

Trustees

Stephen C. Rendall Jr, President
Russell A. Peterson, Treasurer
Richard Leigh, Clerk
Richard E. Boston, Trustee
Karen Arsenaault, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted August 13, 2025

LEGAL NOTICE -- The Monthly meeting of the York Water District Board of Trustees will be a “hybrid meeting” remotely and in-person at 2:00 pm on **Wednesday, August 20, 2025**, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on July 16, 2025.
3. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. Comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District. For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments to customerservice@yorkwaterdistrict.org
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Morgan Roper P.E. of Woodard & Curran will present space needs solutions.
6. Financial Manager will explain the need to file a 6104-B rate increase that allows a maximum 1.5% increase to water rates.
7. Staff will discuss proposed conservation measures & planning board workshop to be considered October 9, 2025.
8. Staff will provide an update on District operations.
9. General Discussion
10. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



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July Meeting Minutes

The York Water District Board of Trustees monthly meeting held on Wednesday, July 16, 2025, was in-person and through remote conferencing as allowed by the District's remote meeting policy.

Acting President, Richard Leigh called the meeting to order at 1:58 pm. Present were Treasurer – Russell Peterson (late arrival), Trustee – Karen Arsenault, and Trustee, Richard Boston. Staff present Superintendent – Donald Neumann, Assistant Superintendent – Noah Emery, Resource Protection Manager - Zachariah Mein, General Foreman – Larry Graham, Asst. Treatment Plant Operator- Zach Ruger and Financial Assistant – Shelley Kimball President – Stephen Rendall and Financial Manager - Patrick Desrosiers were not in attendance.

See what action the Board will take after a review of the minutes of the Board Meeting held on June 18, 2025.

On a motion made by Trustee Arsenault and duly seconded by Trustee Boston, it was voted unanimously to accept the Minutes of June 18, 2025, Board Meeting. **3-0 vote: Motion Passes.**

Public Comment

The Financial Manager was not present but prepared a memo to the Board of Trustees regarding the monthly budgetary reports and income statements for review and discussion.

The revenue for June 2025 is \$4,448 less than projected. The O&M budget for June 2025 is \$2,927 less than projected. The YTD revenue for 2025 is \$6,943 higher than projected. The YTD O&M Budget for 2025 is \$68,943 higher than projected. Accepted as presented.

Staff will announce the selected Employee of the 2nd Quarter of 2025.

Zach Ruger was selected to receive the Employee of the 2nd Quarter of 2025. Zach has been with the District since July 2024. While in his position of System Maintenance Technician Zach brought a positive attitude and strives to learn new tasks. He genuinely takes pride in all he does. He was recently promoted to the position of Assistant Treatment Plant Operator.

Staff will provide an update on District Operations.

Noah:

- At the end of June, the pond level finished at -.49', which is considered very dry.
- Plant Operators took water samples from Folly to get an algae count. All testing came back good, so we are considering to ask Kittery Water District if we can transfer raw water for 7-10 days.
- This month Kinzie, our Water Quality Specialist, completed our lead and copper sampling. This is required every 3 years and consists of 30 samples from homes built between 1982-1987. by Maine Drinking Water Program.
- Electrical Installations LLC completed the VFD installation for a finish pump.
- Work has been completed at the screen house for the new chemical treatment room. The door is the last of the construction.
- Tom Chase and crew removed & cleaned up storm damaged trees behind the screenhouse.
- Zach Ruger was promoted to Assistant Treatment Plant Operator and is doing a great job learning the new position.

Zach:

- The crew worked in the watershed cleaning up and chipping winter and windstorm damage on the watershed trails.
- Crews worked on prepping the Red Crossover Trail to be re-routed.
- Target came and drilled the holes in the ledge for the new County Road access gate and the crew came out and poured cement for the base. The posts have been primed and painted.
- The 2025 timber Harvest has been moved up for a week. We did a full walk through with Consultant Steve Pelletier and Chief Apgar. Abutter notices were sent to neighbors and public officials.
- Norma Clark and her daughter Vicki took the Chase's Pond boat tour that she won in the 2019 Yorkwise Auction. It was a great day with lots of history from a longtime resident.

Larry:

- This past month we had 3 district hydrants damaged in various automobile accidents. All have been repaired and back in service.
- Customer paid construction has started to pick up again.
- The installation of the new automobile lift started in the garage. Crew had discovered approximately 300 gallons of waste oil that had been improperly disposed of. We had to call clean harbors to pump it out.
- Crew have been fixing water main blow-offs that weren't operable.
- Mid-summer readings were done on the summer lines and seasonal meters. This helps with leaks that might have gone unnoticed and would then affect our unaccountable water at the end of the year.
- Crews continue to perform hydrant maintenance.
- Dump truck is back in service with the new dump body that was a 2025 capital project.

Don:

- Smartlink representing AT&T is still waiting for the ruling from the courts. It may take several months for a decision.
- The Police department applied for the ATV grant and was awarded 5,000 towards the purchase. Kittery Water District, York Police Dept. and York Water shared the balance of \$6,000 equally.
- A joint Trustee meeting with the Kittery Water District is scheduled in August to strategize on the pump station, chemicals, and MOU updates.
- There was some discussion about a proposed rate case for January 2026. Staff is considering filing a 6104-B rate case which allows a 1.5% increase in revenue. This will be discussed in detail with Trustees at a future meeting.
- Don mentioned that he thought the District should consider making an offer for the property with York Hospital even though they have stated they are not ready to sell.
- There are three new developments that are before the Planning Board. Locations are Organug Road, the Bagel Basket's current location, and land next to Caincrest. All require public water.

General Discussion:

Trustee Karen Arsenault informed the Board that she planned to resign as Trustee. Her last meeting will be September 17th. As in past practice the Board will discuss a process and interview potential candidates. Then send a letter of recommendation to the Board of Selectmen for consideration to fill the vacant seat and finish the term that expires in May of 2027.

The meeting adjourned at 2:50 PM.

Respectfully Submitted,

Richard Leigh
Acting President
York Water District

DATE: 8/6/2025
TIME: 11:59:36AM

York Water District
INVOICE LIST
FOR CHECKS FROM 7/7/2025 TO 8/6/2025

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SEACOAST POWER EQUIPMENT						
882	SEACOAST POWER EQUIPMENT	249792	139.99	07/21/2025	20746	SAFETY CLOTHING
			139.99			
ABBOTT BROTHERS						
1	ABBOTT BROTHERS	35007	1,844.25	07/28/2025	20776	FILL MATERIALS
1	ABBOTT BROTHERS	35326	1,521.25	07/28/2025	20776	FILL MATERIALS
1	ABBOTT BROTHERS	35643	480.00	07/28/2025	20776	FILL MATERIALS
			3,845.50			
Advanced Communications Services						
348	Advanced Communications Services	60014643	520.00	07/21/2025	20747	MONTHLY CYBER REPORTING
			520.00			
AIRGAS						
136	AIRGAS	9162355834	163.50	07/09/2025	20724	SHOP SUPPLIES
			163.50			
AMERICAN BACKFLOW PRODUCTS						
1,816	AMERICAN BACKFLOW PRODUCTS	914648	109.99	07/28/2025	20777	TEST GUAGE CALIBRATION
			109.99			
APPROVED FIRE PROTECTION						
1,024	APPROVED FIRE PROTECTION	IN00112158	908.26	07/09/2025	20725	GAS MONITOR
1,024	APPROVED FIRE PROTECTION	IN00112995	114.78	07/28/2025	20778	GAS METER CALIBRATION
			1,023.04			
AT&T						
168	AT&T	0207374976001	50.04	07/09/2025	20726	LONG DISTANCE - PLANT
			50.04			
BATTERIES PLUS						
1,687	BATTERIES PLUS	P83886767	121.49	07/21/2025	20748	UPS BATTERIES
			121.49			
CARUS CORPORATION						
1,385	CARUS CORPORATION	SLS 10121911	10,718.40	08/04/2025	20797	9570 LBS ORTHO-PHOSPHATE
			10,718.40			
Central Maine Power						
24	Central Maine Power	30015194605 07	177.71	07/28/2025	20779	565 KWH - TOWER SITE 2
24	Central Maine Power	30015194639 07	541.36	07/28/2025	20779	2221 KWH - TOWER SITE 1
24	Central Maine Power	30016410778 07	340.48	08/04/2025	20798	1300 KWH - GULF HILL PS
24	Central Maine Power	35011336332 07	406.70	07/28/2025	20779	1708 KWH - RTE 1 NORTH PS
24	Central Maine Power	35012087900 07	229.34	07/28/2025	20779	897 KWH - SIMPSON HILL TANK
24	Central Maine Power	35012909699 07	45.26	07/28/2025	20779	0 KWH - RPO GARAGE
24	Central Maine Power	35012922080 07	207.16	07/28/2025	20779	750 KWH - WHITE PINE PS
24	Central Maine Power	35012969180 07	5,010.45	07/28/2025	20779	35097 KWH - TREATMENT PLANT
24	Central Maine Power	35012996749 07	99.97	07/28/2025	20779	236 KWH - SCREENHOUSE
24	Central Maine Power	35013404708 07	185.50	07/28/2025	20779	644 KWH - RTE 1 SOUTH PS

