

Trustees

Stephen C. Rendall Jr, President
Russell A. Peterson, Treasurer
Richard Leigh, Clerk
Richard E. Boston, Trustee
Mary K. Marshall, Trustee

Administration

Donald D. Neumann Jr., Superintendent
Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted March 11, 2026

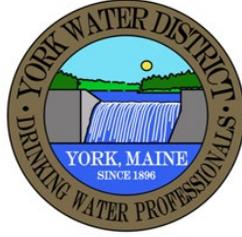
LEGAL NOTICE – The monthly meeting of the York Water District Board of Trustees will be a “hybrid meeting” held remotely and in-person at 2:00 pm on **Wednesday, March 18, 2026**, as per the district’s meeting policy. YWD meetings are open to the public. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting or attend in person. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. **1:00 pm- 2:00pm Executive Session to discuss Real Estate related matters - Pursuant to M.R.S.A. Title 1, Section 405(6)(C). Re: consider a potential land purchase.**
3. See what action the Board will take after a review of the minutes of the Board Meeting held on February 18, 2026.
4. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District. For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
5. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
6. See what action the Board may take regarding a proclamation recognizing the staff.
7. See what action the Board may take as a result of the Executive Session.
8. See what action the Board may take regarding draft revisions to the District’s Terms and Conditions.
9. Staff will provide an update on District operations.
10. General Discussion.
11. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



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February Meeting Minutes

The York Water District Board of Trustees monthly meeting held on Wednesday, February 18, 2026, was in-person and through remote conferencing as allowed by the District's remote meeting policy.

President, Stephen Rendall was "remote" and called the meeting to order at 2:00 pm. Present were, Treasurer – Russell Peterson, Clerk – Richard Leigh, and Trustee - Mary Marshall. Staff present Superintendent – Donald Neumann, Assistant Superintendent – Noah Emery, Financial Manager – Patrick Desrosiers, Resource Protection Manager - Zachariah Mein, General Foreman – Larry Graham, and Financial Assistant – Shelley Kimball.

Trustee Boston was not in attendance.

See what action the Board will take after a review of the minutes of the Board Meeting held on January 21, 2026.

On a motion made by Trustee Marshall and duly seconded by Trustee Peterson, it was voted to accept the Minutes of the January 21, 2026, Board Meeting. **4-0 vote: Motion Passes**

Public Comment – N/A

The Financial Manager supplied the Board of Trustees with monthly budgetary reports and income statements for review and discussion.

The Financial Manager provided the Board with the January Income Statement. Revenue for January 2026 was \$2,985 below projections, and the O&M budget was \$21,559 under the projected amount. A Balance Sheet was not presented, as year-end entries for 2025 are still being completed.

Staff will provide an overview of three new draft documents regarding water conservation for review and discussion.

Conservation Plan Notes:

The purpose of this document is to formally establish a coordinated process between the York Water District, York Sewer District, the Town of York, and all permit applicants regarding the review and approval of plumbing and irrigation work. The document is designed to ensure that homeowners, developers, and contractors adhere to recognized water-conservation standards, including the use of fixtures, devices, and systems that bear the WaterSense label, when designing, installing, replacing, or repairing plumbing and irrigation components.

Terms & Conditions item 25:

This document is proposed replacement language for item#25 (Conservation) in the Terms and Conditions. The update requires customers to use WaterSense labeled fixtures, includes irrigation guidelines, outlines emergency and voluntary conservation measures, and establishes enforcement and penalties to promote water conservation.

Trustees had some recommendations which will be considered for updates before Board approval and final submission to the Public Utilities Commission for approval.

Drought Management Plan:

The Drought Management Plan (DMP) is an internal document that aims to minimize the impacts of drought through preparedness, monitoring, defined action levels, conservation practices, and coordination between utilities. It covers interconnections between Districts, demand-reduction measures, drought triggers, conservation strategies, public communication, and enforcing penalties and restrictions.

Don stated all three of these documents presented are intended to work together.

Staff provided an update on District Operations:

- Zach has begun transitioning into the role of Safety Coordinator. As part of this process, he has completed several online safety courses to prepare for the responsibilities associated with the position. He is also reviewing and updating the District's safety policies for our annual review.

- Planning is underway for the upcoming Waterpalooza event with Coastal Ridge Elementary School, scheduled for May. In addition, coordination has begun for a joint career day with the York Sewer District at York High School, aimed at promoting career opportunities within the water and wastewater industry.
- Zach also attended the MWUA Conference, where he participated in a workforce development roundtable discussion.
- The pond level at the end of January had risen to **-1.82**. Once all the snow has melted, the pond is expected to return to its normal level.
- Staff completed the removal of filters for inspection and cleaning in preparation for the summer rush. Two chemical feed pumps were also replaced.
- During a routine weekly water quality sampling, Kinzie noticed that one of the high flow pumps was running at the Route One North pump station, which is unusual. KKW was contacted to check for flow at the interconnection. It was discovered that a three-way discharge valve had unexpectedly shifted to the bypass position, causing increased demand. The valve was isolated and returned to its normal position.
- The Distribution crew focused on building and equipment maintenance in preparation for the upcoming busy season.
- This month, five distribution operators attended the MWUA conference. This was a new experience for them, as they are new to the crew and have not attended the conference before.
- Four distribution operators completed a four-day training course to prepare for their Distribution License exams. All four operators passed and received their Distribution II licenses—an excellent achievement.
- Pratt Construction installed 400 feet of pipe on the Morningside Drive main extension. Frost conditions have continued to present challenges.
- RFPs for the Simpson Hill storage building have been received, with hopes for a groundbreaking in April and project completion in June.
- Don explained that, as part of future capital planning, the District will need to begin the process of securing an engineer to review and update the current master plan thru an RFP process. The revision would address water production, water quality, capacity to serve, infrastructure needs, and other long-term projects. An RFP will need to be prepared to solicit engineering firms capable of developing a feasible long-term plan. The District also intends to apply for a capacity grant to help offset the associated costs.
- The structural analysis of the Chases Pond Dam is expected to be completed soon. There is hope that, when the Town reconstructs the bridge on Chase's Pond Road they will consider realigning the road and bridge.

- General Discussion:

Trustee Peterson asked for an update regarding the status of the AT&T cellular tower installation. The Superintendent reported that AT&T has pulled the required permit, brought in fill, installed a fence around the designated area. These steps were taken to ensure that progress on the installation continues and to prevent the need to restart the permitting process over again. But the project is still stalled in the courts.

The meeting adjourned at 3:23 PM.

Respectfully Submitted,

Richard Leigh
Clerk
York Water District

FEBRUARY 2026 CHECK REGISTER

Vendor	Check Number	Description	Amount
Advanced Communicati	21326	MONTHLY CYBER REPORTING	540.00
	21326 Total		540.00
	21344	NETWORK SUPPORT	120.00
	21344 Total		120.00
AMERICAN SECURITY AL	21328	ANNUAL ALARM INSPECTION - PLAN PUMP STATION WORK	425.00 275.00
	21328 Total		700.00
	21384	SERVICE CALL	175.00
	21384 Total		175.00
APPROVED FIRE PROTEC	21346	GAS METER CALIBRATION	202.00
	21346 Total		202.00
CENERGY POWER	21387	MONTHLY SOLAR CHARGES	1,158.65
	21387 Total		1,158.65
Central Maine Power	21348	0 KWH - RPO GARAGE	48.93
		3291 KWH - OFFICE/SHOP	735.64
		2822 KWH - WHIPPOORWILL PS	622.17
		14029 KWH - TREATMENT PLANT	2,890.12
		2542 KWH - TOWER SITE 1	644.21
		2108 KWH - TOWER SITE 2	544.02
		191 KWH - SCREENHOUSE	96.03
		1278 KWH - HEAT TAPE	325.56
		29 KWH - SHOP BACK BUILDING	52.72
		2298 KWH - SIMPSON HILL TANK	548.38
		485 KWH - HEIGHTS TANK	152.33
		2526 KWH - RTE 1 NORTH PS	606.12
		956 KWH - WHITE PINES PS	263.15
		1190 KWH - RTE 1 SOUTH PS	314.27
	610 KWH - RPO	179.64	
21348 Total		8,023.29	
21388	1510 KWH - GULF HILL PS	431.12	
	21388 Total		431.12
CHARTER COMMS	21349	BROADBAND - TANK SITE	130.00
		BROADBAND -MAIN SITES	765.85
	21349 Total		895.85
	21389	BROADBAND - TANK SITE	160.00
21389 Total		160.00	
COMMUNICATIONS FACIL	21390	MONTHLY TOWER SITE INSPECTION	500.00
	21390 Total		500.00
CONSOLIDATED COMM	21330	LAND LINES - PLANT	290.46
		21330 Total	290.46
	21391	BROADBAND - TOWER SITE	194.65
	21391 Total		194.65
Eldredge Lumber	21331	SHOP SUPPLIES	3.68
		21331 Total	3.68
	21350	OFFICE SUPPLIES	21.59
	21350 Total		21.59
21369	MISC SUPPLIES	225.77	
21369 Total		225.77	
Electrical Installat	21392	TEMPERATURE TRANSMITTERS	1,036.00
	21392 Total		1,036.00
Everett J. Prescott,	21351	STOCK ITEMS	7,598.46
		METER STOCK	47,057.31
	21351 Total		54,655.77
21393	STOCK ITEMS	316.10	

Everett J. Prescott,	21393	STOCK ITEM	40.13
		ANNUAL KAMSTRUP RENEWAL	1,014.52
	21393 Total		1,370.75
FIELDING'S OIL &PROP	21370	151.4 GAL DIESEL	408.97
	21370 Total		408.97
FREDERICK BROS. OIL	21352	333.7 GAL PROPANE - SCREENHOUS	627.36
	21352 Total		627.36
	21372	179.1 GAL PROPANE - RPO	261.49
	21372 Total		261.49
Hach Chemical	21334	LAB CONSUMABLES	1,279.04
	21334 Total		1,279.04
	21373	FLUSHING CONSUMABLES	1,360.90
	21373 Total		1,360.90
	21396	LAB CONSUMABLES COLORIMETERS	200.34 3,205.10
	21396 Total		3,405.44
	HARCROS CHEMICALS,IN	21335	1600 GAL SODIUM HYPOCHLORITE
	21335 Total		2,668.80
HUSSEY SEPTIC INC.	21374	MONTHLY PORTA POTTY RENTAL	165.00
	21374 Total		165.00
Maine Municipal Emp	21355	MARCH HEALTH INSURANCE	48,094.04
	21355 Total		48,094.04
MASTERS TELECOM, LLC	21356	MONTHLY VOICEMAIL CHARGES	33.62
	21356 Total		33.62
NELSON ANALYTICAL LL	21358	REGULATORY SAMPLING	140.00
	21358 Total		140.00
	21375	MONTHLY BACTERIA SAMPLING DBP SAMPLING	160.00 960.00
	21375 Total		1,120.00
NOBLE FAMILY	21376	MONTHLY CLEANING SERVICE	500.00
	21376 Total		500.00
O'REILLY AUTO	21338	VEHICLE MAINT MATERIALS	18.97
	21338 Total		18.97
	21360	RETURN ITEMS VEHICLE MAINT MATERIALS	-26.00 404.20
	21360 Total		378.20
PCCI	21399	MONTHLY OFFICE PRINTER CHARGES	80.38
	21399 Total		80.38
PORTSMOUTH FORD, INC	21400	VEHICLE REPAIRS	1,156.61
	21400 Total		1,156.61
STILES COMPANY, INC	21403	STOCK ITEMS	139.83
	21403 Total		139.83
USABUEBOOK	21381	PLANT MAINT MATERIALS	170.50
	21381 Total		170.50
VERIZON WIRELESS	21405	MONTHLY PHONE & TABLET CHARGES	659.32
	21405 Total		659.32
W.B.MASON, INC.	21364	OFFICE SUPPLIES	136.66
	21364 Total		136.66
W.W. Grainger CO. In	21406	SHOP SUPPLIES	64.21
	21406 Total		64.21
WESCOR ASSOCIATES	21382	PLANT MAINT MATERIALS	142.50
	21382 Total		142.50

