPLIES
			105.00			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	4728094	280.05	03/20/2024	19371	96.2 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4738533	131.01	03/28/2024	19399	45.0 GAL DIESEL
			411.06			
FISHER-JAMES						
1,188	FISHER-JAMES	821750	415.00	03/20/2024	19372	OFFICE CHAIR
			415.00			
FISKE MOBILE HEARING SERV						
248	FISKE MOBILE HEARING SER	3685	130.00	03/20/2024	19377	HEARING TEST - 2 STAFF
			130.00			
FORMAX, A DIVISION OF BESC						
566	FORMAX, A DIVISION OF BE:	262702	203.00	03/28/2024	19400	INK CARTRIDGE
			203.00			
FRANKLIN DEE						
1,819	FRANKLIN DEE	03/25/2024	800.00	03/28/2024	19401	TREE WORK
			800.00			
GENERATOR CONNECTIONS						
1,794	GENERATOR CONNECTIONS	74931	4,300.00	03/14/2024	19350	GENERATOR TRANSFER SWITCH
			4,300.00			

DATE: 4/10/2024
TIME: 10:45:11AM

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FOR CHECKS FROM 3/13/2024 TO 4/9/2024

PAGE: 4

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
GOVERNMENT FORMS AND SUI						
1,184	GOVERNMENT FORMS AND S	0346455	3,093.78	03/14/2024	19351	UTILITY BILL FORMS
			<u>3,093.78</u>			
Hach Chemical						
66	Hach Chemical	13943106	2,681.15	03/14/2024	19352	LAB CONSUMABLES
			<u>2,681.15</u>			
HAYES PUMP, INC						
1,662	HAYES PUMP, INC	0071348	54,740.84	03/28/2024	19402	FINISH PUMP UPDATE
			<u>54,740.84</u>			
KINZIE THOMAS						
1,771	KINZIE THOMAS	03/14/2024	104.00	03/14/2024	19353	EXAM FEE REIMBURSEMENT - K. THOMAS
			<u>104.00</u>			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	9727	101.97	03/20/2024	19373	EMPLOYEE UNIFORMS
1,670	KITTERY TRADING POST	9729	318.67	03/14/2024	19354	UNIFORMS - NEW PLANT STAFF
			<u>420.64</u>			
KYOCERA						
1,202	KYOCERA	55L2456997	83.74	03/28/2024	19411	MONTHLY OFFICE/SHOP PRINTER FEE
			<u>83.74</u>			
LAWRENCE GRAHAM						
535	LAWRENCE GRAHAM	03/29/2024	200.00	03/26/2024	19383	ANNIVERSARY AWARD - L. GRAHAM
			<u>200.00</u>			
Maine Municipal Association						
67	Maine Municipal Association	1000458952	130.56	03/20/2024	19374	EMPLOYEE BACKGROUND CHECKS
			<u>130.56</u>			
MAINE MUNICIPAL BOND BAN						
752	MAINE MUNICIPAL BOND BA	N214646339	241.77	03/14/2024	19355	INTEREST PAYMENT - 2020LA
			<u>241.77</u>			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 04/2024	31,538.38	03/20/2024	19375	APRIL HEALTH INSURANCE
			<u>31,538.38</u>			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	33124	35.32	03/14/2024	19356	MONTHLY VOICEMAIL BOX CHARGES
			<u>35.32</u>			
MB TRACTOR & EQUIPMENT						
833	MB TRACTOR & EQUIPMENT	EI41800	121.29	03/14/2024	19357	VEHICLE MAINT MATERIALS
			<u>121.29</u>			
MESSER TRUCK EQUIPMENT						
910	MESSER TRUCK EQUIPMENT	171479	15,329.11	03/28/2024	19403	TRUCK BODY SWAP/SNOW PLOW

DATE: 4/10/2024
TIME: 10:45:11AM

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FOR CHECKS FROM 3/13/2024 TO 4/9/2024