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24	Central Maine Power	35015157361 07	471.14	07/28/2025	20779	2739 KWH - WHIPPOORWILL PS
24	Central Maine Power	35015205897 07	173.44	07/28/2025	20779	628 KWH - RPO
24	Central Maine Power	35015396233 07	50.39	07/28/2025	20779	36 KWH - SHOP GARAGE
24	Central Maine Power	35016940278 07	65.60	07/28/2025	20779	108 KWH - HEIGHTS TANK
24	Central Maine Power	35016960912 07	43.23	07/28/2025	20779	0 KWH - HEAT TAPE
24	Central Maine Power	35017139011 07	541.34	07/28/2025	20779	3372 KWH - OFFICE/SHOP
			8,589.07			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATIONS	1422436010707	130.00	07/21/2025	20750	BRAODBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1425335010707	755.24	07/21/2025	20750	BROADBAND - MAIN SITES
			885.24			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITIES	2274	500.00	07/09/2025	20727	MONTHLY TOWER SITE INSPECTION
338	COMMUNICATIONS FACILITIES	2285	500.00	08/04/2025	20799	MONTHLY TOWER SITE INSPECTION
			1,000.00			
CONSOLIDATED COMMUNICATIONS						
75	CONSOLIDATED COMMUNICATIONS	117944052542 (194.65	07/28/2025	20780	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNICATIONS	2073636101536	294.41	07/09/2025	20728	LAND LINES - PLANT
			489.06			
DIGGER'S EXCAVATING						
494	DIGGER'S EXCAVATING	46	3,000.00	07/28/2025	20781	EXCAVATION - TRAIL MAINT
			3,000.00			
DONOVAN EQUIPMENT CO., INC.						
1,873	DONOVAN EQUIPMENT CO., INC.	E253024	23,875.00	07/21/2025	20751	DUMP TRUCK BODY REPLACEMENT
			23,875.00			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	1618817 07/202	5,403.64	07/21/2025	20749	JULY CREDIT CARD CHARGES
			5,403.64			
Eldredge Lumber						
38	Eldredge Lumber	761623	7.19	07/21/2025	20752	PLANT SUPPLIES
38	Eldredge Lumber	763540	106.26	07/09/2025	20729	MATERIALS - AUTO LIFT
38	Eldredge Lumber	763686	87.05	07/09/2025	20729	GATE SUPPLIES
38	Eldredge Lumber	766083	173.95	07/28/2025	20782	PLANT MAINT MATERIALS
38	Eldredge Lumber	766150	13.02	07/21/2025	20752	OFFICE SUPPLIES
38	Eldredge Lumber	766168	56.30	07/21/2025	20752	SHOP SUPPLIES
38	Eldredge Lumber	767585	-43.99	07/21/2025	20752	RETURN ITEM
38	Eldredge Lumber	767587	55.67	07/21/2025	20752	SHOP SUPPLIES
38	Eldredge Lumber	767794	19.95	07/28/2025	20782	HYDRANT MAINT MATERIALS
38	Eldredge Lumber	768486	93.42	07/28/2025	20782	HYDRANT MAINT MATERIALS
38	Eldredge Lumber	769880	40.64	08/04/2025	20800	SHOP SUPPLIES
38	Eldredge Lumber	770097	200.96	08/04/2025	20800	SHOP SUPPLIES
38	Eldredge Lumber	770160	124.33	08/04/2025	20800	SHOP SUPPLIES

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38	Eldredge Lumber	K66999	93.09	07/21/2025	20752	SHOP SUPPLIES
			1,027.84			
Electrical Installations, Inc.						
334	Electrical Installations, Inc.	S2330702	7,245.00	07/21/2025	20753	FINISH PUMP I UPDATE
334	Electrical Installations, Inc.	S2510501	1,680.00	07/21/2025	20753	SCADA MAINT AGREEMENT
			8,925.00			
Eliot Small Engine Repair						
23	Eliot Small Engine Repair	052285	4.29	08/04/2025	20801	SHOP SUPPLIES
			4.29			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6495049	1,154.40	07/21/2025	20754	STOCK ITEMS
113	Everett J. Prescott, Inc	6498090	7,438.72	07/21/2025	20754	STOCK - 90 US ROUTE ONE
113	Everett J. Prescott, Inc	6501084	344.59	07/28/2025	20783	STOCK ITEMS
113	Everett J. Prescott, Inc	6508126	798.28	07/28/2025	20783	STOCK ITEMS
113	Everett J. Prescott, Inc	6512366	8,043.42	07/28/2025	20783	STOCK ITEMS
113	Everett J. Prescott, Inc	6514294	800.90	07/28/2025	20783	STOCK ITEMS
113	Everett J. Prescott, Inc	6515285	1,595.16	07/28/2025	20783	STOCK ITEMS
			20,175.47			
EVERETT'S AUTO						
1,049	EVERETT'S AUTO	13656	305.18	07/28/2025	20784	VEHICLE MAINT
			305.18			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	5218303	430.28	07/09/2025	20730	138.3 GAL DIESEL
988	FIELDING'S OIL & PROPANE	5218996	373.58	07/09/2025	20730	138.3 GAL DIESEL
988	FIELDING'S OIL & PROPANE	5225887	270.67	07/28/2025	20785	100.2 GAL DIESEL
988	FIELDING'S OIL & PROPANE	5230133	515.66	08/04/2025	20802	190.9 GAL DIESEL
			1,590.19			
FLORES & ASSOCIATES						
1,894	FLORES & ASSOCIATES	746174	238.75	07/21/2025	20755	MONTHLY FSA & HRA ADMIN FEE
			238.75			
FW WEBB COMPANY						
1,686	FW WEBB COMPANY	91624725	78.00	07/28/2025	20786	METER SUPPLIES
			78.00			
GAC CHEMICAL CORP						
1,073	GAC CHEMICAL CORP	V122607	4,322.85	08/04/2025	20803	9660 LBS AMMONIUM SULFATE
1,073	GAC CHEMICAL CORP	V122764	6,138.95	08/04/2025	20803	43020 LBS ALUMINUM SULFATE
			10,461.80			
GAMMON LAWCARE & LANDS						
1,615	GAMMON LAWCARE & LANI	3913	3,375.00	07/21/2025	20756	SPRING CLEANUP
1,615	GAMMON LAWCARE & LANI	3914	3,375.00	07/21/2025	20756	MAY MOWING
1,615	GAMMON LAWCARE & LANI	3942	3,375.00	07/21/2025	20756	JUNE MOWING