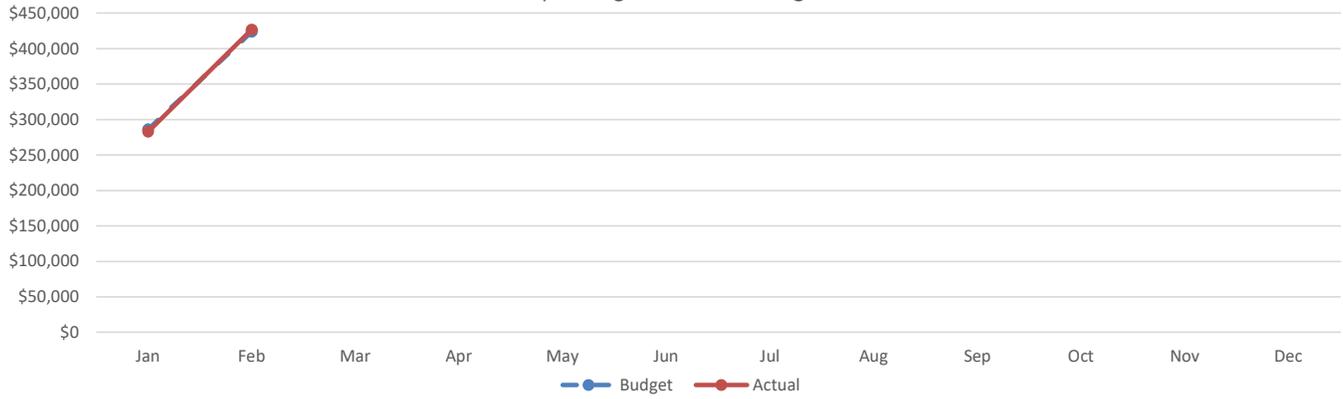
WESCOR ASSOCIATES

WEX	21407	MONTHLY FLEET GAS CHARGES	965.45
	21407 Total		965.45
WIN WASTE INNOVATION	21341	MONTHLY DUMPSTER SERVICE	580.52
	21341 Total		580.52
RAMSEY REAL ESTATE,	1432	DEP REF SVC - 90 US ROUTE 1	126.95
	1432 Total		126.95
AHM-NORTHERN LIGHT	21327	ANNUAL ALCOHOL/DRUG TESTING FE	225.00
	21327 Total		225.00
ANDREW KOLBJORNSEN	21329	LICENSE EXAM REIMBURSEMENT - A	108.00
	21329 Total		108.00
	21365	EXAM FEE REIMBURSEMENT	108.00
	21365 Total		108.00
	21385	LICENSE EXAM REIMBURSEMENT	108.00
	21385 Total		108.00
FLORES & ASSOCIATES	21332	FSA & HRA ADMIN FEES	1,598.65
	21332 Total		1,598.65
	21371	MONTHLY FSA & HRA ADMIN FEE	223.65
	21371 Total		223.65
GEI CONSULTING, INC	21333	DAM STRUCTURAL ANALYSIS	8,088.25
	21333 Total		8,088.25
	21394	DAM STRUCTURAL ANALYSIS	16,688.50
	21394 Total		16,688.50
NICHOLAS FIELD	21336	LICENSE EXAM REIMBURSEMENT - N	108.00
	21336 Total		108.00
	21359	02/16/26 BOOT ALLOWANCE - N FI	225.00
	21359 Total		225.00
NICHOLAS GROVER	21337	LICENSE EXAM REIMBURSEMENT - N	108.00
	21337 Total		108.00
ROBBINS AUTO PARTS	21339	VEHICLE MAINT MATERIALS	377.73
	21339 Total		377.73
Treasurer State of M	21340	ANNUAL EPCRA REPORTING	400.00
	21340 Total		400.00
YORK WOODS TREE SERV	21342	LAND CLEARING	11,600.00
	21342 Total		11,600.00
ABBOTT BROTHERS	21343	AGGREGATES	160.00
	21343 Total		160.00
ALBERT HENSON	21345	EXAM FEE REIMBURSEMENT	108.00
	21345 Total		108.00
	21383	JACKET REIMBURSEMENT	39.99
		LICENSE EXAM FEE REIMBURSEMENT	108.00
	21383 Total		147.99
CARDMEMBER SERVICE	21347	FEBRUARY CREDIT CARD ACTIVITY	3,885.06
	21347 Total		3,885.06
JOSEPH FREEMAN	21353	01/20/26 BOOT ALLOWANCE - J. F	219.99
	21353 Total		219.99
MAINE METAL BLDG	21354	DEPOSIT ON METAL BUILDING	10,495.00
	21354 Total		10,495.00
MCEACHERN, ARCHIBALD	21357	UB 2136 8 ROARING ROCK ROAD	159.91
	21357 Total		159.91
OPENTEXT, INC	21361	CARBONITE CHARGES	51.50

OPENTEXT, INC	21361 Total		51.50
RINALDI ENERGY	21362	418.9 GAL HEATING OIL - OFFICE	1,005.36
		332.2 GAL HEATING OIL - OFFICE	797.28
	21362 Total		1,802.64
	21378	229.7 GAL HEATING OIL - OFFICE	551.28
	21378 Total		551.28
TATA & HOWARD	21363	NUBBLE ROAD BID PROCESS	5,850.00
		KWD INTERCONNECTION STUDY	4,875.00
	21363 Total		10,725.00
AQUILLA & NEPTUN, LL	21366	FILTER 1 EFFLUENT ACTUATOR	9,997.00
	21366 Total		9,997.00
CAP WORLD-NORTH HAMP	21367	TRUCK TOOLBOX & ACCESSORIES	2,690.00
	21367 Total		2,690.00
COLONIAL DOOR SYSTEM	21368	GARAGE DOOR HIGH LIFT RETROFIT	3,986.00
	21368 Total		3,986.00
Ti Sales	21379	SHOP MAINT MATERIALS	25.76
	21379 Total		25.76
US BANK EQUIPMENT	21380	QUARTERLY OFFICE COPIER LEASE	443.10
	21380 Total		443.10
BRIAN MCBRIDE	21386	2/27/26 BOOT ALLOWANCE - B. MC	225.00
	21386 Total		225.00
GOVERNMENT FORMS AND	21395	UTILITY BILLS	3,582.23
	21395 Total		3,582.23
Maine Employers Mutu	21397	WORKERS COMP INS AUDIT ADJ	2,304.00
	21397 Total		2,304.00
NORTHEAST ELECTRICAL	21398	BUILDING MAINT MATERIALS	49.50
	21398 Total		49.50
RICHARD MURPHY JR	21401	CPR/AED TRAINING	1,275.00
	21401 Total		1,275.00
Roger Pratt Excavati	21402	MAIN INSTALL - MORNINGSIDE DRI	96,567.50
	21402 Total		96,567.50
TYLER TECHNOLOGIES I	21404	QUARTERLY MUNIS APPLICATION SE	14,165.44
	21404 Total		14,165.44
Grand Total			338,973.02

**York Water District
Monthly Operating Revenue, Expense & Net Income**

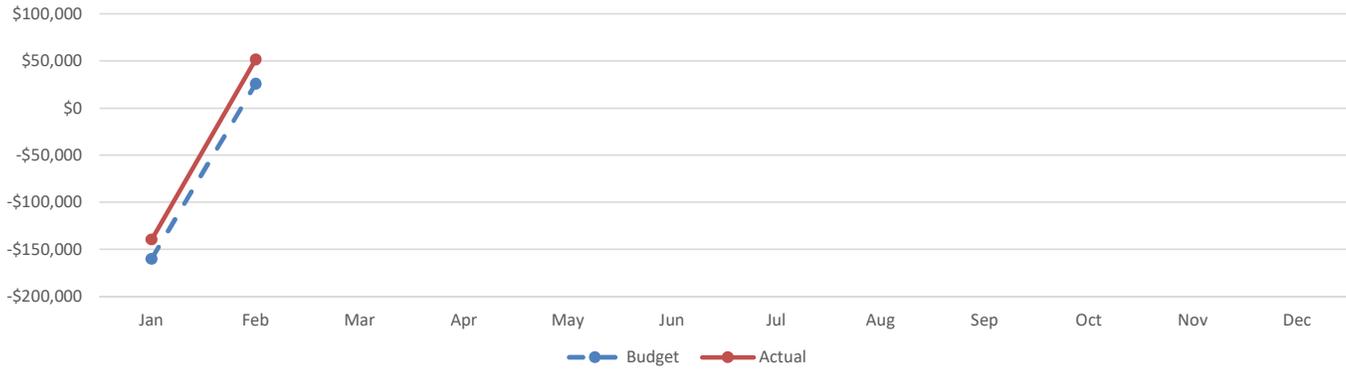
Operating Revenue vs. Budget



Operating Expense vs. Budget



Net Income After Appropriations vs. Budget



Bank Statement Balances

As of March 10, 2026

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,436,644	\$83,158	Watershed	\$472,428	\$1,092
System Development	\$331,001	(\$143,608)	Customer Advance	\$201,692	(\$85,130)
Investment Account	\$1,555,325	\$5,707			
Land Sale Funds	(\$188,000)				
Reserved for Tank Painting	(\$1,379,466)				
Operating Cash Reserve	\$1,755,504		Recommended Cash Reserve	\$1,460,000	
			Cash in Excess of Recommended Reserve	\$295,504	

**York Water District
Income Statement
For the Month Ended February 28, 2026**

Operating Revenue

▲ **\$2,783**

Operating Expense

▼ **(\$19,546)**

Net Income/(Loss)

▲ **\$25,780**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 192,214	\$ 189,000	\$ 3,214	\$ 2,851,000	0%
Commercial Metered Sales	48,478	49,000	(522)	548,000	0%
Governmental Metered Sales	15,897	15,000	897	96,000	1%
Public & Private Fire Protection	141,731	141,000	731	1,514,000	0%
System Development Charges	4,913	6,000	(1,087)	75,000	-1%
Other Operating Revenue	23,550	24,000	(450)	402,000	0%
Total Operating Revenue	426,783	424,000	2,783	5,486,000	0%
Salaries & Wages	155,706	156,000	(294)	2,043,000	0%
Employee Benefits	80,141	82,000	(1,859)	951,000	0%
Purchased Power & Water	9,614	9,000	614	105,000	1%
Chemicals	2,669	11,000	(8,331)	133,000	-6%
Materials & Supplies	21,159	25,000	(3,841)	250,000	-2%
Contracted Services	30,440	38,000	(7,560)	601,000	-1%
Transportation Expense	4,092	4,000	92	44,000	0%
Insurance	2,304	-	2,304	64,000	4%
Other Miscellaneous Expenses	1,329	2,000	(671)	68,000	-1%
Total Operating Expense	307,454	327,000	(19,546)	4,259,000	0%
Depreciation & Amortization Expense	77,545	76,000	1,545	913,000	0%
Net Non-Operating Income	29,194	25,000	4,194	149,000	3%
Debt Service	7,620	8,000	(380)	333,000	0%
Tank Painting Contribution	11,578	12,000	(422)	139,000	0%
Net Income After Appropriations	\$ 51,780	\$ 26,000	\$ 25,780	\$ (9,000)	

Timing of chemical purchases.

