



#### Trustees

Richard Leigh, President  
Russell A. Peterson, Treasurer  
Karen Arsenault, Clerk  
Stephen C. Rendall Jr., Trustee  
Richard E. Boston, Trustee

#### Administration

Donald D. Neumann Jr., Superintendent  
Gary E. Stevens, Asst. Superintendent  
Patrick M. Desrosiers, Financial Manager  
Ryan Lynch, Treatment Plant Manager

86 Woodbridge Road  
York, Maine 03909  
Telephone: (207) 363-2265  
Fax: (207) 363-7338  
[www.yorkwaterdistrict.org](http://www.yorkwaterdistrict.org)

**Posted January 11, 2023**

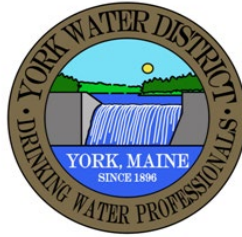
LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held as a hybrid remotely and in-person at 2:00 pm on Wednesday, January 18, 2023, as per the district's meeting policy. Members of the public that wish to participate remotely, please send a request to [customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org) by 12:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

#### AGENDA

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on December 21, 2022.
3. Invitation for Public Comment.  
*Because time is limited, Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.*  
*For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to [customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org)*
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Wright Pierce Engineers Dan Flaig and Jackie Cobb will provide the Board with an overview of the recently completed Bathymetric survey of Chase's Pond.
6. See if the Board will appoint Patrick Desrosiers as the York Water District's new Director on the Southern Maine Regional Water Council.
7. Foreman Larry Graham will provide a follow up on a Board inquiry regarding potential energy saving efficiencies.
8. Staff will provide an update on District operations.
9. Executive Session to discuss Personnel related matters - (Pursuant to MRSA Title 1, Section 405.6 A).
10. Executive Session to discuss Real Estate related matters - (Pursuant to MRSA Title 1, Section 405.6 C).
11. See what action the Board may take as a result of the executive session.
12. General Discussion
13. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.  
Superintendent



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The York Water District Board of Trustees monthly hybrid meeting was held on Wednesday, December 21, 2022, through remote conferencing and in person as allowed by the district's remote meeting policy.

President, Richard Leigh called the public meeting to order at 2:01pm. Present were Clerk – Karen Arsenault, Trustee Stephen Rendall, and Trustee Richard Boston. Treasurer – Russell Peterson attended remotely. Staff present Superintendent – Donald Neumann attended in person. Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch, and Financial Assistant – Shelley Kimball all attended remotely.

#### **See what action the Board will take after a review of the minutes of the Board Meeting held on November 16, 2022.**

On a motion made by Trustee Arsenault and duly seconded by Trustee Rendall, it was voted unanimously to accept the Minutes of the November 16, 2022, Board Meeting. Vote 5-0, **Motion Passes**

#### **See what action the Board will take after reviewing the minutes of the Budget Workshop held on December 5, 2022.**

On a motion made by Trustee Boston and duly seconded by Trustee Arsenault, it was voted unanimously to accept the Minutes of the December 5, 2022, Budget Workshop. Vote 5-0, **Motion Passes**

Public Comment:

N/A

**The Financial Manager presented the Board with the Monthly and Year-to-date Budget Reports and Income for November 2022 Statement for review and discussion.** The revenue for November 2022 is \$12,349 over projected. The O&M Budget for November 2022 is \$41,210 over projected. The YTD revenue is \$42,007 over projection. The YTD O&M budget is \$88,740 over projection.

Patrick noted that a large part of the overage is due to higher chemical cost, higher vehicle repairs and gas prices, and prior year projects finished in current year.

Staff Evaluation Report provided by Woodard & Curran  
Nate McLaughlin, PE of Woodard and Curran, provided an overview of the recently completed Staff Evaluation. His key recommendations are listed:

High Priority:

- Hire another Treatment Plant Operator to increase staffing in the Treatment division to four full-time operators.
- Complete a treatability study to determine if the treatment plant needs any potential changes to address changing water quality and to ensure the District can address the long-term needs of the community.
- District-wide create formal Succession Plan for upcoming retirements.

Medium Priority:

- Split Assistant Superintendent and Resource Protection Manager positions into two separate full-time positions.
- District-wide implement organizational modifications as presented in Figure 3-1.
- Distribution create a new staff position reporting to the Utility Services Coordinator to support hardware & software initiatives of the District, initiate and maintain an asset management database, light troubleshooting equipment, and maintain the District's on-line presence.
- Create a formal Watershed Management Plan to define long term direction and staffing needs in the Resource Protection division.

Low Priority:

- Consider alternative work schedules as specific District need arise to address on-call concerns, staff retention, customer needs, or to promote other efficiencies.
- Consider other opportunities to outsource where appropriate.

On a motion made by Trustee Rendall and duly seconded by Trustee Arsenault, it was voted unanimously to accept the Staffing Evaluation Report as presented. Vote 4-1, Motion Passes

Don commented that he would prepare recommendations on how to implement the plan.

**See what action the Board will take on the 2023 O&M and Capital Budgets as presented.**

Patrick noted a change to the draft budget of \$25,000 for a Rate Sensitivity Survey that the Board recommended at the workshop.

On a motion made by Trustee Rendall and duly seconded by Trustee Boston, it was voted unanimously to accept the 2023 O&M and Capital Budget as presented. Vote 5-0 **Motion Passes**

**See what action the Board may take to authorize the Superintendent to list the parcel located at 247 Scituate Road for sale with a Broker.**

Don attended a mediation to settle the property disagreement with the abutter at 245 Scituate Road. To date the District has paid an estimated \$40,000 in legal fees. A recent appraisal came in at \$255,000, Don is recommending the District list the property for \$275,000.

On a motion made by Trustee Boston and duly seconded by Trustee Rendall, it was voted unanimously to authorize Don to list the property at 247 Scituate Road with a Real Estate Agent and to accept an offer that is in the best interest of the District. Vote 5-0 **Motion Passes**

Staff will provide an update on District Operations:

Ryan:

- Updated the Board on the pond levels

Don:

- The same contractor is doing Moulton Lane and Lindsay Road main replacements. Construction will start in April 2023.
- Don and Patrick are meeting with a consultant about rates. Hope to have two Trustees attend the meeting.
- Patrick will start looking at a rate increase for 2024.
- Noah Emery, Lead Treatment Plant Operator received a \$1,000.00 scholarship to attend the Leadership Institute Course this year.
- Don's trying to schedule a joint meeting with Kittery Water District. Objective is to discuss the turnpike crossing, pump station at Old Beech Ridge Road. Don will send out an email with dates of availability.

General Discussion:

Trustee Peterson asked if the District is proactive with the PFAS sampling. Don explained that the District is currently testing for PFAS. The website has a FAQ section for the public. Ryan explained that on the State of Maine website you can see which utilities are in compliance with testing for PFAS. Don will forward the District's white paper that Ryan and staff prepared that will be posted on our website very soon.