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1,615	GAMMON LAWCARE & LANI	3947	3,375.00	07/21/2025	20756	JULY MOWING
			13,500.00			
GEI CONSULTING, INC						
1,754	GEI CONSULTING, INC	3180474	5,554.25	07/09/2025	20731	INFLOW DESIGN FLOOD STUDY
			5,554.25			
Hach Chemical						
66	Hach Chemical	14594940	789.95	08/04/2025	20804	LAB CONSUMABLES
			789.95			
HARCROS CHEMICALS,INC						
579	HARCROS CHEMICALS,INC	301017089	3,275.81	07/09/2025	20732	1842 GAL SODIUM HYPOCHLORITE
579	HARCROS CHEMICALS,INC	301017289	3,167.10	07/28/2025	20787	8100 LBS SODIUM CARBONATE
			6,442.91			
HISSONG READY-MIX & AGGRI						
1,270	HISSONG READY-MIX & AGG	157144	553.50	07/09/2025	20733	MATERIALS - AUTO LIFT
			553.50			
KEMIRA WATER SOLUTIONS, II						
1,010	KEMIRA WATER SOLUTIONS	9017897423	4,381.11	07/21/2025	20757	2300 LBS POLYMER
			4,381.11			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	9918	76.49	07/21/2025	20758	OVERALLS FOR NEW EMPLOYEE
			76.49			
KYOCERA						
1,202	KYOCERA	55L2636077	450.49	07/09/2025	20734	QUARTERLY OFFICE COPIER CHARGES
1,202	KYOCERA	55L2642400	71.58	07/28/2025	20790	MONTHLY OFFICE/SHOP PRINTER CHARGE
			522.07			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 08/25	49,021.03	07/21/2025	20759	AUGUST HEALTH INSURANCE
			49,021.03			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	62669	34.30	07/21/2025	20760	VOICEMAIL BOX CHARGES
			34.30			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	225060964	50.00	07/21/2025	20762	LEAD AND COPPER SAMPLES
587	NELSON ANALYTICAL LLC	225061001	25.00	07/21/2025	20762	LEAD AND COPPER SAMPLE
587	NELSON ANALYTICAL LLC	225070130	20.00	07/21/2025	20762	SAMPLE - ROBERT STEVENS DRIVE
587	NELSON ANALYTICAL LLC	225070179	20.00	07/21/2025	20762	SAMPLE - ROBERT STEVENS DRIVE
587	NELSON ANALYTICAL LLC	225070409	160.00	07/28/2025	20788	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	225070814	15.00	08/04/2025	20805	SAMPLE
587	NELSON ANALYTICAL LLC	225070827	60.00	08/04/2025	20805	BACTERIA SAMPLES
			350.00			

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NOAH EMERY						
533	NOAH EMERY	07/14/2025	81.90	07/21/2025	20763	MILEAGE REIMBURSEMENT - N. EMERY
			81.90			
NORTHEAST ELECTRICAL						
1,902	NORTHEAST ELECTRICAL	S002877275.00	305.87	07/21/2025	20764	LIGHT BULBS
			305.87			
OPENTEXT, INC						
1,751	OPENTEXT, INC	9005589604	1.32	07/21/2025	20765	WEBROOT CHARGES
1,751	OPENTEXT, INC	9005595077	72.10	07/21/2025	20765	CARBONITE CHARGES
			73.42			
PARSHLEY STEEL FABRICATOR						
82	PARSHLEY STEEL FABRICATOR	1402	5,640.00	07/28/2025	20789	COUNTY ROAD GATE
			5,640.00			
Pollard Company						
84	Pollard Company	WW072626	42.70	07/28/2025	20791	SHOP SUPPLIES
84	Pollard Company	WW072965	478.64	08/04/2025	20806	SHOP SUPPLIES
			521.34			
Portland Plastic Pipe						
101	Portland Plastic Pipe	13109	533.72	07/21/2025	20766	PLANT MAINT MATERIALS
			533.72			
ROBBINS AUTO PARTS						
931	ROBBINS AUTO PARTS	07/01/2025	639.33	07/09/2025	20735	VEHICLE MAINT MATERIALS
			639.33			
Roche Locksmith Services						
231	Roche Locksmith Services	5746 B	17.50	07/09/2025	20736	SHOP SUPPLIES
			17.50			
Roger Pratt Excavating & Pavin						
99	Roger Pratt Excavating & Pav	2516-RETAINAC	2,410.50	07/09/2025	20737	RETAINAGE - OLD SEABURY ROAD
			2,410.50			
SOLLITTO, WILLIAM						
1,900	SOLLITTO, WILLIAM	34590	104.08	07/09/2025	20738	UB 1660 85 ORGANUG ROAD
			104.08			
SOUTHWORTH-MILTON, INC.						
1,364	SOUTHWORTH-MILTON, INC	ENOAINV01086	50,270.00	07/21/2025	20761	RTE 1 NORTH BACKUP GENERATOR
			50,270.00			
SPEAR STREAM CONSULTING						
1,555	SPEAR STREAM CONSULTING	07/08/2025	1,200.00	07/21/2025	20767	TIMBER HARVEST REVIEW
			1,200.00			
STILES COMPANY, INC						

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1,390	STILES COMPANY, INC	315564	3,645.85	07/28/2025	20792	STOCK ITEMS
1,390	STILES COMPANY, INC	315573	586.98	07/28/2025	20792	STOCK ITEMS
			4,232.83			
SULLIVAN ASSOCIATES						
832	SULLIVAN ASSOCIATES	44966	122.84	07/09/2025	20739	PLANT MATERIALS
			122.84			
THE UPS STORE #1088						
193	THE UPS STORE #1088	06/30/2025	30.61	07/21/2025	20768	SHIPPING CHARGES
			30.61			
Ti Sales						
115	Ti Sales	INV0186455	168.77	07/28/2025	20794	STOCK ITEM
			168.77			
TIMKEN MOTOR & CRANE SVCS						
119	TIMKEN MOTOR & CRANE SV	77896	925.00	07/28/2025	20793	VFD REPAIR
			925.00			
Treasurer State of Maine						
216	Treasurer State of Maine	0091680-2026	9,577.50	07/21/2025	20769	ANNUAL DRINKING WATER FEE
			9,577.50			
UNITED STATES TREASURY						
1,213	UNITED STATES TREASURY	06/30/25 01-600	76.34	07/09/2025	20740	ANNUAL PCORI FEE
			76.34			
UNIVAR USA, INC						
585	UNIVAR USA, INC	53151018	3,146.14	07/21/2025	20770	2441 GAL CAUSTIC SODA
			3,146.14			
VERRILL						
128	VERRILL	672855	1,152.50	07/28/2025	20795	MISC LEGAL COUNCIL
			1,152.50			
W.B.MASON, INC.						
532	W.B.MASON, INC.	255168878	155.91	07/09/2025	20741	OFFICE SUPPLIES
			155.91			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9488979650	418.28	07/09/2025	20742	STOCK ITEMS
65	W.W. Grainger CO. Inc.	9550315510	156.36	07/09/2025	20742	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9553550725	205.32	07/09/2025	20742	SAFETY GEAR
65	W.W. Grainger CO. Inc.	9554301508	28.05	07/09/2025	20742	SAFETY SUPPLIES
65	W.W. Grainger CO. Inc.	9563568923	479.17	07/28/2025	20796	STOCK ITEMS
65	W.W. Grainger CO. Inc.	9568660295	28.24	07/28/2025	20796	SAFETY SUPPLIES
65	W.W. Grainger CO. Inc.	9580056670	150.70	08/04/2025	20807	SUPPLIES
65	W.W. Grainger CO. Inc.	9587926438	84.48	08/04/2025	20807	PLANT SUPPLIES
			1,550.60			

