

Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Karen Arsenaault, Clerk
Stephen C. Rendall Jr, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Patrick M. Desrosiers, Financial Manager
Noah Emery, Treatment Plant Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted May 8, 2024

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held as a “hybrid meeting” remotely and in-person @ 2:00 pm on Wednesday, May 15, 2024, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on April 17, 2024.
3. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.
For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Staff will provide an overview of the recently completed Space needs assessment.
6. Staff will provide an update on District operations.
7. General Discussion
8. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent

DATE: 5/9/2024
TIME: 10:56:05AM

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ABBOTT BROTHERS						
1	ABBOTT BROTHERS	32772	120.00	04/25/2024	19474	FILL MATERIALS
			120.00			
Advanced Communications Ser						
348	Advanced Communications Ser	6011075	118.75	04/11/2024	19418	SERVICE CALL - IT SUPPORT
348	Advanced Communications Ser	6011081	409.95	04/11/2024	19418	HARDWARE INSTALLATION - PLANT
348	Advanced Communications Ser	6011088	470.00	05/02/2024	19489	MONTHLY CYBER REPORTING
348	Advanced Communications Ser	6011090	409.95	05/02/2024	19489	NEW CLOUD CONTROLLER
348	Advanced Communications Ser	6011091	95.00	05/02/2024	19489	SERVICE CALL - IT SUPPORT
			1,503.65			
AHM - NORTHERN LIGHT DRUG						
210	AHM - NORTHERN LIGHT DR	00081007-00	192.00	04/25/2024	19475	RANDOM DRUG TESTING
			192.00			
AT&T						
168	AT&T	0207374976001	38.91	04/18/2024	19454	LONG DISTANCE - PLANT FAX
			38.91			
Central Maine Power						
24	Central Maine Power	30015194605 04	211.95	04/18/2024	19455	POWER - TOWER SITE 2
24	Central Maine Power	30015194639 04	339.40	04/18/2024	19455	POWER - TOWER SITE 1
24	Central Maine Power	35010715726 04	32.43	04/18/2024	19455	POWER - LIGHT AT POND
24	Central Maine Power	35012087900 04	123.16	04/18/2024	19455	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 04	33.67	04/18/2024	19455	POWER - RPO GARAGE
24	Central Maine Power	35012922080 04	223.32	04/25/2024	19476	POWER - WHITE PINE PS
24	Central Maine Power	35012966749 04	563.98	04/18/2024	19455	POWER - SCREENHOUSE/AERATION SYSTE
24	Central Maine Power	35012969180 04	3,144.84	04/18/2024	19455	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 04	437.63	04/25/2024	19476	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015205897 04	94.65	04/18/2024	19455	POWER - RPO
24	Central Maine Power	35015396233 04	34.35	04/18/2024	19455	POWER - LIGHT BEHIND SHOP
24	Central Maine Power	35016960912 04	221.36	04/25/2024	19476	POWER - HEAT TAPE
24	Central Maine Power	35017139011 04	572.83	04/18/2024	19455	POWER - OFFICE/SHOP
			6,033.57			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATIONS	1406178010421	159.98	05/02/2024	19490	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1422436010407	129.99	04/18/2024	19456	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1425335010407	743.27	04/18/2024	19456	BROADBAND - MAIN SITES
			1,033.24			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITIES	2093	500.00	04/11/2024	19421	MONTHLY TOWER SITE INSPECTION
			500.00			
CONSOLIDATED COMMUNICATIONS						
75	CONSOLIDATED COMMUNICATIONS	117944052542 04	194.65	04/25/2024	19477	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNICATIONS	2073636101536	161.93	04/18/2024	19457	LAND LINES - PLANT

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			356.58			
DIG SAFE SYSTEM, INC						
720	DIG SAFE SYSTEM, INC	39650	156.00	04/11/2024	19422	Q1 DIGSAFE REQUESTS
			156.00			
DUANE ROMANO						
1,784	DUANE ROMANO	73	137.50	04/18/2024	19464	EMBROIDERY
			137.50			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	001618817 04/2	14,026.64	04/11/2024	19419	APRIL CREDIT CARD CHARGES
			14,026.64			
Eldredge Lumber						
38	Eldredge Lumber	664773	17.26	04/11/2024	19423	PLANT MAINT MATERIALS
38	Eldredge Lumber	665086	52.07	04/11/2024	19423	VEHICLE MAINT MATERIALS
38	Eldredge Lumber	665439	27.52	04/11/2024	19423	SHOP SUPPLIES
38	Eldredge Lumber	665592	11.86	04/11/2024	19423	RPO SUPPLIES
38	Eldredge Lumber	665602	-20.69	04/11/2024	19423	RETURN ITEM
38	Eldredge Lumber	665603	25.19	04/11/2024	19423	SHOP SUPPLIES
38	Eldredge Lumber	666163	42.11	04/11/2024	19423	SHOP SUPPLIES
38	Eldredge Lumber	666612	79.57	05/02/2024	19491	PLANT SUPPLIES
38	Eldredge Lumber	666807	23.91	04/25/2024	19478	SHOP SUPPLIES
38	Eldredge Lumber	667875	48.14	05/02/2024	19491	PLANT SUPPLIES
38	Eldredge Lumber	669262	96.16	05/02/2024	19491	VEHICLE MAINT MATERIALS
38	Eldredge Lumber	670901	8.99	04/25/2024	19478	SHOP SUPPLIES
38	Eldredge Lumber	671607	95.96	05/02/2024	19491	MATERIALS - TURNPIKE CROSSING
38	Eldredge Lumber	671719	95.96	05/02/2024	19491	MATERIALS - TURNPIKE CROSSING
38	Eldredge Lumber	671915	110.40	05/02/2024	19491	MATERIALS - TURNPIKE CROSSING
38	Eldredge Lumber	672280	37.77	05/02/2024	19491	RPO SUPPLIES
38	Eldredge Lumber	672780	37.98	05/02/2024	19491	RPO SUPPLIES
			790.16			
Electrical Installations, Inc.						
334	Electrical Installations, Inc.	S2400402	1,680.00	04/11/2024	19424	SCADA MAINTENANCE AGREEMENT
			1,680.00			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6297218	128.54	04/11/2024	19425	STOCK ITEMS
113	Everett J. Prescott, Inc	6297219	3,217.50	04/18/2024	19458	STOCK ITEMS
113	Everett J. Prescott, Inc	6310214	186.97	05/02/2024	19492	STOCK - GASKETS
			3,533.01			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	4764365	406.68	04/18/2024	19459	139.7 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4774320	939.35	04/25/2024	19479	338.2 GAL HEATING OIL - OFFICE
988	FIELDING'S OIL & PROPANE	4778683	245.41	05/02/2024	19493	84.3 GAL DIESEL
			1,591.44			

