

Trustees

Stephen C. Rendall Jr, President
Russell A. Peterson, Treasurer
Mary K. Marshall, Clerk
Richard E. Boston, Trustee
Richard Leigh, Trustee



86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Administration

Donald D. Neumann Jr., Superintendent
Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

Posted October 7, 2026

REVISED MEETING SCHEDULE FOR THIS MEETING ONLY DUE TO CONFLICTS

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be a “hybrid meeting” held remotely and in-person at 3:00 pm on **Wednesday, October 14, 2026**, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. See what action the Board will take after reviewing minutes of the Meeting that was held on September 16, 2026.
3. See what action the Board will take after reviewing minutes of the Workshop that was held on October 5, 2026.
4. Invitation for Public Comment. *Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District. For those who were not provided an adequate opportunity to provide oral comments, written comments should be sent to customerservice@yorkwaterdistrict.org*
5. Financial Manager will present the Board with monthly budgetary reports & income statements for review & discussion.
6. See what action the Board may take on a proposal for a rate adjustment/increase to be effective January 1, 2027. The rate increase will adjust the rate structure and include a bond of \$2.3 million for a complete water meter upgrade and the replacement of Phase VII of the Nubble Road Main replacement project.
7. Staff will provide an update on District operations.
8. The Superintendent will announce the selected Employee of the 3rd Quarter of 2026.
9. General Discussion
10. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



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September Meeting Minutes

The York Water District Board of Trustees monthly meeting held on Wednesday, September 16, 2026, was in person.

President, Stephen Rendall called the Regular meeting to order at 2:04 PM. Present were Treasurer – Russell Peterson, Clerk – Mary Marshall, Trustee – Richard Boston, and Trustee – Richard Leigh. Staff present were Assistant Superintendent – Noah Emery, Financial Manager – Patrick Desrosiers, General Foreman – Larry Graham, Meter Foreman – Thomas Chase and Financial Assistant – Shelley Kimball. Superintendent – Donald Neumann did not attend the meeting.

See what action the Board will take after reviewing minutes of the meeting held on August 19, 2026.

On a motion made by Trustee Boston and duly seconded by Trustee Peterson, it was voted unanimously to accept the Minutes of August 19, 2026, Board Meeting. **5-0 vote: Motion Passes**

Public Comment: n/a

The Financial Manager presented the Board with monthly budgetary reports and income statements for review & discussion.

The Financial Manager provided the Board with the August Financial Statements. Revenue for August was \$26,601 higher than projected, and the O&M budget was \$2,262 higher than projected. Year-to-date revenue is \$474 less than projected, and the O&M budget is \$11,668 less than projected.

The Board expressed its appreciation for the inclusion of detailed monthly credit card activity reports and should continue to be included in the monthly financial reporting package.

Meter Foreman Thomas Chase gave the Board a brief presentation on the Kamstrup metering system.

Thomas Chase outlined the benefits of the system-wide meter replacement program, including improved meter accuracy, advanced metering infrastructure (AMI) functionality, leak detection capabilities, and the ability to obtain meter readings remotely from the office. Mr. Chase explained that the AMI system allows for automated collection and transmission of meter data, eliminating the need for manual meter reading. The system provides near real-time consumption information, alerts staff to potential leaks and unusual usage patterns, improves billing accuracy, reduces labor costs associated with field readings, and enables faster identification and resolution of service issues. The ability to access meter data from the office also enhances operational efficiency and customer service by allowing staff to respond more quickly to customer inquiries regarding water usage and consumption trends.

Trustee Rendall raised a question regarding the storage of meter data in the cloud through the Kamstrup software platform. He emphasized the importance of exercising due diligence to ensure appropriate cybersecurity measures are in place and to minimize the risk of cyberattacks or unauthorized access to customer and system data.

Staff will discuss the need for a proposed rate increase that would take effect on January 1, 2027

The Financial Manager updated the Board on the rate case proposed to take effect January 1, 2027. This rate case would include the reallocation of costs determined by the recently completed cost of service study as well as a proposed 2.5-million-dollar bond to partially fund a complete meter changeout to Kamstrup meters and Nubble Road Phase VII main replacement. Trustee Peterson expressed interest in implementing elements of the proposed rate structure changes in 2027 rather than waiting until 2028. Patrick stated he would develop several scenarios for the Board's

consideration and recommended a rate workshop to review potential structural changes. The Board acknowledged that pursuing these changes could delay implementation of the rate increase until April 1, 2027.

District Operations Update:

District Management provided an update on daily operations. Operations continue in the normal course, including routine system monitoring, maintenance, and administrative activities. No operational issues requiring Board action were identified.

Key items and Updates:

- The Simpson Hill building project is nearing completion. Pratt Excavation is expected to return to complete site grading for the concrete floor installation, and the concrete slab has been scheduled. Installation of the garage doors and security system is anticipated to be completed by October. Larry discussed holding a facility tour in November following project completion.
- The Maine Turnpike Authority is proceeding with the water main extension to meet public fire protection needs. Engineering analysis determined that a 12-inch main is required to provide the necessary fire flow capacity.
- The Bell Buoy main replacement project is scheduled to begin during the first week of October. The timing was selected to coincide with a two-week period during which one of the affected businesses has no rental occupancy, minimizing potential disruption during construction.
- A three-day project has been scheduled to complete ledge borings for the Long Sands Road project. Staff have coordinated with the local school system and reviewed bus schedules to minimize traffic impacts during school hours.
- There's an upcoming meeting with the Town to discuss the York Village Revitalization project.
- Center for Wildlife is in the process of setting a few property pins, which is the last requirement for their complete transition off our property. Once that is done, we will do a site visit and refund their security deposit.
- The Board was informed that Steven Curtis has been promoted to the position of Lead Treatment Plant Operator and will be attending Trustee meetings going forward.
- Assistant Superintendent reported that Master Plan bids are due October 14th, and that several firms requested additional information during the bidding process.
- Assistant Superintendent reported that there was no new information regarding the Courthouse project. A workshop was suggested to review the current cost estimates and financial projections.
- The AT&T matter remains under appeal, with residents having one final opportunity to appeal. Superintendent would like to propose that the District waive the \$9,000 security payment in exchange for being permitted to use AT&T's backup power to supply our facility during outages.

The President will provide an overview of the details regarding the Superintendent annual performance review due in October.

President Rendall distributed a packet to each Trustee containing the Superintendent's annual self-appraisal and a performance evaluation form for completion. He requested that all evaluations be returned to him for compilation and summary in preparation for the Superintendent's annual performance review. President Rendall noted that an executive session would be held at the October meeting to discuss personnel matters.

General Discussion:

Trustee Peterson requested a review of the Board's executive session procedures. He emphasized that the decision to invite employees into an executive session should be made by the Board as a whole, with employees attending only upon the Board's agreement and invitation.

President Rendall also informed the Board that he had signed Superintendent Don's annual retire/rehire agreement for the 2026-2027 calendar year.

Meeting Adjourned at 3:43pm.

Respectfully submitted,

Mary Marshall
Clerk



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October Rate Case Workshop Meeting Minutes

The York Water District Board of Trustees held a workshop on Monday, October 5, 2026, in person.

President Stephen Rendall called the meeting to order at 3:05 PM. Others present were Treasurer – Russell Peterson, Clerk – Mary Marshall, Trustee - Richard Leigh. Staff present Superintendent – Donald Neumann, Assistant Superintendent – Noah Emery, Financial Manager – Patrick Desrosiers, and Financial Assistant – Shelley Kimball. Trustee Boston was not in attendance.

The Financial Manager outlined three potential rate increases for the Board to consider:

1. **Retain existing rate block structure** – Revise 2027 rates to generate the additional revenue required and reflect cost-of-service changes for annual, seasonal, and fire protection customers without changing the existing rate structure.
2. **Remove the Largest Block** – Revise 2027 rates to generate the additional revenue required, account for cost-of-service differences among customer classes and remove the fifth block for annual and seasonal customers.
3. **Use a Middle-Ground Approach** – Revise 2027 rates to generate the additional revenue required, account for cost-of-service differences among customer classes and increase the last block rate slightly for annual and seasonal customers.

Trustee Marshall asked whether the Public Utilities Commission (PUC) has max rate increase limitations. Financial Manager Patrick said the PUC generally evaluates whether sufficient financial data and documentation support the proposed rates. Increases are usually approved when the evidence establishes the need for an adjustment.

Patrick also noted that approval could be delayed if at least 15% of customers submitted a petition, or a ten-person complaint was filed or if the PUC requires additional information. The proposed rates may face closer scrutiny because they are based on a cost-of-service study, the District's first such study used in a rate case.

Trustee Rendall asked the Superintendent to identify the possible disadvantages of Option 2. The Superintendent said the District would have limited time to notify customers of the proposed rate increase and structural changes. He would have preferred additional time to brief the Select Board and inform the Town.

The Superintendent explained that the District had engaged a consultant to run various models for future changes to the structure. While he was open to change, he expressed concern about the extent of Option 2 and the short timeframe for implementation and public communication.

The Superintendent and Financial Manager asked whether the Board would be prepared to vote on the proposed 2027 rate increase and whether the matter should be included as an agenda item for the October Board meeting. The consensus of the Board was that the proposed rate increase should be placed on the October meeting agenda for further discussion and potential action.

Trustee Peterson and the other Board members commended Financial Manager Patrick and thanked him for preparing and presenting the rate case analysis.

General Discussion:

The Superintendent explained that the October meeting had been moved one week earlier and scheduled later in the day to align with the rate case timetable. He recommended postponing executive session discussions of his annual performance review, domestic partner coverage, and the 2027 cost-of-living adjustment. After considering the recommendation, the Board reached consensus to postpone these matters until the November meeting.