DATE: 8/6/2025
TIME: 11:59:36AM

York Water District
INVOICE LIST
FOR CHECKS FROM 7/7/2025 TO 8/6/2025

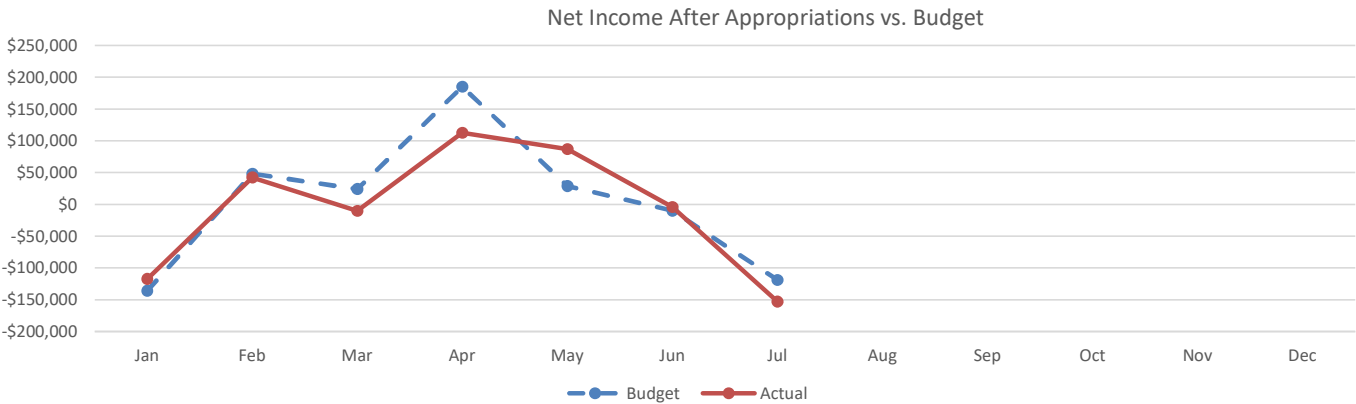
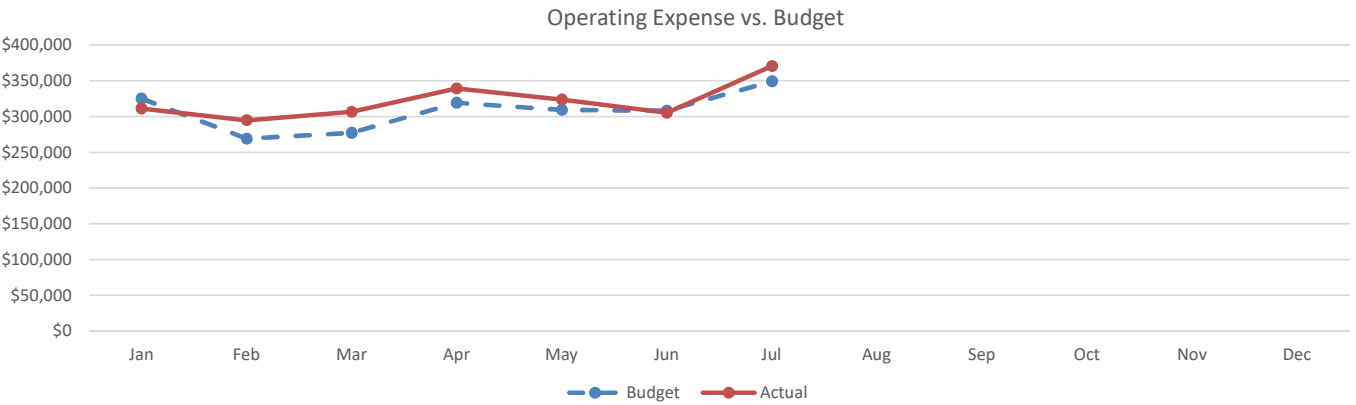
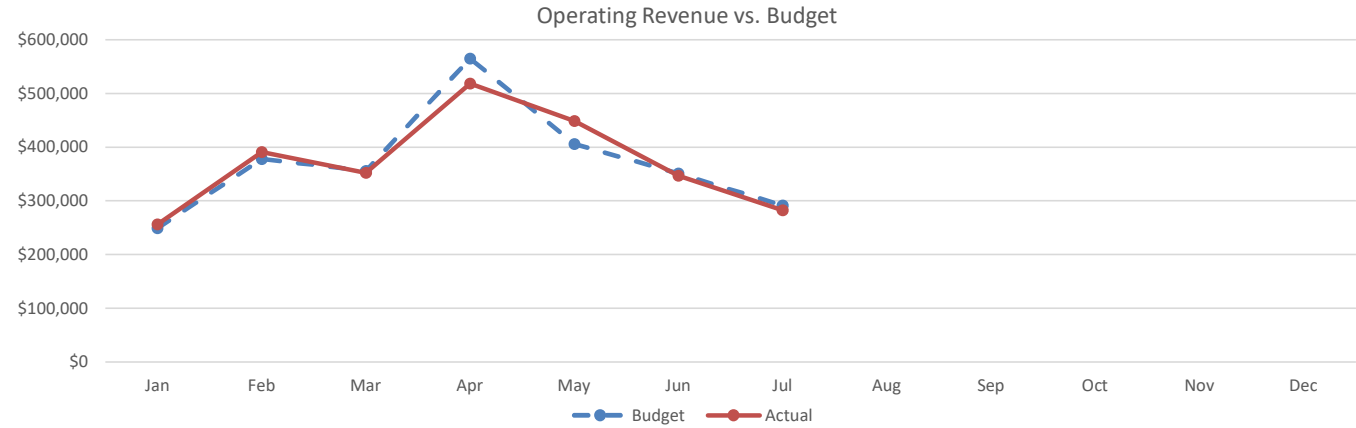
PAGE: 7

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
WEX BANK						
1,415	WEX BANK	105752162	935.06	07/09/2025	20743	MONTHLY FLEET GAS CHARGES
1,415	WEX BANK	106391037	980.38	08/04/2025	20808	MONTHLY FLEET GAS CHARGES
			1,915.44			
WHEELER, ERNEST L.						
1,901	WHEELER, ERNEST L.	34619	80.55	07/21/2025	20771	UB 5146 22 SPRING POND CIRCLE
			80.55			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (23-0000324538	525.27	07/21/2025	20772	MONTHLY DUMPSTER SERVICE
			525.27			
WOODARD & CURRAN, INC						
552	WOODARD & CURRAN, INC	252136	8,063.76	08/04/2025	20809	SPACE NEEDED UPDATE
			8,063.76			
Wright-Pierce						
137	Wright-Pierce	244648	2,319.00	07/09/2025	20744	RTE 1 MAIN DESIGN
137	Wright-Pierce	245190	2,037.08	07/21/2025	20773	LAGOON SYSTEM DESIGN
137	Wright-Pierce	245292	1,468.29	08/04/2025	20810	ROUTE ONE MAIN DESIGN
			5,824.37			
York Hospital						
187	York Hospital	05/29/2025	213.00	07/21/2025	20774	PRE-EMPLOYMENT PHYSICAL
			213.00			
York Police Department						
114	York Police Department	4118	1,666.66	07/21/2025	20775	MONTHLY WATERSHED PATROLLING
			1,666.66			
YORK SEWER DISTRICT						
798	YORK SEWER DISTRICT	253115	707.28	07/09/2025	20745	ANNUAL SEWER BILL
			707.28			

WARRANT TOTAL:

285,899

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of August 5, 2025

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,110,526	(\$141,645)	Watershed	\$463,369	\$1,375
System Development	\$452,582	\$8,318	Customer Advance	\$105,458	(\$9,421)
Investment Account	\$1,426,136	\$0			
Land Sale Funds	(\$188,000)	\$0			
Reserved for Tank Painting	(\$1,298,385)	(\$11,583)			
Operating Reserve	\$1,502,859		% of Recommended Reserve	116%	

York Water District
Income Statement
For the Month Ending July 31, 2025

Operating Revenue

▼ **(\$8,467)**

Operating Expense

▲ **\$21,378**

Net Income/(Loss)

▼ **(\$33,873)**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs.</u> <u>Tot. Budget</u>
Residential Metered Sales	\$ 150,459	\$ 158,000	\$ (7,541)	\$ 2,732,000	0%
Commercial Metered Sales	19,270	21,000	(1,730)	538,000	0%
Governmental Metered Sales	396	-	396	99,000	0%
Public & Private Fire Protection	111,389	111,000	389	1,460,000	0%
Other Operating Revenue	<u>1,019</u>	<u>1,000</u>	<u>19</u>	<u>16,000</u>	0%
Total Operating Revenue	282,533	291,000	(8,467)	4,845,000	0%
Salaries & Wages	194,389	178,000	16,389	1,916,000	1%
Employee Benefits	81,555	78,000	3,555	824,000	0%
Purchased Power & Water	7,871	10,000	(2,129)	97,000	-2%
Chemicals	18,293	10,000	8,293	122,000	7%
Materials & Supplies	17,474	18,000	(526)	231,000	0%
Contracted Services	34,779	39,000	(4,221)	408,000	-1%
Transportation Expense	4,767	4,000	767	47,000	2%
Insurance	-	-	-	62,000	0%
Other Miscellaneous Expenses	<u>11,250</u>	<u>12,000</u>	<u>(750)</u>	<u>84,000</u>	-1%
Total Operating Expense	370,378	349,000	21,378	3,791,000	1%
Depreciation & Amortization Expense	73,615	74,000	(385)	883,000	0%
Net Non-Operating Income	28,336	33,000	(4,664)	534,000	-1%
Debt Service	8,166	8,000	166	327,000	0%
Tank Painting Contribution	11,583	12,000	(417)	139,000	0%
Net Income After Appropriations	\$ (152,873)	\$ (119,000)	\$ (33,873)	\$ 239,000	

Timing of chemical purchases. Chemical costs still under budget YTD.