PAGE: 5

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			15,329.11			
MICHAEL BEAUMIER						
1,796	MICHAEL BEAUMIER	03/27/2024	109.50	03/28/2024	19404	CELL PHONE STIPEND - M. BEAUMIER
			109.50			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	224030053	120.00	03/14/2024	19358	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224030118	30.00	03/14/2024	19358	SAMPLES
587	NELSON ANALYTICAL LLC	224030148	15.00	03/20/2024	19376	SAMPLE
587	NELSON ANALYTICAL LLC	224030369	105.00	03/28/2024	19405	ROUTINE BACTERIA SAMPLES
			270.00			
NEW ENGLAND TRAFFIC CONTI						
606	NEW ENGLAND TRAFFIC COI	218414	374.13	03/28/2024	19406	FLAGGERS - NUBBLE ROAD
			374.13			
NORMAN R. GAGNON CONSTRI						
734	NORMAN R. GAGNON CONST	03/12/2024	7,600.00	03/28/2024	19407	MAIN EXTENSION - MITCHELL ROAD
			7,600.00			
NORTHEAST MAID SERVICES, I						
1,823	NORTHEAST MAID SERVICES	4167	1,275.00	03/28/2024	19408	CLEANING SERVICES
			1,275.00			
O'REILLY AUTOMOTIVE, INC						
1,734	O'REILLY AUTOMOTIVE, INC	6214-149262	38.94	03/14/2024	19359	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-150339	3.99	03/28/2024	19409	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-150693	62.96	03/28/2024	19409	VEHICLE MAINT MATERIALS
			105.89			
PATRICK DESROSIERS						
1,311	PATRICK DESROSIERS	03/27/2024	109.50	03/28/2024	19410	CELL PHONE STIPEND
			109.50			
PIKE, TIMOTHY S.						
1,818	PIKE, TIMOTHY S.	32344	109.87	03/28/2024	19412	UB 1264 152 YORK STREET
			109.87			
PR DIAMOND PRODUCT, INC.						
712	PR DIAMOND PRODUCT, INC	0066182-IN	552.00	03/28/2024	19413	ASPHALT CUTTING BLADE
			552.00			
RADIO COMMUNICATIONS MG						
1,306	RADIO COMMUNICATIONS M	99593	1,423.39	03/28/2024	19414	RADIO FOR FORD LIGHTNING
			1,423.39			
STEVEN CURTIS						
1,759	STEVEN CURTIS	03/27/2024	109.50	03/28/2024	19415	CELL PHONE STIPEND - S. CURTIS
			109.50			

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 INVOICE LIST
 FOR CHECKS FROM 3/13/2024 TO 4/9/2024**

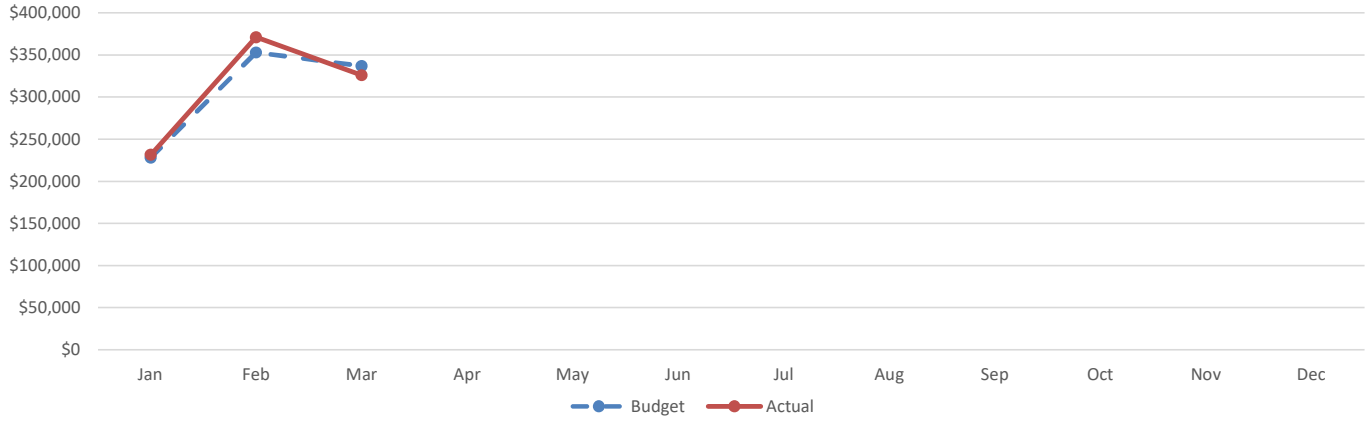
<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
THE WEEKLY SENTINEL						
1,429	THE WEEKLY SENTINEL	72642	348.00	03/20/2024	19378	JOB ADVERTISEMENT
			<u>348.00</u>			
Treasurer State of Maine						
216	Treasurer State of Maine	03/14/2024	20.00	03/14/2024	19360	LICENSE UPGRADE - K. THOMAS
			<u>20.00</u>			
TYLER TECHNOLOGIES, INC.						
330	TYLER TECHNOLOGIES, INC.	045-457357	12,848.48	03/28/2024	19416	QUARTERLY MUNIS CONTRACT
			<u>12,848.48</u>			
VERRILL						
128	VERRILL	638749	1,295.00	03/14/2024	19361	MISC LEGAL COUNCIL
			<u>1,295.00</u>			
W.B.MASON, INC.						
532	W.B.MASON, INC.	245022517	96.66	03/14/2024	19362	OFFICE SUPPLIES
532	W.B.MASON, INC.	245085369	19.98	03/20/2024	19379	OFFICE SUPPLIES
			<u>116.64</u>			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9035647719	218.28	03/14/2024	19363	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9037062867	61.56	03/14/2024	19363	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9037062875	10.30	03/14/2024	19363	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9037314961	20.20	03/14/2024	19363	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9037849156	123.27	03/20/2024	19380	FINISH PUMP MATERIALS
65	W.W. Grainger CO. Inc.	9041327355	150.70	03/20/2024	19380	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9044275957	-150.70	03/20/2024	19380	RETURN ITEM
65	W.W. Grainger CO. Inc.	9051674639	89.99	03/28/2024	19417	PLANT SUPPLIES
			<u>523.60</u>			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (23-0000267430	410.43	03/14/2024	19364	MONTHLY DUMPSTER SERVICE
			<u>410.43</u>			
WOODARD & CURRAN, INC						
552	WOODARD & CURRAN, INC	231141	3,822.05	03/20/2024	19381	TREATABILITY STUDY - PROGRESS BILL
			<u>3,822.05</u>			
York Hospital						
187	York Hospital	02/08/2023	188.00	03/20/2024	19382	PRE-EMPLOYMENT SCREENING
			<u>188.00</u>			
York Police Department						
114	York Police Department	3012024	1,666.66	03/14/2024	19365	MARCH PATROLLING
			<u>1,666.66</u>			