The meeting adjourned 4:21 PM

Respectfully Submitted,

Mary K. Marshall
Clerk

SEPTEMBER 2026 CHECK REGISTER

Vendor	Check Number	Description	Amount
Advanced Communicati	21889	MONTHLY CYBER REPORTING	540.00
	21889 Total		540.00
APPROVED FIRE PROTEC	21923	BUMP GAS	149.74
	21923 Total		149.74
AT&T	21890	LONG DISTANCE - PLANT MODEM	52.85
	21890 Total		52.85
Central Maine Power	21924	0 KWH - HEAT TAPE	41.55
		3339 KWH - OFFICE/SHOP	802.81
		1079 KWH - TOWER SITE 2	283.28
		2054 KWH - TOWER SITE 1	495.62
		34015 KWH - TREATMENT PLANT	6,734.32
		193 KWH - SCREENHOUSE	89.66
		20 KWH - SHOP BACK BUILDING	45.83
		106 KWH - HEIGHTS TANK	64.26
		906 KWH - SIMPSON HILL TANK	235.69
		988 KWH - WHITE PINE PS	260.01
		646 KWH - RTE 1 SOUTH PS	186.73
		2772 KWH - WHIPPOORWILL PS	642.29
		3382 KWH - RTE 1 NORTH PS	773.01
		1 KWH - RPO GARAGE	41.76
		753 KWH - RPO	202.90
		21924 Total	10,899.72
CHARTER COMMS	21906	BROADBAND - MAIN SITES	765.88
		BROADBAND - TANK SITE	130.00
	21906 Total		895.88
COLE THOMPSON	21940	CELL STIPEND - C. THOMPSON	109.50
	21940 Total		109.50
COMMUNICATIONS FACIL	21941	MONTHLY TOWER SITE INSPECTION	500.00
	21941 Total		500.00
CONSOLIDATED COMM	21891	LAND LINES - PLANT	293.88
	21891 Total		293.88
	21942	BROADBAND - TOWER SITE	199.52
	21942 Total		199.52
CORE & MAIN	21925	STOCK ITEMS	325.00
	21925 Total		325.00
DANIEL HINER	21943	CELL STIPEND - D. HINER	109.50
	21943 Total		109.50
Eldredge Lumber	21907	SHOP SUPPLIES	128.38
		MISC SUPPLIES	46.97
		SHOP MAINT MATERIALS	211.57
		RPO MAINT MATERIALS	115.08
		MISC MATERIALS - STORAGE BUILD	45.54
		GRADE STAKES	30.00
		21907 Total	577.54
Electrical Installat	21944	SCREENHOUSE PUMP PROGRAMMING	4,672.70
	21944 Total		4,672.70
Everett J. Prescott,	21892	STOCK ITEMS	4,467.04
	21892 Total		4,467.04
	21945	STOCK ITEMS	14,054.72
		STOCK - 1 JUSTIN CIRCLE	15,209.73
	21945 Total		29,264.45
FIELDING'S OIL &PROP	21894	160.6 GAL DIESEL	588.00
	21894 Total		588.00
	21927	97.3 GAL DIESEL	356.23
	21927 Total		356.23
	21946	4.9 GAL PROPANE - RPO	7.34
	21946 Total		7.34
FLORES & ASSOCIATES	21895	MONTHLY FSA & HRA ADMIN FEE	219.65
	21895 Total		219.65
FORMAX, A DIVISION O	21947	INK CARTRIDGE	261.00
	21947 Total		261.00
GAC CHEMICAL CORP	21896	43600 LBS ALUMINUM SULFATE	6,936.76
	21896 Total		6,936.76
GIBSON FREEMAN	21948	CELL PHONE STIPEND - G. FREEMA	109.50
	21948 Total		109.50
Hach Chemical	21950	LAB CONSUMABLES	1,741.94
	21950 Total		1,741.94

SEPTEMBER 2026 CREDIT CARD ACTIVITY

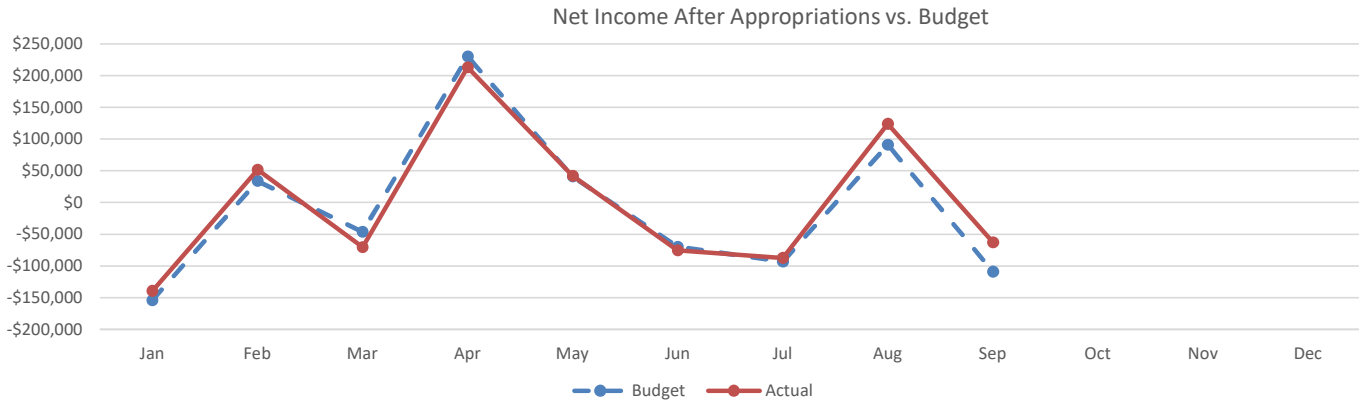
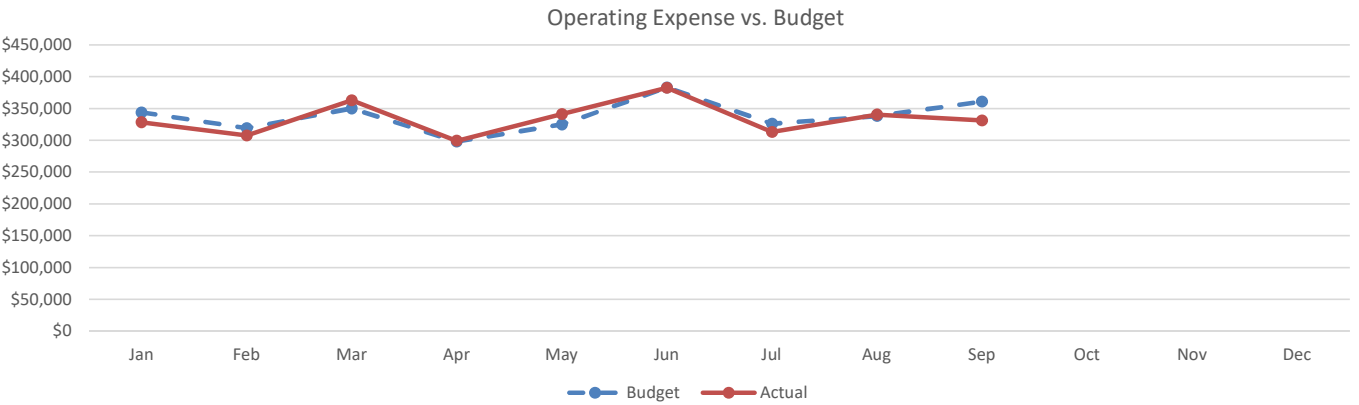
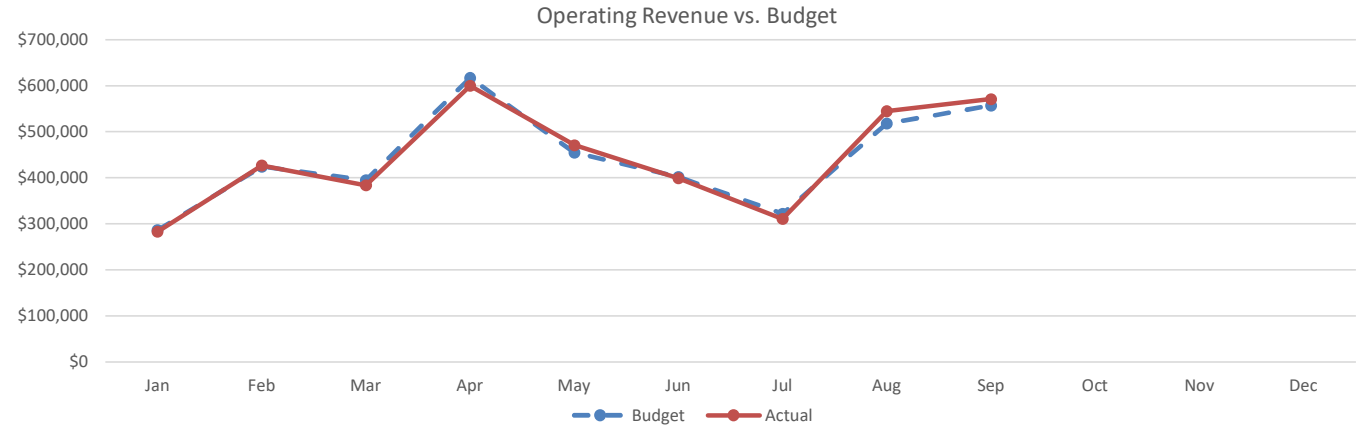
Description	Amount
RETURN ITEMS	(822.86)
EXIT SIGNS	116.91
HP PRINTER	119.99
M365 EMAIL RENEWAL	119.88
IPHONE CHARGERS	9.95
SPEAKERS	17.99
PRINTER INK	153.34
EROSION RECERTIFICATION	60.00
DRINKING WATER SEMINAR	100.00
M365 RENEWALS	239.76
M365 RENEWALS	479.76
KITCHEN SUPPLIES	456.35
AIR CONDITIONER	549.99
CREW LUNCH	73.98
FUEL TANK	832.94
ATV TIRE	288.74
ATV STROBES	263.10
ATV TIRES	257.38
ATV LIGHTING	568.54
	3,885.74