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FLETCHER, SELSER & DEVINE						
1,826	FLETCHER, SELSER & DEVIN	2205	3,745.19	04/11/2024	19426	LEGAL COUNCIL
			3,745.19			
FW WEBB COMPANY						
1,686	FW WEBB COMPANY	84611146	990.77	04/25/2024	19480	AIR RELEASE (LOW PSI UNIT)
1,686	FW WEBB COMPANY	84685387	804.45	04/11/2024	19427	STOCK ITEMS
1,686	FW WEBB COMPANY	85127880	375.00	04/18/2024	19460	SHOP SUPPLIES
			2,170.22			
GANEM, EDWARD J.						
1,828	GANEM, EDWARD J.	32473	22.56	05/02/2024	1347	GB Customer ID 6138 Bill #4162
1,828	GANEM, EDWARD J.	4162	229.33	05/02/2024	1346	DEP REF SVC - 3 BAYBERRY LANE
1,828	GANEM, EDWARD J.	4163	6.31	05/02/2024	1346	DEP REF MTR - 3 BAYBERRY LANE
			258.20			
Gary E. Stevens						
213	Gary E. Stevens	4	227.50	04/11/2024	19428	WATERSHED CONSULTING
			227.50			
GIRI YORK UNION PROPERTY :						
1,827	GIRI YORK UNION PROPERT	32435	105.80	04/18/2024	19461	GB Customer ID 5066 Bill #4158
			105.80			
HARCROS CHEMICALS,INC						
579	HARCROS CHEMICALS,INC	301012100	2,713.16	04/11/2024	19429	1454 GAL SODIUM HYPOCHLORITE
579	HARCROS CHEMICALS,INC	301012406	3,110.40	05/02/2024	19494	8100 LBS SODIUM CARBONATE
			5,823.56			
HD SUPPLY, INC						
155	HD SUPPLY, INC	INV00312268	129.56	04/11/2024	19447	SHOP SUPPLIES
			129.56			
INNER-TITE CORP						
1,825	INNER-TITE CORP	30015466	1,415.98	04/25/2024	19481	METER SEALS
			1,415.98			
JAMES WAKEFIELD ARCHITECT						
1,667	JAMES WAKEFIELD ARCHITE	4141	21.42	05/02/2024	1345	DEP REF MTR - 14 TILDEN
1,667	JAMES WAKEFIELD ARCHITE	4160	21.42	05/02/2024	1345	DEP REF MTR - 25 WOODSTONE
1,667	JAMES WAKEFIELD ARCHITE	4161	21.42	05/02/2024	1345	DEP REF MTR - 17 TILDEN
			64.26			
KAREN HALE						
1,305	KAREN HALE	03/31/2024	24.52	04/11/2024	19430	MILEAGE REIMBURSEMENT - K. HALE
			24.52			
KEMIRA WATER SOLUTIONS, II						
1,010	KEMIRA WATER SOLUTIONS,	9017832239	4,513.21	04/25/2024	19482	2300 LBS POLYMER
			4,513.21			

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KEVIN GOODWIN						
1,832	KEVIN GOODWIN	04/28/2024	159.99	05/02/2024	19495	2024 BOOT ALLOWANCE - K. GOODWIN
			159.99			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	04/17/2024	195.48	05/02/2024	19496	2024 BOOT ALLOWANCE - N. EMERY
1,670	KITTERY TRADING POST	9734	126.62	04/11/2024	19431	EMPLOYEE UNIFORMS
			322.10			
KYOCERA						
1,202	KYOCERA	55L2464388	255.20	04/11/2024	19437	QUARTERLY OFFICE COPIER CHARGES
1,202	KYOCERA	55L2470812	59.19	05/02/2024	19501	MONTHLY OFFICE/SHOP PRINTER CHARGE
1,202	KYOCERA	55L2471986	1,395.00	05/02/2024	19501	SHOP PRINTER
			1,709.39			
L & M HEATING						
1,727	L & M HEATING	1200	195.00	04/25/2024	19483	BOILER CLEANING
1,727	L & M HEATING	1201	195.00	04/25/2024	19483	BOILER CLEANING
			390.00			
LAWRENCE GRAHAM						
535	LAWRENCE GRAHAM	04/17/2024	250.00	04/18/2024	19462	EMPLOYEE OF THE QUARTER
			250.00			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 05/2024	36,591.28	04/18/2024	19463	MAY HEALTH INSURANCE
			36,591.28			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	34787	34.12	04/11/2024	19432	MONTHLY VOICEMAIL CHARGES
			34.12			
MB TRACTOR & EQUIPMENT						
833	MB TRACTOR & EQUIPMENT	EE06429	23,312.26	04/25/2024	19484	2024 KUBOTA GATOR
			23,312.26			
NATIONAL PEN CO. LLC						
1,418	NATIONAL PEN CO. LLC	113673295	632.90	05/02/2024	19497	PROMOTIONAL PENS
			632.90			
NEIWPPC-JETCC						
286	NEIWPPC-JETCC	006735	300.00	04/11/2024	19433	JETCC COURSE - 4 STAFF
			300.00			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	224040022	120.00	04/18/2024	19466	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224040023	230.00	04/18/2024	19466	SAMPLING - OTHER
587	NELSON ANALYTICAL LLC	224040123	105.00	04/18/2024	19466	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224040158	90.00	04/18/2024	19466	SUMMERLINE SAMPLES
587	NELSON ANALYTICAL LLC	224040159	110.00	04/18/2024	19466	SUMMERLINE SAMPLES