WARRANT TOTAL:

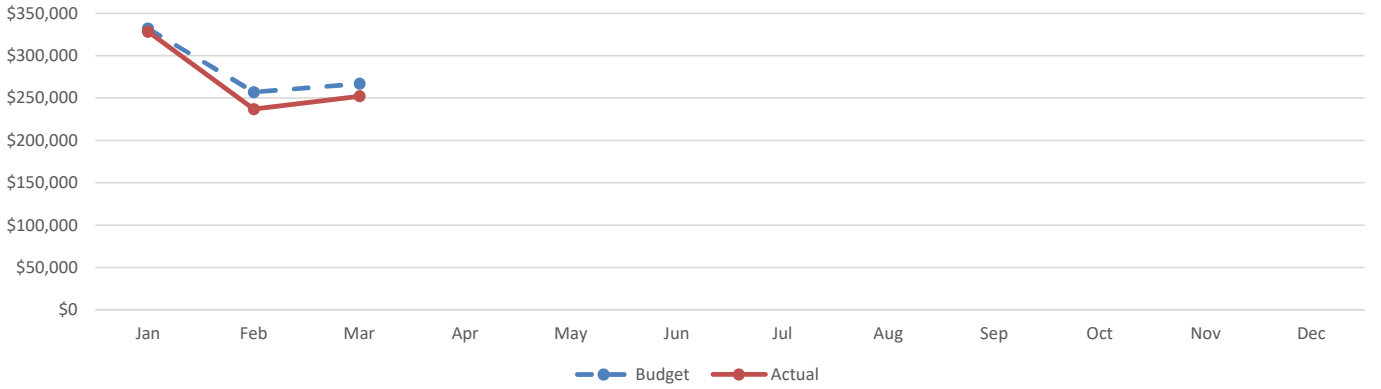
207,905

**York Water District
Monthly Operating Revenue, Expense & Net Income**

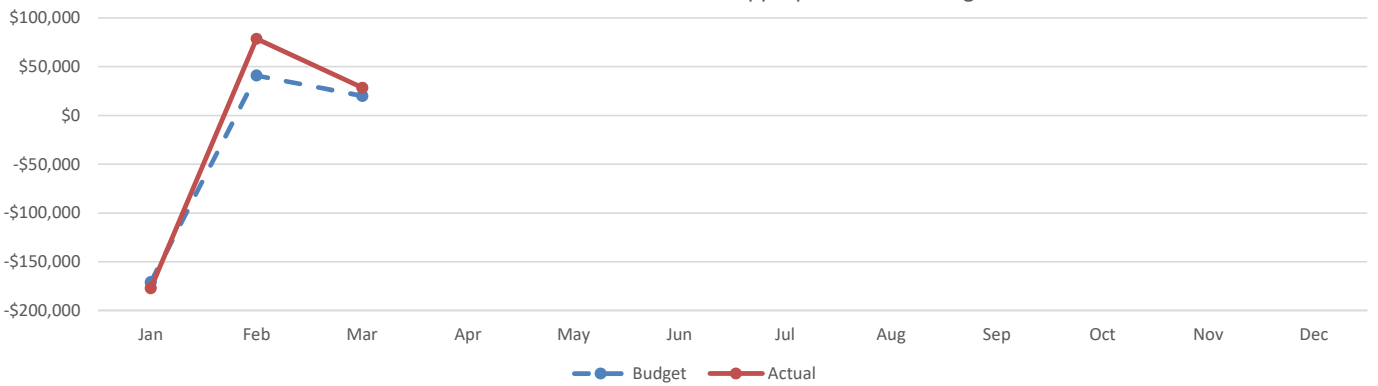
Operating Revenue vs. Budget



Operating Expense vs. Budget



Net Income After Appropriations vs. Budget



Bank Statement Balances

As of April 10, 2024

<u>Account</u>	<u>Balance</u>	<u>Account</u>	<u>Balance</u>
Operating	\$1,376,344	Watershed	\$442,237
System Development	\$284,687	Customer Advance	\$178,820
Investment Account	\$1,029,993		
Land Sale Funds	\$188,000		
Reserved for Tank Painting	\$1,129,815		
Operating Reserve	\$1,373,209	% of Recommended Reserve	106%