Hach Chemical

HARCROS CHEMICALS,IN	21928	1400 GAL SODIUM HYPOCHLORITE	2,335.20
	21928 Total		2,335.20
HUSSEY SEPTIC INC.	21910	MONTHLY PORTA POTTY RENTAL	130.00
	21910 Total		130.00
JOSEPH FREEMAN	21951	CELL STIPEND - J. FREEMAN	109.50
	21951 Total		109.50
MAINE METAL BLDG	21929	DEPOSIT ON METAL BUILDING	63,320.00
	21929 Total		63,320.00
Maine Municipal Asso	21897	WORKERS COMP INSTALLMENT PAYME	2,300.55
	21897 Total		2,300.55
Maine Municipal Emp	21911	OCTOBER HEALTH INSURANCE	47,422.75
	21911 Total		47,422.75
	21953	GASB 75 ACTUARIAL FEE	5,350.00
	21953 Total		5,350.00
MAINE RURAL WATER AS	21898	TRAINING WEBINAR - 1 STAFF	100.00
	21898 Total		100.00
Maine Water Utilitie	21899	TRAINING CLASS - 4 STAFF	360.00
	21899 Total		360.00
MASTERS TELECOM, LLC	21912	MONTHLY VOICEMAIL CHARGES	33.73
	21912 Total		33.73
MICK BODYWORKS & TRU	21930	VEHICLE MAINT	2,196.87
	21930 Total		2,196.87
NELSON ANALYTICAL LL	21931	SAMPLE TESTING	160.00
	21931 Total		160.00
	21954	SAMPLE TESTING	140.00
		SAMPLES - BELL BUOY	40.00
		SAMPLES - BELL BOUY	40.00
	21954 Total		220.00
NICHOLAS GROVER	21955	CELL STIPEND - N. GROVER	109.50
	21955 Total		109.50
NOAH EMERY	21900	MILEAGE REIMBURSEMENT - N. EME	64.53
	21900 Total		64.53
NOBLE FAMILY	21956	MONTHLY CLEANING SERVICE	500.00
	21956 Total		500.00
Northeast Hydraulics	21913	SHOP MAINT MATERIALS	81.75
	21913 Total		81.75
OPENTEXT, INC	21915	ANNUAL ENDPOINT BACKUP RENEWAL	3,152.90
	21915 Total		3,152.90
	21932	ENDPOINT BACKUP CHARGES	1.25
	21932 Total		1.25
O'REILLY AUTO	21901	VEHICLE MAINT MATERIALS	51.71
	21901 Total		51.71
	21914	VEHICLE MAINT MATERIALS	91.96
	21914 Total		91.96
PATRICK DESROSIER	21958	CELL STIPEND - P. DESROSIER	109.50
	21958 Total		109.50
PCCI	21959	MONTHLY OFFICE/SHOP PRINTER CH	59.00
	21959 Total		59.00
ROBBINS AUTO PARTS	21916	VEHICLE MAINT MATERIALS	106.15
	21916 Total		106.15
S.W. COLE ENG INC.	21933	TESTING & OBSERVATION - STORAG	1,080.50
	21933 Total		1,080.50
SANEL NAPA	21917	VEHICLE MAINT MATERIALS	287.43
		RETURN CREDIT	-252.29
	21917 Total		35.14
STANDARD INS COMPANY	21962	PFMLA PAYMENT	2,027.25
	21962 Total		2,027.25
STEVEN CURTIS	21963	CELL STIPEND - S. CURTIS	109.50
	21963 Total		109.50
STILES COMPANY, INC	21918	STOCK ITEMS	631.13
	21918 Total		631.13
	21934	STOCK ITEMS	3,847.01

STILES COMPANY, INC	21934 Total		3,847.01
SWANSON CONSULTING	21902	STAFF COACHING	1,137.50
	21902 Total		1,137.50
TATA & HOWARD	21935	ENGINEERING - NUBBLE ROAD VII	770.00
		MTA HYDRAULIC REVIEW	4,000.00
	21935 Total		4,770.00
	21964	INTERCONNECTION STUDY	8,775.00
	21964 Total		8,775.00
THE YORK WATER CO.	21919	V HENBERGER - DOXO PAYMENT	52.33
	21919 Total		52.33
VERRILL	21920	MISC LEGAL COUNCIL	864.50
	21920 Total		864.50
W.B.MASON, INC.	21903	OFFICE SUPPLIES	44.98
	21903 Total		44.98
	21966	OFFICE SUPPLIES	218.44
	21966 Total		218.44
W.W. Grainger CO. In	21904	SHOP SUPPLIES	647.81
		VEHICLE MAINT MATERIALS	45.00
		SHOP MAINT MATERIALS	59.23
	21904 Total		752.04
	21936	SHOP SUPPLIES	133.65
	21936 Total		133.65
	21967	SHOP SUPPLIES	80.54
	21967 Total		80.54
WEX	21968	MONTHLY FLEET GAS	1,235.49
	21968 Total		1,235.49
WIN WASTE INNOVATION	21905	MONTHLY DUMPSTER SERVICE	665.97
	21905 Total		665.97
	21922	CONTAINER DELIVERY	147.19
	21922 Total		147.19
	21937	DUMPSTER SWAP	424.64
	21937 Total		424.64
	21969	WASTE CONTAINER RENTAL	24.25
	21969 Total		24.25
YORK HOUSING	21938	JOINT COURTHOUSE EXPENSES	2,393.06
	21938 Total		2,393.06
York Police Departme	21970	MONTHLY WATERSHED PATROLLING	2,083.33
	21970 Total		2,083.33
ZACHARY RUGER	21971	CELL STIPEND - Z. RUGER	109.50
	21971 Total		109.50
Grand Total			223,287.53

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of October 2, 2026

<u>Account</u>	<u>Balance</u>	<u>Monthly</u> <u>Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly</u> <u>Change</u>
Operating	\$1,293,804	(\$57,131)	Watershed	\$480,810	\$1,184
System Development	\$392,285	\$8,067	Customer Advance	\$184,633	\$75,895
Investment Account	\$1,683,459	\$1,133			
Land Sale Funds	(\$188,000)				
Unspent Bond Proceeds	(\$126,921)				
Reserved for Tank Painting	(\$1,460,547)		Recommended Cash Reserve	\$1,600,000	
Operating Cash Reserve	\$1,594,080		Cash in Excess of Recommended Reserve		(\$5,920)

York Water District
Income Statement
For the Month Ended September 30, 2026

Operating Revenue

▲ **\$14,105**

Operating Expense

▼ **(\$29,961)**

Net Income/(Loss)

▲ **\$46,150**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs.</u> <u>Tot. Budget</u>
Residential Metered Sales	\$ 316,103	\$ 313,000	\$ 3,103	\$ 2,851,000	0%
Commercial Metered Sales	55,628	56,000	(372)	548,000	0%
Governmental Metered Sales	2,470	2,000	470	96,000	0%
Public & Private Fire Protection	120,735	121,000	(265)	1,514,000	0%
System Development Charges	8,067	6,000	2,067	75,000	3%
Other Operating Revenue	<u>68,102</u>	<u>59,000</u>	<u>9,102</u>	<u>402,000</u>	2%
Total Operating Revenue	571,105	557,000	14,105	5,486,000	0%
Salaries & Wages	184,851	192,000	(7,149)	2,043,000	0%
Employee Benefits	83,550	88,000	(4,450)	951,000	0%
Purchased Power & Water	11,093	11,000	93	105,000	0%
Chemicals	9,272	15,000	(5,728)	133,000	-4%
Materials & Supplies	4,916	13,000	(8,084)	250,000	-3%
Contracted Services	27,984	39,000	(11,016)	601,000	-2%
Transportation Expense	4,871	3,000	1,871	44,000	4%
Insurance	4,502	(2,000)	6,502	64,000	10%
Other Miscellaneous Expenses	<u>-</u>	<u>2,000</u>	<u>(2,000)</u>	<u>68,000</u>	-3%
Total Operating Expense	331,039	361,000	(29,961)	4,259,000	-1%
Depreciation & Amortization Expense	77,545	76,000	1,545	913,000	0%
Net Non-Operating Income	28,889	25,000	3,889	149,000	3%
Debt Service	242,682	242,000	682	333,000	0%
Tank Painting Contribution	11,578	12,000	(422)	139,000	0%
Net Income After Appropriations	\$ (62,850)	\$ (109,000)	\$ 46,150	\$ (9,000)	

Higher than expected timber harvest revenue. The District has elected to harvest additional compartments in 2026 and will not be harvesting in 2027.

Additional costs related to insurance for the courthouse property.

York Water District
Income Statement
For the Nine Months Ended September 30, 2026

Operating Revenue

▲ **\$12,631**

Operating Expense

▼ **(\$42,629)**

Net Income/(Loss)

▲ **\$69,741**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs.</u> <u>Tot. Budget</u>
Residential Metered Sales	\$ 2,062,313	\$ 2,084,000	\$ (21,687)	\$ 2,851,000	-1%
Commercial Metered Sales	364,696	366,000	(1,304)	548,000	0%
Governmental Metered Sales	70,964	65,000	5,964	96,000	6%
Public & Private Fire Protection	1,132,362	1,135,000	(2,638)	1,514,000	0%
System Development Charges	67,385	56,000	11,385	75,000	15%
Other Operating Revenue	<u>291,911</u>	<u>271,000</u>	<u>20,911</u>	<u>402,000</u>	5%
Total Operating Revenue	3,989,631	3,977,000	12,631	5,486,000	0%
Salaries & Wages	1,468,058	1,474,000	(5,942)	2,043,000	0%
Employee Benefits	718,463	748,000	(29,537)	951,000	-3%
Purchased Power & Water	92,074	83,000	9,074	105,000	9%
Chemicals	65,572	98,000	(32,428)	133,000	-24%
Materials & Supplies	141,080	161,000	(19,920)	250,000	-8%
Contracted Services	337,428	326,000	11,428	601,000	2%
Transportation Expense	52,793	33,000	19,793	44,000	45%
Insurance	69,651	63,000	6,651	64,000	10%
Other Miscellaneous Expenses	<u>61,252</u>	<u>63,000</u>	<u>(1,748)</u>	<u>68,000</u>	-3%
Total Operating Expense	3,006,371	3,049,000	(42,629)	4,259,000	-1%
Depreciation & Amortization Expense	697,905	685,000	12,905	913,000	1%
Net Non-Operating Income	120,269	95,000	25,269	149,000	17%
Debt Service	306,681	309,000	(2,319)	333,000	-1%
Tank Painting Reserve	104,202	104,000	202	139,000	0%
Net Income After Appropriations	\$ (5,259)	\$ (75,000)	\$ 69,741	\$ (9,000)	

Open headcount and savings from a lower rate for one retiree. Lower HRA costs than expected.