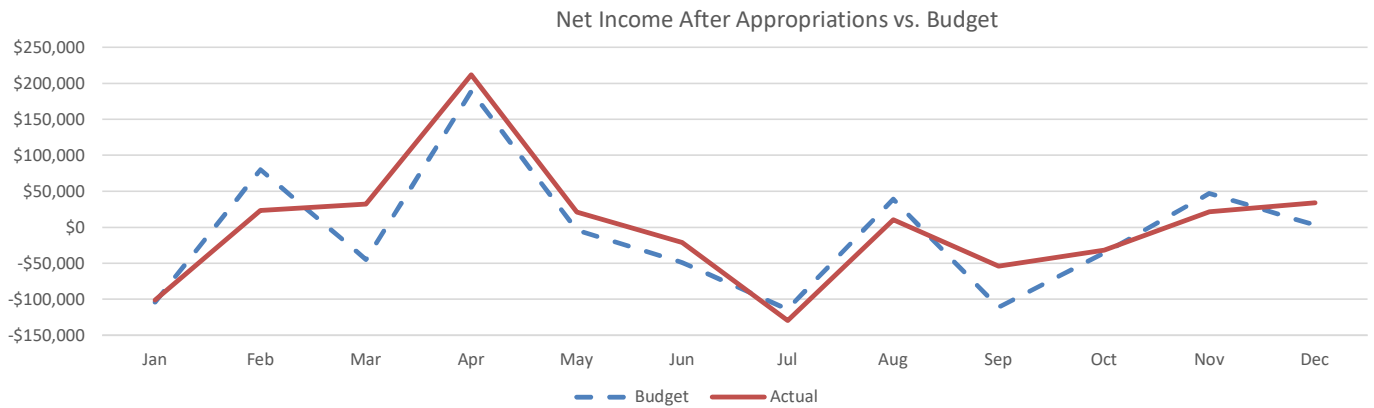
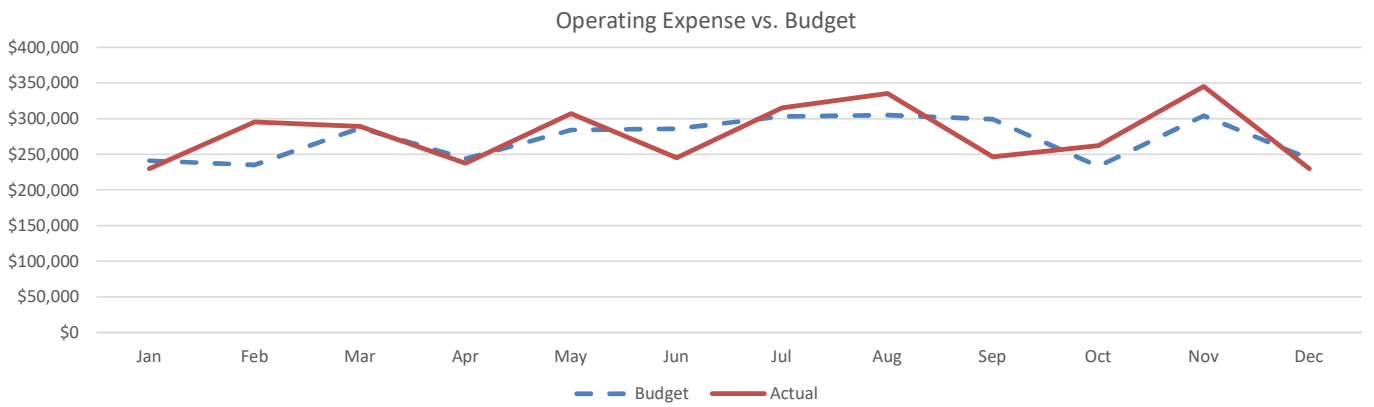
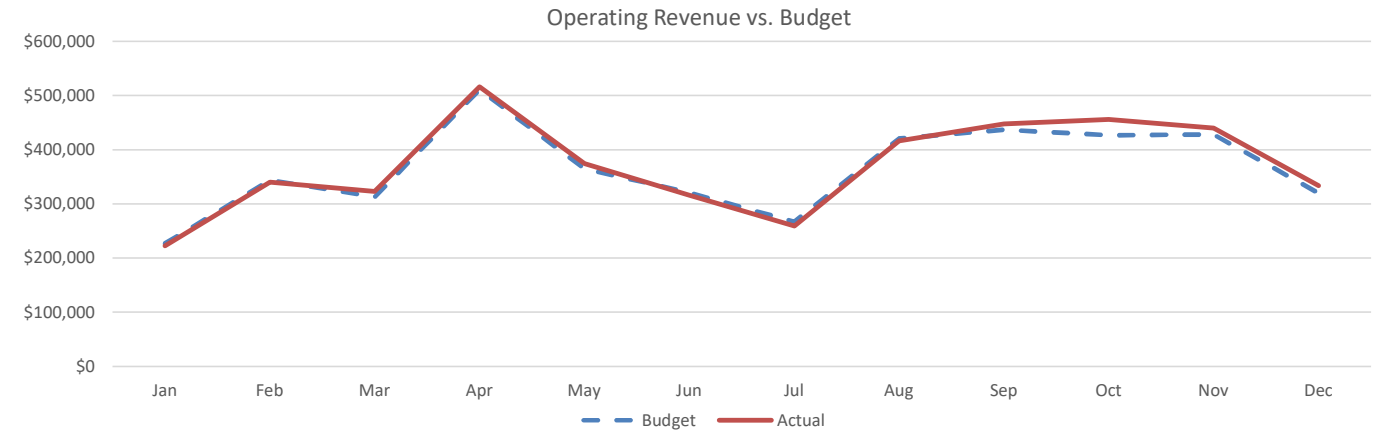
N/A

President Leigh adjourned the meeting at 3:25pm

Respectfully Submitted,

Karen Arsenault  
Clerk  
York Water District

**York Water District**  
**Monthly Operating Revenue, Expense & Net Income**



**Bank Statement Balances**

As of January 3, 2023

| <u>Account</u>             | <u>Balance</u> | <u>Account</u>           | <u>Balance</u> |
|----------------------------|----------------|--------------------------|----------------|
| Operating                  | \$2,363,689.78 | Watershed                | \$242,078.40   |
| System Development         | \$101,301.46   | Customer Advance         | \$308,529.14   |
| Reserved for Tank Painting | \$ 984,835.00  |                          |                |
| Operating Reserve          | \$1,480,156.24 | % of Recommended Reserve | 121%           |

**York Water District**  
**Preliminary Income Statement**  
**For the Month Ending December 31, 2022**

**Operating Revenue**

▲ **\$13,832**

**Operating Expense**

▼ **(\$14,268)**

**Net Income/(Loss)**

▲ **\$31,040**

|                                        | <u>Actual</u>    | <u>Budget</u>   | <u>Variance</u>  | <u>Total Budget</u> | <u>Variance vs.<br/>Tot. Budget</u> |
|----------------------------------------|------------------|-----------------|------------------|---------------------|-------------------------------------|
| Residential Metered Sales              | \$ 197,399       | \$ 183,000      | \$ 14,399        | \$ 2,548,000        | 1%                                  |
| Commercial Metered Sales               | 33,109           | 33,000          | 109              | 499,000             | 0%                                  |
| Governmental Metered Sales             | 2,133            | 2,000           | 133              | 88,000              | 0%                                  |
| Public & Private Fire Protection       | 100,399          | 101,000         | (601)            | 1,238,000           | 0%                                  |
| Other Operating Revenue                | 792              | 1,000           | (208)            | 17,000              | -1%                                 |
| <b>Total Operating Revenue</b>         | <b>333,832</b>   | <b>320,000</b>  | <b>13,832</b>    | <b>4,390,000</b>    | <b>0%</b>                           |
| Salaries & Wages                       | 120,364          | 163,000         | (42,636)         | 1,589,000           | -3%                                 |
| Employee Benefits                      | 58,044           | 32,000          | 26,044           | 727,000             | 4%                                  |
| Purchased Power & Water                | 5,335            | 6,000           | (665)            | 79,000              | -1%                                 |
| Chemicals                              | 2,381            | 5,000           | (2,619)          | 69,000              | -4%                                 |
| Materials & Supplies                   | 8,726            | 15,000          | (6,274)          | 224,000             | -3%                                 |
| Contracted Services                    | 28,904           | 12,000          | 16,904           | 394,000             | 4%                                  |
| Transportation Expense                 | (319)            | 3,000           | (3,319)          | 43,000              | -8%                                 |
| Insurance                              | 4,364            | 5,000           | (636)            | 56,000              | -1%                                 |
| Other Miscellaneous Expenses           | 1,933            | 3,000           | (1,067)          | 83,000              | -1%                                 |
| <b>Total Operating Expense</b>         | <b>229,732</b>   | <b>244,000</b>  | <b>(14,268)</b>  | <b>3,264,000</b>    | <b>0%</b>                           |
| Depreciation & Amortization Expense    | 83,615           | 88,000          | (4,385)          | 1,008,000           | 0%                                  |
| Net Non-Operating Income               | 30,112           | 31,000          | (888)            | 377,000             | 0%                                  |
| Debt Service                           | 8,197            | 8,000           | 197              | 491,000             | 0%                                  |
| Tank Painting Contribution             | 8,360            | 8,000           | 360              | 100,000             | 0%                                  |
| <b>Net Income After Appropriations</b> | <b>\$ 34,040</b> | <b>\$ 3,000</b> | <b>\$ 31,040</b> | <b>\$ (96,000)</b>  |                                     |

This number is preliminary and does not reflect year-end payroll accrual adjustment.

This number is preliminary and does not reflect job burden adjustment for some large capital projects.

Negative expense reflects adjustments for vehicle use on customer paid projects.

**York Water District**  
**Preliminary Income Statement**  
**For the Twelve Months Ending December 31, 2022**

**Operating Revenue**

▲ **\$56,839**

**Operating Expense**

▲ **\$74,472**

**Net Income/(Loss)**

▲ **\$112,528**

|                                        | <u>Actual</u>    | <u>Budget</u>      | <u>Variance</u>   | <u>Total Budget</u> | <u>Variance vs.</u><br><u>Tot. Budget</u> |
|----------------------------------------|------------------|--------------------|-------------------|---------------------|-------------------------------------------|
| Residential Metered Sales              | \$ 2,585,271     | \$ 2,548,000       | \$ 37,271         | \$ 2,548,000        | 1%                                        |
| Commercial Metered Sales               | 502,494          | 499,000            | 3,494             | 499,000             | 1%                                        |
| Governmental Metered Sales             | 92,709           | 88,000             | 4,709             | 88,000              | 5%                                        |
| Public & Private Fire Protection       | 1,246,616        | 1,238,000          | 8,616             | 1,238,000           | 1%                                        |
| Other Operating Revenue                | 19,749           | 17,000             | 2,749             | 17,000              | 16%                                       |
| <b>Total Operating Revenue</b>         | <b>4,446,839</b> | <b>4,390,000</b>   | <b>56,839</b>     | <b>4,390,000</b>    | <b>1%</b>                                 |
| Salaries & Wages                       | 1,559,806        | 1,589,000          | (29,194)          | 1,589,000           | -2%                                       |
| Employee Benefits                      | 757,882          | 727,000            | 30,882            | 727,000             | 4%                                        |
| Purchased Power & Water                | 78,869           | 79,000             | (131)             | 79,000              | 0%                                        |
| Chemicals                              | 97,704           | 69,000             | 28,704            | 69,000              | 42%                                       |
| Materials & Supplies                   | 246,530          | 224,000            | 22,530            | 224,000             | 10%                                       |
| Contracted Services                    | 424,849          | 394,000            | 30,849            | 394,000             | 8%                                        |
| Transportation Expense                 | 48,666           | 43,000             | 5,666             | 43,000              | 13%                                       |
| Insurance                              | 49,116           | 56,000             | (6,884)           | 56,000              | -12%                                      |
| Other Miscellaneous Expenses           | 75,050           | 83,000             | (7,950)           | 83,000              | -10%                                      |
| <b>Total Operating Expense</b>         | <b>3,338,472</b> | <b>3,264,000</b>   | <b>74,472</b>     | <b>3,264,000</b>    | <b>2%</b>                                 |
| Depreciation & Amortization Expense    | 1,003,380        | 1,008,000          | (4,620)           | 1,008,000           | 0%                                        |
| Net Non-Operating Income               | 503,092          | 377,000            | 126,092           | 377,000             | 33%                                       |
| Debt Service                           | 491,231          | 491,000            | 231               | 491,000             | 0%                                        |
| Tank Painting Contribution             | 100,320          | 100,000            | 320               | 100,000             | 0%                                        |
| <b>Net Income After Appropriations</b> | <b>\$ 16,528</b> | <b>\$ (96,000)</b> | <b>\$ 112,528</b> | <b>\$ (96,000)</b>  |                                           |

There have been big increases in some chemical pricing. Timing of purchases is also a factor.