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587	NELSON ANALYTICAL LLC	224040195	120.00	04/18/2024	19466	SUMMERLINE SAMPLES
			775.00			
NM Curtis Earth Works, Inc.						
1,594	NM Curtis Earth Works, Inc.	9965-RETAINAC	4,642.00	04/18/2024	19467	RETAINAGE - LINDSAY ROAD MAIN
			4,642.00			
NORTHEAST MAID SERVICES, L						
1,823	NORTHEAST MAID SERVICES	4184	425.00	05/02/2024	19498	MONTHLY CLEANING
			425.00			
OPENTEXT, INC						
1,751	OPENTEXT, INC	9004369556	9.80	05/02/2024	19500	CARBONITE CHARGES
1,751	OPENTEXT, INC	9004565568	1,198.79	05/02/2024	19500	WEBROOT ANNUAL FEE
1,751	OPENTEXT, INC	9004633078	24.88	05/02/2024	19500	CARBONITE CHARGES
1,751	OPENTEXT, INC	9004692426	24.88	05/02/2024	19500	CARBONITE CHARGES
			1,258.35			
O'REILLY AUTOMOTIVE, INC						
1,734	O'REILLY AUTOMOTIVE, INC	6214-151711	155.87	04/11/2024	19434	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-151716	37.96	04/11/2024	19434	VEHICLE MAINT MATERIALS
1,734	O'REILLY AUTOMOTIVE, INC	6214-154095	5.99	05/02/2024	19499	VEHICLE MAINT MATERIALS
			199.82			
PACE ANALYTICAL SERVICES, L						
1,648	PACE ANALYTICAL SERVICES	840704	1,419.00	04/11/2024	19435	UCMR5 TESTING
			1,419.00			
PATTY CARTER						
1,255	PATTY CARTER	03/31/2024	18.89	04/11/2024	19436	MILEAGE REIMBURSEMENT - P. CARTER
			18.89			
RADIO COMMUNICATIONS MGI						
1,306	RADIO COMMUNICATIONS M	99821	182.50	04/18/2024	19468	RADIO REPAIR
			182.50			
READER FOREST MANAGEMENT						
1,271	READER FOREST MANAGEME	04/24/2024	15,000.00	04/25/2024	19485	FOREST MANAGEMENT PLAN
			15,000.00			
RONALD WINSOR						
1,829	RONALD WINSOR	4164	198.57	05/02/2024	1348	DEP REF SVC - 7 CENTRAL AVENUE
			198.57			
RUNYON KERSTEEN OUELLETTI						
509	RUNYON KERSTEEN OUELLE	46931	10,000.00	04/11/2024	19438	2023 AUDIT PROGRESS BILL
			10,000.00			
SHELLEY KIMBALL						
706	SHELLEY KIMBALL	03/31/2024	34.05	04/11/2024	19439	MILEAGE REIMBURSEMENT - S. KIMBALL

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			34.05			
SHORE BUILT CONSTRUCTION						
1,831	SHORE BUILT CONSTRUCTIC	4146	337.25	05/02/2024	1349	DEP REF SVC - 35 FERNALD AVE
1,831	SHORE BUILT CONSTRUCTIC	4147	1.79	05/02/2024	1349	DEP REF MTR - 35 FERNALD AVE
			339.04			
SOUTHWORTH-MILTON, INC.						
1,364	SOUTHWORTH-MILTON, INC	SCINV800808	27.00	04/18/2024	19465	VEHICLE MAINT MATERIALS
			27.00			
STILES COMPANY, INC						
1,390	STILES COMPANY, INC	309265	697.15	04/11/2024	19440	STOCK
1,390	STILES COMPANY, INC	309474	458.32	04/25/2024	19486	STOCK
1,390	STILES COMPANY, INC	309651	343.91	05/02/2024	19502	STOCK ITEMS
			1,499.38			
SULLIVAN ASSOCIATES						
832	SULLIVAN ASSOCIATES	43131	9,780.88	04/11/2024	19441	AMMONIA/MONOCHLORAMINE MONITOR
832	SULLIVAN ASSOCIATES	43166	229.24	04/18/2024	19469	MATERIALS - AMMONIA MONITOR
			10,010.12			
SUPERIOR PLUS PROPANE						
647	SUPERIOR PLUS PROPANE	19757015	490.25	04/11/2024	19420	333.5 GAL PROPANE - RPO
			490.25			
THE MAHER CORPORTATION						
865	THE MAHER CORPORTATION	29314	2,331.00	04/25/2024	19487	PUMP HEAD REPLACEMENTS
			2,331.00			
THE WEEKLY SENTINEL						
1,429	THE WEEKLY SENTINEL	72743	180.00	04/11/2024	19442	JOB ADVERTISING
1,429	THE WEEKLY SENTINEL	72854	96.00	04/25/2024	19488	JOB ADVERTISING
			276.00			
THEODORE E. HOWARD						
1,700	THEODORE E. HOWARD	03/31/2024	6,000.00	04/11/2024	19443	WATERSHED MGMNT PLAN
			6,000.00			
Ti Sales						
115	Ti Sales	INV0168613	3,425.10	04/18/2024	19470	STOCK ITEMS
			3,425.10			
TIDEWATER ENGINEERING & S						
1,216	TIDEWATER ENGINEERING & S	04/02/2024	4,000.00	04/11/2024	19444	SURVEYING - LAND SWAP
			4,000.00			
Tom Chase & Son						
275	Tom Chase & Son	04/2024	700.00	04/11/2024	19445	TREE REMOVAL AT PUMP STATION
			700.00			