**York Water District
Income Statement
For the Month Ending March 31, 2024**

Operating Revenue	Operating Expense	Net Income/(Loss)
▼ (\$11,225)	▼ (\$14,765)	▲ \$8,639

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 186,277	\$ 198,000	\$ (11,723)	\$ 2,710,000	0%
Commercial Metered Sales	25,147	27,000	(1,853)	535,000	0%
Governmental Metered Sales	7,071	3,000	4,071	98,000	4%
Public & Private Fire Protection	106,257	107,000	(743)	1,459,000	0%
Other Operating Revenue	<u>1,023</u>	<u>2,000</u>	<u>(977)</u>	<u>13,000</u>	-8%
Total Operating Revenue	325,775	337,000	(11,225)	4,815,000	0%
Salaries & Wages	130,516	118,000	12,516	1,772,000	1%
Employee Benefits	64,152	65,000	(848)	770,000	0%
Purchased Power & Water	7,076	6,000	1,076	90,000	1%
Chemicals	-	4,000	(4,000)	101,000	-4%
Materials & Supplies	20,532	24,000	(3,468)	233,000	-1%
Contracted Services	25,958	41,000	(15,042)	471,000	-3%
Transportation Expense	870	5,000	(4,130)	48,000	-9%
Insurance	-	-	-	56,000	0%
Other Miscellaneous Expenses	<u>3,131</u>	<u>4,000</u>	<u>(869)</u>	<u>86,000</u>	-1%
Total Operating Expense	252,235	267,000	(14,765)	3,627,000	0%
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	44,666	40,000	4,666	571,000	1%
Debt Service	8,686	9,000	(314)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
Net Income After Appropriations	\$ 28,639	\$ 20,000	\$ 8,639	\$ 438,000	

Timing of audit progress bill payment (\$10,000).

**York Water District
Income Statement
For the Three Months Ending March 31, 2024**

Operating Revenue	Operating Expense	Net Income/(Loss)
▲ \$10,445	▼ (\$37,439)	▲ \$38,105

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 481,438	\$ 481,000	\$ 438	\$ 2,710,000	0%
Commercial Metered Sales	90,403	88,000	2,403	535,000	0%
Governmental Metered Sales	23,412	19,000	4,412	98,000	5%
Public & Private Fire Protection	330,218	326,000	4,218	1,459,000	0%
Other Operating Revenue	2,974	4,000	(1,026)	13,000	-8%
Total Operating Revenue	928,445	918,000	10,445	4,815,000	0%
Salaries & Wages	391,531	402,000	(10,469)	1,772,000	-1%
Employee Benefits	200,722	201,000	(278)	770,000	0%
Purchased Power & Water	21,321	19,000	2,321	90,000	3%
Chemicals	9,994	15,000	(5,006)	101,000	-5%
Materials & Supplies	50,699	52,000	(1,301)	233,000	-1%
Contracted Services	78,337	108,000	(29,663)	471,000	-6%
Transportation Expense	14,272	12,000	2,272	48,000	5%
Insurance	32,824	29,000	3,824	56,000	7%
Other Miscellaneous Expenses	17,861	17,000	861	86,000	1%
Total Operating Expense	817,561	855,000	(37,439)	3,627,000	-1%
Depreciation & Amortization Expense	213,645	214,000	(355)	854,000	0%
Net Non-Operating Income	87,848	98,000	(10,152)	571,000	-2%
Debt Service	25,984	26,000	(16)	351,000	0%
Tank Painting Contribution	28,998	29,000	(2)	116,000	0%
Net Income After Appropriations	\$ (69,895)	\$ (108,000)	\$ 38,105	\$ 438,000	

Timing of audit and ESRI bills. Credit on 2023 legal bill posted in 2024.

System development charges low so far this year.