Incurred \$26,000 in expenses for projects that

A few costly vehicle repairs and higher than expected gas and diesel prices.

Higher than expected income from System Development Charges. Lump sum payment from AT&T.

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| Vendor #                             | Vendor Name                          | Invoice #      | Amount   | Check Date | CHK # | Description                          |
|--------------------------------------|--------------------------------------|----------------|----------|------------|-------|--------------------------------------|
| 1000 US RT 1 PARTNERS, LLC           |                                      |                |          |            |       |                                      |
| 1,692                                | 1000 US RT 1 PARTNERS, LLC           | 3759           | 2,258.35 | 01/05/2023 | 1269  | DEP REF MAIN - 1000 US RTE 1         |
|                                      |                                      |                | 2,258.35 |            |       |                                      |
| 14 FREEMAN STREET, LLC               |                                      |                |          |            |       |                                      |
| 1,724                                | 14 FREEMAN STREET, LLC               | 3778           | 371.89   | 12/15/2022 | 1252  | DEP REF SRVC - 14 FREEMAN STREET     |
|                                      |                                      |                | 371.89   |            |       |                                      |
| ABBOTT BROTHERS                      |                                      |                |          |            |       |                                      |
| 1                                    | ABBOTT BROTHERS                      | 30434          | 1,722.00 | 12/22/2022 | 18105 | FILL MATERIALS                       |
|                                      |                                      |                | 1,722.00 |            |       |                                      |
| Advanced Communications Services Inc |                                      |                |          |            |       |                                      |
| 348                                  | Advanced Communications Services Inc | 6010678        | 470.00   | 01/05/2023 | 18121 | MONTHLY CYBER REPORTING              |
|                                      |                                      |                | 470.00   |            |       |                                      |
| AHM - NORTHERN LIGHT DRUG TESTING    |                                      |                |          |            |       |                                      |
| 210                                  | AHM - NORTHERN LIGHT DRUG TESTING    | AM-22353202    | 175.00   | 01/05/2023 | 18122 | MISC SERVICES - DRUG/ALCOHOL TESTING |
|                                      |                                      |                | 175.00   |            |       |                                      |
| ALLISON GELLER                       |                                      |                |          |            |       |                                      |
| 1,709                                | ALLISON GELLER                       | 3743           | 56.96    | 12/15/2022 | 1253  | DEP REF SRVC - 22 ANGEL AVE (GARAGE) |
| 1,709                                | ALLISON GELLER                       | 3744           | 136.93   | 12/15/2022 | 1253  | DEP REF MTR - 22 ANGEL AVE (GARAGE)  |
|                                      |                                      |                | 193.89   |            |       |                                      |
| CAATHERINE CHAISSON                  |                                      |                |          |            |       |                                      |
| 1,722                                | CAATHERINE CHAISSON                  | 3775           | 3,961.95 | 12/15/2022 | 1254  | DEP REF MAIN - 24 OCEAN BREEZE       |
| 1,722                                | CAATHERINE CHAISSON                  | 3776           | 51.27    | 12/15/2022 | 1254  | DEP REF SRVC - 24 OCEAN BREEZE       |
|                                      |                                      |                | 4,013.22 |            |       |                                      |
| CALLIGAN DIVE SERVICE, LLC           |                                      |                |          |            |       |                                      |
| 1,556                                | CALLIGAN DIVE SERVICE, LLC           | 2306           | 7,900.00 | 12/22/2022 | 18106 | DIVE TEAM WORK AT DAM                |
|                                      |                                      |                | 7,900.00 |            |       |                                      |
| Central Maine Power                  |                                      |                |          |            |       |                                      |
| 24                                   | Central Maine Power                  | 35010715726 12 | 20.57    | 12/22/2022 | 18107 | LIGHT AT POND GATE                   |
| 24                                   | Central Maine Power                  | 35011336332 12 | 241.79   | 12/22/2022 | 18107 | POWER - RTE 1 NORTH PS               |
| 24                                   | Central Maine Power                  | 35012087900 12 | 187.99   | 12/22/2022 | 18107 | POWER - SIMPSON HILL TANK            |
| 24                                   | Central Maine Power                  | 35012909699 12 | 25.33    | 12/22/2022 | 18107 | POWER - RPO GARAGE                   |
| 24                                   | Central Maine Power                  | 35012922080 12 | 134.07   | 12/22/2022 | 18107 | POWER - WHITE PINE PS                |
| 24                                   | Central Maine Power                  | 35012966749 12 | 650.48   | 12/22/2022 | 18107 | POWER - SCREENHOUSE/AERATION SYSTEM  |
| 24                                   | Central Maine Power                  | 35012969180 12 | 2,497.89 | 12/22/2022 | 18107 | POWER - TREATMENT PLANT              |
| 24                                   | Central Maine Power                  | 35013404708 12 | 225.00   | 12/22/2022 | 18107 | POWER - RTE 1 SOUTH PS               |
| 24                                   | Central Maine Power                  | 35015157361 12 | 345.78   | 12/22/2022 | 18107 | POWER - WHIPPOORWILL PS              |
| 24                                   | Central Maine Power                  | 35015205897 12 | 144.38   | 12/22/2022 | 18107 | POWER - RPO                          |
| 24                                   | Central Maine Power                  | 35015396233 12 | 22.22    | 12/22/2022 | 18107 | POWER - LIGHT BEHIND SHOP            |
| 24                                   | Central Maine Power                  | 35016940278 12 | 56.89    | 12/22/2022 | 18107 | POWER - HEIGHTS TANK                 |
| 24                                   | Central Maine Power                  | 35016960912 12 | 194.32   | 12/22/2022 | 18107 | POWER - HEAT TAPE                    |
| 24                                   | Central Maine Power                  | 35017139011 12 | 588.76   | 12/22/2022 | 18107 | POWER - OFFICE/SHOP                  |
|                                      |                                      |                | 5,335.47 |            |       |                                      |
| CHARTER COMMUNICATIONS               |                                      |                |          |            |       |                                      |