**York Water District
Income Statement
For the Seven Months Ending July 31, 2025**

Operating Revenue

▼ **(\$1,524)**

Operating Expense

▲ **\$89,321**

Net Income/(Loss)

▼ **(\$63,244)**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 1,449,558	\$ 1,456,000	\$ (6,442)	\$ 2,732,000	0%
Commercial Metered Sales	238,279	241,000	(2,721)	538,000	-1%
Governmental Metered Sales	44,487	49,000	(4,513)	99,000	-5%
Public & Private Fire Protection	854,383	842,000	12,383	1,460,000	1%
Other Operating Revenue	7,769	8,000	(231)	16,000	-1%
Total Operating Revenue	2,594,476	2,596,000	(1,524)	4,845,000	0%
Salaries & Wages	1,101,656	1,038,000	63,656	1,916,000	3%
Employee Benefits	546,802	517,000	29,802	824,000	4%
Purchased Power & Water	55,122	54,000	1,122	97,000	1%
Chemicals	59,084	71,000	(11,916)	122,000	-10%
Materials & Supplies	143,418	136,000	7,418	231,000	3%
Contracted Services	184,192	194,000	(9,808)	408,000	-2%
Transportation Expense	34,128	28,000	6,128	47,000	13%
Insurance	64,669	57,000	7,669	62,000	12%
Other Miscellaneous Expenses	61,250	66,000	(4,750)	84,000	-6%
Total Operating Expense	2,250,321	2,161,000	89,321	3,791,000	2%
Depreciation & Amortization Expense	515,305	515,000	305	883,000	0%
Net Non-Operating Income	269,079	241,000	28,079	534,000	5%
Debt Service	59,092	59,000	92	327,000	0%
Tank Painting Contribution	81,081	81,000	81	139,000	0%
Net Income After Appropriations	\$ (42,244)	\$ 21,000	\$ (63,244)	\$ 239,000	

Pay spread of partial year employee, higher than expected wages for new staff, additional headcount.

More employees on family health insurance plans than at time of budget.

Repairs to plant and distribution vehicles.

Workers comp insurance adjustment was about \$4,000 due to higher payroll than MEMIC had estimated.

AT&T payment (\$12,000). Timing of Mt. Agamenticus Conservation Program donation (\$8,000). More money from a FEMA reimbursement than anticipated (\$5,000).

York Water District
Balance Sheet
As of July 31, 2025

	07/31/2025	07/31/2024	Difference
Capital Assets	50,385,556	48,320,040	2,065,516 (1)
Less: Accumulated Depreciation	24,258,457	23,281,743	976,714
Total Net Capital Assets	26,127,099	25,038,297	1,088,802
Cash	2,145,930	2,157,109	-11,179
Investments	1,426,136	1,346,774	79,362
Accounts Receivable	544,876	507,175	37,701
Inventory	471,558	455,448	16,110
Prepayments	49,021	35,254	13,767
Total Current and Accrued Assets	4,637,521	4,501,760	135,761
Deferred Debits	1,016,468	995,314	21,154
TOTAL ASSETS AND OTHER DEBITS	31,781,088	30,535,371	1,245,717
Long-Term Debt	2,814,922	3,039,993	-225,071
Accounts Payable	55,631	72,575	-16,944
Accrued Taxes	2,837	918	1,919
Accrued Interest	24,488	25,978	-1,490
Miscellaneous Current and Accrued Liabilities	1,715,719	1,590,419	125,300
Total Current and Accrued Liabilities	1,798,675	1,689,890	108,785
Advances for Construction	149,776	140,644	9,132
Other Deferred Credits	20,425	20,425	0
Total Deferred Credits	170,201	161,069	9,132
Contributed Funds	1,599,556	1,470,132	129,424
Contributions In Aid Of Construction (C.I.A.C.)	11,649,189	10,970,296	678,893 (1)
Less: Accumulated Depreciation of C.I.A.C	3,768,212	3,561,544	206,668
Total Net C.I.A.C	7,880,977	7,408,752	472,225
Appropriated Retained Earnings	15,233,273	14,984,520	248,753
Unappropriated Retained Earnings	2,283,484	1,781,015	502,469
Total Equity Capital	17,516,757	16,765,535	751,222
TOTAL LIABILITIES AND EQUITY	31,781,088	30,535,371	1,245,717

(1) Capital Assets
\$2.1 million in capital additions in past twelve months. \$680,000 of that amount came in the form of C.I.A.C from customer paid projects.

2025 Capital Update

	Total	Budget	Difference
25030 - HVAC ROOFTOP UNIT	27,438	27,000	438
25061 - NUBBLE ROAD PHASE V	355,684	280,000	75,684
25071 - NORWOOD FARMS MAIN REPLACEMENT	104,177	118,000	(13,823)
25120 - 2025 FORD TRANSIT VAN	63,407	65,000	(1,593)
25130 - AUTOMOTIVE LIFT	24,912	25,000	(88)
25140 - DUMP TRUCK BODY REPLACEMENT	32,695	50,000	(17,305)
25180 - TOYOTA RAV4 AWD HYBRID (PLANT)	25,418	40,000	(14,582)
25200 - SCREEN HOUSE GENERATOR	27,207	30,000	(2,793)
25085 - ENGINEERING - LONG SANDS ROAD MAIN REPLACEMENT	-	35,000	(35,000)
25150 - SIMPSON HILL SITEWORK	-	25,000	(25,000)
TOTAL	660,937	695,000	(34,063)

UTILITY TIMELINE 6104-B RATE CASE



This is an expedited rate case with no public hearing and no opportunity for petitions. However, rates can only increase up to 1.5% of current revenues.

Plan for your rates to become effective a minimum of 30 days and a maximum of 9 months after the filing date.

DAY 1

NOTIFY COMMISSION AND OPA

File your proposed rates in the Commission's Case Management System (CMS). Submit a copy of the public notice to customers and an updated rate sheet. This will notify the Commission and the Office of Public Advocate of the 6104-B rate filing.



COMMISSION

NOTIFY CUSTOMERS

At least 30 days before the effective date, you must notify the customers of the rate increase.



CUSTOMERS

You must include:

- A statement describing the amount of the rate adjustment
- The percentage change for each customer class
- A brief explanation of the reason for the rate adjustment

RATES BECOME EFFECTIVE

The new rates become effective on the date set in the filing, but day 30 at the earliest.



EFFECTIVE

Day 30

Keep in mind that customers must be billed the rate that is effective rate at the time services are rendered.

Rate Increase Talking Points

Proposed Rate Increase

	<u>2024 Water Revenue</u>	<u>Proposed Revenue</u>	<u>Additional Revenue</u>	<u>Percent Increase</u>
Residential	2,794,714	2,843,786	49,072	1.76%
Commercial	556,828	566,605	9,777	1.76%
Public Authorities	104,323	106,155	1,832	1.76%
Public Fire-Protection Service	1,198,728	1,207,148	8,420	0.70%
Private Fire-Protection Service	280,298	285,220	4,922	1.76%
	\$4,934,891	\$5,008,914	\$74,023	1.50%