**York Water District
Income Statement
For the Two Months Ended February 28, 2026**

Operating Revenue	Operating Expense	Net Income/(Loss)
▲ \$798	▼ (\$44,105)	▲ \$45,223

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 321,589	\$ 315,000	\$ 6,589	\$ 2,851,000	0%
Commercial Metered Sales	66,697	66,000	697	548,000	0%
Governmental Metered Sales	16,220	16,000	220	96,000	0%
Public & Private Fire Protection	255,108	255,000	108	1,514,000	0%
System Development Charges	4,913	12,000	(7,087)	75,000	-9%
Other Operating Revenue	45,271	45,000	271	402,000	0%
Total Operating Revenue	709,798	709,000	798	5,486,000	0%
Salaries & Wages	286,812	294,000	(7,188)	2,043,000	0%
Employee Benefits	158,132	164,000	(5,868)	951,000	-1%
Purchased Power & Water	18,303	17,000	1,303	105,000	1%
Chemicals	5,700	22,000	(16,300)	133,000	-12%
Materials & Supplies	43,581	51,000	(7,419)	250,000	-3%
Contracted Services	67,586	75,000	(7,414)	601,000	-1%
Transportation Expense	8,602	8,000	602	44,000	1%
Insurance	31,308	32,000	(692)	64,000	-1%
Other Miscellaneous Expenses	15,871	17,000	(1,129)	68,000	-2%
Total Operating Expense	635,895	680,000	(44,105)	4,259,000	-1%
Depreciation & Amortization Expense	155,090	149,000	6,090	913,000	1%
Net Non-Operating Income	31,806	25,000	6,806	149,000	5%
Debt Service	15,240	15,000	240	333,000	0%
Tank Painting Reserve	23,156	23,000	156	139,000	0%
Net Income After Appropriations	\$ (87,777)	\$ (133,000)	\$ 45,223	\$ (9,000)	

Timing of chemical purchases.

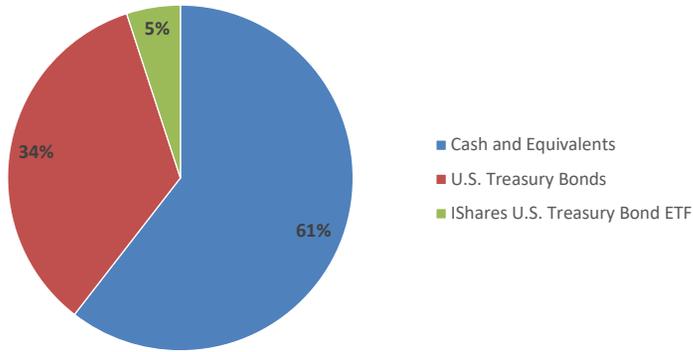
York Water District
Balance Sheet
As of February 28, 2026

	2/28/2026	2/28/2025	Difference
Capital Assets	51,775,612	49,545,691	2,229,921
Less: Accumulated Depreciation	24,794,512	23,828,457	966,055
Total Net Capital Assets	26,981,100	25,717,234	1,263,866
Cash	2,545,311	2,380,582	164,729
Investments	1,555,324	1,384,229	171,095
Accounts Receivable	663,789	814,596	-150,807
Leases Receivable	2,533,573	2,533,573	0
Inventory	458,307	371,096	87,211
Prepayments	48,094	40,923	7,171
Total Current and Accrued Assets	7,804,398	7,524,999	279,399
Deferred Debits	751,610	803,509	-51,899
Deferred Outflows Pension/OPEB	356,407	356,407	0
TOTAL ASSETS AND OTHER DEBITS	35,893,515	34,402,149	1,491,366
Long-Term Debt	2,586,687	2,814,922	-228,235
Accounts Payable	197,926	52,265	145,661
Accrued Interest	30,480	32,381	-1,901
Accrued Compensated Absenses	289,734	235,667	54,067
Pension/Retirement Benefit Liabilities	1,697,224	1,697,224	0
Miscellaneous Current and Accrued Liabilities	26,687	27,601	-914
Total Current and Accrued Liabilities	2,242,051	2,045,138	196,913
Advances for Construction	305,609	182,563	123,046
Deferred Inflows - Pension/OPEB	120,436	120,436	0
Deferred Inflows - Tower Leases	2,302,538	2,302,538	0
Other Deferred Credits	23,929	20,425	3,504
Total Deferred Credits	2,752,512	2,625,962	126,550
Operating Reserves (Tank Fund)	1,379,456	1,240,520	138,936
Operating Reserves (SDC)	324,900	407,818	-82,918
Contributions In Aid Of Construction	12,596,710	11,556,867	1,039,843
Less: Accumulated Depreciation of C.I.A.C	3,920,691	3,688,212	232,479
Total Net C.I.A.C	8,676,019	7,868,655	807,364
Net Investment in Capital Assets	15,718,393	15,033,657	684,736
Net Position Unrestricted, Uncommitted	2,213,497	2,365,477	-151,980
Total Equity Capital	17,931,890	17,399,134	532,756
TOTAL LIABILITIES AND NET POSITION	35,893,515	34,402,149	1,491,366

INVESTMENT REPORT

December 31, 2025

Investment Allocation



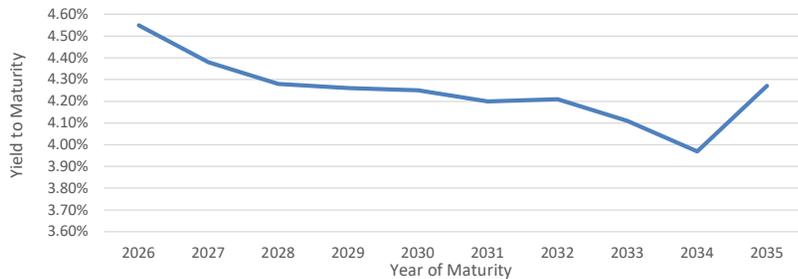
Cash and Equivalents	2,321,638
U.S. Treasury Bonds	1,322,839
IShares U.S. Treasury Bond ETF	193,410
Total Holdings	\$3,837,886

	<u>2023</u>	<u>2024</u>	<u>2025</u>
Cash and Equivalents			
<u>Insured Cash Sweep</u>			
Average Holdings	-	\$2,272,527	\$2,301,622
Rate of Return	-	3.50%	3.47%
<u>Repurchase Agreement</u>			
Average Holdings	\$2,983,726	-	-
Rate of Return	1.25%	-	-
<u>Fidelity Money Market Fund</u>			
Average Holdings	\$64,477	\$50,030	\$32,588
Rate of Return	4.66%	4.89%	3.89%
IShares U.S. Treasury Bond ETF			
Opening Value	-	\$187,992	\$193,032
Change in Market Value	-	\$5,040	\$336
Dividends	-	\$4,182	\$6,752
Rate of Return	-	4.91%	3.67%
U.S. Treasury Bonds			
Quantity	\$1,000,000	\$1,253,000	\$1,383,000
Premium/(Discount)	-\$91,699	-\$115,636	-\$115,799
Yield to Maturity	4.45%	4.34%	4.25%

U.S. Treasury Bonds

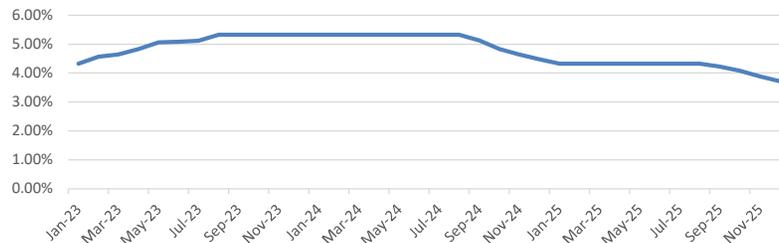
CUSIP	Coupon Rate	Maturity	Years to Maturity	Quantity	Total Cost Basis	Premium/(Discount)	Yield to Maturity	Market Value
9128282A7	1.500%	8/15/2026	0.6	134,000.00	123,783.98	(10,216.02)	4.55%	132,307.58
9128282R0	2.250%	8/15/2027	1.6	135,000.00	125,311.90	(9,688.10)	4.38%	132,374.25
9128284V9	2.875%	8/15/2028	2.6	134,000.00	126,026.47	(7,973.53)	4.28%	131,849.30
91282CFJ5	3.125%	8/15/2029	3.6	134,000.00	126,322.43	(7,677.57)	4.26%	131,739.42
91282CAE1	0.625%	8/15/2030	4.6	153,000.00	121,227.41	(31,772.59)	4.25%	133,134.48
91282CCS8	1.250%	8/15/2031	5.6	153,000.00	123,844.11	(29,155.89)	4.20%	133,295.13
91282CF3	2.750%	8/15/2032	6.6	142,000.00	127,178.48	(14,821.52)	4.21%	132,365.30
91282CHT1	3.875%	8/15/2033	7.6	133,000.00	129,941.13	(3,058.87)	4.11%	131,893.44
91282CLF6	3.875%	8/15/2034	8.6	134,000.00	133,036.72	(963.28)	3.97%	131,937.74
91282CNT4	4.250%	8/15/2035	9.6	131,000.00	130,528.40	(471.60)	4.27%	131,941.89
			5.1	1,383,000.00	\$1,267,201	-\$115,799	4.25%	\$1,322,839

U.S. Treasury Holdings



Federal Funds Rate

2023-2025



York Water District

Proclamation

Whereas, watershed protection, water treatment operators, water distribution operators and administrative staff are vital to our Community to protect public health by ensuring that York's drinking water is safe and

Whereas, the citizens of York rely on our Professionals to protect the sustainability of our supply and infrastructure and

Whereas, certified operators are essential to safely and correctly managing and protecting the Chase's Pond watershed and

Whereas, certified operators are essential to safely and correctly operate the highly technical Josiah Chase Water Treatment Facility and produce excellent water that meets or exceeds strict requirements and

Whereas, certified operators are essential to safely and correctly operate the complex water distribution system and maintain excellent water quality and

Whereas, administrative staff are essential to provide excellent customer service, while ensuring the financial stability of the district and

Whereas, the York Water District is grateful for its dedicated staff that have committed to our mission by providing our Customers with a safe, sustainable, reliable supply of water that meets or exceeds all State and Federal Health Standards in an environmentally sensitive manner.

**Now, therefore, The Trustees of the York Water District, do hereby proclaim
April 15, 2026**

Professional Water Operator Appreciation Day

Please recognize fellow staff members and the vital role each of you play in safeguarding our communities health and the protection our public drinking water in York.



Terms and Conditions

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Fifth Revision
1/1/2019

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The following **Terms and Conditions**, adopted by the York Water District and filed with the Maine Public Utilities Commission constitutes a contract between the **Customer** and the **Utility**. The **Customer** agrees to adhere to these **Terms and Conditions** and to take water only for purposes stated in the application and at the established rates.

DEFINITIONS

Annual Customer. "**Annual Customer**" means a Customer who takes water service from a year-round **Main** and does not fall under any other **Customer** class. The Utility will decide, upon application of service, if the **Customer** will be billed as an **Annual Customer**.

Commission. "**Commission**" refers to the Maine Public Utilities Commission.

Customer. "**Customer**" means any person, firm, corporation, or governmental division who has applied for and is granted service or is either receiving utility service or has agreed to be billed for utility service. This term also includes a person or business that was a Customer of the Utility within the past thirty (30) days and who requests service at the same or different location

Private Line. (1) A water line constructed prior to May 7, 1986 across private property to serve one or more customers and that is not considered by the water utility to be a main; (2) except as provided under Section 2C of Chapter 65 of the Commission's Rules, a water line constructed after May 7, 1986 across private property to serve a single customer, a single multi-unit dwelling complex or a single commercial or industrial development upon which no other person has an easement or other right of access for water line purposes.

Main. "**Main**" means a water pipe, owned, operated and maintained by the **Utility**, used to transmit or distribute water but is not a water Service Line.

Normal Business Hours. "**Normal Business Hours**" means Monday – Thursday, excluding holidays, 7:00 am – 5:30 pm

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Other Hours. *"Other Hours"* means any hours that are not **Normal Business Hours**.

Seasonal Customer. *"Seasonal Customer"* means a Customer who takes water service for a portion of the year from either a summer or year-round **Main**.