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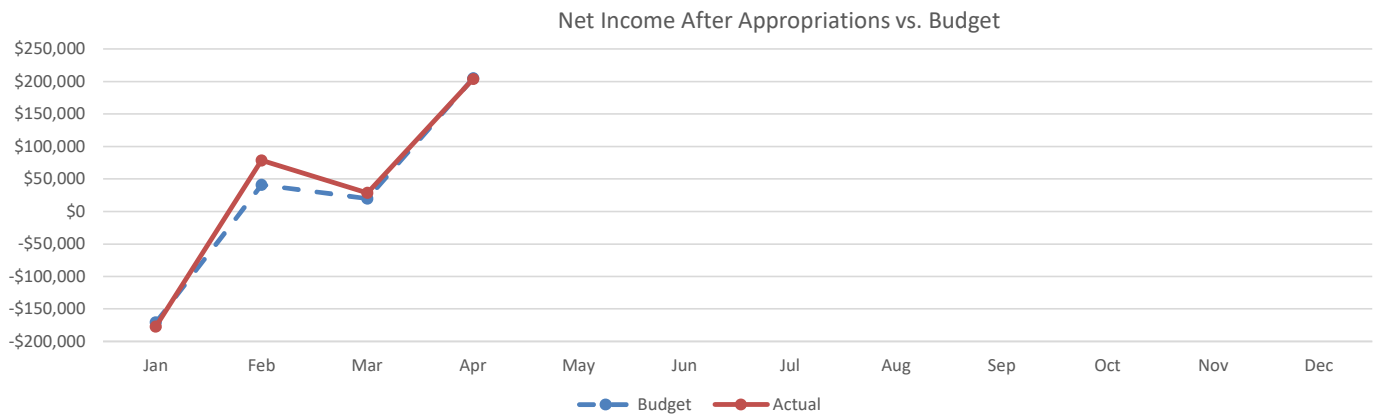
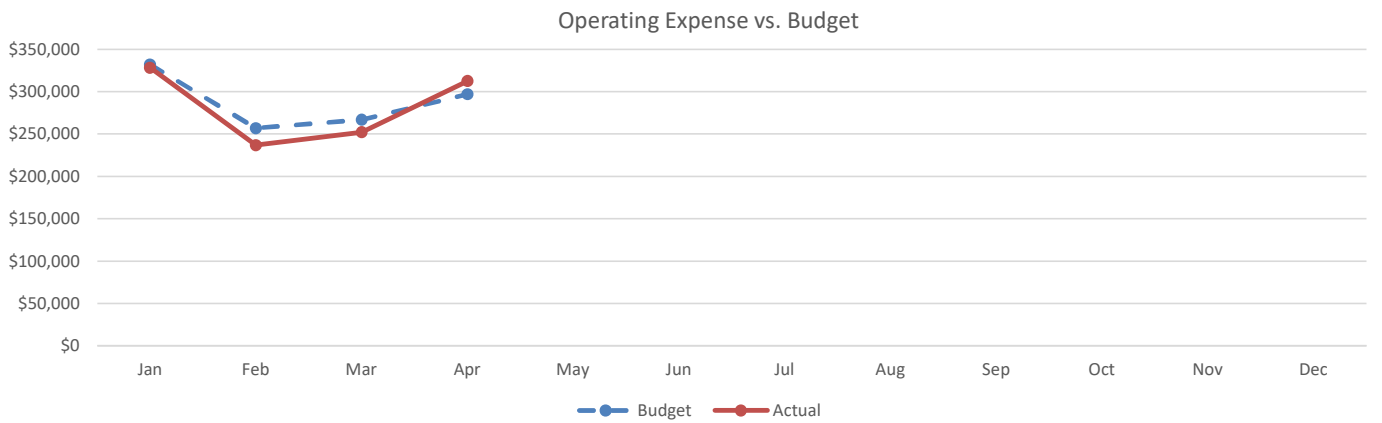
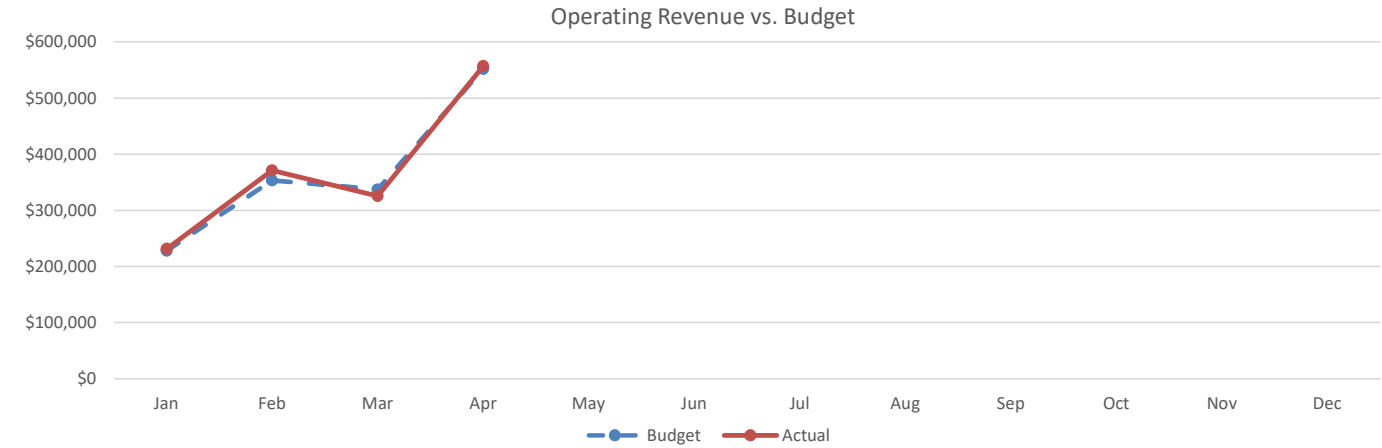
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TYLER TECHNOLOGIES, INC.						
330	TYLER TECHNOLOGIES, INC.	045-457357	12,848.48	04/11/2024	19453	QUARTERLY MUNIS CONTRACT
			12,848.48			
US BANK EQUIPMENT FINANCE						
1,797	US BANK EQUIPMENT FINAN	525142261	15.87	04/11/2024	19446	OFFICE COPIER CHARGE
			15.87			
VERIZON WIRELESS						
836	VERIZON WIRELESS	9959629467	662.35	04/11/2024	19448	MONTHLY CELL PHONES & TABLETS
836	VERIZON WIRELESS	9959629468	611.95	04/11/2024	19448	MONTHLY ONE-TALK CHARGES
836	VERIZON WIRELESS	9962121257	677.17	05/02/2024	19503	MONTHLY CELL PHONE & TABLET CHARGE
			1,951.47			
VERRILL						
128	VERRILL	642983	1,116.00	05/02/2024	19504	MISC LEGAL COUNCIL
			1,116.00			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9067659285	300.83	04/11/2024	19449	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9078397214	463.69	04/18/2024	19471	SAFETY GEAR
			764.52			
WESCOR ASSOCIATES, INC						
1,548	WESCOR ASSOCIATES, INC	6052	255.00	05/02/2024	19505	PLANT MAINT MATERIALS
			255.00			
WEX BANK						
1,415	WEX BANK	96109342	1,332.30	04/11/2024	19450	MONTHLY FLEET GAS CHARGES
			1,332.30			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (	23-0000270970	409.68	04/18/2024	19472	MONTHLY DUMPSTER SERVICE
			409.68			
WOODARD & CURRAN, INC						
552	WOODARD & CURRAN, INC	23269	2,153.66	04/18/2024	19473	TREATABILITY ASSESSMENT
			2,153.66			
Wright-Pierce						
137	Wright-Pierce	235427	1,894.20	04/11/2024	19451	HYDRAULIC MODELING - BEECH STREET
			1,894.20			
York Police Department						
114	York Police Department	4012024	1,666.66	04/11/2024	19452	MONTHLY WATERSEHD PATROLLING
			1,666.66			