Savings from reduced rate for phosphate and timing of payments.

Expensive repairs this spring.

More interest income and jobbing revenue than expected.

York Water District
Balance Sheet
As of September 30, 2026

	9/30/2026	9/30/2025	Difference
Capital Assets	53,123,232	50,521,307	2,601,925 (1)
Less: Accumulated Depreciation	25,418,912	24,430,457	988,455
Total Net Capital Assets	27,704,320	26,090,850	1,613,470
Cash	2,147,084	2,047,197	99,887
Bond Proceeds	126,921	0	126,921
Investments	1,683,459	1,524,903	158,556
Accounts Receivable	643,133	672,068	-28,935
Leases Receivable	1,680,154	2,533,573	-853,419
Inventory	415,353	422,848	-7,495
Prepayments	47,423	51,433	-4,010
Total Current and Accrued Assets	6,743,527	7,252,022	-508,495
Deferred Debits	716,296	778,201	-61,905
Deferred Outflows Pension/OPEB	331,920	356,407	-24,487
TOTAL ASSETS AND OTHER DEBITS	35,496,063	34,477,480	1,018,583
Long-Term Debt	2,850,770	2,586,687	264,083
Accounts Payable	76,351	65,579	10,772
Accrued Interest	-12,004	-8,176	-3,828
Accrued Compensated Absenses	275,141	198,933	76,208
Pension/Retirement Benefit Liabilities	1,571,069	1,697,224	-126,155
Miscellaneous Current and Accrued Liabilities	28,899	29,322	-423
Total Current and Accrued Liabilities	1,939,456	1,982,882	-43,426
Advances for Construction	172,589	129,681	42,908
Deferred Inflows - Pension/OPEB	128,287	120,436	7,851
Deferred Inflows - Tower Leases	1,489,863	2,302,538	-812,675
Other Deferred Credits	23,929	21,425	2,504
Total Deferred Credits	1,814,668	2,574,080	-759,412
Operating Reserves (Tank Fund)	1,460,502	1,321,566	138,936
Operating Reserves (SDC)	392,285	460,030	-67,745
Contributions In Aid Of Construction	14,213,581	12,842,483	1,371,098 (1)
Less: Accumulated Depreciation of C.I.A.C	4,037,591	3,800,212	237,379
Total Net C.I.A.C	10,175,990	9,042,271	1,133,719
Net Investment in Capital Assets	14,804,481	14,461,892	342,589
Net Position Unrestricted, Uncommitted	2,057,911	2,048,072	9,839
Total Equity Capital	16,862,392	16,509,964	352,428
TOTAL LIABILITIES AND NET POSITION	35,496,063	34,477,480	1,018,583

(1) Capital Assets
\$2.6 million in capital additions in past twelve months. \$1.4 million of that amount came in the form of C.I.A.C from customer paid projects.

2026 Capital Improvement Budget

As of September 30, 2026

Project	Account	Budget	YTD Actual	Remaining
2601X - Nubble Road Phase VI	10500 - CWIP Labor & Overhead	26,000	25,720	280
	10524 - CWIP Fabrication, Construction & Installation	333,000	461,205	(128,205)
	10526 - CWIP Misc. Services	25,000	27,971	(2,971)
	10533 - CWIP Misc. Materials	80,000	83,010	(3,010)
	Contingency	37,000		37,000
Total		501,000	597,906	(96,906)
26030 - Simpson Hill Tank Gate Operator	10500 - CWIP Labor & Overhead	1,000		1,000
	10526 - CWIP Misc. Services	2,000		2,000
	10532 - CWIP Equipment	12,000		12,000
	10533 - CWIP Misc. Materials	-		-
	27190 - CIAC Grants	(10,000)		(10,000)
Total		5,000	-	5,000
26130 - Filter 1 Effluent Actuator Replacement	10500 - CWIP Labor & Overhead	-	-	-
	10532 - CWIP Equipment	10,000	9,997	3
Total		10,000	9,997	3
26150 - Route 1 South PS Flow Meters	10500 - CWIP Labor & Overhead	1,000	2,240	(1,240)
	10526 - CWIP Misc. Services	4,000	-	4,000
	10532 - CWIP Equipment	13,000	15,920	(2,920)
	10533 - CWIP Misc. Materials	4,000	25	3,975
Total		22,000	18,185	3,815
26180 - Treatment Plant Plow Truck	10500 - CWIP Labor & Overhead	2,000	3,317	(1,317)
	10526 - CWIP Misc. Services	1,000		1,000
	10532 - CWIP Equipment	72,000	59,839	12,161
	10533 - CWIP Misc. Materials	2,000	683	1,317
	41400 - Gain/Loss on Disposal of Fixed Asset	(5,000)		(5,000)
Total		72,000	63,839	8,161
26235 - Engineering - Long Sands Road	10525 - CWIP Engineering/Consulting	50,000	1,781	48,219
2625X - Bell Bouy Slip Lining	10500 - CWIP Labor & Overhead	15,000	1,745	13,255
	10526 - CWIP Misc. Services		80	(80)
	10533 - CWIP Misc. Materials	7,000		7,000
	Contingency	2,000		2,000
Total		24,000	1,825	22,175
2626X - Broadway Ave Ext. Slip Lining	10500 - CWIP Labor & Overhead	49,000		49,000
	10526 - CWIP Misc. Services	10,000		10,000
	10533 - CWIP Misc. Materials	28,000		28,000
	Contingency	9,000		9,000
Total		96,000	-	96,000
26270 - Simpson Hill Storage Building	10500 - CWIP Labor & Overhead	6,000	516	5,484
	10524 - CWIP Fabrication, Construction & Installation	415,000	337,685	77,315
	10526 - CWIP Misc. Services	17,000	32,991	(15,991)
	10533 - CWIP Misc. Materials		1,913	(1,913)
	10532 - CWIP Equipment	62,000		62,000
Total		500,000	373,105	126,895
MTR - Meter Replacements	10516 - Capital	50,000	55,648	(5,648)
SRV - Service Replacements	10517 - Capital	22,000	9,932	12,068
Grand Total		1,352,000	1,132,218	219,782

Timeline for Rate Case and Hearing

- Rate case is filed with MPUC and Public Advocate 10/15/26 (must be at least 30 days before public hearing).
- Notice goes out to customers and published in local paper before 10/30/26 (must be at least 14 days before public hearing).
- Public hearing occurs 11/16/26
- Wait at least 10 days...
- Final tariff sheets are filed with MPUC 11/30/26
- Deadline for petitions (30 days after public hearing) 12/16/26
- Wait at least 10 days...
- Earliest rates are issued by PUC 12/28/26
- Rates become effective 01/01/27 (proposed date)
- For three months the overages must be prorated with old rates.

Trustees

Stephen C. Rendall Jr, President
Russell A. Peterson, Treasurer
Mary K. Marshall, Clerk
Richard E. Boston, Trustee
Richard Leigh, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

October 30, 2026

TO THE CUSTOMER

Pursuant to 35-A M.R.S.A. Section 6104, the York Water District has filed revised rate schedules with the Maine Public Utilities Commission, with a proposed effective date of January 1, 2027. The District will hold a public hearing on November 16, 2026, at 2:00 P.M. at its headquarters, 86 Woodbridge Road, York, Maine.

The proposed rate change has three components: additional revenue needs, revised cost allocations, and realignment of the rate structure.

The District's most recent rate increase of 1.5% took effect on January 1, 2026. While the District has continued to improve operational efficiency, increased staffing and benefit costs, along with additional debt associated with the full replacement of customer meters, have created a need for approximately \$457,000 in additional annual revenue.

In 2026, the District completed a Cost-of-Service Study to assess the costs associated with providing service to annual, seasonal, and fire-protection customers. Based on the study's findings, rates have been adjusted slightly to better reflect the cost of serving each customer group.

The District is also revising its five-tier declining-block consumption charge structure. To encourage conservation and more sustainable water use, it will eliminate the lowest-rate tier for annual and seasonal customers, which applies to the highest consumption levels. Because high-volume use places greater demands on water resources and infrastructure, especially during peak periods, this change promotes responsible use while helping ensure a reliable supply for the entire community. Annual customers using no more than 27,000 cubic feet per quarter will see an increase of approximately 7.5%, while seasonal customers using no more than 54,000 cubic feet per season will see an increase of approximately 7.6%. For usage above these thresholds, the rate per 100 cubic feet will rise from \$1.74 to \$2.92 for annual customers and from \$2.46 to \$4.10 for seasonal customers. This marks the first phase of a multi-year effort to better align the District's rate structure with its sustainability objectives.