Proposed Effective Date 1/1/2026

Customer Impact

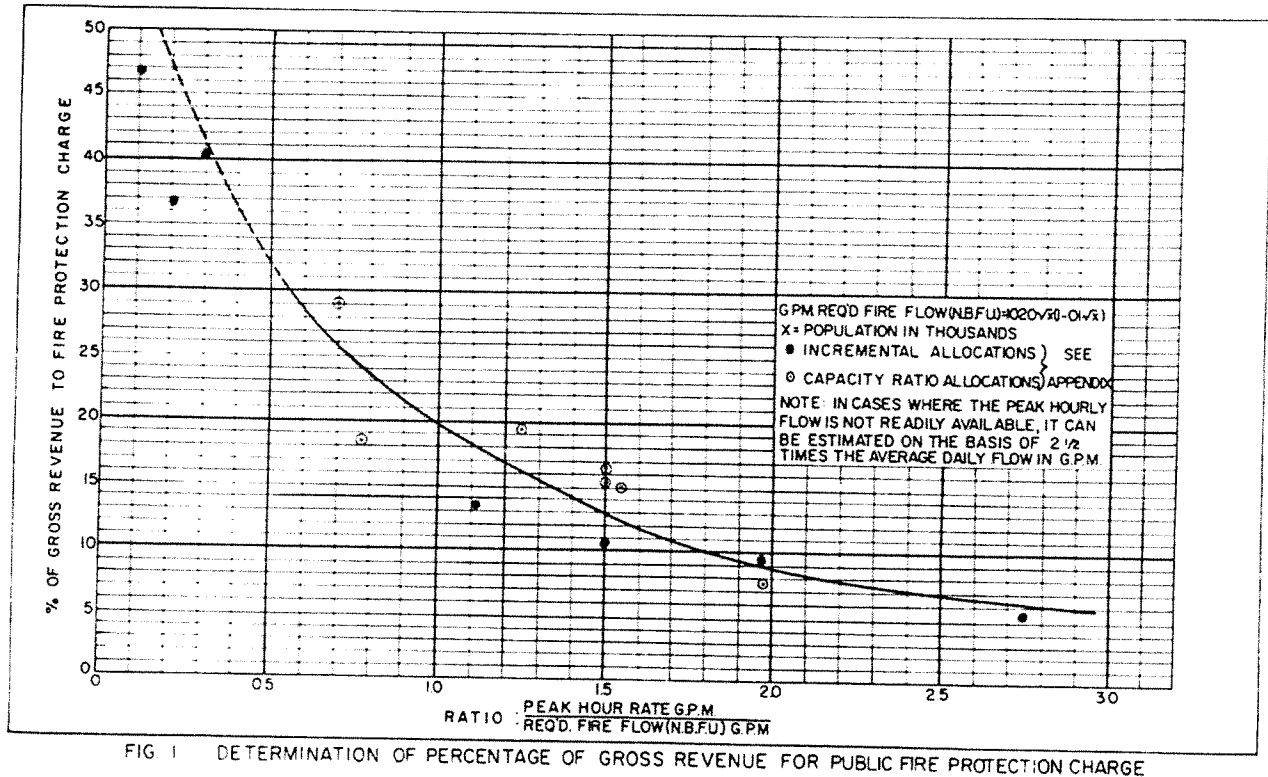
	Quarterly	Annual
Increase on Annual 5/8 Minimum Charge	\$1.42	\$5.68
Increase on Seasonal 5/8 Minimum Charge	N/A	\$6.82

Average Cost of an Entry Level Employee

Wages	60,174
Health Insurance	20,059
Pension	6,017
FICA & Medicare	4,603
Other	2,000
Total Cost	\$92,854

YORK WATER DISTRICT
Allocation of Revenues to Public Fire Protection (Updated 8/5/25)

Population Served *	13,122
10-Year Average Peak Hourly Flow (GPM)	2,736
% Allocation from Curve	24.10%



* As determined by the Maine Drinking Water Program, for this procedure, 2.5 persons per residential connection is used to calculate the population served. The number 2.5 originally came from the US Census but after years of implementation has become a standard multiplier and is not changed with fluctuations of the US Census.

Signature: _____

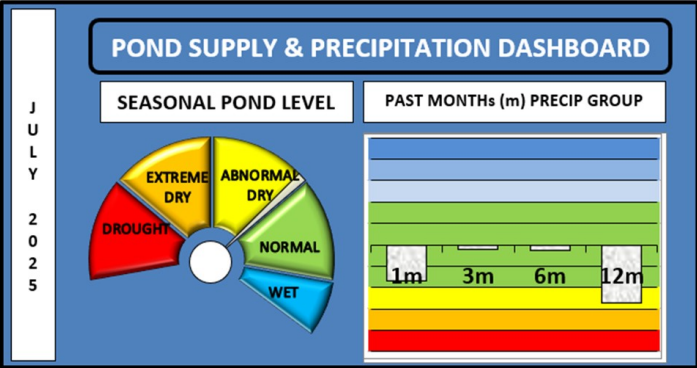
Donald D. Keenan
Superintendent

Date: August 6, 2025

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2025	67.2	-0.05 KWD	-1.32 (Abnormally Dry)	1.87" (Abnormally Dry)
2024	66.7	-0.4 KKW	-1.29 (Abnormally Dry)	1.69" (Extremely Dry)
2023	54.8	-1.9 KKW	-0.15 (Moderately Wet)	5.62" (Moderately Wet)
2022	66.7	-2.0 KKW	-1.63 (Drought)	3.55" (Normal)
* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.				

TREATMENT REPORT

By: Kinzie Merrill



The plant's precipitation for the month of July was 1.87 inches, which is on the lower side of average. The pond level at the end of July was -1.32 feet, which puts the pond around the same level as this time last year. After receiving minimal amounts of rain, we contacted our neighboring utility, Kittery Water District, to see if we could open the raw water siphon line that transfers water from Folly Pond to Chases Pond. After receiving approval, we performed an algae count on Folly Pond and began transferring at a rate of around 1,700-2,100 gallons per minute on July 17th. When inspecting the siphon line on the 21st, our operators found it had stopped flowing. The line was then re-primed, and flow was reestablished. Folly Pond's dam has lowered 2.1 feet, while Chases Pond remained relatively the same. Without the siphon, Chases Pond would have likely ended July approximately two feet down, which is considered *Drought* level. This July the plant pumped 67.2 million gallons, which makes this July the highest demand of the District ever. At this rate, we will likely see another

Inside this issue:	
Treatment	1-2
Distribution	2-3
Resource Protection	3-4
GIS	4-5
Wellness	5
Billing	5

record high in the coming years.

July has been an eventful month for our operators here at the plant. Lead and copper sampling has been completed for all 30 sites, with all results coming back well under regulatory limits. York's residents were very helpful in completing the sampling in an accurate and timely manner. During routine bacteria sampling, one sample came back Total Coliform positive/E. coli negative. Per state guidelines, the site was resampled, as well as an additional sample upstream and downstream. All resamples came back negative, thereby negating the positive as sampling error in the State's eyes. The positive Total Coliform was most likely the result of bottle contamination, as there was a substantial chlorine residual in all samples.

At the plant, a few repairs were made to existing structures: both bulk tank isolation valves were replaced on our alum bulk tank, Tom Chase and

Sons, Inc. removed some dangerous trees behind the screenhouse, and rotten trim was found around the plant's garage door. Steven, Zach, and Brian started replacing the trim and finished with the help of Andrew Kolbjornsen from the crew. Additionally, on the last day of the month, a filter surface wash supply line blew apart around 6:45 am, dumping water downstairs for a few minutes before operators arrived and isolated the line. A new pipe and fittings were retrieved from Portland and glued in. It was operational before the end of the day. Amidst the line break, our clarifier turbidimeters were not receiving power. Further investigation revealed a fuse had been blown, which was promptly replaced with a spare. Lastly, Kittery Water District requested to start transferring water at our inter-connection. This lasted a few hours with a total volume transferred of around 50,000 gallons.

DISTRIBUTION REPORT

By: Larry Graham

July's focus for the distribution crew has been hydrant inspections and maintenance. Each hydrant is visually inspected, filled and pressurized to verify there are no gasket leaks, and fully operated to the open and closed position with the steamer caps in place to determine if the hydrant needs to be re-greased. The hydrant branch from the main to the hydrant is gently flushed while the gate valve that isolates the branch from the water main is operated from fully open to fully closed and then back open again. This proves that the valve will shut off completely in the event of an emergency and also helps to clean the valve seat of tuberculation. Operators use a Survey123 app that Todd designed to record all aspects of the inspection. This information is all saved in a hydrant database and assists us in future ISO audits. Any deficiencies are noted, and critical repairs are made before moving on to the next hydrant.

The new owners of 90 US Route One requested an estimate to serve their property with public



water. This multi-unit building was served by a private well. The owners hired Roger Pratt as their contractor to complete this 145-foot installation. Pratt contracted with Enterprise Electric out of Lisbon Falls to directionally drill an eight-inch plastic main under US Route One from west to east. This main was tied onto the existing twelve-inch ductile iron main on the east side of Route One. Because of ledge, the remaining portion of the main was open cut across the parking lot to the building where it was dead ended with a blow off. A two-inch domestic service will serve the multiple units by being split to separate meters inside the building and the owners will have the option for fire service in the future for their commercial units. The District received a twenty-foot wide easement to own and maintain this water main to the building.

Roger Pratt also completed a 53 foot water main extension in the Cape Neddick Village subdivision at 1132 US Route One to serve building three which is now under construction. This extension continued off the end of the ten-inch main that was installed for building two in 2014.