WARRANT TOTAL:

201,531

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of May 9, 2024

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,135,286	(\$241,058)	Watershed	\$443,503	\$1,266
System Development	\$294,193	\$9,506	Customer Advance	\$179,943	\$1,122
Investment Account	\$1,386,584	\$356,591			
Land Sale Funds	\$188,000	\$0			
Reserved for Tank Painting	\$1,139,536	\$9,721			
Operating Reserve	\$1,488,527		% of Recommended Reserve	115%	

York Water District
Income Statement
For the Month Ending April 30, 2024

Operating Revenue

▲ **\$5,059**

Operating Expense

▲ **\$15,692**

Net Income/(Loss)

▼ **(\$1,107)**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs.</u> <u>Tot. Budget</u>
Residential Metered Sales	\$ 394,299	\$ 395,000	\$ (701)	\$ 2,710,000	0%
Commercial Metered Sales	50,259	44,000	6,259	535,000	1%
Governmental Metered Sales	6,262	11,000	(4,738)	98,000	-5%
Public & Private Fire Protection	105,389	101,000	4,389	1,459,000	0%
Other Operating Revenue	850	1,000	(150)	13,000	-1%
Total Operating Revenue	557,059	552,000	5,059	4,815,000	0%
Salaries & Wages	173,900	161,000	12,900	1,772,000	1%
Employee Benefits	66,978	71,000	(4,022)	770,000	-1%
Purchased Power & Water	5,483	7,000	(1,517)	90,000	-2%
Chemicals	10,336	7,000	3,336	101,000	3%
Materials & Supplies	22,483	21,000	1,483	233,000	1%
Contracted Services	28,507	23,000	5,507	471,000	1%
Transportation Expense	2,109	4,000	(1,891)	48,000	-4%
Insurance	-	-	-	56,000	0%
Other Miscellaneous Expenses	2,896	3,000	(104)	86,000	0%
Total Operating Expense	312,692	297,000	15,692	3,627,000	0%
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	49,056	40,000	9,056	571,000	2%
Debt Service	8,649	9,000	(351)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
Net Income After Appropriations	\$ 203,893	\$ 205,000	\$ (1,107)	\$ 438,000	

Lease agreement extension with AT&T
(\$12,500).

York Water District
Income Statement
For the Four Months Ending April 30, 2024

Operating Revenue	Operating Expense	Net Income/(Loss)
▲ \$15,504	▼ (\$22,747)	▲ \$36,998

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 875,737	\$ 876,000	\$ (263)	\$ 2,710,000	0%
Commercial Metered Sales	140,662	132,000	8,662	535,000	2%
Governmental Metered Sales	29,674	30,000	(326)	98,000	0%
Public & Private Fire Protection	435,607	427,000	8,607	1,459,000	1%
Other Operating Revenue	<u>3,824</u>	<u>5,000</u>	<u>(1,176)</u>	<u>13,000</u>	-9%
Total Operating Revenue	1,485,504	1,470,000	15,504	4,815,000	0%
Salaries & Wages	565,431	563,000	2,431	1,772,000	0%
Employee Benefits	267,700	272,000	(4,300)	770,000	-1%
Purchased Power & Water	26,804	26,000	804	90,000	1%
Chemicals	20,330	22,000	(1,670)	101,000	-2%
Materials & Supplies	73,182	74,000	(818)	233,000	0%
Contracted Services	106,844	131,000	(24,156)	471,000	-5%
Transportation Expense	16,381	16,000	381	48,000	1%
Insurance	32,824	29,000	3,824	56,000	7%
Other Miscellaneous Expenses	<u>20,757</u>	<u>20,000</u>	<u>757</u>	<u>86,000</u>	1%
Total Operating Expense	1,130,253	1,153,000	(22,747)	3,627,000	-1%
Depreciation & Amortization Expense	284,860	285,000	(140)	854,000	0%
Net Non-Operating Income	136,904	139,000	(2,096)	571,000	0%
Debt Service	34,633	35,000	(367)	351,000	0%
Tank Painting Contribution	38,664	39,000	(336)	116,000	0%
Net Income After Appropriations	\$ 133,998	\$ 97,000	\$ 36,998	\$ 438,000	

Timing on planned spending, lower than expected costs for planned consulting.

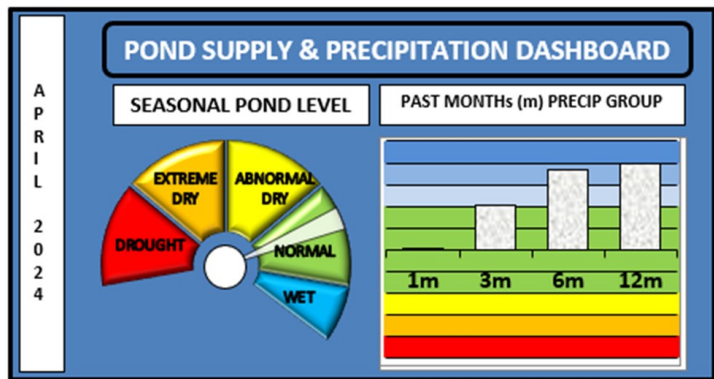
York Water District
Balance Sheet
As of April 30, 2024