- Summer Service Pipes and Water Mains. "Summer Service Pipes and Water Mains" are pipes which can supply Premises for only a portion of the year, typically from May 1 to October 1. The Utility may elect to extend service before May 1 or after October 1. (Chapter 62 §2E)
- Seasonal water service and disconnection of seasonal water service to **Customers** served from deep water **Mains** will be by appointment only. Establishment of service normally begins April 1 and disconnection of service will be no later than December 31, each year.

Seasonal Rental property. *"Seasonal Rental Property"* means an Annual customer that rents its property out as a summer rental (Approximately May –September) and then as a winter rental (Approximately October – April).

Service Lines. *"Service Lines"* means the pipe running from the water main to the customer's establishment.

System Development Charge. *"System Development Charge"* as approved by the Public Utilities Commission, April 29, 2003 is a charge to new customers or existing **Customers** who increase their meter size excluding Municipal and Private Fire Protection.



Utility. *"Utility"* refers to the York Water District

TERMS AND CONDITIONS

1. UTILITY SERVICE AREA. The District is permitted by charter to serve the territory and people of the town of York.

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2. APPLICATION FOR SERVICE. Pursuant to Chapter 620 of the *Commission's* rules, the owner or owner's agent, or the occupant of the establishment to be served may apply for service, or a change of service on forms provided by the *Utility*. Only the owner or owner's agent may be an applicant for service of *Seasonal Rental Property*.

If new service connection or other work on the establishment is required, the property owner or owners representative must authorize the *Utility* to enter the premises to do the necessary work. .

Any tenant may become a *Customer* if the tenant assumes responsibility for future service under the conditions set forth in Title 35-A MRS §706(2), and Chapter 660 of the *Commission's* rules.

The *Utility* shall determine the size of the meter, which shall be reasonable in view of the nature of the water service to be provided. If a new service connection or other work on the owner's premise is required, the owner must authorize the *Utility* to enter the premises to do the necessary work.

3. BILLING PROCEDURES:

a. *Minimum charges* for metered service shall be billed quarterly in advance and water used in excess of the minimum shall be billed quarterly in arrears. The *Utility* reserves the right to render bills monthly at its discretion.

b. *Seasonal Service Minimum charges* shall be billed immediately after the meter is set for the season. Charges for water used in excess of the minimum allowance will be billed after the final reading and upon the removal of the meter for the season. The *Utility* reserves the right to render bills for excess water usage quarterly or monthly at its discretion.

c. *Public Fire Protection* shall be billed monthly in advance.

d. *Private Fire Protection charges* shall be billed quarterly in advance. The *Utility* reserves the right to bill monthly at its discretion.

e. *Seasonal Private Fire Protection charges* are billed in advance annually in May.

4. TERMS OF PAYMENT. All bills are payable upon receipt or within twenty-five (25) days from the postmark date of the bill or otherwise delivered to the *Customer*. *Customers* receiving their bills

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electronically will be notified electronically, not more than one (1) day after the physical mailing. If the due date for payment falls on a Saturday, Sunday, legal holiday, or any other day when the **Utility's** offices are not open for business, the **Utility** shall extend the due date to the next business day. It is the **Customer's** responsibility to provide correct billing or email addresses. Failure to receive a bill does not relieve the **Customer** of the obligation of its payment, nor from the consequence of non-payment. If the Customer sends payment by mail, payment is made on the date the Utility receives the payment in accordance with Commission Rules, Chapter 660.

Payments may be made by mail, at the office of the **Utility**, or electronically or the **Utility** provided drop-box at the entrance to the office.

5. CREDIT AND COLLECTION PROCEDURES. All credit and collection procedures for both residential and non-residential **Customers** will be based upon Chapter 660 and Chapter 870 of the **Commission's** rules. The **Utility** may demand a deposit from a **Customer** as permitted by Chapter 660. Pursuant to Chapter 870, the interest rate on **Customer** deposits shall be the rate set by the **Commission**.

An amount is overdue when it has not been paid by the due date. The due date must be no less than 25 days after the bill is mailed, hand delivered or electronically mailed to the **Customer**. A bill is considered to have been mailed on the date it is postmarked. If there is no postmark, the **Utility** must date the bill and deliver the bill on or before that date.

Late payment charges are assessed for overdue bills that are not paid within twenty-five (25) days from the postmarked date or electronic notification. The late payment rate will be no more than the maximum allowed under Chapter 870 of the **Commission's** rules, to be determined annually. (Chapter 660 § 8 G)

6. CHARGE FOR RETURNED CHECKS. In accordance with Chapter 870, any customer whose check is returned for nonpayment to the Utility by a bank will be charged a fee.. **See Appendix A-1. "Returned Check" for fee amount**

7. CHARGES FOR ESTABLISHMENT OF SERVICE. The **Utility** will charge a fee to establish water service if it is not necessary for the **Utility** to visit the premises. If it is necessary for the **Utility** to visit the premises, the **Utility** will charge *fees* to establish water service during **Normal Business Hours** or during **Other Hours**.

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See Appendix A-2. "Establishment of Service " for fee amounts

8. CHARGES FOR RESTORATION/RECONNECTION OF SERVICE. The **Utility** will charge the **Customer** a Restoration/Reconnection fee to restore service at the **Customer's** premises for any reason allowable under Chapter 660 and/or these Terms and Conditions.

See Appendix A-3. "Disconnection/Reconnection of Service " for fee amounts

9. COLLECTION TRIP CHARGE. If **Utility** representatives visit the **Customer's** premises to disconnect service for non-payment and in lieu of disconnection, the **Customer** pays or makes a payment arrangement for the entire past due balance, the **Utility** will charge a Collection Trip charge as permitted in Chapter 660 of the **Commission's** Rules.

See Appendix A-4. "Collection Trip Charge" for fee amounts

10. DISCONNECTION OF LEASED OR RENTED PROPERTY. Before disconnecting a leased or rented residential property, the **Utility** shall comply with the required notice requirements contained in Chapter 660 of the **Commission's** rules and must offer the tenant the right to take responsibility for future payments.

10-1. Leased or Rented Single-Meter, Multi-Unit Residential Property. Pursuant to Chapter 660, in addition to the above, before disconnecting a leased or rented single-meter, multi-unit residential property, the **Utility** shall: (Chapter 660 § 10 | 4)

- a. Apply any existing deposit to the current account balance, and
- b. Assess against the property owner a collection fee, in addition to any applicable reconnection fee set forth in Section 8 of these Terms and Conditions

See Appendix A-5. "Multi-Unit Collection Fee " for fee amount

In addition, at its discretion, the **Utility** may separately meter or cause to be separately metered, at the property owner's expense, each dwelling unit within the property. (Chapter 660 § 10)

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11. SERVICE INTERRUPTION. Water service may be interrupted when it is necessary to repair or maintain the utility delivery system (planned or unplanned); to eliminate an imminent threat to life, health, safety, or substantial property damage; or for reasons of local, state or national emergency.

Chapter 660 provides details regarding reasonable notice of affected customers. (660 §14 A)

12. HYDRANT FLOW TEST CHARGE. A hydrant flow test must be requested in writing on forms supplied by the **Utility**. Tests will be scheduled at a time convenient to the **Utility** and so that it will not negatively affect the system or its **Customers**. Fees will be charged per Hydrant Flow Test

See Appendix A-6. "Hydrant Flow Test " for fee amounts

13. SYSTEM DEVELOPMENT CHARGE. The **Utility** shall charge a **System Development Charge** to all new **Customers** and existing **Customers**, excluding municipal and private fire services, who increase their meter size or change customer class from seasonal to annual. For new **Customers** with meters 2" or larger, the charge will be calculated by the **Utility** based upon an estimated consumption. After three years of consumption history, the **Customer's** account will be adjusted based upon actual usage. The **System Development Charge** shall be paid, by the **Customer** prior to connection and installation.

See Appendix A-7. "System Development Charge" for fee amounts

14. UTILITY JOBBING. Jobbing is the provision of unregulated Utility services, including, but not limited to, construction services. Jobbing services are at the discretion of the water utility and are at the customer's request and expense.

Jobbing rates are established annually by the Utility and are available upon request.



15. ABATEMENTS. The **Utility** may provide an abatement to a **Customer** for an out of the ordinary event under the below listed conditions. It is solely the decision of the **Utility** whether these conditions have been met:

- A leak or break occurred at the **Customer's** premises not resulting from **Customer** negligence; and

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- The leak or break was repaired, or the water was shut-off while awaiting repair within a reasonable time; and
- The **Customer** requested the abatement within 25 days of receipt of the bill in question; and
- The **Customer** has had an account at this location for at least one year prior to the request; and
- No abatements within the past 5 years have been granted to this **Customer** at any location within the **Utility**.

If all the above specified conditions are met, the Utility may provide an abatement. The abatement will not exceed the lesser of \$200.00 or half the difference between the bill in question and what the bill would have been based on the average usage for the same billing period from the two previous years.

The Utility will review each abatement request on a case by case basis and grant or deny abatements based on available information.

16. UNAUTHORIZED USE OF WATER OR FRAUD. Theft of Utility services is unlawful and will be prosecuted pursuant to 17-A MRS §357.

The use of water is confined to the premises named in the Contract or Application for Service. No Customer shall supply water to another nor use it for any purposes not mentioned in their application without prior Utility approval. No person shall obtain water from any hydrant, fountain, or other fixture of the Utility without prior approval of the Utility. No un-metered plumbing connections are allowed before the water meter. No persons shall bypass any meter, nor restore service without Utility authorization, nor unreasonably interfere with Utility service, nor otherwise take action to prevent the proper metering of water consumed by the Customer.

In the event of the discovery of such unauthorized use of water, the Customer may be immediately disconnected, pursuant to Chapter 660. In addition, the Utility shall be entitled to bill and recover from the Customer or responsible person the cost of the estimated amount of water consumed, based on the Utility's approved rates plus interest at an annual rate of 5%. Where the unauthorized use of water has occurred, the Utility may also assess the Customer or responsible person a fee per hour, with a minimum of one hour, for each service visit to the Customer's premises necessary to investigate and address the unauthorized use of water, including removing the meter bypass, taking measures to

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prevent further diversion of water, and verifying that corrective measures have been taken and maintained. In addition, pursuant to Title 35-A MRSA §2706 as amended or replaced, the Customer or person responsible for the unauthorized use may be liable in a civil action to the Utility for all other reasonable costs to the Utility, including attorney's fees, costs of undertaking and completing the investigation resulting in the determination of liability, and for a civil penalty, due and payable to the Utility for each violation.

See Appendix A-8. "Unauthorized Use of Water or Fraud" for fee amounts

17. NO TAMPERING WITH UTILITY PROPERTY. No person may tamper with **Utility** property. No valve, valve sealing mechanism, meter, shut-off, hydrant or standpipe, that is the property of the **Utility** shall be opened or closed or otherwise operated, modified or removed by other than persons authorized by the **Utility**. Tampering will subject a **Customer** or other responsible person to the same charges and actions outlined in Section 16, entitled *Unauthorized Use of Water*. In addition, in the event of such tampering, the responsible party may be subject to a civil action, pursuant to Title 35-A MRS §2707, as amended or replaced.

18. MAINTENANCE OF PLUMBING. Pursuant to Chapter 620 of the **Commission's** rules, to prevent leaks and damages, a **Customer** shall maintain at their own expense the plumbing and fixtures within their own premises in good repair and protect them from freezing or from heat damage. If damage occurs, the **Customer** is liable for any expenses incurred. A leak or break that is considered a serious danger to the water system will be cause for immediate disconnection of the **Customer**.

If a leak is discovered that is not considered an immediate danger to the water system, but may be a long term or cumulative danger, the **Customer** will be notified in writing by the **Utility** and will be given a reasonable amount of time to repair the leak. If the repair is not completed by that time, the **Customer** will be subject to disconnection, pursuant to Chapter 660.