The table below shows the overall revenue increase for each customer type and the portions attributable to additional revenue needs, cost-of-service adjustments, and rate-structure changes:

Proposed:	<u>Total</u> <u>Percentage</u> <u>Change</u>	<u>Change Due</u> <u>to Increased</u> <u>Revenue Needs</u>	<u>Change Due to</u> <u>Cost-of-Service</u> <u>Adjustments</u>	<u>Change Due</u> <u>to Rate</u> <u>Redesign</u>	<u>Increase in</u> <u>Annual</u> <u>Revenue</u>
Annual - Residential	7.56%	8.87%	0.70%	-2.01%	\$190,045
Annual - Commercial	19.55%	8.87%	0.70%	9.98%	\$87,381
Annual - Public	17.33%	8.87%	0.70%	7.76%	\$13,005
Seasonal - Residential	8.77%	8.87%	3.08%	-3.18%	\$39,229
Seasonal - Commercial	23.81%	8.87%	3.08%	11.86%	\$23,783
Seasonal - Public	22.91%	8.87%	3.08%	10.96%	\$5,073
Private Fire	6.35%	8.87%	-2.52%	0.00%	\$20,585
Public Fire	6.35%	8.87%	-2.52%	0.00%	\$77,261

Pursuant to 35-A M.R.S.A. Section 6104, customers have the right to request additional information relating to the present and proposed rates from the Water District, and the right to an open and fair hearing before the district. The Public Advocate Office may be available to assist customers in this matter. The Public Utilities Commission may be contacted at (207)-287-3831. 18 State House Station, Augusta, Maine 04333-0018, or the Public Advocate Office at (207)-624-3687. 112 State House Station, Augusta, Maine 04333-0112.

Customers also have the right to petition the Public Utilities Commission requesting that it suspend and investigate the proposed rate increase pursuant to 35-A M.R.S.A. Section 310 and 6104. The petitions must be filed with the Treasurer of the District and the Public Utilities Commission within 30 days of the public hearing and must be signed by at least 15% of the District's customers. Signatures on the petitions are invalid unless accompanied by printed names and addresses of the signers. Only one adult per household or account will be counted. Upon request the District will provide customers with petition forms that include spaces for the printed name and address of the signer.

Materials supporting the proposed rate changes are available at the District Office and Town Office. For questions or additional information, please contact the Water District at (207) 363-2265.

Board of Trustees
York Water District

ANNUAL METER RATES

AVAILABILITY
This rate is applicable to all yearly water service in the territory except municipal and Private Fire Protection and is to be used solely by the customer on his own premises.

CONSUMPTION CHARGES

First	1,000	cubic feet	per quarter	\$	87.88	per quarter
Next	2,000	cubic feet	per quarter		8.40	per 100 cubic feet
Next	6,000	cubic feet	per quarter		5.32	per 100 cubic feet
Excess	9,000	cubic feet	per quarter		2.92	per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A minimum charge will be based on the size of the meter installed as follows:

METER SIZE	QUARTERLY		ANNUAL	
	ALLOWANCE	CHARGE	ALLOWANCE	CHARGE
5/8"	1,000	\$ 87.88	4,000	\$ 351.52
3/4"	2,000	171.87	8,000	\$ 687.48
1"	3,000	255.89	12,000	\$ 1,023.56
1 1/2"	6,000	415.55	24,000	\$ 1,662.20
2"	12,000	663.00	48,000	\$ 2,652.00
3"	24,000	1,014.06	96,000	\$ 4,056.24
4"	48,000	1,462.42	192,000	\$ 5,849.68

Issued:

Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.

Superintendent

SEASONAL METER RATES

AVAILABILITY

This rate is applicable to all yearly water service in the territory except municipal and private Fire Protection and is to be used solely by the customer on his own premises.

CONSUMPTION CHARGES

First	2,000	cubic feet	per season	\$	423.39	per season
Next	4,000	cubic feet	per season		12.16	per 100 cubic feet
Next	12,000	cubic feet	per season		7.42	per 100 cubic feet
Excess	18,000	cubic feet	per season		4.10	per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A minimum charge will be based on the size of the meter installed as follows:

METER SIZE	MINIMUM PER SEASON	
	ALLOWANCE	CHARGE
5/8"	2,000	\$ 423.39
3/4"	3,000	545.05
1"	6,000	910.00
1 1/2"	12,000	1,355.13
2"	36,000	2,538.08
3"	48,000	3,029.95
4"	96,000	4,388.35

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.
Superintendent

BUILDING PURPOSES

A deposit of \$150.00 will be required of a contractor or owner for service with reasonable water use during construction. The District will repay this deposit less a charge of \$35.00 per month for the elapsed time between the installation of the service and its discontinuance, upon notice by the contractor or owner that he is finished with the use of the service for construction. Maximim service under this rate shall be six months.

The MINIMUM CHARGE under this rate will not be less than:
\$100.00

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.
Superintendent

PUBLIC FIRE PROTECTION SERVICE RATES

For public fire hydrants owned and maintained by the York Water District and connected to the District's mains on January 1, 2027, the following Public Fire Protection Charge shall be paid to the District:

<u>Per Month</u>	<u>\$107,830.00</u>	or	<u>Per Year:</u>	<u>\$ 1,293,960</u>
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For each public fire hydrant owned and maintained by the District and installed after January 1, 2027, charges will be determined pursuant to Chapter 69 of the Maine Public Utilities Commission's Rules and Regulations.

All public fire hydrants will be cared for and maintained in good working order (unavoidable accidents excepted) by the District. Once any fire hydrant is installed and in operation, the total annual fire protection service charge then in effect will not be reduced should the municipality served order one or more hydrants discontinued. No hydrant shall be installed on mains of less than 6" in diameter.

Should the municipality order any hydrant or hydrants moved to a different location, the municipality shall pay to the Water District all costs of removing and re-installing said hydrant or hydrants.

TERMS OF PAYMENT

Bills under Public and Private Fire Protection are net and will be rendered in advance. On metered bills, the minimum charge is in advance, and usage in excess of minimum charge is in arrears. Whether the billing is monthly or quarterly shall be determined by the Water District

Late payment charges will be the maximum amount allowed by Chapter 870 of the Commission's Rules and Regulations.

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.

PRIVATE FIRE PROTECTION RATE
FOR ANNUAL OR SEASONAL SERVICE

AVAILABILITY

This rate is available to all customers in the territory for Private Fire Protection. In the case of private hydrants, the rate is only available for installation on private property and not on any public way. The following rates apply to Fire Protection only and includes no water for other than fire-fighting purposes.

Rate:

FOR EACH SERVICE SUPPLYING PRIVATE HYDRANTS, STANDPIPES OR SPRINKLERS		
For each Service	Per Quarter	Rate per Year or Season
1"	\$ 39.33	\$ 157.32
2"	169.06	\$ 676.24
4"	338.13	\$ 1,352.52
6"	507.34	\$ 2,029.36
8"	1,014.73	\$ 4,058.92
10"	1,522.17	\$ 6,088.68
12"	2,029.56	\$ 8,118.24

For each private fire hydrant owned and maintained by the customer there shall be paid to the District:

Per Quarter:	\$ 214.61	or	Per Year:	\$ 858.44
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Customers desiring private hydrants and /or fire service will pay the applicable installation charges plus the published rate for each service.

There shall be no additional charge over and above the connection charge for sprinklers heads as such.

All standpipes and sprinkler pipes shall be so placed as to be readily inspected and if concealed or so arranged with other pipes as not to be readily inspected, dectector meters shall be installed on each service at the expense of the water taker.

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.

Trustees

Stephen C. Rendall Jr, President
Russell A. Peterson, Treasurer
Mary K. Marshall, Clerk
Richard E. Boston, Trustee
Richard Leigh, Trustee



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Administration

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Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

October 30, 2026

TO THE CUSTOMER

Pursuant to 35-A M.R.S.A. Section 6104, the York Water District has filed revised rate schedules with the Maine Public Utilities Commission, with a proposed effective date of January 1, 2027. The District will hold a public hearing on November 16, 2026, at 2:00 P.M. at its headquarters, 86 Woodbridge Road, York, Maine.

The proposed rate change has three components: additional revenue needs, revised cost allocations, and realignment of the rate structure.

The District's most recent rate increase of 1.5% took effect on January 1, 2026. While the District has continued to improve operational efficiency, increased staffing and benefit costs, along with additional debt associated with the full replacement of customer meters, have created a need for approximately \$457,000 in additional annual revenue.

In 2026, the District completed a Cost-of-Service Study to assess the costs associated with providing service to annual, seasonal, and fire-protection customers. Based on the study's findings, rates have been adjusted slightly to better reflect the cost of serving each customer group.

The District is also revising its consumption-charge structure. The highest water-use tier will increase more than the lower tiers to encourage conservation and more sustainable consumption. Because high-volume use places greater demands on water resources and infrastructure, especially during peak periods, this change promotes responsible use while helping ensure a reliable supply for the entire community. Annual customers using no more than 27,000 cubic feet per quarter will see an increase of approximately 8.5%, while seasonal customers using no more than 54,000 cubic feet per season will see an increase of approximately 9.8%. For usage above these thresholds, the rate per 100 cubic feet will rise from \$1.74 to \$2.42 for annual customers and from \$2.46 to \$3.43 for seasonal customers. This marks the first phase of a multi-year effort to better align the District's rate structure with its sustainability objectives.

The table below shows the overall revenue increase for each customer type and the portions attributable to additional revenue needs, cost-of-service adjustments, and rate-structure changes:

Proposed:	<u>Total</u> <u>Percentage</u> <u>Change</u>	<u>Change Due</u> <u>to Increased</u> <u>Revenue Needs</u>	<u>Change Due to</u> <u>Cost-of-Service</u> <u>Adjustments</u>	<u>Change Due</u> <u>to Rate</u> <u>Redesign</u>	<u>Increase in</u> <u>Annual</u> <u>Revenue</u>
Annual - Residential	8.57%	8.88%	0.69%	-1.00%	\$215,382
Annual - Commercial	14.63%	8.88%	0.69%	5.06%	\$65,395
Annual - Public	13.50%	8.88%	0.69%	3.93%	\$10,133
Seasonal - Residential	10.35%	8.88%	3.07%	-1.60%	\$46,303
Seasonal - Commercial	17.89%	8.88%	3.07%	5.94%	\$17,871
Seasonal - Public	17.45%	8.88%	3.07%	5.50%	\$3,863
Private Fire	6.35%	8.88%	-2.53%	0.00%	\$20,585
Public Fire	6.35%	8.88%	-2.53%	0.00%	\$77,261

Pursuant to 35-A M.R.S.A. Section 6104, customers have the right to request additional information relating to the present and proposed rates from the Water District, and the right to an open and fair hearing before the district. The Public Advocate Office may be available to assist customers in this matter. The Public Utilities Commission may be contacted at (207)-287-3831. 18 State House Station, Augusta, Maine 04333-0018, or the Public Advocate Office at (207)-624-3687. 112 State House Station, Augusta, Maine 04333-0112.