York Water District
Balance Sheet
As of March 31, 2024

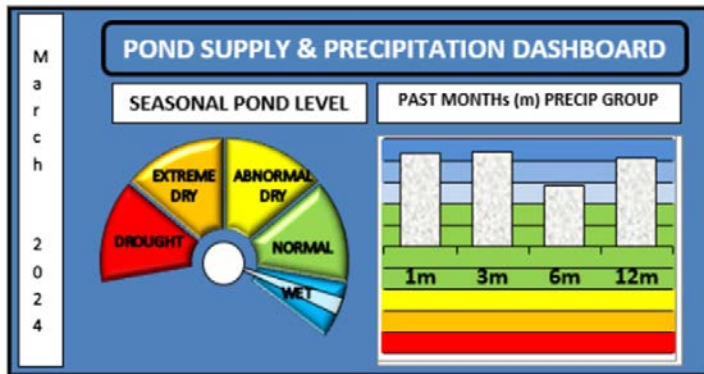
	3/31/2024	3/31/2023	Difference
Capital Assets	47,977,109	46,217,214	1,759,895
Less: Accumulated Depreciation	22,951,343	21,974,091	977,252
Total Net Capital Assets	25,025,766	24,243,123	782,643
Cash	2,220,473	2,843,018	-622,545
Investments	1,029,993	0	1,029,993
Accounts Receivable	555,717	528,812	26,905
Inventory	417,340	518,606	-101,266
Prepayments	31,538	36,963	-5,425
Total Current and Accrued Assets	4,255,061	3,927,399	327,662
Deferred Debits	4,251,851	1,311,206	2,940,645
TOTAL ASSETS AND OTHER DEBITS	33,532,678	29,481,728	4,050,950
Long-Term Debt	3,063,693	2,909,231	154,462
Accounts Payable	37,803	56,673	-18,870
Accrued Taxes	1,383	1,343	40
Accrued Interest	-8,649	-3,828	-4,821
Miscellaneous Current and Accrued Liabilities	1,698,276	922,161	776,115
Total Current and Accrued Liabilities	1,728,813	976,349	752,464
Advances for Construction	229,430	148,893	80,537
Other Deferred Credits	3,080,884	1,009,021	2,071,863
Total Deferred Credits	3,310,314	1,157,914	2,152,400
Contributed Funds	1,435,226	1,264,192	171,034
Contributions In Aid Of Construction (C.I.A.C.)	10,864,402	10,428,580	435,822
Less: Accumulated Depreciation of C.I.A.C	3,501,544	3,318,944	182,600
Total Net C.I.A.C	7,362,858	7,109,636	253,222
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	1,647,254	1,467,512	179,742
Total Equity Capital	16,631,774	16,064,406	567,368
TOTAL LIABILITIES AND EQUITY	33,532,678	29,481,728	4,050,950

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2024	24.9	0	+0.7 (Very High)	10.3" (Extremely Wet)
2023	22.0	+1.6 KKW, -1.0 KWD	+0.2 (Normal)	4.4" (High Normal)
2022	24.3	0	+0.2 (Normal)	2.9" (Low Normal)
2021	20.9	+1.3 KKW	+0.3 (High Normal)	2.9" (Low Normal)

* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

TREATMENT REPORT

By: Noah Emery



Inside this issue:	
Treatment	1-2
GIS	2-3
Resource Protection	3
Wellness	4
Billing	4

The average precipitation at the plant for the month of March is 3.9 inches. This March, we were well above average as we received 10.3 inches of rain! This is the second highest level since 1992. In 2010, we received 12.2 inches, but the next highest amount in that time frame was just 6.8. While much of the month saw the pond level just over the flashboard, a large storm at the end of the month raised the pond level to 0.6 feet which is considered very wet for this time of the year.

This month, was the start of the District's annual flushing program. While the distribution crew spear heads this annual task, it requires a lot of communication and coordination with the plant. We need to ensure the plant remains on and running at all times while the crew is flushing to ensure the water is coming directly from the plant. Often times this involves turning filters and/or clarifiers off to reduce the flow so the tanks don't fill up too quickly and shut the plant off. By monitoring the tank level trends we ad-

just the plant influent flows, which then automatically adjusts the outgoing flows to maintain the balance in the system. This is a great experience for the plant operators who have never been through a flushing cycle. Larry has performed the mainline flushing for the distribution crew for about 20 years and this year he transitioned his knowledge to Robbie and Dan who have done a great job in their first year with it.

Hayes pump completed the replacement of an original finish pump this month. These pumps are critical to providing water to the system. The original pumps had been in service since the plant was built in 1990. We can only use one at a time due to plant limitations and they are alternated every month to split the wear between them. These were changed proactively due to age but after replacement, it was found that the impellers were heavily worn and we have gained a couple hundred gallons per minute with the newer pumps. Now that the second pump has

been replaced, we are awaiting Electrical Installations, Inc. (EII) to come swap out the associated variable frequency drive.

In March we completed our first of four samples for the fifth round of the EPA's Unregulated Contaminant Monitoring Rule. This testing is what the EPA does to determine whether certain compounds are prevalent enough in the country's drinking water to warrant regulations. In this round they are testing for 29 new PFAS chemicals as well as lithium. All results came back non-detect for the District.

GIS REPORT

By: Todd Hill

Our annual flushing program started on March 11th and Larry asked me to create flushing maps with multi-colored polylines that represent all the pulls for each day of mainline flushing. With Larry's flushing plan, I used the descriptions for each time a hydrant would be used. A thicker line would lay over the existing water main and would have a unique color and it would also be labeled for that particular flushing sequence. These maps will help the flushing crew with visualizing what hydrants need to be flushed and where the water is coming from and being flushed to.