19. ACCESS TO PREMISES. Pursuant to Chapter 620 of the **Commission's** rules, as a condition of service, representatives of the **Utility** by providing proper identification to either the **Customer** or owner shall have reasonable access at all reasonable hours to all premises served by the **Utility**, to inspect all

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plumbing and fixtures, to set, remove, or read meters, to ascertain the amount of water used and the manner of use, and to enforce these Terms and Conditions. (Chapter 62 § 4)

20. LIABILITY. The *Utility* will only be liable for any damages arising from claims to the extent liability is expressly provided in the Maine Tort Claims Act, as set forth in Title 14 MRS §741. The *Utility* will not be responsible for any damages caused by discolored water, and makes no representations or warranties, expressed or implied, about the suitability of any water provided by the *Utility* for any particular purpose.

21. FLUCTUATION OF PRESSURES BY CUSTOMER'S APPARATUS. Pursuant to Chapter 620 of the *Commission's* rules, as a condition of service *Customers* may not install or use any device that will affect the *Utility's* pressure or water quality without prior *Utility* written permission. (Chapter 62 § 4 C)

22. SAFEGUARDING DIRECT PRESSURE WATER DEVICES AND SYSTEMS SUPPLIED BY AUTOMATIC FEED VALVES. Pursuant to Chapter 620 of the *Commission's rules*, as a condition of service, *Customers* must install vacuum, temperature and pressure relief valves or cutouts to prevent damage to a direct pressure water device or system supplied by an automatic feed valve. (Chapter 62 § 4 D)

23. CROSS CONNECTIONS. Pursuant to Chapter 620 of the *Commission's* rules, no cross connection between the public water system and any other supply will be allowed unless properly protected, based upon the Maine State Department of Health and Human Services and the Maine Internal Plumbing Code. No new cross connection may be installed without the express, written approval of the *Utility*. In addition, no connection will be permitted capable of causing backflow, including back siphonage or backpressure, between the public water supply system and any plumbing fixture, device, or appliance, or between any waste outlet and pipe having direct connection to waste drains. If the owner of such a connection fails or refuses to break or properly protect the connection within a time limit specified by the *Utility*, the *Utility* may disconnect the service according to Chapter 660 of the *Commission's* rules. The *Utility's Cross Connection Control* program is on file at the *Utility* office and Maine State Department of Health and Human Services. (Chapter 62 § 4)

24. JOINT USE OF SERVICE PIPE TRENCH. Pursuant to Chapter 620 of the *Commission's* rules, water *Service Pipes* will not be placed in the same trench with other utility facilities.

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25. CONSERVATION. A clean sustainable water supply is a precious resource. The District shall take all reasonable steps to promote the management of this resource by preventing unnecessary waste of water through best management practices. All Customers shall also minimize the unnecessary waste of water by abiding by the following District requirements:

- York Water District recommends all customer plumbing fixtures and appurtenances to bear [The WaterSense Label | US EPA](#) .
- New outside irrigation, supplied by town water, is not permitted on any multi-unit development of 3 units or greater. Customers will be required to seek an alternate water source such as a private well (pending town approval).
 - The well or other water source cannot be cross connected to the public water system.
 - Reduced Pressure Zone (RPZ) backflow devices will be required, permitted, and tested annually as per the District’s Cross Connection Control Program.
- All new irrigation systems shall be required to:
 - Be properly designed with correct zones, heads, and nozzles.
 - Use smart controllers. This enables ease of alterations for conservation periods.
 - Use and maintain rain sensors, ensuring proper operation
 - No water use will be allowed for irrigation between 9:00am and sunset. During these times evaporation is greater, and watering is less efficient. (a hardship, such as establishment of new lawns, can be appealed to YWD Management for consideration, request must be made in writing.)
- All new and existing irrigation systems in the Town of York shall be programmed to operate based on the property address. Even numbered property addresses shall program Standard operation on Monday, Wednesday, & Friday. Odd numbered property addresses shall program Standard operation on Tuesday, Thursday, & Saturday. In the event a mandatory Water Conservation Emergency is declared, watering schedules stated in Prohibitions Level 1 and Level 2 requirements supersede the Standard watering schedules.
- If a leak is located on a customer’s service pipe or in their plumbing, the District may provide notice to the customer that the leak must be repaired expeditiously. If a customer fails to repair said leak within a reasonable period specified by the District, service shall be discontinued pursuant to Chapter 660. Additionally, section 30 F, Meter Pits, outlines the District’s requirement for meter pits in situations where service line leak detection is difficult or if service pipe does not meet District specs.

During periods of supply and demand concerns, the District may call for Voluntary Water Conservation. Under these circumstances the District will post recommendations for water usage conservation.

Mandatory Water Conservation Emergency

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Additionally, pursuant to Chapter 620 of the Commission's Rules, when essential to conserve the water supply or in the event of an emergency, the District may restrict or prohibit non-essential water use by declaring a Mandatory Water Conservation Emergency. The District shall notify Commission staff via email or telephone within 24 hours of the implementation and removal of mandatory water conservation restrictions.

Notice of a declaration shall be provided by: U.S. Postal Service mail, email, by posting notice on the District's webpage or other electronic platform, by postings in public areas of the community, or any combination of the above. The notice must include a description of the water conservation emergency, a description of the specific water conservation and/or utilization restrictions being imposed and notice of violation enforcements and penalties.

Prohibitions under a Declared Mandatory Water Conservation Emergency:

Level 1: Significant

- Outdoor lawn watering via irrigation systems limited to two days per week (establishment of new lawns in their first season may be exempt with Utility approval)
 - Residential addresses ending in odd numbers: Monday + Thursday
 - Residential addresses ending in even numbers: Wednesday + Saturday
 - Commercial, industrial, gov, schools: Tuesday + Friday
- No use of water for washing vehicles, trailers, or other mobile equipment
- No use of water for washing streets, driveways, sidewalks, buildings or other outdoor surfaces
- No use of water for ornamental fountains or filling swimming pools
- Use of hand-held hose, watering can, or drip hose is acceptable for vegetable/ornamental gardens

Level 2: Critical

- No use of water for outdoor lawn watering via irrigation systems
- No use of water for washing vehicles, trailers, or other mobile equipment
- No use of water for washing streets, driveways, sidewalks, buildings or other outdoor surfaces
- No use of water for ornamental fountains or filling swimming pools
- Use of hand-held hose or drip hose is acceptable for vegetable

Enforcement and Penalties:

For the first violation of the District's water conservation and/or utilization restrictions, the District must provide a warning by U.S. Postal Service mail, email, hand delivery, text message, door hanger, or any combination of the above to each customer in violation of the District's water conservation and/or utilization restrictions. The warning must specify that each 24-hour period for which the customer is not in compliance with the District's water conservation and/or utilization restrictions constitutes a separate violation;

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For each violation of the District's water conservation and/or utilization restrictions after the violation that resulted in the warning, the District may impose a penalty on the customer's next water bill. For purposes of this fee, each 24-hour period for which the customer is not in compliance with the District's water conservation and/or utilization restrictions constitutes a separate violation. After the second violation the District may disconnect the customer for repeated violations of the District's water conservation and/or utilization restrictions. The District must conduct such disconnections in accordance with Chapter 660, §10 of the Commission's Rules. Applicable disconnection/reconnection fees will apply in addition to the \$100 violation penalty.

See Appendix A-9. "Conservation" for fee amounts

26. BACKFLOW PREVENTION DEVICE TESTING. *Customers* with testable back-flow devices are responsible for completing device testing according to the *Utility* schedule, available in the *Utility* office. The *Customer* must select a certified professional to comply with this requirement and pay the charges for the testing and for any necessary repairs directly to the contractor. Upon completion, the *Customer* must send the *Utility* a copy of each signed certified test. In the event that a *Customer* does not comply with the testing requirement or does not make repairs necessary to maintain full functionality of the device, the water service will be disconnected as a dangerous condition, pursuant to the *Utility's Cross Connection Control* program and to Chapter 660 of the *Commission's* rules.

27. STOP VALVE. Each service must be provided with a minimum of two operable stop valves located inside the building. The stop valves must be near the service entrance, one placed above and one below the meter connection, easily accessible, and protected from freezing. All plumbing must be installed to comply with applicable plumbing codes, to prevent back-siphonage and to permit draining whenever necessary.

28. WINTER CONSTRUCTION. No new service or extension of mains will be installed for the convenience of the *Customer* during winter conditions that increase the cost of the work for the *Utility* unless the *Customer* assumes all extra expense over ordinary construction costs.

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29. CHARGES FOR REMOVAL OF SNOW, ICE, OR OTHER OBSTACLES DURING

CONNECTION/RECONNECTION REQUESTED BY THE CUSTOMER. The **Customer** will be responsible for clearing snow, ice, or any obstacles to the shut-off valve and/or meter when requesting a disconnection, including, but not limited to emergency requests resulting from a frozen meter. If the **Customer** does not fulfill this responsibility and the **Utility** must clear the area to perform the requested disconnection, the **Utility** will charge the **Customer** per person per hour, one hour minimum charge during the **Normal Business Hours** plus the cost of equipment rental if applicable. During **Other Hours**, the charge will be per hour one-hour minimum charge, plus the cost of equipment rental, if applicable.

See Appendix A-10. "Removal of Obstacles" for fee amounts

30. METERING, NEW SERVICE LINES AND MAIN EXTENSIONS.

30.1. Separate Metering of Premises. No **Customer** shall supply water to another, nor use it for purposes not mentioned in their application without prior written **Utility** approval. At its discretion, the **Utility** reserves the right to require separate piping and a separate meter and shut-off for each unit as a condition of service, except as provided in **Commission's Rules, Chapter 620, and Chapter 650**. Where there is more than one (1) abode or business in a building supplied with water, the **Utility** may require the owner to arrange the plumbing to permit separate piping and a separate meter and shut-off for each abode or business in locations acceptable to the **Utility**. All Utility Customers are required to have water meters which will be installed, maintained and read by the Utility. The cost of the meter, appurtenances, installation, and a **System Development Charge** shall be borne by the **Customer**, unless otherwise agreed upon before service is rendered. Meter size is to be determined by the **Utility**.

The Customer must provide a warm, dry, accessible location for the meter. All meter installations shall be in accordance with the Utilities requirements. The Utility at its discretion may require Customers to relocate existing meters, piping, shut-off and appurtenances, at the property owner's expense, as a condition of service, and in accordance with the Utility's standards and specifications.

30.1.a Meter Location. Single-Family Residential. Meters may not be located above the first or ground floor level under any circumstances. No water meters may be installed in a crawl space under a residence. The water meter shall be located in the basement or mechanical/utility room if one is

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available. The water meter shall be placed within 48" where the water **Service Line** comes through the basement wall or basement floor. Where no basement is provided, the meter shall be placed where the **Service Line** comes through the floor of the mechanical/utility room.

The water meter shall be set at a height not less than twenty-four (24) inches and not more than forty-eight (48) inches above the floor surface.

30.1.b. APARTMENTS, DUPLEXES, CONDOMINIUMS AND NON-RESIDENTIAL BUILDINGS. Except as provided in **Commission Rules, Chapter 660**, where there is more than one occupant of a multi-unit premises supplied with water, the Utility shall require the owner to arrange the plumbing to permit separate connections with separate shutoffs and separate meters in locations acceptable to the Utility. In the case of a condominium, each unit owner shall be required to have a separate meter and shutoff in locations acceptable to the Utility. The owner of the premises shall bear the cost of the meters and installation. The installation of the individual meters shall be installed in a common location, with keyed access from the exterior of the building and shall be installed in accordance with the Utility's requirements. If meters cannot be installed in a common location with access from the exterior of the building, then individual Service Lines with curb stop valves must be installed into the building.