Customers also have the right to petition the Public Utilities Commission requesting that it suspend and investigate the proposed rate increase pursuant to 35-A M.R.S.A. Section 310 and 6104. The petitions must be filed with the Treasurer of the District and the Public Utilities Commission within 30 days of the public hearing and must be signed by at least 15% of the District's customers. Signatures on the petitions are invalid unless accompanied by printed names and addresses of the signers. Only one adult per household or account will be counted. Upon request the District will provide customers with petition forms that include spaces for the printed name and address of the signer.

Materials supporting the proposed rate changes are available at the District Office and Town Office. For questions or additional information, please contact the Water District at (207) 363-2265.

Board of Trustees
York Water District

ANNUAL METER RATES

AVAILABILITY
This rate is applicable to all yearly water service in the territory except municipal and Private Fire Protection and is to be used solely by the customer on his own premises.

CONSUMPTION CHARGES

First	1,000	cubic feet	per quarter	\$	88.72	per quarter
Next	2,000	cubic feet	per quarter		8.49	per 100 cubic feet
Next	6,000	cubic feet	per quarter		5.37	per 100 cubic feet
Next	18,000	cubic feet	per quarter		2.95	per 100 cubic feet
Excess	27,000	cubic feet	per quarter		2.42	per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A minimum charge will be based on the size of the meter installed as follows:

METER SIZE	QUARTERLY		ANNUAL	
	ALLOWANCE	CHARGE	ALLOWANCE	CHARGE
5/8"	1,000	\$ 88.72	4,000	\$ 354.88
3/4"	2,000	173.52	8,000	\$ 694.08
1"	3,000	258.34	12,000	\$ 1,033.36
1 1/2"	6,000	419.53	24,000	\$ 1,678.12
2"	12,000	669.35	48,000	\$ 2,677.40
3"	24,000	1,023.78	96,000	\$ 4,095.12
4"	48,000	1,476.43	192,000	\$ 5,905.72

Issued:

Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.

Superintendent

SEASONAL METER RATES

AVAILABILITY

This rate is applicable to all yearly water service in the territory except municipal and private Fire Protection and is to be used solely by the customer on his own premises.

CONSUMPTION CHARGES

First	2,000	cubic feet	per season	\$	431.85	per season
Next	4,000	cubic feet	per season		12.41	per 100 cubic feet
Next	12,000	cubic feet	per season		7.56	per 100 cubic feet
Next	36,000	cubic feet	per season		4.18	per 100 cubic feet
Excess	54,000	cubic feet	per season		3.43	per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A minimum charge will be based on the size of the meter installed as follows:

METER SIZE	MINIMUM PER SEASON	
	ALLOWANCE	CHARGE
5/8"	2,000	\$ 431.85
3/4"	3,000	555.93
1"	6,000	928.18
1 1/2"	12,000	1,382.20
2"	36,000	2,588.77
3"	48,000	3,090.47
4"	96,000	4,476.01

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.
Superintendent

BUILDING PURPOSES

A deposit of \$150.00 will be required of a contractor or owner for service with reasonable water use during construction. The District will repay this deposit less a charge of \$35.00 per month for the elapsed time between the installation of the service and its discontinuance, upon notice by the contractor or owner that he is finished with the use of the service for construction. Maximim service under this rate shall be six months.

The MINIMUM CHARGE under this rate will not be less than:
\$100.00

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.
Superintendent

PUBLIC FIRE PROTECTION SERVICE RATES

For public fire hydrants owned and maintained by the York Water District and connected to the District's mains on January 1, 2027, the following Public Fire Protection Charge shall be paid to the District:

<u>Per Month</u>	<u>\$107,830.00</u>	or	<u>Per Year:</u>	<u>\$ 1,293,960</u>
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For each public fire hydrant owned and maintained by the District and installed after January 1, 2027, charges will be determined pursuant to Chapter 69 of the Maine Public Utilities Commission's Rules and Regulations.

All public fire hydrants will be cared for and maintained in good working order (unavoidable accidents excepted) by the District. Once any fire hydrant is installed and in operation, the total annual fire protection service charge then in effect will not be reduced should the municipality served order one or more hydrants discontinued. No hydrant shall be installed on mains of less than 6" in diameter.

Should the municipality order any hydrant or hydrants moved to a different location, the municipality shall pay to the Water District all costs of removing and re-installing said hydrant or hydrants.

TERMS OF PAYMENT

Bills under Public and Private Fire Protection are net and will be rendered in advance. On metered bills, the minimum charge is in advance, and usage in excess of minimum charge is in arrears. Whether the billing is monthly or quarterly shall be determined by the Water District

Late payment charges will be the maximum amount allowed by Chapter 870 of the Commission's Rules and Regulations.

Issued:
Proposed Effective Date: January 1, 2027

Donald D. Neumann Jr.

PRIVATE FIRE PROTECTION RATE
FOR ANNUAL OR SEASONAL SERVICE

AVAILABILITY

This rate is available to all customers in the territory for Private Fire Protection. In the case of private hydrants, the rate is only available for installation on private property and not on any public way. The following rates apply to Fire Protection only and includes no water for other than fire-fighting purposes.

Rate:

FOR EACH SERVICE SUPPLYING PRIVATE HYDRANTS, STANDPIPES OR SPRINKLERS		
For each Service	Per Quarter	Rate per Year or Season
1"	\$ 39.33	\$ 157.32
2"	169.06	\$ 676.24
4"	338.13	\$ 1,352.52
6"	507.34	\$ 2,029.36
8"	1,014.73	\$ 4,058.92
10"	1,522.17	\$ 6,088.68
12"	2,029.56	\$ 8,118.24

For each private fire hydrant owned and maintained by the customer there shall be paid to the District:

Per Quarter:	\$ 214.61	or	Per Year:	\$ 858.44
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Customers desiring private hydrants and /or fire service will pay the applicable installation charges plus the published rate for each service.

There shall be no additional charge over and above the connection charge for sprinklers heads as such.

All standpipes and sprinkler pipes shall be so placed as to be readily inspected and if concealed or so arranged with other pipes as not to be readily inspected, dectector meters shall be installed on each service at the expense of the water taker.

Issued:
Proposed Effective Date: January 1, 2027

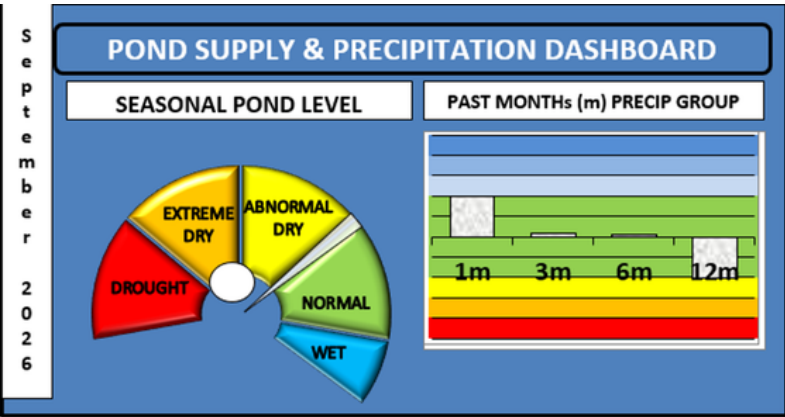
Donald D. Neumann Jr.

YEAR	Water Pumped^(MG)	Water Transfers*	Pond Level Assessment (Ft)	Precipitation (Assessment)
2026	44.2	-0.65 KKW	-3.33' (Normal)	5.99" (Moderately Wet)
2025	49.4	0	-3.02' (Normal)	2.80" (Normal)
2024	51.7	0	-2.95' (Normal)	1.27" (Drought)
2023	41.4	-2.1 KKW	0.10' (Extremely Wet)	4.39 (Normal)

* Per month Water Transfers (+take / -give) = District & amount (in MG) transferred. ^ Total system Demand excluding transfer.

Treatment Report

By: Kinzie Merrill



The Treatment plant recorded 5.99 inches of rain for the month of September, which is quite a bit more rain than we have received in the past few years. The precipitation was sorely needed, and it brought our pond level back up to normal levels. Demand was also lower this month than in the previous two years, likely due to increased precipitation and less irrigation.

In September, the treatment plant operators, as well as Zach M. and Larry, performed a Dam Inspection and repaired some gaps on top of the retaining wall. Steven, Patrick, and I also attended the last day of the MEWEA conference in Sunday River for our graduation ceremony from Management Candidate School. We successfully completed an 11-month course that touched on topics such as good management practices, current technologies, and communication styles, as well as including networking and presentation assignments.