DATE: 1/11/2023  
TIME: 10:04:26AM

**York Water District**  
**INVOICE LIST**  
**FOR INVOICES FROM 12/13/2022 TO 1/11/2023**

PAGE: 2

| <u>Vendor #</u>                              | <u>Vendor Name</u>             | <u>Invoice #</u> | <u>Amount</u>    | <u>Check Date</u> | <u>CHK #</u> | <u>Description</u>              |
|----------------------------------------------|--------------------------------|------------------|------------------|-------------------|--------------|---------------------------------|
| 344                                          | CHARTER COMMUNICATIONS         | 1406178011221    | 149.98           | 01/05/2023        | 18123        | BROADBAND - ROOTS ROCK RD       |
|                                              |                                |                  | <b>149.98</b>    |                   |              |                                 |
| <b>CIVIL CONSULTANTS</b>                     |                                |                  |                  |                   |              |                                 |
| 1,430                                        | CIVIL CONSULTANTS              | 18101            | 4,187.38         | 01/05/2023        | 18124        | SURVEYING - LINE LOT ADJUSTMENT |
|                                              |                                |                  | <b>4,187.38</b>  |                   |              |                                 |
| <b>CONSOLIDATED COMMUNICATIONS</b>           |                                |                  |                  |                   |              |                                 |
| 75                                           | CONSOLIDATED COMMUNICATIONS    | 117944052542     | 194.65           | 01/05/2023        | 18125        | BROADBAND -TOWER                |
|                                              |                                |                  | <b>194.65</b>    |                   |              |                                 |
| <b>DENNIS MARQUIS CONSTRUCTION</b>           |                                |                  |                  |                   |              |                                 |
| 1,009                                        | DENNIS MARQUIS CONSTRUCTION    | 3774             | 38.56            | 12/15/2022        | 1255         | DEP REF MTR - 138 NUBBLE ROAD   |
|                                              |                                |                  | <b>38.56</b>     |                   |              |                                 |
| <b>Eldredge Lumber</b>                       |                                |                  |                  |                   |              |                                 |
| 38                                           | Eldredge Lumber                | 561572           | 171.43           | 12/22/2022        | 18108        | SHOP SUPPLIES                   |
| 38                                           | Eldredge Lumber                | 561734           | 3.23             | 12/22/2022        | 18108        | OFFICE SUPPLIES                 |
| 38                                           | Eldredge Lumber                | 562521           | 6.93             | 01/05/2023        | 18126        | SHOP SUPPLIES                   |
| 38                                           | Eldredge Lumber                | 562869           | 88.37            | 01/05/2023        | 18126        | PLANT MAINT MATERIALS           |
| 38                                           | Eldredge Lumber                | 563000           | 21.65            | 01/05/2023        | 18126        | RPO SUPPLIES                    |
| 38                                           | Eldredge Lumber                | 563270           | 6.93             | 01/05/2023        | 18126        | SHOP SUPPLIES                   |
| 38                                           | Eldredge Lumber                | 563484           | 17.09            | 01/05/2023        | 18126        | SHOP SUPPLIES                   |
| 38                                           | Eldredge Lumber                | 564187           | 44.60            | 01/05/2023        | 18126        | PUMP STATION MAINT MATERIALS    |
| 38                                           | Eldredge Lumber                | 564299           | 57.47            | 01/05/2023        | 18126        | SHOP SUPPLIES                   |
|                                              |                                |                  | <b>417.70</b>    |                   |              |                                 |
| <b>Electrical Installations, Inc.</b>        |                                |                  |                  |                   |              |                                 |
| 334                                          | Electrical Installations, Inc. | 22SC230-01       | 26,730.00        | 01/05/2023        | 18127        | SCADA HARDWARE/SOFTWARE UPGRAD  |
|                                              |                                |                  | <b>26,730.00</b> |                   |              |                                 |
| <b>Everett J. Prescott, Inc</b>              |                                |                  |                  |                   |              |                                 |
| 113                                          | Everett J. Prescott, Inc       | 6047487          | 2,310.36         | 12/22/2022        | 18109        | GATE VALVE BOXES                |
| 113                                          | Everett J. Prescott, Inc       | 6063647          | 2,591.75         | 12/22/2022        | 18109        | GATE BOX ORDER                  |
| 113                                          | Everett J. Prescott, Inc       | 6102779          | 185.44           | 12/22/2022        | 18109        | STOCK - VALLEY ROAD             |
| 113                                          | Everett J. Prescott, Inc       | 6111264          | 534.73           | 12/22/2022        | 18109        | MJ FITTINGS & GRIP RINGS        |
| 113                                          | Everett J. Prescott, Inc       | 6112220          | 500.00           | 12/22/2022        | 18109        | STOCK                           |
|                                              |                                |                  | <b>6,122.28</b>  |                   |              |                                 |
| <b>FIELDING'S OIL &amp; PROPANE CO.,INC.</b> |                                |                  |                  |                   |              |                                 |
| 988                                          | FIELDING'S OIL & PROPANE       | 4233281          | 249.89           | 12/22/2022        | 18110        | 56.7 GAL DIESEL                 |
| 988                                          | FIELDING'S OIL & PROPANE       | 4249355          | 1,002.78         | 01/05/2023        | 18128        | 238.9 GAL HEATING OIL - OFFICE  |
| 988                                          | FIELDING'S OIL & PROPANE       | 4253280          | 313.79           | 01/05/2023        | 18128        | 71.2 GAL DIESEL                 |
|                                              |                                |                  | <b>1,566.46</b>  |                   |              |                                 |
| <b>GARRETT HOMES, LLC</b>                    |                                |                  |                  |                   |              |                                 |
| 1,632                                        | GARRETT HOMES, LLC             | 3760             | 1,224.74         | 01/05/2023        | 1270         | DEP REF MAIN - 317 US RTE 1     |
|                                              |                                |                  | <b>1,224.74</b>  |                   |              |                                 |
| <b>George G. Roberts Company</b>             |                                |                  |                  |                   |              |                                 |
| 96                                           | George G. Roberts Company      | 0073456-IN       | 743.75           | 01/05/2023        | 18129        | STOCK                           |

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|----------------------------------------------------|----------------------------|------------------|------------------|-------------------|--------------|------------------------------------|
|                                                    |                            |                  | <b>743.75</b>    |                   |              |                                    |
| <b>GRAYSTONE BUILDERS</b>                          |                            |                  |                  |                   |              |                                    |
| 762                                                | GRAYSTONE BUILDERS         | 3255             | 1,714.19         | 12/15/2022        | 1256         | DEP REF MTR - DRIFTWOOD LANE LOT 4 |
|                                                    |                            |                  | <b>1,714.19</b>  |                   |              |                                    |
| <b>HARCROS CHEMICALS,INC</b>                       |                            |                  |                  |                   |              |                                    |
| 579                                                | HARCROS CHEMICALS,INC      | 300170321        | 2,381.40         | 12/22/2022        | 18111        | 8100 LBS SODIUM CARBONATE          |
|                                                    |                            |                  | <b>2,381.40</b>  |                   |              |                                    |
| <b>JAMES PAOLINI</b>                               |                            |                  |                  |                   |              |                                    |
| 1,714                                              | JAMES PAOLINI              | 3761             | 25.16            | 12/15/2022        | 1257         | DEP REF MTR - 12 JUNIPER PARK LANE |
|                                                    |                            |                  | <b>25.16</b>     |                   |              |                                    |
| <b>JAMES WAKEFIELD ARCHITECTURAL BUILDERS, LTC</b> |                            |                  |                  |                   |              |                                    |
| 1,667                                              | JAMES WAKEFIELD ARCHITE    | 3787             | 26.04            | 12/22/2022        | 1267         | DEP REF MTR - 15 WOODSTONE DR      |
|                                                    |                            |                  | <b>26.04</b>     |                   |              |                                    |
| <b>JOHN JACOBS</b>                                 |                            |                  |                  |                   |              |                                    |
| 1,445                                              | JOHN JACOBS                | 12/14/2022       | 225.00           | 12/22/2022        | 18113        | 2022 BOOT ALLOWANCE - J. JACOBS    |
|                                                    |                            |                  | <b>225.00</b>    |                   |              |                                    |
| <b>KAREN HALE</b>                                  |                            |                  |                  |                   |              |                                    |
| 1,305                                              | KAREN HALE                 | 12/31/2022       | 13.50            | 01/05/2023        | 18130        | MILEAGE REIMBURSEMENT - K. HALE    |
|                                                    |                            |                  | <b>13.50</b>     |                   |              |                                    |
| <b>KEANE FIRE &amp; SAFETY</b>                     |                            |                  |                  |                   |              |                                    |
| 944                                                | KEANE FIRE & SAFETY        | 02042157         | 453.53           | 01/05/2023        | 18131        | FIRE EXTINGUISHER MAINT            |
|                                                    |                            |                  | <b>453.53</b>    |                   |              |                                    |
| <b>KYOCERA</b>                                     |                            |                  |                  |                   |              |                                    |
| 1,202                                              | KYOCERA                    | 55L2291205       | 65.55            | 12/22/2022        | 18117        | MONTHLY FEE - OFFICE/SHOP PRINTERS |
|                                                    |                            |                  | <b>65.55</b>     |                   |              |                                    |
| <b>MAINE DEPARTMENT OF HEALTH AND HUMAN SERV</b>   |                            |                  |                  |                   |              |                                    |
| 69                                                 | MAINE DEPARTMENT OF HEA    | 10140617         | 300.00           | 12/22/2022        | 18112        | DBP SAMPLES                        |
| 69                                                 | MAINE DEPARTMENT OF HEA    | 10140618         | 300.00           | 12/22/2022        | 18112        | DBP SAMPLES                        |
| 69                                                 | MAINE DEPARTMENT OF HEA    | 10140619         | 300.00           | 12/22/2022        | 18112        | DBP SAMPLES                        |
| 69                                                 | MAINE DEPARTMENT OF HEA    | 10140620         | 300.00           | 12/22/2022        | 18112        | DBP SAMPLES                        |
|                                                    |                            |                  | <b>1,200.00</b>  |                   |              |                                    |
| <b>Maine Employers Mutual</b>                      |                            |                  |                  |                   |              |                                    |
| 33                                                 | Maine Employers Mutual     | 1810083766 Q1    | 3,878.25         | 12/22/2022        | 18114        | Q1 2023 WORKERS COMP INSURANCE     |
|                                                    |                            |                  | <b>3,878.25</b>  |                   |              |                                    |
| <b>Maine Municipal Emp Health Trust</b>            |                            |                  |                  |                   |              |                                    |
| 85                                                 | Maine Municipal Emp Health | 37496 01/2023    | 37,164.81        | 01/05/2023        | 18132        | JANUARY HEALTH INSURANCE           |
|                                                    |                            |                  | <b>37,164.81</b> |                   |              |                                    |
| <b>MAINE RURAL WATER ASSOCIATION</b>               |                            |                  |                  |                   |              |                                    |
| 68                                                 | MAINE RURAL WATER ASSO     | 14182            | 60.00            | 01/05/2023        | 18133        | TRAINING - 1 STAFF                 |
| 68                                                 | MAINE RURAL WATER ASSO     | 14192            | 90.00            | 01/05/2023        | 18133        | TRAINING - 2 STAFF                 |