The water meter shall be placed where the water Service Line comes through the basement wall or basement floor. Where no basement is provided, the meter shall be placed where the Service Line comes through the floor of the mechanical/utility room. All water meters installed within buildings shall be within forty-eight (48) inches from where the water service first penetrates the floor or wall of the structure. The water meter shall be set at a height not less than twenty-four (24) inches and not more than forty-eight (48) inches above the floor surface. Meters shall be located in a clean, dry, warm, and easily accessible location. Meters may not be located above the first or ground floor level under any circumstances. No water meters may be installed in a crawl space under any building.

30.1.c. MOBILE HOMES. Pursuant to these **Terms and Conditions** by date approved and effective, water meters for new or replacement mobile homes placed on a concrete, paved or gravel slabs shall be located inside the home in a warm, dry, and accessible location. The meter may not be installed under the house. Mobile homes placed on full basement foundations are considered Single Family Residential in accordance with these **Terms and Conditions § 30**.

The safety of Utility employees is paramount. If a water meter is located under the mobile home, the Utility requires the Customer to provide safe access to the meter for service work by removing the

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skirting, all insulation, and heat tape where the meter is located prior to the arrival of Utility personnel. The Customer will be responsible for reinstalling the insulation, heat tape and skirting once the service is complete. Failure of the Customer to provide safe access to the water meter as described above will result in disconnection pursuant to **Commission Rules, Chapter 660**.

30.1.d. MOBILE HOME PARKS. Mobile home parks whose water distribution system is not owned and maintained by the Utility shall be metered at the point of entry of the water Service Line onto the property, with a single master-meter. The master-meter shall be placed inside a structure meeting the Utility's effective specifications. The meter structure (pit or above ground building) shall be owned, installed, and maintained by the Customer in good repair at the Customer's expense.

For mobile home parks operating with one service and individually metered mobile homes, a representative of the park is required to operate private valves at the Utility's request.

30.1.e. MULTI-UNIT, TIME-SHARE DEVELOPMENT UNITS. Multi-Unit timeshare development units shall be required to have a separate meter. All meters within the same time-share development complex shall be classified as Short-Term Seasonal Rental Property and billed to the owner, association, corporation, or other responsible entity.

30.1.f. CAMPGROUNDS AND RV PARKS. The Utility reserves the right to approve, at the owner(s) request, the master-metering of Multi-Unit or multi-site campgrounds and RV Parks that are principally used by transient guests. Campgrounds and RV Parks that subsequently convert individual sites or units to non-transient use shall be required to individually meter each site or unit.

30.2. Sub metering. Additional or auxiliary meters for showing subdivision of water use may be furnished, installed, read and maintained, at the **Customer's** own expense.

30.3. Charges for repair/replacement of damaged water meters and other Utility equipment. Pursuant to Chapter 620 of the **Commission's** rules, the **Utility** may charge a **Customer** for costs incurred for the repair or replacement of meter(s) or other **Utility** equipment damaged due to **Customer** negligence or improper care. During **Normal Business Hours**, the charge will be per hour with a minimum charge of one-hour. During **Other Hours**, the charge will be per hour two-hour minimum

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charge. In all cases, the **Customer** will be charged for the cost of the necessary replacement parts, including the meter.

See Appendix A-11. "Metering" for fee amounts

As specified in these Terms and Conditions, *Section 29* entitled *Charges for removal of snow, ice, or other obstacles during disconnections requested by the Customer*, if snow, ice or other obstacles must be removed to complete the requested/required repair, total hours and equipment fees for the removal service will be added to the total for this section.

30.4. METER TESTING. The Utility will test its water meters in accordance with **Commission Rules, Chapter 620**. Upon Customer request, the Utility will test the Customer's water meter at no charge, unless the Customer requests more than one (1) test in an eighteen (18) month period. If the Customer requests a test more frequently, the Utility may require the Customer to pay a deposit to cover the expense of the test. If a meter tested at the Customer's request does not conform to standards, the Customer's deposit will be refunded, and the Utility will adjust the Customer's bill according to the provisions of **Commission Rules, Chapter 620**. If the meter conforms to standards, the Utility shall keep the Customer's deposit and continue to use the meter at the Customer's premises.

See Appendix A-12. "Meter Testing" for fee amount

30.5. Meter Pits. The **Utility** shall require the owner/developer of the property to supply, install, and maintain a meter pit(s) to **Utility** specifications as a condition of service, both new and old, when one or more of the following conditions exist:

f-1. The actual laying length of the **Service Pipe** measures over one-hundred feet from the curb stop to the first connection inside the building foundation.

f-2. The service location makes discovery of a possible leak unlikely.

f-3. **Service Pipe** not meeting the standard of the **Utility**. Must be copper Type K or Copper Tubing Size "CTS" Plastic Pipe rated at 200psi.

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f-4. A single **Service Line** supplying two (2) or more units supplied through multiple services, any of which is located in front of, or enters a unit other than, the one it serves.

f-5. Crawl space with less than 60" from floor to bottom of joists.

f-6. The **Customer** does not provide a clean, warm, dry, and accessible location for the meter and its appurtenances.



30.6. Extensions of Mains. All water **Main** extensions shall be installed in accordance with the **Utility's** standards and material specifications. Requests for water **Main** extensions shall be treated in accordance with Chapter 65 section 3A of the **Commission's** rules. With the exception of MPUC order, Docket #2018-00196 dated November 19, allowing the District to charge an hourly fee to prepare a cost estimate for a proposed water extension in instances where there are multiple requests for cost estimates by a customer or group of customers that relate to the same water main extension.

30.6.a. Water Main Sizes. The Utility provides water for domestic use and fire protection. The Utility requires all distribution mains to be adequately sized in accordance with Chapter 65.

30.6.b. Plan Reviews. In accordance with Chapter 65, Section 4C of the Commission's Rules, if it is necessary for the Utility to provide detailed engineering design/review for sub-divisions and/or commercial entities, the **Customer** shall pay the estimated cost of the design/review prior to commencement of the design/review.

30.7. New Service Lines and Meters. Each new service line will be installed, owned, and maintained in compliance with **Commission Rules, Chapters 620 and 65**. The **Customer** must complete a written application for a new service, and the **Utility** reserves the right to pre-approve the design. All new **Service Lines** shall be installed at the **Customer's** expense, in accordance with **Utility** standards and material specifications and as permitted in 35-A MRS§ 6106. The **Customer** may elect to contract with the **Utility** to install the service line from the **Main** to the curb-stop, or contract with a **Utility** approved private contractor to complete the installation. The **Utility** shall own and maintain the service line portion of all **Service Pipes** that shall extend from the **Main** to the curb stop (shut off valve). The curb stop shall normally be located at the limit of the public way or the **Utility's** right of way. The **Utility** will

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be responsible for all **Service Lines** within the limits of the highway or right of way. If a public way must be crossed, such crossing shall be installed in accordance with **Utility** standards and material specifications and be installed by the **Utility**. With prior approval, the **Utility** may allow the **Customer** to hire a **Utility** approved contractor for the entire installation, and all costs shall be paid by the **Customer**. As permitted in 35-A §6106, and Chapter 620 of the **Commission's** rules, the **Customer** shall install at the **Customer's** expense and shall own and maintain the **Service Pipe** from the curb stop to the **Customer's** premises. The costs incurred by the **Customer** shall include equipment rental, labor, materials, and necessary appurtenances for installation, including the meter and System Development Charge (if applicable). The **Utility** shall require individual **Service Pipes** for individual properties, lots or land parcels regardless of ownership of the properties, lots, or land parcels and that the **Service Pipe(s)** is installed in accordance with **Utility** standards and material specifications.

The **Customer** will be responsible for obtaining **Utility** approval for the work. In addition, the **Customer** will contract with a **Utility** approved professional for the excavation and installation from the curb stop into the building and for the piping across the roadway, if needed. All contractor charges will be paid by the **Customer**.

The **Service Line** location will be set or reviewed by the **Utility** prior to excavation and must be installed to applicable plumbing codes and to **Utility** standards and material specifications, which are available at the **Utility** business office. The **Utility** reserves the right to inspect the materials and installation and must be notified before they are buried and enclosed. If a site visit has been scheduled, and if the **Utility** must later return to the premises due to inadequate preparation by the **Customer** or the contractor, or lack of adherence to the specifications, the **Customer** will be responsible for the cost of the additional visit(s).

The **Utility** will be responsible for the installation of the meter and other related appurtenances during **Normal Business Hours**. At its discretion, the **Utility** may subcontract any part of this work. The costs to the **Customer** for all **Utility** installed and any subcontracted portions of the installation are as follows,

30.7.a. All labor will be charged at the current rate per hour, one hour minimum charge for all work performed by the **Utility** and for the inspection and approval of contracted work.

30.7.b. Cost of the necessary District labor, materials, and equipment rental, if applicable, including the cost of the meter.

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- A written invoice will be provided to the **Customer** for the **Utility's** portion of the work, and full payment will be collected to be applied to the cost of the installation, prior to the **Utility** performing the work. . The invoice will cover the full cost of the following:
 - Materials and supplies from the Main to the shut-off, including the pipe.
 - Labor for laying the pipe from the main to the shut-off, excluding excavation.
 - Labor for tapping the Main and installing the meter and appurtenances.
 - including but not limited to permits, opening or boring across the road, equipment rental, and contractor labor.

See Appendix ?? "Service Line & Meters"

31. PRIVATE FIRE PROTECTION. **Customers** requesting Private Fire Protection must contact the **Utility** to determine the availability of fire service at their location. Fire service, if available, will be installed at the **Customer's** expense. Any special fire service line within the public right of way will be owned and maintained by the **Utility** and will be considered a **Main** for purposes of these Terms and Conditions. Private Fire Protection **Service Lines** shall be considered **Service Pipes** for the purposes of these Terms and Conditions and shall not be used for domestic water use. Rates for various types or sizes of private fire protection can be found in the **Utility's** Rate Schedule. **Customers** that wish to test/flush their private fire protection systems are encouraged to do so during the last week of October and/or the last week of May. Any **Customers** choosing to test/flush during these two weeks are required to give the **Utility** at least two business days' notice. In the event the **Customer** wishes to conduct a test/flush at any other time, the **Customer** must first receive the written permission of the **Utility**. The **Customer** must also compensate the **Utility** for both the actual costs of any public notice of the test/flush, determined by the **Utility** to be reasonable and necessary, and the cost of any flushing of the system determined by the **Utility** to be reasonable or necessary to correct any discoloration of water caused by the **Customer's** test/flushing.

32. FIRE HYDRANTS. Fire hydrants may not be used for any purpose other than to extinguish fires unless prior permission is given by the **Utility**. In the case of training exercises, notification shall be made to the **Utility**, prior to and immediately after completion. In the event of fire extinguishment, the fire department will notify the **Utility** of hydrant use within a reasonable time of declaring the fire under control to allow for proper maintenance. Fire hydrants must not be opened by any person other than an agent of the **Utility** or a duly authorized representative of the municipality.

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The **Utility** reserves the right to meter any fire line that it has reason to believe water is being taken for purposes other than fire protection.

33. Estimated Bills. The Utility may issue a bill for estimated usage when a physical remote meter reading is not practical, in accordance with Commission Rules, Chapter 660.

34. Right To Lien Property. Under the provisions of **Title 35-A M.R.S. Section 6414** and **Title 38 M.R.S. Section 1208** the Utility shall have the right to place liens on real estate served by the Utility to secure payment of rates established by the Utility under the Rules and Regulations of the Maine Public Utilities Commission.

35. Appointment / Service Request Fee.

Scheduled appointments and service requests with the Utility must be canceled at least one hour in advance. The Utility will charge a fee when the Customer or their designee failed to appear for a scheduled appointment, failed to make plumbing changes as directed by the Utility, the water meter and/or meter reading equipment was inaccessible by Utility staff, or an appointment was scheduled or service request made, but Utility staff services were not rendered.