	4/30/2024	4/30/2023	Difference
Capital Assets	48,021,700	46,416,985	1,604,715
Less: Accumulated Depreciation	23,033,943	22,056,091	977,852
Total Net Capital Assets	24,987,757	24,360,894	626,863
Cash	2,286,849	2,843,627	-556,778
Investments	1,029,993	0	1,029,993
Accounts Receivable	756,690	735,420	21,270
Inventory	410,459	518,606	-108,147
Prepayments	36,591	32,030	4,561
Total Current and Accrued Assets	4,520,582	4,129,683	390,899
Deferred Debits	3,860,856	4,289,040	-428,184
TOTAL ASSETS AND OTHER DEBITS	33,369,195	32,779,617	589,578
Long-Term Debt	3,063,693	2,909,231	154,462
Accounts Payable	45,825	41,704	4,121
Accrued Taxes	2,653	2,245	408
Accrued Interest	0	0	0
Miscellaneous Current and Accrued Liabilities	1,721,393	1,760,623	-39,230
Total Current and Accrued Liabilities	1,769,871	1,804,572	-34,701
Advances for Construction	231,378	161,594	69,784
Other Deferred Credits	2,748,160	3,073,009	-324,849
Total Deferred Credits	2,979,538	3,234,603	-255,065
Contributed Funds	1,441,167	1,274,178	166,989
Contributions In Aid Of Construction (C.I.A.C.)	10,869,163	10,430,531	438,632
Less: Accumulated Depreciation of C.I.A.C	3,516,544	3,333,944	182,600
Total Net C.I.A.C	7,352,619	7,096,587	256,032
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	1,777,787	1,863,552	-85,765
Total Equity Capital	16,762,307	16,460,446	301,861
TOTAL LIABILITIES AND EQUITY	33,369,195	32,779,617	589,578

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2024	27.8	0	+0.14 (Normal)	4.22" (Normal)
2023	25.2	0	+0.70 (Very Wet)	5.40" (High Normal)
2022	26.6	0	+0.10 (Normal)	4.01" (Normal)
2021	22.7	0	+0.15 (Normal)	4.18" (Normal)
* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.				

TREATMENT REPORT

By: Noah Emery



The plant's average precipitation for the month of April is 4.64 inches. This April we received an average amount of 4.22 inches of precipitation. We also finished the month with a pond level of 0.14 feet, which is in our normal April range.

April's average daily water pumped since 2004 is 759,292 gallons. This year we pumped 926,507 gallons. Switching our mainline flushing program from fall to spring in 2017 only increased our daily pumped average for April from 745,708 to 778,505 so this month's number is quite a bit more than our average.

The pond water temperature rose to 50 degrees toward the end of the month. This is a magic number for the plant staff as the plant's treatment process really improves above 50 degrees. It is now backwashing on loss of head as it should and requires a little less monitoring by the plant staff.

The storm on April 4th caused a lot of damage around town and knocked out power for an extended period of time. This forced the standby

Inside this issue:	
Treatment	1-2
GIS	2-3
Resource Protection	3-4
Wellness	4
Billing	4

operators to make continuous trips to the York Heights Tank (YHT) communication site in order to refuel the portable generator so that we could maintain communication with all remote sites. This is critical for not only the plant, but the whole town, as without communications we don't know how much water is in the water storage tanks. Subsequently, the plant doesn't know when to turn on or turn off as it is controlled by the tank level. In addition to the trips to YHT, the standby operator had to remain on-site at the plant at all times while the plant was running on generator; as well as come in for generator checks every eight hours while offline.

When the plant was built, air releases were installed on the backwash piping to prevent air from disturbing the filter media during a backwash. These devices have a ball inside them so when air is present the ball drops and the water below the air forces the air up and out the relief. Once the air is gone the water pressure is sup-

posed to press the ball into a seal to close the relief port. Since the plant was built these air releases have had a small constant flow of water flowing out to the sump pumps. All the sump pump water is then pumped to the plant leech field. Last year, in attempts to reduce wasted water, we researched why the air releases were draining so much water and found that they were not designed for such low pressures. Last year we bought a new type of air release to try and it seemed to work well so we just purchased a second unit. This month operators received and replaced the second unit.



New air release installed on the backwash piping.

Time was spent this month interacting with multiple engineers on the Space Needs Assessment, Tank Mixer Study, Water Treatability Study, Gulf Hill Pump Station, and potential reprogramming of Route One North Pump Station. We hope to have the assessment and both studies completed in May.

Also this month, operators provided multiple tours for York High School's AP Environmental Science classes, assisted with the community Waterpalooza event, assisted with summer line installations, and completed a refurbishment of the greenhouse with a thorough cleaning and a new coat of paint.

GIS REPORT

By: Todd Hill

After our second meeting to review the Search & Rescue Draft Map (SAR), I have been working on getting everything I can updated. Some of the updates include using a specific symbol for a major trail and a management road. This information will help identify how these routes can be accessed. Trail renaming, relocating and deleting trails have been completed as well. It was also discussed to add a 20 foot contour layer. We will be meeting with York Dispatch staff to discuss the SAR and how they can access the map digitally using ArcGIS Online and ESRI's web map options.

The main extension project for 28 Prospect Street started at the end of April and Roger Pratt is the selected contractor. To prepare for this main extension, an abutter letter, shut down map and property list was created to help notify the residents around this project.



Underground utility marking posts for Interstate 95 project.

The Interstate 95 water main boring project with Kittery Water District also started at the end of April. Using GIS I created a few different maps including one for our road opening permit. I also updated 20 custom underground pipe location markers. These markers had our office number as well as our logo etched into them. These markers will be used to mark the location of the water main that crosses Interstate 95. Using our sign making equipment and materials, I used

white reflective vinyl and cut black vinyl letters and applied them to each post with Kittery Water District and their emergency number.

Waterpalooza was held at Coastal Ridge Elementary School (CRES) on April 25th. This project started gaining traction last year with Theresa Tucker from York Sewer District reaching out to Annette Sloan at CRES to discuss having a day with her students to discuss water, sewer, drainage and everything in between. Ten stations were setup in the field behind CRES with 2nd, 3rd and 4th grade classes rotating from station to station. Each station was tied to water, for example one of the stations focused on storm water, another focused on the watershed. There was also a live water tap demo so these kids can see how public water is connected to a house. I did mine on GIS mapping and how the District uses this technology. My demo started outside talking to the kids about GIS, how we use it and how to collect a GPS point. After the point was collected we walked into a classroom that had the web map viewable on a big monitor. The kids were able to see what we collected and also see our system map. The kids from each class room were very engaged and interested in seeing the map of not only CRES but the entire town of York.

Other GIS News for April

I collected new water system features including a new one-inch plastic meter pit at 5 Stage Neck Road, a new one-inch water service and one-inch plastic meter pit at 76 Southside Road, new one-inch summer line service at 19 Weston Avenue Loop and I picked up a missing meter pit at 27 Norton Avenue. I helped with installing our summer line water meters, updated the lead service line inventory and added a new watershed map for the Watershed Management Plan. I also located water utilities on Nubble Road, from Cycad Avenue to Broadway for the engineering firm that is helping the District develop plans for the upcoming main replacement projects along this section of Nubble Road. I also worked on some water service estimates for 40 Lock Lane, 32

Woodstone Drive and 121B Long Beach Avenue.