The Search and Rescue Map (SARM) has also seen a major update. After I printed a large copy of the SARM, I sent it up to the Resource Protection Office to have Zach and Gary review and mark it up for any changes that were needed. There were several markups throughout the map including label changes, trail additions and property owner updates. The map has been updated and a second round of checks are in the process of being made and once I get them I'll follow up with a final map that we will share with some of the other land owners for their review before a final map can be created and shared.

I actually talked to one of the dispatchers about the SARM and the updates that we have been making and they are requesting a digital copy of

this map so if there is any emergency in this mapped area they would have something to use to help get first responders to a location within the map. The best way to share this map with them is to create a web map within ArcGIS Pro and share it with dispatch staff. The good thing about using a web map is any future updates that are made will go live as soon as they are done, so dispatch will always have the most up to date SARM. Zach and I have a few details to work out to make this happen but once we have the map on autopilot it will be very helpful.

The updates to the lead service line inventory are moving along pretty good. We are getting about three to five scheduled appointments per day and the emails are still coming in. I expect as we transition to spring we will see an increase in getting the private side of the service line. As of March 28th we have completed 1,725 service line inventories on both the public and private side which is about 31% completed. Roughly 900 service lines have been identified on the public side and 800 service lines have been identified on the private side.



I have been busy with several other projects this month. A property notification list and map has been created for the main replacement project at Old Seabury Road and the main extension project for 28 Prospect Street. An update to the confined space locations at the plant was done in

ArcGIS Pro for Noah. With Don's help, I created a few maps for the water main boring project on Interstate 95. With the help of York Sewer District staff we got the banners ready for Dig Safe Month and Work Zone Awareness Week. I continued with summer line map updates. I have also collected two new one-inch split water services for 129 Long Beach Avenue and 171 Long Beach Avenue in GIS. A 60 foot, eight-inch, main extension, two-inch blowoff and six-inch fire service for 44 Mitchell Road was installed and has been collected as well as a new summer line service for 3 Bayberry Lane.

RESOURCE PROTECTION REPORT

By: Zachariah Mein

The biggest note of March was a plot survey that was performed by Wayne from the Maine Forest Service. Wayne was doing an annual survey of the Hemlock Wolly Adelgid (HWA) and the overall health of the hemlock population on the watershed using three subplots as a representative population. Wayne's survey showed that of 67 original hemlocks starting in about 2012, only 23 are still alive today which is 65.7% mortality of the plot. Nine of which died since last year's survey. HWA certainly has done a lot of damage to the hemlock population but the combing factors of hemlock borer, stronger storms, and more extreme weather patterns in recent years has done no favors to the weakened hemlock. I asked Wayne if he was going to inspect any American beech while he was out to check for Beech Leaf Disease (BLD), which he was unaware that we had, because it moved across the state so quickly. Wayne was able to easily spot the banding even in the dead leaves of the beech and took samples of buds to test for nematode levels and will compare it to other plots across the state. As BLD is a fairly new and fast spreading disease, first isolated cases in Maine were two locations in 2022 and was reported all across southern Maine and the full length of the coast to Canada last year. We can only wait to see what this year

brings, as the new disease is still being studied on how to control it or where it even originated. There are currently no methods to treat it.



Beech Leaf Disease

I spent a fair amount of time in March taking over the District safety policies with the help of Noah and updating them for the new year and ongoing training as to what we are required to do safety wise for inspections. Other than the policies I started doing an overhaul on our current watershed brochure with the help of Kinzie who is using Canva to design the new brochure. Modeling it after Mt. A's new brochure the layout has been changed to a fold out map on the inside so people can see the map and trails better. I added contour lines so people using the trails have a better understanding of the terrain or can use landmarks in the event that they get turned around. With the input of Don and Carl, a few rules have been added and others have been condensed to maximize space and readability making the brochure easier to maneuver and more organized. The brochure update should be completed in April but will be more of a living document going forward if tweaks need to be made.

WELLNESS REPORT

By: Karen Hale



Declutter & Improve Mental Health

Studies have shown that clutter and disorganization have effects on mental health. Excessive clutter can cause anxiety, depression and stress. When conditions spiral, it can make it difficult to motivate to address the situation. Decluttering creates healthy habits and boosts productivity. An organized home or office can boost your mood, improve sleep and relaxation.

Start with small tasks each day. Once you have more space to work with you will find decluttering can be uplifting and motivating.