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|                                            |                              |                  | <b>150.00</b>     |                   |              |                                          |
| <b>Maine Tree Foundation</b>               |                              |                  |                   |                   |              |                                          |
| 290                                        | Maine Tree Foundation        | 01/01/2023       | 100.00            | 01/05/2023        | 18134        | OTHER ASSOCIATION DUES                   |
|                                            |                              |                  | <b>100.00</b>     |                   |              |                                          |
| <b>MOOREHOUSE PLACE, LLC</b>               |                              |                  |                   |                   |              |                                          |
| 1,719                                      | MOOREHOUSE PLACE, LLC        | 3771             | 165.64            | 12/22/2022        | 1268         | DEP REF MTR - 1 MOOREHOUSE WAY (HSE MTR) |
|                                            |                              |                  | <b>165.64</b>     |                   |              |                                          |
| <b>NELSON ANALYTICAL LLC</b>               |                              |                  |                   |                   |              |                                          |
| 587                                        | NELSON ANALYTICAL LLC        | 222120253        | 120.00            | 12/22/2022        | 18115        | ROUTINE BACTERIA SAMPLES                 |
| 587                                        | NELSON ANALYTICAL LLC        | 222120364        | 105.00            | 01/05/2023        | 18135        | ROUTINE BACTERIA SAMPLES                 |
|                                            |                              |                  | <b>225.00</b>     |                   |              |                                          |
| <b>OMNI Services, Inc.</b>                 |                              |                  |                   |                   |              |                                          |
| 345                                        | OMNI Services, Inc.          | 3037089          | 63.82             | 12/22/2022        | 18116        | SHOP MATERIALS                           |
|                                            |                              |                  | <b>63.82</b>      |                   |              |                                          |
| <b>PATTY CARTER</b>                        |                              |                  |                   |                   |              |                                          |
| 1,255                                      | PATTY CARTER                 | 12/31/2022       | 56.75             | 01/05/2023        | 18136        | MILEAGE REIMBURSEMENT - P. CARTER        |
|                                            |                              |                  | <b>56.75</b>      |                   |              |                                          |
| <b>PHILIP GOODNEY</b>                      |                              |                  |                   |                   |              |                                          |
| 1,710                                      | PHILIP GOODNEY               | 3756             | 135.34            | 12/15/2022        | 1258         | DEP REF SRVC - 19 MOODY LANE             |
| 1,710                                      | PHILIP GOODNEY               | 3769C            | 3,129.76          | 12/15/2022        | 1258         | DEP REF MAIN - 19 MOODY                  |
| 1,710                                      | PHILIP GOODNEY               | 3770C            | 1,419.75          | 12/15/2022        | 1258         | DEP REF SRVC - 19 MOODY                  |
|                                            |                              |                  | <b>4,684.85</b>   |                   |              |                                          |
| <b>RICHARD FULLAM</b>                      |                              |                  |                   |                   |              |                                          |
| 1,717                                      | RICHARD FULLAM               | 3765             | 38.56             | 12/15/2022        | 1259         | DEP REF MTR - 5 VALLEY ROAD              |
|                                            |                              |                  | <b>38.56</b>      |                   |              |                                          |
| <b>Roger Pratt Excavating &amp; Paving</b> |                              |                  |                   |                   |              |                                          |
| 99                                         | Roger Pratt Excavating & Pav | 2356             | 102,989.50        | 01/05/2023        | 18137        | MAIN INSTALLATION - SPRING ST            |
|                                            |                              |                  | <b>102,989.50</b> |                   |              |                                          |
| <b>RONALD NORET</b>                        |                              |                  |                   |                   |              |                                          |
| 1,715                                      | RONALD NORET                 | 3753             | 75.34             | 12/15/2022        | 1260         | DEP REF SRVC - 17 MOODY LANE             |
| 1,715                                      | RONALD NORET                 | 3754             | 60.00             | 12/15/2022        | 1260         | DEP REF MTR - 17 MOODY LANE              |
| 1,715                                      | RONALD NORET                 | 3769B            | 3,129.75          | 12/15/2022        | 1260         | DEP REF MAIN - 17 MOODY                  |
| 1,715                                      | RONALD NORET                 | 3770B            | 1,419.75          | 12/15/2022        | 1260         | DEP REF SRVC - 17 MOODY                  |
|                                            |                              |                  | <b>4,684.84</b>   |                   |              |                                          |
| <b>SARAH DEDRICK</b>                       |                              |                  |                   |                   |              |                                          |
| 1,707                                      | SARAH DEDRICK                | 3741             | 301.07            | 12/15/2022        | 1261         | DEP REF SRVC - 9 GREENACRE DRIVE         |
| 1,707                                      | SARAH DEDRICK                | 3742             | 9.72              | 12/15/2022        | 1261         | DEP REF MTR - 9 GREENACRE DRIVE          |
|                                            |                              |                  | <b>310.79</b>     |                   |              |                                          |
| <b>SEAWOOD ENTERPRISES INC.</b>            |                              |                  |                   |                   |              |                                          |
| 1,533                                      | SEAWOOD ENTERPRISES INC      | 3766             | 520.88            | 12/15/2022        | 1262         | DEP REF SRVC - 56 BEACON STREET          |
|                                            |                              |                  | <b>520.88</b>     |                   |              |                                          |

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| <b>SERDAR SAHIN</b>             |                          |                  |                 |                   |              |                                    |
| 1,718                           | SERDAR SAHIN             | 3767             | 360.83          | 12/15/2022        | 1263         | DEP REF SRVC - 250 US RTE 1        |
| 1,718                           | SERDAR SAHIN             | 3768             | 90.97           | 12/15/2022        | 1263         | DEP REF MTR - 250 US RTE 1         |
|                                 |                          |                  | <b>451.80</b>   |                   |              |                                    |
| <b>SHELLEY KIMBALL</b>          |                          |                  |                 |                   |              |                                    |
| 706                             | SHELLEY KIMBALL          | 12/31/2022       | 95.31           | 01/05/2023        | 18138        | MILEAGE REIMBURSEMENT - S. KIMBALL |
|                                 |                          |                  | <b>95.31</b>    |                   |              |                                    |
| <b>SHIPPEE BUILDERS</b>         |                          |                  |                 |                   |              |                                    |
| 1,716                           | SHIPPEE BUILDERS         | 3755             | 135.34          | 12/15/2022        | 1264         | DEP REF SRVC - 22 MOODY            |
| 1,716                           | SHIPPEE BUILDERS         | 3769A            | 3,129.75        | 12/15/2022        | 1264         | DEP REF MAIN - 22 MOODY            |
| 1,716                           | SHIPPEE BUILDERS         | 3770A            | 1,419.75        | 12/15/2022        | 1264         | DEP REF SRVC - 22 MOODY            |
|                                 |                          |                  | <b>4,684.84</b> |                   |              |                                    |
| <b>STEPHEN PAGIOS</b>           |                          |                  |                 |                   |              |                                    |
| 1,713                           | STEPHEN PAGIOS           | 3762             | 39.72           | 12/15/2022        | 1265         | DEP REF MTR - 9 VALLEY ROAD        |
|                                 |                          |                  | <b>39.72</b>    |                   |              |                                    |
| <b>STILES COMPANY, INC</b>      |                          |                  |                 |                   |              |                                    |
| 1,390                           | STILES COMPANY, INC      | 303117           | 998.20          | 01/05/2023        | 18139        | STOCK                              |
|                                 |                          |                  | <b>998.20</b>   |                   |              |                                    |
| <b>THE UPS STORE #1088</b>      |                          |                  |                 |                   |              |                                    |
| 193                             | THE UPS STORE #1088      | 11/30/2022       | 67.06           | 01/05/2023        | 18140        | SHIPPING CHARGES                   |
|                                 |                          |                  | <b>67.06</b>    |                   |              |                                    |
| <b>Treasurer State of Maine</b> |                          |                  |                 |                   |              |                                    |
| 216                             | Treasurer State of Maine | 12/21/2022       | 75.00           | 12/22/2022        | 18118        | WATER OPERATOR LICENSE - J. JACOBS |
|                                 |                          |                  | <b>75.00</b>    |                   |              |                                    |
| <b>W.B.MASON, INC.</b>          |                          |                  |                 |                   |              |                                    |
| 532                             | W.B.MASON, INC.          | 234879587        | 69.68           | 01/05/2023        | 18141        | OFFICE SUPPLIES                    |
| 532                             | W.B.MASON, INC.          | 234949353        | 25.35           | 01/05/2023        | 18141        | OFFICE SUPPLIES                    |
| 532                             | W.B.MASON, INC.          | 234972369        | 51.49           | 01/05/2023        | 18141        | OFFICE SUPPLIES                    |
|                                 |                          |                  | <b>146.52</b>   |                   |              |                                    |
| <b>W.W. Grainger CO. Inc.</b>   |                          |                  |                 |                   |              |                                    |
| 65                              | W.W. Grainger CO. Inc.   | 9535532718       | 15.90           | 12/22/2022        | 18119        | PLANT MAINT MATERIALS              |
| 65                              | W.W. Grainger CO. Inc.   | 9535790001       | 337.58          | 12/22/2022        | 18119        | PLANT MAINT MATERIALS              |
| 65                              | W.W. Grainger CO. Inc.   | 9539499518       | 223.79          | 12/22/2022        | 18119        | SAFETY GEAR                        |
| 65                              | W.W. Grainger CO. Inc.   | 9543755020       | 78.21           | 01/05/2023        | 18142        | SAFETY SUPPLIES                    |
|                                 |                          |                  | <b>655.48</b>   |                   |              |                                    |
| <b>WARREN'S OFFICE SUPPLIES</b> |                          |                  |                 |                   |              |                                    |
| 1,391                           | WARREN'S OFFICE SUPPLIES | 513442-00        | 235.83          | 12/22/2022        | 18120        | OFFICE SUPPLIES                    |
|                                 |                          |                  | <b>235.83</b>   |                   |              |                                    |
| <b>Weirs Motor Sales</b>        |                          |                  |                 |                   |              |                                    |
| 270                             | Weirs Motor Sales        | 5516229          | 106.14          | 01/05/2023        | 18143        | SHOP SUPPLIES                      |
|                                 |                          |                  | <b>106.14</b>   |                   |              |                                    |