RESOURCE PROTECTION REPORT

By: Zachariah Mein

April started off with our most damaging winter storm this year, which always creates a lot of work for the entire District. The watershed suffered a lot of blow downs and mature trees snapping which were primarily white pines and hemlock. The clean up has been an ongoing project with help from all departments. Steven and Michael from the treatment plant have helped me move brush while I have cut up trees along the main roads and the side trails, and the distribution crew has been moving the chunked-up wood and chipping the brush to get everything cleared up.



Clearing downed trees in watershed.

The new County Road access trail project has started construction this month. The new trail will be moved away from the property line that was shared with abutters and will be entirely in the watershed now. This new route will eliminate some issues that we have had with proximity to abutters, water drainage, and plowing issues as the snow gets plowed into our access trail every

winter. I was able to secure \$20,000 for the project through the Source Protection Grant from the Drinking Water Program. Digger is already moving right along with the project, and I look forward to the progress on this trail.

This year instead of doing 'A Day Without Water' at Village Elementary, Theresa from the Sewer District, Todd, and I coordinated with CRES to put on a similar event called Waterpalooza. With the same idea in mind of getting the kids engaged with the concept of water and how necessary it is for us and what process it must undergo to make sure it is safe. As the new event was for 2nd, 3rd and 4th grades, new topics were covered, and previous topics were covered more in depth with more hands-on elements to get the older group of kids more engaged. The event went off perfectly and everyone's hard work made the event possible.

The month ended with the planting of 1,000 white pine seedlings in the compartment where we had our timber harvest last year. With help from the treatment plant staff and distribution crew we were able to get the trees planted in half a day. These seedlings will help re-establish the next generation of trees in the compartment along with the seeds that will begin to germinate this year.



Treatment and distribution staff helped plant 1,000 white pine seedlings.

WELLNESS REPORT

By: Karen Hale

Tips to Jumpstart Your Health

1. **Strength training.** Benefits of strength training include a reduced risk of chronic illness, an increase in self-confidence and a decreased risk of falls and injuries.
2. **Sleep.** Sleep is important for taking care of yourself and feeling your best! Not getting enough sleep makes you feel tired, grumpy and less able to think clearly.
3. **Spend time away from your phone.** It is important to take time away from our screens to disconnect and destress.
4. **Socialize.** Connecting with people can lift your spirits and reduce stress.
5. **Walk.** Walking has several benefits, like improving heart health, strengthens bones and muscles, boosts metabolism and helps manage your weight.
6. **Protein and fiber intake.** Add some lean protein to your meals, like chicken, beans and tofu. Your digestive system will thank you for adding fiber-rich foods like whole grains and veggies.
7. **Laugh.** Laughter is a natural stress reliever that has the power to dissolve stress, ease tension and melt away worries.

MARCH BILLING

York Harbor Route

2024	Usage(cf)	Revenue	Customers
Residential	901,900	\$394,299	956
Commercial	236,400	\$50,259	56
Governmental	300	\$6,262	3

2023	Usage(cf)	Revenue	Customers
Residential	981,200	\$372,237	949
Commercial	253,300	\$42,668	54
Governmental	400	\$9,162	3

WATER QUALITY REPORT

REPORT DATE: 5/9/2024

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
961,662	50	0.07	9.02	0.09	2.14	1.50		0.20	0.12	0.42

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
4/23/2024	52	0.06	8.89	0.02	2.10	1.47	17	2	0.024	0.04	0.029
4/17/2024	49	0.07	8.98	0.03	2.30	1.48	15	2	0.063	0.04	0.016
4/10/2024	43	0.09	9.00	0.06	2.30	1.50	16	3	0.035	0.00	0.065
4/2/2024	43	0.09	8.98	0.03	2.20	1.51	16	1	0.045	0.00	0.049
AVERAGE RESULTS:	47	0.08	8.96	0.04	2.23	1.49	16	2	0.042	0.02	0.040
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	4/23/2024	0.08	9.03	0.04	1.70	1.59	15		0.000	0.070	0.061
Route 1 at Pine Ledge Motel S	4/17/2024	0.06	9.08	0.03	1.60	0.99	15		0.007	0.070	0.032
Route 1 at Pine Ledge Motel S	4/10/2024	0.10	8.95	0.03	1.70	1.60	16		0.011	0.040	0.061
Route 1 at Pine Ledge Motel S	4/2/2024	0.13	8.88	0.09	1.90	1.52	14		0.022	0.100	0.033
Route 1 North Pump Station	4/23/2024	0.09	8.86	0.03	1.80	1.57	14		0.002	0.070	0.040
Route 1 North Pump Station	4/17/2024	0.06	9.03	0.05	1.70	0.99	17		0.007	0.050	0.033
Route 1 North Pump Station	4/10/2024	0.13	8.80	0.04	1.80	1.47	15		0.015	0.040	0.087
Route 1 North Pump Station	4/2/2024	0.15	8.85	0.04	1.80	1.14	15		0.026	0.050	0.035
Route 1 South Pump Station	4/23/2024	0.08	8.81	0.04	2.10	1.44	13		0.005	0.050	0.045
Route 1 South Pump Station	4/17/2024	0.07	8.84	0.04	2.00	1.51	14		0.011	0.060	0.037
Route 1 South Pump Station	4/10/2024	0.08	8.94	0.03	1.90	1.54	16		0.015	0.040	0.069
Route 1 South Pump Station	4/2/2024	0.11	8.49	0.06	2.10	1.56	12		0.024	0.030	0.057
Simpson Hill Tank (SHT)	4/23/2024	0.06	8.76	0.03	1.80	1.51	14		0.007	0.040	0.049