MARCH BILLING

York Beach Route

2024	Usage(cf)	Revenue	Customers
Residential	1,098,300	\$181,849	1,864
Commercial	235,900	\$22,901	91
Governmental	5,600	\$1,476	8

2023	Usage(cf)	Revenue	Customers
Residential	1,148,600	\$173,767	1,834
Commercial	237,900	\$21,205	90
Governmental	4,300	\$1,391	8

WATER QUALITY REPORT

REPORT DATE: 4/3/2024

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
823,352	41	0.09	8.97	0.05	2.04	1.49		0.28	0.12	0.45

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
3/27/2024	40	0.07	8.91	0.10	2.40	1.47	17	1	0.036	0.07	0.030
3/19/2024	42	0.12	9.13	0.04	2.20	1.48	16		0.050	0.01	0.055
3/11/2024	40	0.11	9.10	0.04	2.30	1.52	21	2	0.040	0.02	0.032
3/6/2024	41	0.09	8.88	0.03	1.90	1.41	19	2	0.048	0.00	0.046
AVERAGE RESULTS:	41	0.10	9.01	0.05	2.20	1.47	18	2	0.044	0.03	0.041
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	3/26/2024	0.08	9.05	0.05	1.80	1.47	18		0.008	0.040	0.074
Route 1 at Pine Ledge Motel S	3/19/2024	0.10	9.10	0.14	1.70	1.55	19		0.010	0.050	0.060
Route 1 at Pine Ledge Motel S	3/11/2024	0.09	9.02	0.03	1.80	1.68	19		0.020	0.040	0.047
Route 1 at Pine Ledge Motel S	3/6/2024	0.08	9.04	0.04	1.90	1.59	18		0.034	0.040	0.058
Route 1 North Pump Station	3/26/2024	0.08	8.83	0.03	1.80	1.47	18		0.015	0.050	0.044
Route 1 North Pump Station	3/19/2024	0.08	8.85	0.06	1.90	1.44	16		0.020	0.040	0.058
Route 1 North Pump Station	3/11/2024	0.11	8.94	0.06	1.70	1.60	18		0.036	0.050	0.035
Route 1 North Pump Station	3/6/2024	0.09	8.84	0.03	1.80	1.56	18		0.032	0.060	0.057
Route 1 South Pump Station	3/26/2024	0.13	8.95	0.04	2.00	1.48	16		0.023	0.060	0.043
Route 1 South Pump Station	3/19/2024	0.10	9.05	0.03	1.90	1.56	18		0.010	0.050	0.079
Route 1 South Pump Station	3/11/2024	0.10	8.80	0.03	1.90	1.47	17		0.019	0.050	0.045
Route 1 South Pump Station	3/6/2024	0.09	8.92	0.04	1.80	1.48	19		0.026	0.040	0.054
Simpson Hill Tank (SHT)	3/26/2024	0.08	8.70	0.02	1.80	1.50	17		0.020	0.060	0.058

Simpson Hill Tank (SHT)	3/19/2024	0.12	8.63	0.04	1.90	1.48	17		0.030	0.040	0.063
Simpson Hill Tank (SHT)	3/11/2024	0.09	8.69	0.05	1.80	1.61	17		0.022	0.020	0.039
Simpson Hill Tank (SHT)	3/6/2024	0.07	8.70	0.08	2.20	1.63	18		0.032	0.030	0.053
York Heights Tank (YHT)	3/26/2024	0.08	8.49	0.03	2.00	1.45	15		0.031	0.050	0.058
York Heights Tank (YHT)	3/19/2024	0.08	8.73	0.04	2.00	1.56	17		0.020	0.030	0.058
York Heights Tank (YHT)	3/11/2024	0.08	8.68	0.04	1.90	1.54	17		0.044	0.050	0.028
York Heights Tank (YHT)	3/6/2024	0.07	8.51	0.03	1.90	1.55	18		0.037	0.020	0.060
York Water District Office	3/26/2024	0.10	8.68	0.05	1.90	1.53	15		0.011	0.030	0.028
York Water District Office	3/19/2024	0.19	8.82	0.05	2.20	1.55	16		0.010	0.060	0.067
York Water District Office	3/11/2024	0.12	8.54	0.07	2.30	1.56	17		0.016	0.040	0.035
York Water District Office	3/6/2024	0.07	8.49	0.04	1.90	1.64	16		0.026	0.020	0.042
AVERAGE RESULTS:		0.10	8.79	0.05	1.91	1.54	17		0.023	0.043	0.052
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform
South Side Road Near Blaisdell Farm	3/4/2024	0.08	8.90	0.03	1.90	1.59	16	5.5	ABSENT
Route 1 @ River Bend Road	3/4/2024	0.08	9.04	0.04	1.90	1.57	18	5.5	ABSENT
Route 1 @ Mr. Mikes Convenience Store	3/4/2024	0.13	9.03	0.07	2.10	1.58	17	4.5	ABSENT
Webber Road Near Ridge Road (73 Webber)	3/4/2024	0.11	8.91	0.03	1.80	1.62	19	4.5	ABSENT
Ridge Road Across from Coastal Ridge Elemen	3/4/2024	0.13	8.38	0.03	2.20	1.56	13	4.4	ABSENT
Route 1A @ Roaring Rock Road	3/4/2024	0.11	9.01	0.04	1.90	1.62	18	5.4	ABSENT
Route 1 @ Old Post Road (Tranmission Line)	3/4/2024	0.09	8.89	0.03	1.80	1.63	18	4.0	ABSENT
White Pine Pump Station Near Route 1	3/4/2024	0.10	9.01	0.06	2.10	1.64	18	5.6	ABSENT
Organug Road @ Indian Trail	3/18/2024	0.14	8.73	0.04	1.90	1.57	19	6.0	ABSENT
Seabury Road Near Route 103	3/18/2024	0.10	9.06	0.08	1.70	1.46	19	5.9	ABSENT
Nubble Road at Sewer Pump Station	3/18/2024	0.14	8.90	0.02	1.90	1.54	18	7.3	ABSENT
Long Beach Ave Across From Long Beach Bath	3/18/2024	0.13	8.84	0.07	1.90	1.65	16	6.8	ABSENT
Yorkshire Commons @ York Street	3/18/2024	0.17	8.64	0.03	1.80	1.57	17	5.8	ABSENT