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| <b>WEX BANK</b>                      |                           |                  |                  |                   |              |                                    |
| 1,415                                | WEX BANK                  | 85551647         | 1,568.94         | 01/05/2023        | 18144        | NOVEMBER FLEET GASS                |
| 1,415                                | WEX BANK                  | 86073836         | 1,275.85         | 01/05/2023        | 18144        | DECEMBER FLEET GAS                 |
|                                      |                           |                  | <b>2,844.79</b>  |                   |              |                                    |
| <b>WILLIAM GRAHAM</b>                |                           |                  |                  |                   |              |                                    |
| 1,711                                | WILLIAM GRAHAM            | 3757             | 142.48           | 12/15/2022        | 1266         | DEP REF SRVC - 20 MOODY LANE       |
| 1,711                                | WILLIAM GRAHAM            | 3758             | 296.93           | 12/15/2022        | 1266         | DEP REF MTR - 20 MOODY LANE        |
| 1,711                                | WILLIAM GRAHAM            | 3769D            | 3,129.76         | 12/15/2022        | 1266         | DEP REF MAIN - 20 MOODY            |
| 1,711                                | WILLIAM GRAHAM            | 3770D            | 1,419.75         | 12/15/2022        | 1266         | DEP REF SRVC - 20 MOODY            |
|                                      |                           |                  | <b>4,988.92</b>  |                   |              |                                    |
| <b>WIRELESS TECHNOLOGY SOLUTIONS</b> |                           |                  |                  |                   |              |                                    |
| 1,654                                | WIRELESS TECHNOLOGY SOL   | 2029736          | 122.88           | 01/05/2023        | 18145        | MISC IT SUBSCRIPTIONS - VOICEMAIL  |
|                                      |                           |                  | <b>122.88</b>    |                   |              |                                    |
| <b>WOODARD &amp; CURRAN, INC</b>     |                           |                  |                  |                   |              |                                    |
| 552                                  | WOODARD & CURRAN, INC     | 206334           | 3,380.00         | 01/05/2023        | 18146        | CONSTRUCTION OVERSIGHT - WOODSTONE |
| 552                                  | WOODARD & CURRAN, INC     | 211110           | 11,262.00        | 01/05/2023        | 18146        | CONSTRUCTION OVERSIGHT - WOODSTONE |
|                                      |                           |                  | <b>14,642.00</b> |                   |              |                                    |
| <b>YORK BEACH SURF CLUB, LLC</b>     |                           |                  |                  |                   |              |                                    |
| 1,611                                | YORK BEACH SURF CLUB, LLC | 12312022         | 733.00           | 01/05/2023        | 1271         | DEP REF MTR - 780 YORK ST - A      |
| 1,611                                | YORK BEACH SURF CLUB, LLC | 3783             | 1.77             | 01/05/2023        | 1271         | DEP REF MTR - 780 YORK ST - B      |
| 1,611                                | YORK BEACH SURF CLUB, LLC | 3808             | 531.26           | 01/05/2023        | 1271         | DEP REF MAIN - 780 YORK ST         |
|                                      |                           |                  | <b>1,266.03</b>  |                   |              |                                    |

WARRANT TOTAL:

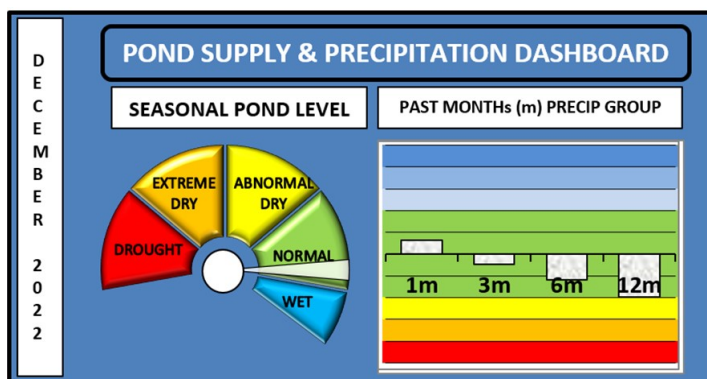
**256,373.90**

| YEAR | System Total^(MG) | Water Transfers* | Pond Level-Feet (Assessment) | Precipitation (Assessment) |
|------|-------------------|------------------|------------------------------|----------------------------|
| 2022 | 19.5              | +0.6 KKW         | +0.20 (High Normal)          | 4.4" (Normal)              |
| 2021 | 21.9              | -1.0 KKW         | +0.12 (Normal)               | 3.1" (Low Normal)          |
| 2020 | 14.0              | +3.3 KKW         | -0.85 (Low Normal)           | 5.0" (High Normal)         |
| 2019 | 19.4              | -                | +0.20 (High Normal)          | 6.1" (Moderately Wet)      |

\* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

## TREATMENT REPORT

By: Ryan Lynch



This past month we received more than 4.4 inches of precipitation which is above the average of 4.1 for December (1m). That puts us at 39.4 inches for the year or 84 percent of the average 46.8 inches of rain we typically get. 2022 was therefore considered an abnormally dry year overall. The seasonal pond level remains in good shape as the dam is overflowing by several inches. The NOAA outlook for the next three months is for normal precipitation.

This month Kennebunk, Kennebunkport and Wells Water District (KKW) was able to restart our normal water quality transfer at the interconnection. KKW usually starts transferring water back to us in November under the plan but have been busy. Operators went to our Route One North Pump Station to begin the transfer and found that a valve there was sticking, so it had to be exercised first, to allow a smooth transfer of water. The distribution crew then opened a nearby hydrant for over a day to refresh some of the water in the three-mile pipe by allowing faster

### Inside this issue:

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| GIS                 | 2-3 |
| Resource Protection | 3-4 |
| Wellness            | 4   |
| Billing             | 4   |

movement of fresher KKW water to our station. We are now taking about 30 gallons per minute from KKW, of which about half is moving back into our system and the other half being used up by customers before reaching the station.

Operators attended several meetings this month. One was to discuss the 2023 Budget and several others were on 2022/2023 projects with engineers and management. This included the Chase's Pond Bathymetry study, Safe Yield Study, Simpson Hill Tank Water Age Study and Plant Treatability Study.

There were several storms this past month where operators needed to respond to power outages at the plant, pump stations, and communication sites for a few days at a time. York Police Department also visited the plant to perform a security assessment. We had a Caterpillar generator representative back to discuss the

project of plant radiator replacement and requote the job to be performed soon. Operators also plumbed in a second sump pump in the pipe galley sump hole, as we continue to have occasional call outs when the float occasionally sticks.

Electrical Installations, Inc. (EII), with help from operators, began the project of SCADA hardware and software upgrades to our two SCADA computers this month. We received two new computers with updated operating systems, new version updates to the SCADA program and the alarm notification system software, along with a new texting modem. The old modem is on 3G which is being discontinued by our carrier. The new computers are now running along-side the old computers for several weeks before complete swap over, to allow a check for any problems. This transition should be completed in about two weeks.



**Secondary eel & debris screen cleaning, before entering the pipe to the plant .**

This month operators performed annual screen cleaning along with the eel guard which are located in the screen house next to the pond in its underwater pit. Water flows in through the pond intake pipe into the building where large mechanical screens strain out much of the debris floating in the water. After moving through the large mechanical screens, there is a final screen called an eel guard which catches small debris, such as leaves, and prevents small eels and fish from entering the pipe down to the plant. The screens and eel guard are normally submerged and get plugged over time so the water in the

pits must be pumped down to allow them to be cleaned for unrestricted water flow to the filtration plant.

## GIS REPORT

By: Todd Hill

The Spring Street water main extension project was the last one for 2022. This extension was financed by a group of property owners and like the other main extensions that were privately financed this one started in 2021, but due to contractor and material availability it took well over a year to finally complete this project. There were only five properties that were part of this main extension. Two of the five properties are in the process of rebuilding their homes and this will change their service status to annual. The other three will be working with the town to go through the seasonal conversion process. I have logged GPS points for all new water utilities for this extension which includes five-one inch water services, over 300ft of eight inch ductile iron pipe, eight inch gate and a two inch blowoff. All new water utility features have been added to the basemap and up loaded to ArcGIS online.



**Water service for 18 Spring Street.**

Any new fire hydrant that gets installed and is connected to our distribution system needs to be issued a hydrant number as well as an inspec-

tion number. These numbers are used for different reasons and have to be numbered in a way that connects them to our annual hydrant flushing program as well as our annual hydrant maintenance program. The four new hydrants at the Gulf Hill Project and the three new hydrants at the Woodstone Project all received these numbers in December. After these numbers were added I had to update the online hydrant layer and test the links within the surveys that we use to collect the hydrant data.