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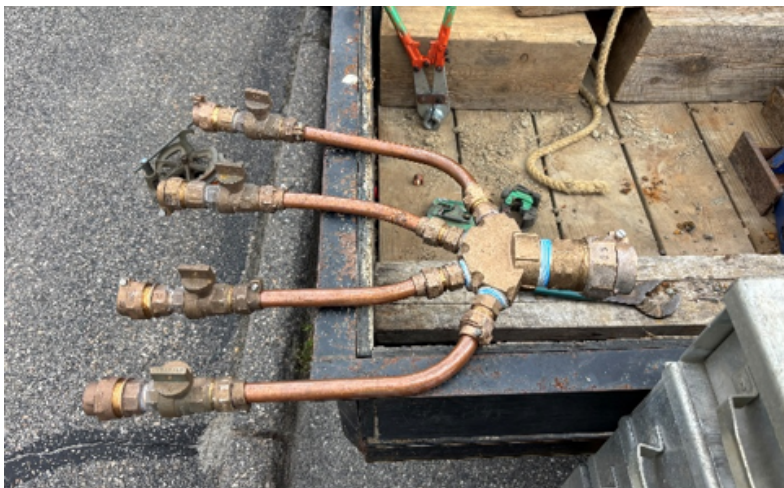
Distribution Report

By: Larry Graham

Throughout September, the crew remained focused on paving-related repairs, new service installations, and early planning for an upcoming water main project.

Paving-related repairs were completed on River Road, Young’s Lane, and Fort Hill Avenue. On River Road, one of the town’s older service areas, the crew excavated several gate valves. Operating the valves revealed leaks that required new bolts and packing repairs. The crew also repaired numerous services along the road where steel service rods had been damaged, and service boxes that had deteriorated.

At 1 Long Beach Avenue, the owner requested separate metering for four units that had previously shared a single 2-inch service and one meter in a concrete meter pit. When the service was installed in 2005, separate lines were installed from the back of the meter pit to each unit to allow for a future conversion. Their contractor excavated the service, meter pit, and four individual service lines, cored the pit for the lines, and we manifolded the 2-inch copper water service into four separate ¾-inch services.



2" Service Manifold to 4 x 3/4" Services for 1 Long Beach Ave

Another service installation took place at 54 Cycad Avenue, where the owner of a home served by a well, requested a summer water service. Because this section of Cycad Avenue is town-owned and paved, the crew coordinated the work with the owner's contractor. Since the 2-inch summer main is located on the opposite side of the road, the crew completed a 1-inch tap and installed a 1-inch water service inside a 2-inch HDPE sleeve beneath the roadway. The sleeve will allow the service line to be repaired or replaced in the future without excavating the pavement.

The month concluded with the start of test drilling on Long Sands Road to support planning and design for the upcoming water main project. Before drilling begins, the crew marks out the existing water main and water services, and other underground utilities are located through Dig Safe. Stations are then established along the proposed route, following the existing water main trench wherever practical to minimize ledge removal during construction. Test borings are completed every 10 feet to a depth of 8 feet, providing project engineers with an accurate ledge profile. Stations with potential utility conflicts are skipped. As work progresses, the crew records the results of each bore hole in a bore log, backfills the holes with pea stone, and applies a cold patch where drilling occurs on the pavement. Once drilling is complete, the project engineer uses GPS equipment to locate each point and incorporate the data into the design plans. Although an equipment breakdown delayed the start of the project by two days and prevented the crew from completing the full length of Long Sands Road, the remaining section from Robert Stevens Drive to Long Beach Avenue is scheduled for the week of October 12.



Test Drilling on Long Sands Road

Construction of the Simpson Hill Storage Building was completed during the week of September 21, with the crew from Maine Metal Buildings delivering excellent work. Roger Pratt then completed the final grading for the interior concrete floor, and S.W. Cole Engineers performed compaction testing. The floor is scheduled to be poured on Monday, October 5. S.W. Cole Engineers will also be onsite that day to inspect the remaining rebar reinforcement and collect concrete samples for compressive testing. Electrical work is expected to begin in mid-October, followed by installation of the security and fire alarm systems later in the month. Garage door installation is tentatively scheduled for November 2, although an earlier opening may become available. We have also worked with Wentworth Greenhouse to develop a planting plan for the privacy berm behind the building and we will pick up the plants on October 13. Soon after, Roger Pratt will complete the final exterior grading and driveway work.



Completed Simpson Hill Tank Storage Building

Resource Protection Report

By: Zachariah Mein

This month Digger has made a lot of progress on the trail maintenance, with a focus on the red cross-over trail. The trail had a total of 5 more areas ditched, 3 culverts added, as well as 2 areas where berms were built up to help with water flow through the area and off the trail. The trail was completed just in time before the weekend rain event, and I was able to check that everything was functioning as intended.

The timber harvest has been completed on the 3 compartments this year. The loggers will move into the abutters property and begin cutting their timber harvest from the last landing site in compartment 9 and will take approximately 3 more weeks to complete. The timber harvest income is up to 42,000\$ with a decent number of logs still on the landing site.

Towards the end of the month, I took Elinor Payeur and her friend on a boat tour around Chases Pond. Elinor was one of the 2 winners this year from the York Wise Auction. The boat tour has become a sought-after prize in the auction with this year being the highest bidding at the auction.



New Culvert (Left), York Wise Auction Winners (Right)

Invasive plant management is still underway in the watershed. I spent time this month pulling small patches of bittersweet along the trails and focusing on the knotweed at the old CFW site. After laying about 5,000 square feet of ½ inch hardware mesh this spring based on the state biologist recommendation to help control the knotweed at the site, I monitored it through out the growing season. The patch did not seem to grow as vigorous as areas not covered and some stems did get cut off by the wire. Smaller stems where

not affected by the wire if they did not grow over ½” inch wide. Some plants were cut by the wire, but the stem healed and branched from the cut area. While the knotweed was not as vigorous in areas that where covered they did still flower, so I cut all the stems in the area. This will keep the flowers from maturing and going to seed, this is also a good time to cut as fall gets closer as the plant loses the energy it spent to flower and fruit and loses the ability to store the carbohydrates from the stems into the rhizome when it goes dormant. I will continue to monitor the area as the plants die back, but I won't know how much progress we have made until next growing season. Lastly, I revisited the Japanese Barberry patch along Red Rd where I had pulled multiple established plants. The Barberry has fruited with bright red berries making it easy to see, but it is important to remove before the seeds are dispersed. While there were still quite a few plants removed, largely resprouts from rhizome fragments and a few small new sprouts, the overall amount and biomass was significantly less than the first treatment.



Knotweed Growing Through Wire Mesh (Left), Japanese Barberry (Right)

GIS Report

By: Todd Hill

At the beginning of September, Larry asked me to investigate whether the camera systems at the Mount Agamenticus (MTA) tower site could be accessed by the York Police Department through a web browser. Before visiting the MTA, I researched the existing camera systems and located available firmware updates referencing the existing models that were installed. After downloading the firmware I could find, Larry and I went up to MTA and was able update one

of the Network Video Recorders (NVRs). The second NVR was no longer supported by the manufacturer and, due to its age, no firmware updates were available on the companies website.

After returning to the office, I reviewed the original camera system documentation and found that when the cameras were installed in 2020 they could be viewed through either a web browser or mobile device. Since then, changes to camera software, operating systems, and web browser security requirements have reduced compatibility. As a result, some of the camera systems can now only be accessed through a mobile application.

Andrew completed several GIS updates using GPS equipment and ArcGIS Pro. These updates included mapping a new 1-inch summer service line and water meter installation at 4 Old Salt Lane, updating the gate valve layer with a previously unidentified gate valve located during utility locating activities on River Road, and re-GPSing and updating water main locations on Roaring Rock Road and Roaring Rock Point to improve GIS accuracy.

Several ArcGIS Survey123 mobile forms are used by field staff almost daily. Over the years, these forms have replaced paper and clipboards with digital data collection workflows on mobile devices, improving efficiency and record management. This month I performed updates to the Hydrant Maintenance, Winter Hydrant Check, and Blowoff Flushing forms based on suggestions from Andrew to help streamline field data collection. It is worth noting that the Winter Hydrant Check form was the very first ArcGIS Survey123 form I created when ESRI released ArcGIS Survey123 for general use in 2016. 10 years later this form is still used today to record water depth measurements during our weekly winter hydrant inspections.

Additional work completed during September included:

- Attending the monthly cybersecurity meeting.
- Completing two online cybersecurity training courses.
- Visiting Formax in Dover, New Hampshire, with Patty to review and demonstrate two office printer models.
- Performing updates to the York Water District website.
- Updating the irrigation system layer in ArcGIS Pro.

Wellness Report

By: Karen Hale

September is National Self-Care Awareness Month

Self-care is an essential part of maintaining physical, mental, and emotional well-being. September is a good time to consider what we need to feel healthier, happier, and more balanced.

Give your mind a break: When stress begins to build, take a walk, practice deep breathing, spend time in nature, or enjoy some quiet time.

Make time for yourself: Whether you start a new hobby, or just simply enjoy some quiet time. Create a calmer environment. A cluttered space can add to feelings of stress and can overwhelm. Start with one small space at a time.

Stay connected: Healthy relationships are an important part of well-being.

Give back: Volunteering, performing acts of kindness, or supporting a cause you care about can create a sense of purpose and connection.

Take care of your physical health: Make time for regular physical activity, adequate sleep, hydration, and routine health screenings.

Unplug to recharge: Try creating small periods of time when you disconnect from technology.