Route 1A @ York Senior Center formerly YPD	3/18/2024	0.07	8.63	0.07	1.80	1.47	16	6.1	ABSENT
Clark Road Cape Neddick	3/18/2024	0.13	8.85	0.04	1.80	1.54	18	5.6	ABSENT
	Average:	0.11	8.85	0.05	1.90	1.57	17	5.5	
	Minimum:	0.07	8.38	0.02	1.70	1.46	13	4.0	
	Maximum:	0.17	9.06	0.08	2.20	1.65	19	7.3	

		<u>Task</u>	<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BI		Eyewash Station checks	Weekly	√	√	√									
		Vehicle Checks	Weekly	√	√	√									
		Fire extinguisher inspections (internal)	Monthly	√	√	√									
		First Aid Kit Inspections	Monthly	√	√	√									
		AED inspections	Monthly	√	√	√									
		GFCI checks	Quarterly	√											
		Air Compressor relief valve check	Quarterly	√											
		Portable Ladder inspections	Quarterly	√											
		Sling/ lifting strap/ lifting chain inspections	Quarterly	√											
		PPE inspections	Quarterly	√											
		Jack inspections	Quarterly	√											
		Jack stand inspections	Quarterly	√											
		Welding equipment inspections	Quarterly	√											
		Grinding wheel/ guard inspection	Quarterly	√											
		Garage Door sensor checks	Quarterly	√											
		Emergency Exit Lighting checks	Quarterly	√											
		Confined Space Rescue Trailer inspections	Quarterly	√											
		Air Quality Monitor Calibrations	Every 6 months		√										
		Fixed Ladder Inspections	Annually												
		Lifts/Hoists (internal)	Annually - opposite the contracted insp.												
	Lifts/Hoists (Contracted)	Annually													
	Testing Panic buttons/security pads	Annually													
	Fire extinguisher inspections (contracted)	Annually													
BLS REQUIRED TRAINING		MMA - Fire Extinguisher Training	Annual												
		Confined Space Rescue Training*	Initial												
		Simulated Confined Space Rescue Training*	Annual												
		Basic First Aid Training*	Every 2 years - last 6/15/22												
		CPR certification*	Every 2 years - last 6/15/22												
		Hearing Tests/Training Video*	Annual												
		Respirator Medical Evaluations*	Annual												
		Respirator Fit Tests*	Annual												
		Workzone/Flagger Training	Initial												
		Trenching & Excavation Training	Initial												
	Global Harmonization Video	Initial													
BLS REQUIRED PROGRAMS		Hazard Assessment of PPE	Program Review			√									
			Employee Review												
		Bloodborne Pathogen Policy	Program Review			√									
			Employee Review												
		Confined Space Program	Program Review			√									
			Employee Review												
		Emergency Action Plan	Program Review			√									
			Employee Review												
		Electrical Policy (Arc Flash)	Program Review			√									
			Employee Review												
		Fire Extinguisher Policy	Program Review			√									
			Employee Review												
		Global Harmonization Policy (HazCom)	Program Review			√									
			Employee Review												
		Hearing Protection Program	Program Review			√									
			Employee Review												
	Ladder Policy	Program Review			√										
		Employee Review													
	Lock Out / Tag Out Program	Program Review			√										
		Employee Review													
	Respiratory Protection Program	Program Review			√										
		Employee Review													
	Silica Exposure Prevention Program	Program Review			√										
		Employee Review													
	Video Display Terminal Policy	Program Review			√										
		Employee Review													
MISC		Safety Meetings	Quarterly			-									
		Update Bureau of Labor posters	Every 6 months	√											
		Post OSHA 300 logs	Annual	√											
		Prepare Safety budget	Annual												
		SDS inventory	Annual			-									
		NWZAW & Safe Digging Banners	Annual			√									
	SHAPE inspection	Every 3 years													

* Applicable employees only