**York Heights Tank drain line located.**

Other projects performed in December included:

- To prepare for the upcoming Moulton Lane and Lindsay Road water main replacement projects sign package and project area maps were created using ArcGIS mapping software.
- Logged GPS points for the drain lines at the York Heights Tank (YHT) using the Arrow Gold GPS unit. This drain data was sent to the Smart Link group to update the YHT plan.
- Setup two Webroot cybersecurity trainings for staff.
- Updated the 2023 staff ID cards.
- Completed my erosion control training.
- ArcGIS Online and Survey123 training.
- Organized my office with new office desks and computer tower.
- Continued to hyperlink pictures to water utility layers.
- Created two fire hydrant flow maps.
- Updated the fire hydrant layer with the new

hydrant painting information.

## RESOURCE PROTECTION REPORT

By: Joe Dignam

This month we wrapped up the last capital project for the Resource Protection Office in 2022. This was replacement of the transmission main access road gate at Route One. The old chain gate was replaced with a new sturdy steel gate just like all other watershed access gates. We have worked to replace and upgrade many of our gates in recent years, bringing them all up to our standard for security and providing consistency for the public to recognize them as access gates. This project will be funded through the Maine Drinking Water Program Asset Security Grant Fund. This is the second access gate we have replaced using this grant.



**New access road gate installation.**

Plans were finalized this month for the York High School student internship that will begin in January. The school has selected a student that will split time over the next several months working with the District and the York Sewer District. This student will gain a general understanding of our day-to-day operations and will be exposed to many different aspects of the job. This program has been on hold since 2019, so we are looking forward to hosting another student.

The District website and social media page is an ongoing project that always consumes a signifi-

cant amount of time and requires creative energy to produce quality content. We are happy to say that Naomi Densmore has returned this winter to help us with website edits, updates, content creation, and publication. She was a great help to us last season, and we have even bigger plans for the website this year. Check out our website over the next several months to see the progress.

We spent more time than usual this month at the Mt. Agamenticus tower site dealing with various issues. We were there for the regular monthly inspection, as well as several follow-up inspections due to weather events. The automatic standby generator on site had another mechanical failure which required an after-hours emergency repair. These issues combined with the ongoing construction on the mountain make this a very busy place recently.



**Beech tree growth in the watershed.**

This month the watershed was visited by Wayne Searles of the Maine Forest Service Entomology Division. He has periodically visited the area since 2005 to study the progression and effects of tree disease and forest health, specifically the Hemlock Woolly Adelgid and Hemlock Borer. Both are invasive insects that can eliminate hemlock trees over time. During his visit he noted the high prevalence of small beech trees in recently harvested areas. These beech trees are weed trees that will block the growth of new white pine seedlings that were planted or seeded during the

timber harvest. The beech weeding program fell by the wayside a few years ago due to lack of time and people to complete the tedious work, but this problem will need to be addressed very soon to prevent the beech trees from taking over the woodlot.

## WELLNESS REPORT

By: Karen Hale

### Importance of Mobility Training

The difference between mobility and flexibility or stretching can be confusing. Flexibility and stretching lengthen your muscles. Mobility training maximizes movement and performance by increasing the range of motion within your joints and surrounding muscles. Being more mobile decreases your risk of injury and increases your ability to move. Flexibility, stability, and strength can improve by performing regular stretches and exercises.

## DECEMBER BILLING

York Beach Route

| 2022         | Usage(cf) | Revenue   | Customers |
|--------------|-----------|-----------|-----------|
| Residential  | 1,927,900 | \$197,399 | 1,844     |
| Commercial   | 795,600   | \$33,109  | 92        |
| Governmental | 25,600    | \$2,133   | 8         |

| 2021         | Usage(cf) | Revenue   | Customers |
|--------------|-----------|-----------|-----------|
| Residential  | 1,844,600 | \$188,495 | 1,837     |
| Commercial   | 955,100   | \$35,239  | 91        |
| Governmental | 16,000    | \$1,595   | 8         |

# WATER QUALITY REPORT

REPORT DATE: 1/4/2023

## AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

| Avg Daily Gals Pumped | Avg TEMP | Avg Turb | Avg pH | AvgFreeCl2 | Avg TtlCl2 | Avg Ortho | Current Lvl | Avg Pond Lvl | Min Pond Lvl | Max Pond Lvl |
|-----------------------|----------|----------|--------|------------|------------|-----------|-------------|--------------|--------------|--------------|
| 618,882               | 41       | 0.07     | 9.05   | 0.07       | 2.06       | 1.58      | 0.20        | 0.29         | -0.25        | 0.67         |

## PLANT FINISH WATER QUALITY RESULTS

| TEST DATE                           | Temp F    | Turbidity      | pH          | Free Cl2        | Total Cl2      | Ortho           | Alkalinity    | Color        | Manganese       | Iron            | Aluminum        |
|-------------------------------------|-----------|----------------|-------------|-----------------|----------------|-----------------|---------------|--------------|-----------------|-----------------|-----------------|
| 12/29/2022                          | 38        | 0.06           | 8.96        | 0.06            | 2.00           | 1.65            | 20            | 1            | 0.039           | 0.05            | 0.026           |
| 12/20/2022                          | 40        | 0.08           | 9.08        | 0.05            | 2.00           | 1.58            | 16            | 3            | 0.049           | 0.07            | 0.026           |
| 12/14/2022                          | 42        | 0.07           | 9.03        | 0.03            | 1.90           | 1.60            | 16            | 0            | 0.024           | 0.04            | 0.080           |
| 12/6/2022                           | 44        | 0.08           | 9.01        | 0.03            | 2.20           | 1.59            | 14            | 0            | 0.000           | 0.02            | 0.009           |
| <b>AVERAGE RESULTS:</b>             | <b>41</b> | <b>0.07</b>    | <b>9.02</b> | <b>0.04</b>     | <b>2.03</b>    | <b>1.61</b>     | <b>17</b>     | <b>1</b>     | <b>0.028</b>    | <b>0.05</b>     | <b>0.035</b>    |
| <b>TREATMENT TARGET PARAMETERS:</b> |           | <b>&lt;0.3</b> | <b>9.0</b>  | <b>&lt;0.10</b> | <b>2.0-2.5</b> | <b>&gt;=1.5</b> | <b>&gt;10</b> | <b>&lt;5</b> | <b>&lt;0.05</b> | <b>&lt;0.05</b> | <b>&lt;0.05</b> |

## ROUTINE DISTRIBUTION WATER QUALITY RESULTS

| Sample Site                   | Date       | Turbidity | pH   | Free Cl2 | Total Cl2 | Ortho | Alkalinity | Color | Manganese | Iron  | Aluminum |
|-------------------------------|------------|-----------|------|----------|-----------|-------|------------|-------|-----------|-------|----------|
| Route 1 at Pine Ledge Motel S | 12/29/2022 | 0.06      | 8.00 | 0.08     | 2.70      | 1.13  | 15         | 0     | 0.004     | 0.020 | 0.029    |
| Route 1 at Pine Ledge Motel S | 12/20/2022 | 0.10      | 8.24 | 0.07     | 2.80      | 1.22  | 17         | 2     | 0.006     | 0.010 | 0.041    |
| Route 1 at Pine Ledge Motel S | 12/14/2022 | 0.08      | 8.05 | 0.18     | 2.80      | 1.35  | 15         | 1     | 0.000     | 0.050 | 0.004    |
| Route 1 at Pine Ledge Motel S | 12/5/2022  | 0.11      | 9.59 | 0.03     | 1.10      | 1.78  | 23         | 1     | 0.000     | 0.040 | 0.007    |
| Route 1 North Pump Station    | 12/29/2022 | 0.09      | 7.88 | 0.06     | 1.80      | 1.25  | 22         | 0     | 0.008     | 0.050 | 0.062    |
| Route 1 North Pump Station    | 12/20/2022 | 0.08      | 8.57 | 0.07     | 2.40      | 1.10  | 19         | 1     | 0.005     | 0.050 | 0.046    |
| Route 1 North Pump Station    | 12/14/2022 | 0.12      | 8.19 | 0.08     | 2.50      | 1.27  | 16         | 1     | 0.000     | 0.000 | 0.027    |
| Route 1 North Pump Station    | 12/5/2022  | 0.12      | 9.45 | 0.03     | 1.30      | 1.67  | 17         | 2     | 0.000     | 0.060 | 0.020    |
| Route 1 South Pump Station    | 12/29/2022 | 0.07      | 8.62 | 0.07     | 1.90      | 1.60  | 16         | 0     | 0.011     | 0.050 | 0.040    |
| Route 1 South Pump Station    | 12/20/2022 | 0.09      | 9.08 | 0.09     | 1.80      | 1.61  | 17         | 2     | 0.018     | 0.020 | 0.039    |
| Route 1 South Pump Station    | 12/14/2022 | 0.11      | 8.84 | 0.09     | 1.90      | 1.75  | 16         | 2     | 0.000     | 0.030 | 0.000    |
| Route 1 South Pump Station    | 12/5/2022  | 0.10      | 8.82 | 0.05     | 1.90      | 1.64  | 15         | 0     | 0.000     | 0.070 | 0.002    |