See Appendix A - 13. "Appointment / Service Request" for fee amount

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Appendix A - Term Fees

1. Returned Check		
Section Number	Fee / Description	Cost
6	When a check is returned for nonpayment to the Utility	\$5

2. Establishment of Service		
Section Number	Fee / Description	Cost
7	To establish a water service if not necessary for on-site visit	\$20
7	To establish a water service if on-site visit is required during normal business hours	\$48
7	To establish a water service if on-site visit is required outside of normal business hours	\$74.25

3. Disconnection/Reconnection of Service – Non Collection		
Section Number	Fee / Description	Cost
8	Disconnection or reconnection, as requested by the Customer, during normal business hours. May also include additional costs from Fee 8 below (obstacle removal)	\$48
8	Disconnection or reconnection, as requested by the Customer, outside of normal business hours. May also include additional costs from Fee 8 below (obstacle removal)	\$74.25

4. Collection Trip Charge		
Section Number	Fee / Description	Cost
9	When Utility personnel visit the Customer's premises to disconnect service for non-payment and in lieu of actual disconnection the Customer pays or makes a payment arrangement.	\$28.50
	Fee added to overdue amount when reconnecting, during work hours, after disconnection of service for non-payment.	\$48
	Fee added to overdue amount when reconnecting, outside of normal business hours, after disconnection of service for non-payment.	\$66
10-b	Collection fee assessed to property owner, in addition to any applicable reconnection fees	\$300

5. Multi-Unit Collection		
Section Number	Fee / Description	Cost
10-1	Collection fee assessed against the owner of a leased or rented single-meter, multi-unit residential property	\$300

6. Hydrant Flow Test		
Section Number	Fee / Description	Cost
12	Work related to fire hydrant flow testing – per hydrant – during normal business hours.	\$168
12	Work related to fire hydrant flow testing – per hydrant – outside of normal business hours.	\$252

7. System Development Charge		
Section Number	Fee / Description	Cost
13	Charge for 5/8” meter	\$1,188.19
13	Charge for 3/4” meter	\$2,536.45
13	Charge for 1” meter	\$5,850.42
13	Charge for 1-1/2” meter	\$12,787.75
13	Charge for converting existing customer from seasonal to annual is 25% of the associated meter size above	
13	Charge for Upgrading meter size is the difference between the charge for each meter size above	

8. Unauthorized Use of Water		
Section Number	Fee / Description	Cost
16	Work related to the investigation and address of unauthorized use of water, during normal business hours	\$48 per hour
16	Work related to the investigation and address of unauthorized use of water, outside of normal business hours	\$74.25 per hour

9. Water Conservation		
Section Number	Fee / Description	Cost
25	Violation of a mandatory water conservation restriction – per day penalty	\$100

10. Charges for Removal of Snow, Ice, or other Obstacles		
Section Number	Fee / Description	Cost

29	Obstacle removal charges when disconnecting or reconnecting, as requested by the Customer, during normal business hours. – 1 hour minimum	\$48 per person per hour
29	Obstacle removal charges when disconnecting or reconnecting, as requested by the Customer, outside of normal business hours. – 2 hour minimum	\$74.25 per person per hour

11. Metering		
Section Number	Fee / Description	Cost
30.3	Work related to the repair or replacement of damaged meters or other utility equipment, during normal business hours – 1 hour minimum charge	\$48 per hour
30.3	Obstacle removal charges when disconnecting or reconnecting, as requested by the Customer, outside of normal business hours. – 2 hour minimum	\$74.25 per hour
30.3	Work related to testing a meter more frequently than allowed by District – 1 hour minimum charge	\$48 per hour

12. Meter Testing		
Section Number	Fee / Description	Cost
30.4	Each additional meter test requested by customer after the first (in an eighteen-month period) requires this deposit fee, to be kept by the district unless the meter does not conform to standards.	\$

13. Appointment / Service Request Fee		
Section Number	Fee / Description	Cost
35		\$

YORK WATER DISTRICT

YORK WATER NEWS

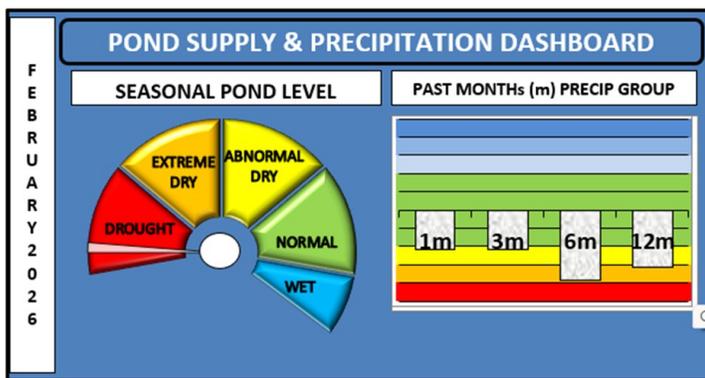
Volume 29 Issue 3
MEETING DATE: 3/18/2026

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2026	19.4	-0.13 KKW	-1.59 (Drought)	1.39" (Drought)
2025	19.3	0	-1.37 (Drought)	3.35" (Normal)
2024	22.2	0	+0.18 (High Normal)	0.55" (Drought)
2023	20.8	2.0 KKW, -3.2 KWD	+0.12 (Normal)	1.90" (Extremely Dry)

* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

TREATMENT REPORT

By: Brian McBride



The plant's precipitation for the month of February was 1.39 inches, which is the second lowest total over the last 34 years of available data. The pond level at the end of February rose to -1.59 feet which is also the lowest pond level in the last 34 years of available data.

Our treatment plant personnel attended the Maine Water Utilities Association's annual trade show in Augusta this month. The trade show affords our operators the opportunity to attend classes with topics related to our industry that also fulfil their requirements of training contact hours to maintain their licenses. It also gives them a chance to network with operators from around the State and visit a variety of vendors offering information about industry products.

Maintenance operations throughout the treatment plant addressed and solved several nagging issues. A long-suffering problem with maintaining our finished water pH was addressed with the installation of a new chemical pump and the

Inside this issue:	
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Wellness	4
Billing	4

through cleaning of our soda ash system by operators. We also took delivery of a new valve actuator which will be installed on the filter effluent side of Filter 1 in the treatment plant.



A new meter has been installed at the interconnection in the Route One North Pump Station.

A new Kamstrup meter for the transfer/bypass has been installed in the YWD/KKW interconnection station on Route One North Pump Station. Previously, to maintain a chlorine residual

at the far end of our system, we would rely on a blow-off that was operated by KKW. That water was wasted and our accounting of that water was facilitated by KKW's weekly monitoring of the interconnection. With the installation of this meter, we will be able to keep our water fresh at the far end of our system while being able to keep our own record of the water that flows to KKW.

Our operators took part in the confined space rescue training provided by Tom's Water Solutions. This training is not only required for our safety program but also essential for our operators to learn and practice for the many confined space situations presented in the treatment system.

DISTRIBUTION REPORT

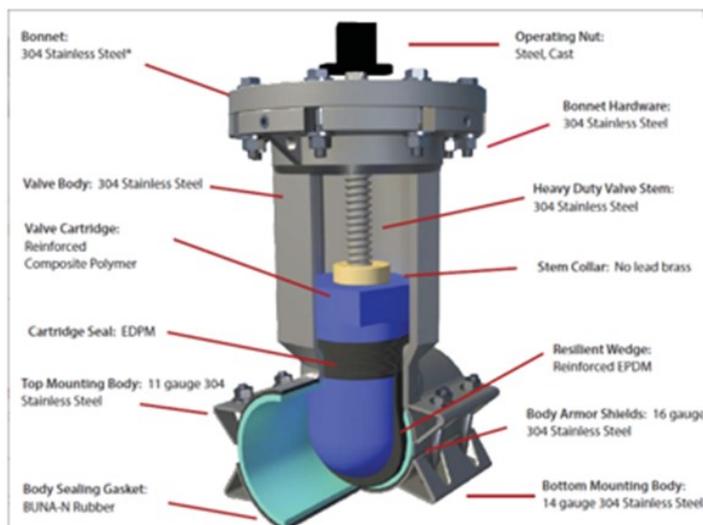
By: Larry Graham

Throughout the month of February, Roger Pratt continued to work on the Morningside Drive water main extension. By the end of February, he had the entire four hundred and eighty feet of main installed and seven of the eight services installed to the property lines. The water main has been pressure tested and will be chlorinated and bacteria sampled. The winter conditions and a major component failure on his excavator delayed progress by a week or so.

The distribution crew spent time attending various training classes in February. We were contacted by Harper-Haines, a company who sells Hydra Stop insertion valves which are used in situations where a section of water main needs to be shut down but there are no working valves. These valves are installed while the main is live and can be used in the future as a permanent main valve. Though we have never run into a situation where we needed this, the one-hour presentation was a great overview should the need ever arise in our system.

The entire crew also attended eight hours of training with Maine Bureau of Labor Standards on excavation and work zone safety. These clas-

The HYDRA-STOP System



ses are always a good reminder of the dangers we face each day working in the road and performing excavations. This is also a great initial training for all new employees to learn the rules associated with each topic.

All new employees from the Resource Protection, Treatment and Distribution also attended two days of confined space rescue training. This course allows each of them to be certified in non-entry rescue retrieval in a confined space emergency. As a follow up to this class, all employees certified in confined space rescue also attended mandatory first aid and CPR training that is required every two years.

The crew focused on weekly hydrant checks and plowed hydrant four times throughout the month. After a February blizzard, Tom noticed a hydrant had been hit on York Street in the Harbor. Once we did some investigation, it was determined that hydrant was hit while the driveway next to it was being plowed. That hydrant was repaired with a new break away kit and put back into service. The repair was billed out to the person who hit it. There was also another hydrant hit near Coastal Ridge Elementary School on Ridge Road. According to the police report, the driver fell asleep and hit the hydrant and the flashing school sign. This is the seventh hydrant to be hit

in the last year. I do not believe we have ever had this many hydrants hit in a single year's time. The majority of these were a result of a fatigued driver.

A hydrant was hit by a plow truck on York Street, the seventh hydrant to be hit in the last year.



RESOURCE PROTECTION REPORT

By: Zachariah Mein

The safety program updates were completed in February, and employees received them for review before the busy season begins this spring. After getting the safety course on the MMA site squared away, the District wanted a potential supervisor/manager training class. I looked through what MMA had to offer and found a nine part course that we can issue in-house to current management staff as well as employees looking for management positions, but it gives us the freedom to assign the course and complete without a fixed schedule.

This past month I was heavily involved in the planning and coordination of the upcoming career day event at York High School. I participated in several meetings including with District and Mt A. staff to ensure all information flows throughout the presentation and that material is ready for the event.

For watershed news, 700 of our 1,000 white pines have been ordered through Brian Reader. Three-hundred will need to be sourced through another nursery but we are in better shape this year than last by ordering farther in advance. I have already received confirmation from Village

Elementary of interest to do the tree planting in May this year as well. I also heard from Wayne, our state forester, on his annual check of the Hemlock plots. There continues to be more Hemlock mortality in the plot from previous years but he stated that there are still trees that look perfectly healthy. Beech Leaf Disease is prominent in the understory and we will see the progression this year as we get closer to the bud break, but the disease affecting the Beech has really let the White Pine take off in the past two years.

GIS REPORT

By: Todd Hill

In preparation for the upcoming summer line season, I have been actively updating the summer line street map datasets to ensure accuracy and readiness for field use. These updates include integrating recent water meter replacements—along with the corresponding meter number revisions—as well as incorporating documented water line replacements and updating the mapped locations of meter boxes and blowoffs. Since each vehicle carries a three ring binder containing the complete summer line map collection, all digital revisions must be finalized and printed so the binders remain fully aligned with our current GIS and mobile mapping systems.

I was also tasked with reviewing and expanding the District's existing table of completed water main replacement projects. Using the project information from the District's master plan as a foundation, I transferred the data into Excel and conducted a detailed review of projects dating back to 2003. This process involved researching each project year by year and supplementing the table with any missing water main projects. To support this work, I utilized project folders, GIS search tools and applied year based filters to help identify the main water replacement or extension projects that were not included in the original dataset. During the review, I identified several items that required removal, including

projects associated with the Kittery Water District that were incorrectly listed. The updated table has been completed and shared with Don, Noah, and Larry. Once the table is fully finalized, I intend to create a 'relate' within ArcGIS Pro to allow users to easily view project information associated with each water main that has been replaced or extended.