A private six-inch service was then installed off of this extension to the building where it was split into a four-inch fire service and two-inch domestic service into the building.



A ten-inch main extension and six-inch service at 1132 US Route One.

The crew also assisted a resident on York Street with running an above ground temporary water line after his galvanized water line failed. This water line was identified as needing replacement and was already served by a meter pit. A contractor has been lined up and the replacement will be completed later this summer.

RESOURCE PROTECTION REPORT

By: Zachariah Mein



Staff installed the gate posts for the new gate at County Road and prepped the area.

July was a productive month at the RPO with this year's big projects. The crew came out and installed the gate posts for the new gate at County Road and prepped the area. Parshley Fabrication welded up the gate and installed it on site and welded braces onto the hinges to help with sagging. The crew finished up the site, cleaned up, painted, and rearranged the boulders for the ATV bypass. The gate project is finished and looks great.



This year's timber harvest has begun earlier than expected.

In the beginning of the month, Brian Reader informed me that his schedule for the timber harvests opened up from some other jobs. After updating our notices and fulfilling all the other requirements, we were prepared to harvest after a few weeks to take advantage of the dry weather and availability to move the lumber out to the mills. Before the loggers mobilized, we took the fire chief out to the site for this year's harvest and walked some of the trails of last year to show them what the trails look like post-harvest so they knew what the debris load would look like. While the chief was out, we took the opportunity to take him out to the syphon line valve that we moved closer to the trail at their request.

This month, I had two boat tours for people that had won the York Wise Auction, one being Norma of Norma's restaurant and her daughter, and Marshall Jarvis, one of the District's past trustees. Norma had won the boat tour back around

2019 and it had been postponed due to Covid and various other reasons after, so she was beyond excited to finally be able to take her tour on Chases Pond.



During a visit to the watershed, the York Fire Chief stopped at the relocated siphon line.

GIS REPORT

By: Todd Hill

I received the updated fire hydrant flows for the Woodstone development from Wright Pierce. These flows are for the remaining hydrants that were installed during the second phase of the project. This information has been shared with Larry so the guys can get the fire hydrants painted with the correct flow color.

One of the new water service installations that was completed this month was at 114 Shore Road. This installation was a split service with a three-quarter inch plastic meter pit to serve a second unit on the property. Another property at 10 Blueberry Lane that was once a summer line customer has since changed account status to an annual customer after going through the required steps with code enforcement and having a new one-inch water service installed. The last new installation was for 90 US Route One. An eight-inch plastic line was installed to bring service to the building with a two-inch domestic service line. This install included a two-inch blowoff as well as a setup for a future fire service. Additional updates were also made to the water utility feature layers that include a meter pit at 160 Cape Neddick Road, a service at 45 Norwood Farms Road, a few blowoffs that had been repaired, and some summer line meter locations. I have also GPSed an old water line that is shared with three properties on Old County Road. District staff located 72 Dig Safes for the month of July and as of August 1st have completed 450 Dig Safes for the year, up from 61 and 381 from last year.

New water service and meter pit at 114 Shore Road.



Blowoff repair on Laurel Lane.

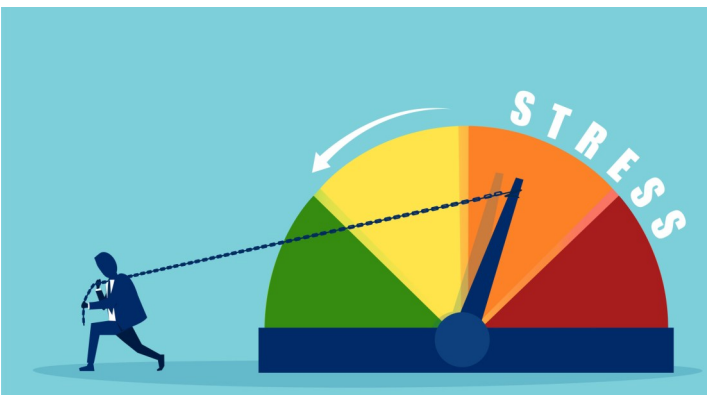
I have been working on updating the District's Master Plan short, intermediate, and long-term improvement lists. After reviewing the list some of the projects have already been completed so I made the needed changes and sent them out to Don, Noah and Larry for review.

John Sears the District's outside IT contractor, started mapping the office network using software available to him inside the firewall device. To help John with this map, I created a list of connected devices with their device name and MAC address to make it easier for him to determine what was connected to the network switches. John will be using Microsoft Excel to put this together, and once I receive it, I will post it near the network cabinet.

Other work performed in July included scanning and emailing marked up plans for the following future project: the US Route One corridor from 1000 US Route One to Cape Neddick Road, 8 and 10 Beach Street (Union Bluff Project), and the York Village Revitalization Project. I also made some Survey123 mobile form updates as well as some mobile mapping changes. I updated the District's current Microsoft 365 accounts, website updates, and helped with Webster's retirement party.

WELLNESS REPORT

By: Karen Hale



Signs of Being Overstressed

It can be easy to miss the signs that stress is taking on your mind and body. Being overstressed can lead to serious health consequences

if left unchecked. Here are a few examples:

- Insomnia. This is especially true for women and those with a history of sleep disorders.
- Anxiety and irritability. Your nervous system goes into overdrive, making it harder to regulate emotions.
- Frequent headaches, especially migraines.
- Digestive issues. Stomach cramps, nausea or appetite changes.
- Hormonal shifts caused by stress can lead to acne.
- Weakened immune system. Suppresses your body's natural defenses, making you more vulnerable to illness.
- Chronic pain.

JULY BILLING

York Harbor Route

2025	Usage(cf)	Revenue	Customers
Residential	1,802,200	\$150,459	974
Commercial	543,700	\$19,270	53
Governmental	500	\$396	3

2024	Usage(cf)	Revenue	Customers
Residential	1,748,500	\$149,782	969
Commercial	498,000	\$19,819	54
Governmental	500	\$783	3

WATER QUALITY REPORT

REPORT DATE: 8/4/2025

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtlCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
2,162,457	76	0.06	9.03	0.03	2.07	1.49		-1.20	-1.42	-0.87

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
7/29/2025	76	0.08	9.02	0.03	2.10	1.50	25	0	0.092	0.02	0.023
7/21/2025	77	0.05	8.97	0.03	2.00	1.47	19	0	0.070	0.00	0.015
7/16/2025	76	0.06	9.03	0.02	2.10	1.48	19	0	0.103	0.02	0.044
7/8/2025	74	0.06	8.84	0.03	2.10	1.48	15	0	0.113	0.02	0.053
7/1/2025	71	0.09	9.40	0.09	2.40	1.47	21	0	0.105	0.03	0.038
AVERAGE RESULTS:	75	0.07	9.05	0.04	2.14	1.48	20	0	0.097	0.02	0.035
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	7/29/2025	0.07	8.73	0.02	2.20	1.52	21		0.020	0.020	0.053
Route 1 at Pine Ledge Motel S	7/21/2025	0.14	9.45	0.06	1.30	1.61	23		0.004	0.040	0.081
Route 1 at Pine Ledge Motel S	7/16/2025	0.10	9.38	0.01	1.30	1.52	21		0.011	0.030	0.073
Route 1 at Pine Ledge Motel S	7/8/2025	0.08	9.32	0.07	1.60	1.52	21		0.009	0.030	0.071
Route 1 at Pine Ledge Motel S	7/1/2025	0.16	9.28	0.05	1.60	1.56	19		0.010	0.020	0.058
Route 1 North Pump Station	7/29/2025	0.18	8.78	0.02	1.90	1.57	20		0.014	0.020	0.041
Route 1 North Pump Station	7/21/2025	0.09	8.98	0.04	1.70	1.57	19		0.009	0.010	0.050
Route 1 North Pump Station	7/16/2025	0.14	8.74	0.04	1.90	1.54	18		0.018	0.030	0.058
Route 1 North Pump Station	7/8/2025	0.10	8.86	0.05	2.00	1.49	19		0.015	0.070	0.032
Route 1 North Pump Station	7/1/2025	0.20	9.05	0.02	1.70	1.60	19		0.012	0.030	0.059
Route 1 South Pump Station	7/29/2025	0.09	8.89	0.01	1.90	1.58	18		0.014	0.010	0.035
Route 1 South Pump Station	7/21/2025	0.14	9.05	0.01	1.70	1.57	18		0.013	0.000	0.033
Route 1 South Pump Station	7/16/2025	0.11	8.73	0.01	1.90	1.48	18		0.018	0.020	0.036