|                                   |            |                |                |                 |                    |                 |               |              |                 |                 |                 |
|-----------------------------------|------------|----------------|----------------|-----------------|--------------------|-----------------|---------------|--------------|-----------------|-----------------|-----------------|
| York Water District Office        | 12/29/2022 | 0.08           | 8.68           | 0.06            | 1.80               | 1.65            | 16            | 0            | 0.013           | 0.040           | 0.021           |
| York Water District Office        | 12/20/2022 | 0.09           | 8.87           | 0.05            | 1.80               | 1.65            | 17            | 3            | 0.017           | 0.030           | 0.034           |
| York Water District Office        | 12/14/2022 | 0.09           | 8.43           | 0.11            | 1.80               | 1.72            | 16            | 2            | 0.002           | 0.000           | 0.011           |
| York Water District Office        | 12/5/2022  | 0.09           | 8.70           | 0.04            | 1.80               | 1.61            | 14            | 2            | 0.000           | 0.030           | 0.043           |
| <b>AVERAGE RESULTS:</b>           |            | <b>0.09</b>    | <b>8.63</b>    | <b>0.07</b>     | <b>2.01</b>        | <b>1.50</b>     | <b>17</b>     | <b>1</b>     | <b>0.005</b>    | <b>0.034</b>    | <b>0.027</b>    |
| <b>TARGET MIN/MAX PARAMETERS:</b> |            | <b>&lt;0.3</b> | <b>8.0-9.2</b> | <b>&lt;0.10</b> | <b>&gt;&gt;1.0</b> | <b>&gt;=1.0</b> | <b>&gt;10</b> | <b>&lt;5</b> | <b>&lt;0.10</b> | <b>&lt;0.10</b> | <b>&lt;0.10</b> |

| ROUTINE BACTERIA MONITORING PERFORMED (None if Empty) |            |           |      |          |           |       |            |      |                |
|-------------------------------------------------------|------------|-----------|------|----------|-----------|-------|------------|------|----------------|
| Sample Site                                           | Date       | Turbidity | pH   | Free Cl2 | Total Cl2 | Ortho | Alkalinity | Temp | Total Coliform |
| South Side Road Near Blaisdell Farm                   | 12/12/2022 | 0.13      | 9.26 | 0.03     | 1.80      | 1.65  | 16         | 10.4 | ABSENT         |
| Route 1 @ River Bend Road                             | 12/12/2022 | 0.07      | 8.75 | 0.07     | 2.00      | 1.56  | 16         | 10.5 | ABSENT         |
| Route 1 @ Mr. Mikes Convenience Store                 | 12/12/2022 | 0.07      | 8.73 | 0.04     | 2.00      | 1.59  | 16         | 8.6  | ABSENT         |
| White Pine Pump Station Near Route 1                  | 12/12/2022 | 0.07      | 8.78 | 0.04     | 2.10      | 1.58  | 16         | 10.3 | ABSENT         |
| Route 1 @ Old Post Road (Tranmission Line)            | 12/12/2022 | 0.09      | 8.84 | 0.06     | 2.00      | 1.61  | 16         | 7.0  | ABSENT         |
| Webber Road Near Ridge Road (73 Webber)               | 12/12/2022 | 0.07      | 8.85 | 0.07     | 1.90      | 1.61  | 17         | 8.3  | ABSENT         |
| Route 1A @ Roaring Rock Road                          | 12/12/2022 | 0.09      | 8.97 | 0.09     | 1.90      | 1.64  | 16         | 10.3 | ABSENT         |
| Organug Road @ Indian Trail                           | 12/12/2022 | 0.09      | 8.79 | 0.05     | 1.80      | 1.61  | 15         | 9.4  | ABSENT         |
| Seabury Road Near Route 103                           | 12/19/2022 | 0.13      | 9.14 | 0.04     | 1.30      | 1.67  | 18         | 9.0  | ABSENT         |
| Yorkshire Commons @ York Street                       | 12/19/2022 | 0.09      | 8.69 | 0.05     | 1.70      | 1.60  | 16         | 7.5  | ABSENT         |
| Ridge Road Across from Coastal Ridge Elemen           | 12/19/2022 | 0.09      | 8.73 | 0.11     | 2.00      | 1.52  | 17         | 8.1  | ABSENT         |
| Route 1A @ York Senior Center formerly YPD            | 12/19/2022 | 0.09      | 8.82 | 0.05     | 1.50      | 1.62  | 17         | 8.4  | ABSENT         |
| Nubble Road at Sewer Pump Station                     | 12/19/2022 | 0.10      | 9.05 | 0.05     | 1.60      | 1.65  | 17         | 9.9  | ABSENT         |
| Clark Road Cape Neddick                               | 12/19/2022 | 0.10      | 8.82 | 0.05     | 2.40      | 1.31  | 19         | 8.4  | ABSENT         |
| Stageneck Road @ Harbor Beach Road                    | 12/19/2022 | 0.08      | 8.91 | 0.04     | 1.70      | 1.64  | 16         | 9.7  | ABSENT         |
|                                                       | Average:   | 0.09      | 8.88 | 0.06     | 1.85      | 1.59  | 17         | 9.1  |                |
|                                                       | Minimum:   | 0.07      | 8.69 | 0.03     | 1.30      | 1.31  | 15         | 7.0  |                |
|                                                       | Maximum:   | 0.13      | 9.26 | 0.11     | 2.40      | 1.67  | 19         | 10.5 |                |

|                                 |                                                 |                                     |        | <u>Jan</u> | <u>Feb</u> | <u>Mar</u> | <u>Apr</u> | <u>May</u> | <u>June</u> | <u>July</u> | <u>Aug</u> | <u>Sept</u> | <u>Oct</u> | <u>Nov</u> | <u>Dec</u> |
|---------------------------------|-------------------------------------------------|-------------------------------------|--------|------------|------------|------------|------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|
| <b>BLS REQUIRED INSPECTIONS</b> | <u>Task</u>                                     | <u>Interval</u>                     |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Eyewash Station checks                          | Weekly                              |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Vehicle Checks                                  | Weekly                              |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Portable Ladder inspections                     | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Sling/ lifting strap/ lifting chain inspections | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | PPE inspections                                 | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Fire extinguisher inspections (internal)        | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | First Aid Kit Inspections                       | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Jack inspections                                | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Jack stand inspections                          | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Welding equipment inspections                   | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Air Compressor relief valve check               | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Water heater relief valve check                 | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Grinding wheel/ guard inspection                | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Garage Door sensor checks                       | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Emergency Exit Lighting checks                  | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | AED inspections                                 | Monthly                             |        | √          | √          | √          | √          | √          | √           | √           | √          | √           | √          | √          | √          |
|                                 | Fixed Ladder Inspections                        | Every 6 months - or when accessible |        |            |            |            |            |            | √           |             |            |             |            | -          | √          |
|                                 | Air Quality Monitor Calibrations                | Every 6 months                      |        |            |            |            |            |            | √           |             |            |             |            |            | √          |
|                                 | Lifts/Hoists (internal)                         | 6 months from KoneCrane inspection  |        |            |            |            |            |            | √           |             |            |             |            |            |            |
|                                 | Lifts/Hoists (Contracted)                       | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Testing Panic buttons/security pads             | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Fire extinguisher inspections (contracted)      | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            | √          |
| <b>BLS REQUIRED TRAINING</b>    | MMA - Fire Extinguisher Training                | Annual                              |        | -          | -          | -          | -          | √          |             |             |            |             |            |            |            |
|                                 | Confined Space Rescue Training*                 | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Simulated Confined Space Rescue Training*       | Annual                              |        |            |            |            |            |            |             |             |            |             |            | -          | √          |
|                                 | Basic First Aid Training*                       | Every 2 years - last 9/22/20        |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | CPR certification*                              | Every 2 years - last 9/22/20        |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Hearing Tests/Training Video*                   | Annual                              |        |            |            |            |            |            |             |             |            | √           |            |            |            |
|                                 | Respirator Medical Evaluations*                 | Annual                              |        |            |            |            |            |            | √           |             |            |             |            |            |            |
|                                 | Respirator Fit Tests*                           | Annual                              |        |            |            |            |            |            |             | -           | √          |             |            |            |            |
|                                 | Workzone/Flagger Training                       | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Trenching & Excavation Training                 | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Global Harmonization Video                      | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
| <b>BLS REQUIRED PROGRAMS</b>    | Hazard Assessment of PPE                        | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Bloodborne Pathogen Policy                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Confined Space Program                          | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Emergency Action Plan                           | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Electrical Policy (Arc Flash)                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Fire Extinguisher Policy                        | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Global Harmonization Policy (HazCom)            | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Hearing Protection Program                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Ladder Policy                                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Lock Out / Tag Out Program                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Respiratory Protection Program                  | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Silica Exposure Prevention Program              | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Video Display Terminal Policy                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
| <b>MISC</b>                     | Safety Meetings                                 | Quarterly                           |        |            |            | √          |            |            | √           |             |            | √           |            |            | √          |
|                                 | Update Bureau of Labor posters                  | Every 6 months                      |        | √          |            |            |            |            |             | √           |            |             |            |            |            |
|                                 | Post OSHA 300 logs                              | Annual                              |        | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Prepare Safety budget                           | Annual                              |        |            |            |            |            |            |             |             |            |             | √          |            |            |
|                                 | SDS inventory                                   | Annual                              |        | √          | √          |            |            |            |             |             |            |             |            | -          | √          |
|                                 | NWZAW & Safe Digging Banners                    | Annual                              |        |            |            | √          | √          |            |             |             |            |             |            |            |            |
|                                 | SHAPE inspection                                | Every 3 years                       |        |            |            |            |            |            |             |             |            |             |            |            |            |

\* Applicable employees only