I am also pleased to report that Andrew Kolbjornsen will begin assisting me with the District's GIS program. He has expressed an interest in GIS and will support a wide range of activities, including GPS based collection of new infrastructure, updates to existing water utility assets, and project work conducted in ArcGIS Pro. In addition to his GIS responsibilities, Andrew will also be supporting the sign shop. Together, we have begun producing fifteen new signs for Zach to be hung in the watershed.



Andrew and I have begun producing fifteen new signs to be hung in the watershed.

Additional GIS related work this month included continued mapping and verification of water meters within the system, the creation of a customized blowoff list for Dan Hiner to support the upcoming flushing program, and initial work on establishing the new basement sign shop. I also attended a cybersecurity webinar to remain informed on best practices for data and system security. I have also completed my YHS career day presentation and hands on map drafts for the second bi-annual Waterpalooza event in May at Coastal Ridge Elementary.

WELLNESS REPORT

By: Karen Hale

Snow Shoveling Safety Tips

Taking proper safety precautions is essential, whether shoveling a long driveway or a short walkway. Here are some important safety tips for any age and fitness level:

- Warm up. Do some light movements or stretches to warm your muscles before shoveling.
- Choosing the proper shovel. Ergonomically designed shovels can reduce the amount of bending.
- Push instead of lifting. Pushing the snow instead of lifting can help reduce the strain on your body. Bend your knees and use your legs when you do need to lift snow.
- Wear layers. Layers can be removed as you warm up to keep a comfortable body temperature.
- Keep up with the snowfall. Shovel shortly after it snows when it is lighter and fluffier. Wet snow is heavier and harder to move.
- Take breaks. Pace yourself and take frequent breaks after 20 to 30 minutes of shoveling, especially with heavy wet snow.
- Stay hydrated. Drink plenty of water to stay hydrated.
- Keep a phone nearby for emergencies.

FEBRUARY BILLING

York Village Route

2026	Usage(cf)	Revenue	Customers
Residential	1,757,600	\$192,214	1,686
Commercial	1,192,900	\$48,478	178
Governmental	346,500	\$15,897	34

2025	Usage(cf)	Revenue	Customers
Residential	1,722,400	\$187,386	1,645
Commercial	1,140,200	\$47,560	178
Governmental	342,900	\$15,309	35

WATER QUALITY REPORT

REPORT DATE: 3/9/2026

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
696,041	40	0.08	9.06	0.10	2.15	1.56		-1.59	-1.74	-1.43

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
2/24/2026	40	0.11	9.15	0.13	2.10	1.53	23	0	0.023	0.05	0.059
2/18/2026	40	0.10	8.99	0.11	2.20	1.51	23	0	0.083	0.01	0.040
2/11/2026	41	0.09	9.31	0.25	2.30	1.60	20	0	0.027	0.03	0.048
2/2/2026	40	0.09	9.25	0.09	2.10	1.63	16	0	0.029	0.01	0.039
AVERAGE RESULTS:	40	0.10	9.18	0.15	2.18	1.57	21	0	0.041	0.03	0.047
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	2/2/2026	0.16	9.39	0.06	1.60	1.70	16		0.012	0.040	0.020
Route 1 North Pump Station	2/24/2026	0.10	8.83	0.05	1.70	1.56	17		0.018	0.050	0.039
Route 1 North Pump Station	2/18/2026	0.11	9.25	0.04	1.60	1.59	18		0.018	0.050	0.060
Route 1 North Pump Station	2/11/2026	0.15	9.07	0.03	1.70	1.47	17		0.027	0.050	0.058
Route 1 North Pump Station	2/2/2026	0.18	9.12	0.03	1.60	1.65	14		0.010	5.000	0.042
Route 1 South Pump Station	2/24/2026	0.15	8.97	0.04	1.80	1.61	23		0.017	0.020	0.047
Route 1 South Pump Station	2/18/2026	0.22	9.05	0.03	1.90	1.57	26		0.016	0.030	0.059
Route 1 South Pump Station	2/11/2026	0.13	9.09	0.04	1.70	1.59	30		0.028	0.030	0.044
Route 1 South Pump Station	2/2/2026	0.12	8.80	0.05	1.90	1.67	18		0.008	0.050	0.067
Simpson Hill Tank (SHT)	2/24/2026	0.07	9.01	0.04	1.90	1.58	22		0.011	0.020	0.040
Simpson Hill Tank (SHT)	2/18/2026	0.12	8.63	0.04	1.70	1.52	16		0.014	0.020	0.034
Simpson Hill Tank (SHT)	2/11/2026	0.14	8.70	0.03	1.80	1.56	18		0.024	0.020	0.058
Simpson Hill Tank (SHT)	2/2/2026	0.17	8.50	0.02	1.70	1.58	15		0.013	0.020	0.021

York Heights Tank (YHT)	2/24/2026	0.09	8.58	0.04	1.80	1.53	22		0.028	0.020	0.046
York Heights Tank (YHT)	2/18/2026	0.11	8.50	0.02	1.90	1.57	20		0.018	0.030	0.030
York Heights Tank (YHT)	2/11/2026	0.11	8.67	0.04	1.70	1.58	21		0.029	0.030	0.029
York Heights Tank (YHT)	2/2/2026	0.12	8.39	0.05	1.90	1.62	15		0.018	0.020	0.029
York Water District Office	2/24/2026	0.13	8.82	0.05	1.80	1.52	22		0.015	0.040	0.046
York Water District Office	2/18/2026	0.10	8.37	0.03	1.90	1.54	19		0.021	0.000	0.063
York Water District Office	2/11/2026	0.11	8.58	0.03	1.80	1.58	16		0.024	0.020	0.039
York Water District Office	2/2/2026	0.12	8.45	0.04	1.90	1.69	17		0.003	0.060	0.033
AVERAGE RESULTS:		0.13	8.80	0.04	1.78	1.58	19		0.018	0.268	0.043
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform
Organug Road @ Indian Trail	2/10/2026	0.14	8.79	0.04	1.70	1.69		3.9	ABSENT
Stageneck Road @ Harbor Beach Road	2/10/2026	0.14	8.84	0.02	1.70	1.63		3.7	ABSENT
Yorkshire Commons @ York Street	2/10/2026	0.13	8.50	0.01	1.80	1.62		2.5	ABSENT
Ridge Road Across from Coastal Ridge Elemen	2/10/2026	0.18	8.86	0.05	1.70	1.74		3.4	ABSENT
173 Nubble Rd	2/10/2026	0.14	8.87	0.01	1.70	1.71		3.8	ABSENT
Route 1A @ York Senior Center formerly YPD	2/10/2026	0.15	8.45	0.06	1.70	1.72		3.3	ABSENT
Clark Road Cape Neddick	2/10/2026	0.44	8.33	0.04	1.60	1.65		2.6	ABSENT
South Side Road Near Blaisdell Farm	2/18/2026	0.16	9.01	0.02	1.60	1.62		4.0	ABSENT
Route 1 @ River Bend Road	2/18/2026	0.13	9.25	0.05	1.90	1.59		4.1	ABSENT
Route 1 @ Mr. Mikes Convenience Store	2/18/2026	0.12	8.94	0.03	1.90	1.60		3.8	ABSENT
Webber Road Near Ridge Road (73 Webber)	2/18/2026	0.10	8.91	0.02	1.90	1.54		3.8	ABSENT
Long Beach Ave Across From Long Beach Bath	2/18/2026	0.14	9.18	0.02	1.90	1.57		3.9	ABSENT
Route 1 @ Old Post Road (Tranmission Line)	2/18/2026	0.19	8.75	0.05	2.00	1.60		4.0	ABSENT
White Pine Pump Station Near Route 1	2/18/2026	0.15	8.90	0.01	1.90	1.56		7.4	ABSENT
Seabury Road Near Route 103	2/18/2026	0.16	8.92	0.04	1.70	1.51		3.8	ABSENT

Average:	0.16	8.83	0.03	1.78	1.62	3.9
Minimum:	0.10	8.33	0.01	1.60	1.51	2.5
Maximum:	0.44	9.25	0.06	2.00	1.74	7.4

		<u>Task</u>	<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BI		Eyewash Station checks	Weekly	√	√										
		Vehicle Checks	Weekly	√	√										
		Fire extinguisher inspections (internal)	Monthly	√	√										
		First Aid Kit Inspections	Monthly	√	√										
		AED inspections	Monthly	√	√										
		GFCI checks	Quarterly	√											
		Air Compressor relief valve check	Quarterly	√											
		Portable Ladder inspections	Quarterly	√											
		Sling/ lifting strap/ lifting chain inspections	Quarterly	√											
		PPE inspections	Quarterly	√											
		Jack inspections	Quarterly	√											
		Jack stand inspections	Quarterly	√											
		Welding equipment inspections	Quarterly	√											
		Grinding wheel/ guard inspection	Quarterly	√											
		Garage Door sensor checks	Quarterly	√											
		Emergency Exit Lighting checks	Quarterly	√											
		Confined Space Rescue Trailer inspections	Quarterly	√											
		Air Quality Monitor Calibrations	Every 6 months	√											
		Fixed Ladder Inspections	Annually												
		Lifts/Hoists (internal)	Annually - opposite the contracted insp.												
	Lifts/Hoists (Contracted)	Annually													
	Testing Panic buttons/security pads	Annually													
	Fire extinguisher inspections (contracted)	Annually													
BLS REQUIRED TRAINING		MMA - Fire Extinguisher Training	Annual												
		Confined Space Rescue Training*	Initial												
		Simulated Confined Space Rescue Training*	Annual												
		Basic First Aid Training*	Every 2 years - last 6/12/2024												
		CPR certification*	Every 2 years - last 6/12/2024												
		Hearing Tests/Training Video*	Annual												
		Respirator Medical Evaluations*	Annual												
		Respirator Fit Tests*	Annual	√											
		Workzone/Flagger Training	Initial												
		Trenching & Excavation Training	Initial												
	Global Harmonization Video	Initial													
BLS REQUIRED PROGRAMS		Hazard Assessment of PPE	Program Review	Annual	√										
			Employee Review	Annual		-									
		Bloodborne Pathogen Policy	Program Review	Annual	√										
			Employee Review	Annual		-									
		Confined Space Program	Program Review	Annual	√										
			Employee Review	Annual		-									
		Emergency Action Plan	Program Review	Annual	√										
			Employee Review	Annual		-									
		Electrical Policy (Arc Flash)	Program Review	Annual	√										
			Employee Review	Annual		-									
		Fire Extinguisher Policy	Program Review	Annual	√										
			Employee Review	Annual		-									
		Global Harmonization Policy (HazCom)	Program Review	Annual	√										
			Employee Review	Annual		-									
		Hearing Protection Program	Program Review	Annual	√										
			Employee Review	Annual		-									
	Ladder Policy	Program Review	Annual	√											
		Employee Review	Annual		-										
	Lock Out / Tag Out Program	Program Review	Annual	√											
		Employee Review	Annual		-										
	Respiratory Protection Program	Program Review	Annual	√											
		Employee Review	Annual		-										
	Silica Exposure Prevention Program	Program Review	Annual	√											
		Employee Review	Annual		-										
	Video Display Terminal Policy	Program Review	Annual	√											
		Employee Review	Annual		-										
MISC		Safety Meetings	Quarterly												
		Update Bureau of Labor posters	Every 6 months	√											
		Post OSHA 300 logs	Annual	√											
		Prepare Safety budget	Annual												
		SDS inventory	Annual	√	√										
		NWZAW & Safe Digging Banners	Annual												
		SHAPE inspection	Every 3 years												

* Applicable employees only