August Billing

Beach Route

2026	Usage(cf)	Revenue	Customers
Residential	4,061,200	\$316,103	1,928
Commercial	1,596,900	\$55,628	89
Governmental	50,300	\$2,470	9

2025	Usage(cf)	Revenue	Customers
Residential	4,500,000	\$329,463	1,919
Commercial	1,676,500	\$54,728	96
Governmental	80,200	\$5,707	8

WATER QUALITY REPORT

REPORT DATE: 10/5/2026

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtlCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
1,427,600	68	0.07	9.10	0.11	2.24	1.50		-3.42	-3.58	-3.27

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
9/29/2026	62	0.08	9.10	0.05	2.40	1.47	17	0	0.017	0.02	0.019
9/21/2026	68	0.07	9.05	0.15	2.20	1.53	14	1	0.076	0.08	0.032
9/16/2026	69	0.08	9.22	0.06	2.40	1.49	16	0	0.028	0.02	0.031
9/8/2026	72	0.09	9.10	0.08	2.20	1.50	14	1	0.021	0.02	0.018
9/3/2026	73	0.07	9.00	0.02	2.20	1.54	15	0	0.010	0.00	0.027
AVERAGE RESULTS:	69	0.08	9.09	0.07	2.28	1.51	15	0	0.030	0.03	0.025
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	9/29/2026	0.06	9.06	0.03	1.60	1.62	15		0.006	0.040	0.030
Route 1 at Pine Ledge Motel S	9/21/2026	0.05	9.14	0.01	1.20	1.59	15		0.008	0.000	0.084
Route 1 at Pine Ledge Motel S	9/16/2026	0.06	9.04	0.01	1.20	1.62	15		0.033	0.020	0.041
Route 1 at Pine Ledge Motel S	9/8/2026	0.05	9.21	0.04	1.30	1.63	16		0.004	0.020	0.037
Route 1 at Pine Ledge Motel S	9/3/2026	0.06	9.02	0.01	1.40	1.58	13		0.000	0.020	0.039
Route 1 North Pump Station	9/29/2026	0.09	9.04	0.05	1.80	1.59	13		0.007	0.040	0.019
Route 1 North Pump Station	9/21/2026	0.10	8.79	0.01	1.40	1.57	14		0.007	0.090	0.019
Route 1 North Pump Station	9/16/2026	0.09	8.65	0.03	1.40	1.58	13		0.032	0.020	0.035
Route 1 North Pump Station	9/8/2026	0.10	9.16	0.02	1.40	1.54	14		0.005	0.000	0.036
Route 1 North Pump Station	9/3/2026	0.10	9.08	0.02	1.70	1.44	14		0.000	0.020	0.013
Route 1 South Pump Station	9/29/2026	0.07	9.07	0.03	1.90	1.57	12		0.002	0.050	0.027
Route 1 South Pump Station	9/21/2026	0.05	9.09	0.01	1.80	1.59	14		0.008	0.030	0.041
Route 1 South Pump Station	9/16/2026	0.09	8.96	0.03	1.80	1.54	15		0.033	0.020	0.042
Route 1 South Pump Station	9/8/2026	0.08	9.18	0.03	1.90	1.47	16		0.002	0.010	0.024
Route 1 South Pump Station	9/3/2026	0.12	9.18	0.04	1.80	1.61	14		0.000	0.030	0.013
Simpson Hill Tank (SHT)	9/29/2026	0.07	8.89	0.01	1.80	1.65	12		0.004	0.020	0.019
Simpson Hill Tank (SHT)	9/21/2026	0.05	9.04	0.02	1.90	1.66	14		0.012	0.000	0.034
Simpson Hill Tank (SHT)	9/16/2026	0.06	8.71	0.02	1.50	1.59	13		0.032	0.020	0.029
Simpson Hill Tank (SHT)	9/8/2026	0.08	8.87	0.02	1.50	1.50	14		0.013	0.000	0.022
Simpson Hill Tank (SHT)	9/3/2026	0.07	8.75	0.02	1.50	1.59	12		0.000	0.010	0.024
York Heights Tank (YHT)	9/29/2026	0.07	8.91	0.04	1.80	1.53	13		0.003	0.010	0.019
York Heights Tank (YHT)	9/21/2026	0.10	9.05	0.03	2.00	1.48	14		0.014	0.000	0.024
York Heights Tank (YHT)	9/16/2026	0.06	8.54	0.04	2.10	1.61	13		0.032	0.000	0.031
York Heights Tank (YHT)	9/8/2026	0.08	9.00	0.04	1.70	1.56	13		0.012	0.020	0.000
York Heights Tank (YHT)	9/3/2026	0.06	8.80	0.01	1.70	1.59	18		0.000	0.010	0.003
York Water District Office	9/29/2026	0.11	8.90	0.08	2.00	1.59	15		0.026	0.030	0.022
York Water District Office	9/21/2026	0.11	8.75	0.01	2.00	1.65	14		0.007	0.010	0.034
York Water District Office	9/16/2026	0.06	8.82	0.01	1.70	1.66	15		0.039	0.000	0.037
York Water District Office	9/8/2026	0.04	8.88	0.04	1.90	1.73	14		0.000	0.030	0.036
York Water District Office	9/3/2026	0.08	8.95	0.05	1.80	1.45	14		0.000	0.010	0.012
AVERAGE RESULTS:		0.08	8.95	0.03	1.68	1.58	14		0.011	0.019	0.028
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)									
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform
Long Beach Ave Across From Long Beach Bath	9/15/2026	0.16	8.75	0.02	1.80	1.61	15	20.4	ABSENT
Webber Road Near Ridge Road (73 Webber)	9/15/2026	0.12	8.99	0.03	2.10	1.56	14	21.0	ABSENT
Route 1A @ Roaring Rock Road	9/15/2026	0.09	8.84	0.01	1.70	1.52	13	20.2	ABSENT
Ridge Road Across from Coastal Ridge Elemen	9/15/2026	0.10	9.02	0.04	2.10	1.51	15	20.1	ABSENT
South Side Road Near Blaisdell Farm	9/15/2026	0.09	9.07	0.03	1.70	1.60	15	19.6	ABSENT
Route 1 @ Mr. Mikes Convenience Store	9/15/2026	0.08	8.88	0.01	2.10	1.54	12	20.7	ABSENT
173 Nubble Rd	9/15/2026	0.10	8.83	0.01	1.90	1.56	14	20.7	ABSENT
Route 1 @ Old Post Road (Transmission Line)	9/15/2026	0.06	8.91	0.05	2.20	1.52	14	20.5	ABSENT
Organug Road @ Indian Trail	9/23/2026	0.07	8.83	0.02	1.80	1.56	13	19.7	ABSENT
Seabury Road Near Route 103	9/23/2026	0.07	9.17	0.01	1.90	1.61	14	18.7	ABSENT
Stageneck Road @ Harbor Beach Road	9/23/2026	0.08	8.93	0.03	1.60	1.71	12	19.7	ABSENT
Godfrey Cove Road and Raynes Neck Road	9/23/2026	0.10	9.15	0.02	1.70	1.66	13	17.7	ABSENT
Yorkshire Commons @ York Street	9/23/2026	0.09	8.99	0.01	2.00	1.58	14	19.3	ABSENT
Route 1A @ York Senior Center formerly YPD	9/23/2026	0.18	9.01	0.01	1.90	1.59	13	19.4	ABSENT
Clark Road Cape Neddick	9/23/2026	0.15	8.85	0.01	1.40	1.70	14	19.0	ABSENT
	Average:	0.10	8.95	0.02	1.86	1.59	14	19.8	
	Minimum:	0.06	8.75	0.01	1.40	1.51	12	17.7	
	Maximum:	0.18	9.17	0.05	2.20	1.71	15	21.0	

	<u>Task</u>		<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
			W eekly												
BL	Eyewash Station checks		W eekly	√	√	√	√	√	√	√	√	√			
	Vehicle Checks		Monthly	√	√	√	√	√	√	√	√	√			
	Fire extinguisher inspections (internal)		Monthly	√	√	√	√	√	√	√	√	√			
	First Aid Kit Inspections		Monthly	√	√	√	√	√	√	√	√	√			
	AED inspections		Quarterly	√	√	√	√	√	√	√	√	√			
	GFCI checks		Quarterly	√			√			√					
	Air Compressor relief valve check		Quarterly	√			√			√					
	Portable Ladder inspections		Quarterly	√			√			√					
	Sling/ lifting strap/ lifting chain inspections		Quarterly	√			√			√					
	PPE inspections		Quarterly	√			√			√					
	Jack inspections		Quarterly	√			√			√					
	Jack stand inspections		Quarterly	√			√			√					
	Welding equipment inspections		Quarterly	√			√			√					
	Grinding wheel/ guard inspection		Quarterly	√			√			√					
	Garage Door sensor checks		Quarterly	√			√			√					
	Emergency Exit Lighting checks		Quarterly	√			√			√					
	Confined Space Rescue Trailer inspections		Quarterly	√			√			√					
	Air Quality Monitor Calibrations		Every 6 months	√			√			√					
	Fixed Ladder Inspections		Annually	√						√					
	Lifts/Hoists (internal)	Annually - opposite the contracted insp.	Annually						√						
	Lifts/Hoists (Contracted)		Annually						√						
	Testing Panic buttons/security pads		Annually									-			
	Fire extinguisher inspections (contracted)		Annual												
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training		Initial			√	-								
	Confined Space Rescue Training*		Annual												
	Simulated Confined Space Rescue Training*		Annual												
	Basic First Aid Training*	Every 2 years - last 6/12/2024	Annual												
	CPR certification*	Every 2 years - last 6/12/2024	Annual												
	Hearing Tests/Training Video*		Annual								√	-			
	Respirator Medical Evaluations*		Annual			√									
	Respirator Fit Tests*		Initial			√									
	Workzone/Flagger Training		Initial												
	Trenching & Excavation Training		Initial												
	Global Harmonization Video		Initial												
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Bloodborne Pathogen Policy	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Confined Space Program	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Emergency Action Plan	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Electrical Policy (Arc Flash)	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Fire Extinguisher Policy	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Global Harmonization Policy (HazCom)	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Hearing Protection Program	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Ladder Policy	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Lock Out / Tag Out Program	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Respiratory Protection Program	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Silica Exposure Prevnetion Program	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
	Video Display Terminal Policy	Program Review	Annual	√											
		Employee Review	Annual		-	√	-								
MISC	Safety Meetings	Quarterly				√	-		√			√			
	Update Bureau of Labor posters	Every 6 months		√						√					
	Post OSHA 300 logs	Annual		√											
	Prepare Safety budget	Annual													
	SDS inventory	Annual		√	√	√	-								
	NWZAW & Safe Digging Banners	Annual				√	-								
	SHAPE inspection	Every 3 years													

* Applicable employees only