Simpson Hill Tank (SHT)	4/17/2024	0.06	8.75	0.04	1.80	1.50	15		0.010	0.060	0.034
Simpson Hill Tank (SHT)	4/10/2024	0.04	8.50	0.02	1.60	1.57	15		0.015	0.040	0.027
Simpson Hill Tank (SHT)	4/2/2024	0.08	8.57	0.13	1.70	1.58	16		0.025	0.030	0.053
York Heights Tank (YHT)	4/23/2024	0.24	8.64	0.02	1.90	1.51	13		0.023	0.080	0.042
York Heights Tank (YHT)	4/17/2024	0.06	8.64	0.02	1.90	1.55	14		0.012	0.040	0.025
York Heights Tank (YHT)	4/10/2024	0.07	8.71	0.08	2.10	1.54	16		0.027	0.020	0.028
York Heights Tank (YHT)	4/2/2024	0.12	8.71	0.04	1.90	1.54	16		0.032	0.030	0.048
York Water District Office	4/23/2024	0.12	8.76	0.03	1.90	1.49	13		0.004	0.030	0.033
York Water District Office	4/17/2024	0.06	8.59	0.02	2.00	1.51	13		0.040	0.050	0.024
York Water District Office	4/10/2024	0.11	8.63	0.03	1.90	1.54	15		0.012	0.030	0.063
York Water District Office	4/2/2024	0.17	8.55	0.13	1.80	1.55	15		0.022	0.020	0.024
AVERAGE RESULTS:		0.10	8.77	0.05	1.85	1.47	15		0.016	0.048	0.043
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10
ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)											
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform		
Seabury Road Near Route 103	4/8/2024	0.09	8.96	0.02	1.80	1.66	14	6.5	ABSENT		
Nubble Road at Sewer Pump Station	4/8/2024	0.10	9.15	0.04	1.80	1.71	16	7.8	ABSENT		
Long Beach Ave Across From Long Beach Bath	4/8/2024	0.13	9.06	0.02	1.80	1.63	16	7.2	ABSENT		
Yorkshire Commons @ York Street	4/8/2024	0.14	9.02	0.04	1.80	1.65	15	7.0	ABSENT		
Route 1A @ York Senior Center formerly YPD	4/8/2024	0.10	9.02	0.04	1.80	1.64	16	7.0	ABSENT		
Clark Road Cape Neddick	4/8/2024	0.10	8.85	0.02	1.80	1.61	15	5.6	ABSENT		
South Side Road Near Blaisdell Farm	4/1/2024	0.11	8.86	0.07	2.00	1.58	15	6.8	ABSENT		
Route 1 @ River Bend Road	4/1/2024	0.13	8.45	0.03	2.20	1.56	11	6.8	ABSENT		
Route 1 @ Mr. Mikes Convenience Store	4/1/2024	0.09	8.48	0.05	2.20	1.56	11	6.0	ABSENT		
Webber Road Near Ridge Road (73 Webber)	4/1/2024	0.13	8.70	0.02	1.90	1.65	15	6.3	ABSENT		
Ridge Road Across from Coastal Ridge Elemen	4/1/2024	0.14	8.45	0.05	2.20	1.63	12	5.9	ABSENT		
Route 1A @ Roaring Rock Road	4/1/2024	0.10	8.60	0.13	2.10	1.60	13	6.8	ABSENT		
Route 1 @ Old Post Road (Tranmission Line)	4/1/2024	0.11	8.22	0.04	2.20	1.52	10	6.3	ABSENT		

White Pine Pump Station Near Route 1	4/1/2024	0.08	8.52	0.04	2.20	1.62	11	7.0	ABSENT
Organug Road @ Indian Trail	4/8/2024	0.13	8.89	0.04	2.00	1.60	14	6.5	ABSENT
	Average:	0.11	8.75	0.04	1.99	1.61	14	6.6	
	Minimum:	0.08	8.22	0.02	1.80	1.52	10	5.6	
	Maximum:	0.14	9.15	0.13	2.20	1.71	16	7.8	

				Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
		Task	Interval												
BI	Eyewash Station checks		Weekly	✓	✓	✓	✓								
	Vehicle Checks		Weekly	✓	✓	✓	✓								
	Fire extinguisher inspections (internal)		Monthly	✓	✓	✓	✓								
	First Aid Kit Inspections		Monthly	✓	✓	✓	✓								
	AED inspections		Monthly	✓	✓	✓	✓								
	GFCI checks		Quarterly	✓			✓								
	Air Compressor relief valve check		Quarterly	✓			✓								
	Portable Ladder inspections		Quarterly	✓			✓								
	Sling/ lifting strap/ lifting chain inspections		Quarterly	✓			✓								
	PPE inspections		Quarterly	✓			✓								
	Jack inspections		Quarterly	✓			✓								
	Jack stand inspections		Quarterly	✓			✓								
	Welding equipment inspections		Quarterly	✓			✓								
	Grinding wheel/ guard inspection		Quarterly	✓			✓								
	Garage Door sensor checks		Quarterly	✓			✓								
	Emergency Exit Lighting checks		Quarterly	✓			✓								
	Confined Space Rescue Trailer inspections		Quarterly	✓			✓								
	Air Quality Monitor Calibrations		Every 6 months		✓										
	Fixed Ladder Inspections		Annually												
	Lifts/Hoists (internal)		Annually - opposite the contracted insp.												
	Lifts/Hoists (Contracted)		Annually												
	Testing Panic buttons/security pads		Annually												
	Fire extinguisher inspections (contracted)		Annually												
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training		Annual												
	Confined Space Rescue Training*		Initial												
	Simulated Confined Space Rescue Training*		Annual												
	Basic First Aid Training*		Every 2 years - last 6/15/22												
	CPR certification*		Every 2 years - last 6/15/22												
	Hearing Tests/Training Video*		Annual												
	Respirator Medical Evaluations*		Annual												
	Respirator Fit Tests*		Annual												
	Workzone/Flagger Training		Initial												
	Trenching & Excavation Training		Initial												
	Global Harmonization Video		Initial												
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Bloodborne Pathogen Policy	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Confined Space Program	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Emergency Action Plan	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Electrical Policy (Arc Flash)	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Fire Extinguisher Policy	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Global Harmonization Policy (HazCom)	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Hearing Protection Program	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Ladder Policy	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Lock Out / Tag Out Program	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Respiratory Protection Program	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Silica Exposure Prevention Program	Program Review	Annual			✓									
		Employee Review	Annual				✓								
	Video Display Terminal Policy	Program Review	Annual			✓									
		Employee Review	Annual												
MISC	Safety Meetings		Quarterly			-	✓								
	Update Bureau of Labor posters		Every 6 months	✓											
	Post OSHA 300 logs		Annual	✓											
	Prepare Safety budget		Annual												
	SDS inventory		Annual			-									
	NWZAW & Safe Digging Banners		Annual			✓	✓								
	SHAPE inspection		Every 3 years												

* Applicable employees only