Route 1 South Pump Station	7/8/2025	0.09	8.60	0.01	1.90	1.50	15		0.023	0.000	0.030
Route 1 South Pump Station	7/1/2025	0.24	9.30	0.03	2.00	1.57	25		0.033	0.010	0.045
Simpson Hill Tank (SHT)	7/29/2025	0.18	8.64	0.01	1.80	1.56	17		0.022	0.080	0.030
Simpson Hill Tank (SHT)	7/21/2025	0.11	8.67	0.05	1.80	1.52	17		0.010	0.000	0.069
Simpson Hill Tank (SHT)	7/16/2025	0.09	8.62	0.01	1.80	1.48	19		0.022	0.010	0.031
Simpson Hill Tank (SHT)	7/8/2025	0.09	8.49	0.05	2.00	1.54	15		0.014	0.010	0.049
Simpson Hill Tank (SHT)	7/1/2025	0.15	9.10	0.03	2.00	1.56	21		0.029	0.000	0.029
York Heights Tank (YHT)	7/29/2025	0.07	8.34	0.02	2.00	1.51	17		0.034	0.020	0.031
York Heights Tank (YHT)	7/21/2025	0.08	8.35	0.03	1.80	1.54	16		0.041	0.010	0.037
York Heights Tank (YHT)	7/16/2025	0.08	8.46	0.06	1.70	1.49	17		0.038	0.010	0.031
York Heights Tank (YHT)	7/8/2025	0.08	8.72	0.03	2.00	1.54	16		0.042	0.000	0.022
York Heights Tank (YHT)	7/1/2025	0.12	9.04	0.04	2.20	1.54	23		0.047	0.000	0.018
York Water District Office	7/29/2025	0.07	8.68	0.01	1.80	1.61	17		0.019	0.000	0.014
York Water District Office	7/21/2025	0.07	8.34	0.02	1.80	1.56	17		0.011	0.010	0.042
York Water District Office	7/16/2025	0.09	8.18	0.05	2.00	1.49	18		0.018	0.020	0.036
York Water District Office	7/8/2025	0.08	8.42	0.02	1.90	1.48	18		0.027	0.010	0.061
York Water District Office	7/1/2025	0.16	8.96	0.03	1.80	1.56	22		0.024	0.020	0.069
AVERAGE RESULTS:		0.12	8.81	0.03	1.83	1.54	19		0.021	0.018	0.044
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10
ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)											
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform		
Long Beach Ave Across From Long Beach Bath	7/14/2025	0.09	8.51	0.04	1.90	1.86	17	14.7	ABSENT		
South Side Road Near Blaisdell Farm	7/14/2025	0.11	8.86	0.03	1.90	1.58	19	18.8	ABSENT		
Route 1 @ Mr. Mikes Convenience Store	7/14/2025	0.10	8.58	0.04	2.10	1.52	18	22.8	ABSENT		
Webber Road Near Ridge Road (73 Webber)	7/14/2025	0.12	8.62	0.02	2.00	1.54	18	14.7	ABSENT		
Ridge Road Across from Coastal Ridge Elemen	7/14/2025	0.09	8.49	0.05	2.10	1.51	18	22.1	ABSENT		
173 Nubble Rd	7/14/2025	0.14	8.69	0.03	1.90	1.57	19	22.1	ABSENT		
Route 1A @ Roaring Rock Road	7/14/2025	0.08	8.60	0.03	1.80	1.55	19	20.8	ABSENT		

Route 1 @ Old Post Road (Tranmission Line)	7/14/2025	0.08	8.67	0.04	2.10	1.52	19	23.4	ABSENT
Organug Road @ Indian Trail	7/23/2025	0.12	8.23	0.03	2.00	1.65	20	23.1	ABSENT
Godfrey Cove Road and Raynes Neck Road	7/23/2025	0.10	8.78	0.02	1.70	1.54	20	19.5	ABSENT
Seabury Road Near Route 103	7/23/2025	0.10	8.98	0.02	1.70	1.59	18	19.6	ABSENT
Stageneck Road @ Harbor Beach Road	7/23/2025	0.09	8.70	0.03	1.70	1.55	16	21.6	PRESENT
Yorkshire Commons @ York Street	7/23/2025	0.09	8.85	0.03	1.90	1.54	18	23.0	ABSENT
Route 1A @ York Senior Center formerly YPD	7/23/2025	0.11	8.82	0.02	1.90	1.70	17	23.5	ABSENT
Clark Road Cape Neddick	7/23/2025	0.09	8.69	0.01	1.60	1.58	16	21.1	ABSENT
Stageneck Road @ Harbor Beach Road	7/24/2025	0.08	8.90	0.02	1.70	1.59	16	21.7	ABSENT
8 Stageneck Rd	7/24/2025	0.14	8.86	0.01	1.70	1.55	18	22.3	ABSENT
3 Stageneck Rd	7/24/2025	0.14	8.85	0.03	1.80	1.58	18	21.3	ABSENT
	Average:	0.10	8.70	0.03	1.86	1.58	18	20.9	
	Minimum:	0.08	8.23	0.01	1.60	1.51	16	14.7	
	Maximum:	0.14	8.98	0.05	2.10	1.86	20	23.5	

				Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
		Task	Interval												
BI	Eyewash Station checks		Weekly	√	√	√	√	√	√	√					
	Vehicle Checks		Weekly	√	√	√	√	√	√	√					
	Fire extinguisher inspections (internal)		Monthly	√	√	√	√	√	√	√					
	First Aid Kit Inspections		Monthly	√	√	√	√	√	√	√					
	AED inspections		Monthly	√	√	√	√	√	√	√					
	GFCI checks		Quarterly	√			√			√					
	Air Compressor relief valve check		Quarterly	√			√			√					
	Portable Ladder inspections		Quarterly	√			√			√					
	Sling/ lifting strap/ lifting chain inspections		Quarterly	√			√			√					
	PPE inspections		Quarterly	√			√			√					
	Jack inspections		Quarterly	√			√			√					
	Jack stand inspections		Quarterly	√			√			√					
	Welding equipment inspections		Quarterly	√			√			√					
	Grinding wheel/ guard inspection		Quarterly	√			√			√					
	Garage Door sensor checks		Quarterly	√			√			√					
	Emergency Exit Lighting checks		Quarterly	√			√			√					
	Confined Space Rescue Trailer inspections		Quarterly	√			√			√					
	Air Quality Monitor Calibrations		Every 6 months		√										
	Fixed Ladder Inspections		Annually						√						
	Lifts/Hoists (internal)		Annually - opposite the contracted insp.						√						
	Lifts/Hoists (Contracted)		Annually												
	Testing Panic buttons/security pads		Annually												
	Fire extinguisher inspections (contracted)		Annually												
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training		Annual				√								
	Confined Space Rescue Training*		Initial												
	Simulated Confined Space Rescue Training*		Annual												
	Basic First Aid Training*		Every 2 years - last 6/12/2024												
	CPR certification*		Every 2 years - last 6/12/2024												
	Hearing Tests/Training Video*		Annual												
	Respirator Medical Evaluations*		Annual						-	√					
	Respirator Fit Tests*		Annual							-					
	Workzone/Flagger Training		Initial												
	Trenching & Excavation Training		Initial												
	Global Harmonization Video		Initial												
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Bloodborne Pathogen Policy	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Confined Space Program	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Emergency Action Plan	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Electrical Policy (Arc Flash)	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Fire Extinguisher Policy	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Global Harmonization Policy (HazCom)	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Hearing Protection Program	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Ladder Policy	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Lock Out / Tag Out Program	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Respiratory Protection Program	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Silica Exposure Prevention Program	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
	Video Display Terminal Policy	Program Review	Annual	-	√										
		Employee Review	Annual		-		√								
MISC	Safety Meetings		Quarterly						√						
	Update Bureau of Labor posters		Every 6 months	√						√					
	Post OSHA 300 logs		Annual	√											
	Prepare Safety budget		Annual												
	SDS inventory		Annual	-	-	-	√								
	NWZAW & Safe Digging Banners		Annual			√	√								
	SHAPE inspection		Every 3 years												

* Applicable employees only