

### Trustees

Richard E. Boston, President  
Russell A. Peterson, Treasurer  
Karen Arsenaault, Clerk  
Stephen C. Rendall Jr, Trustee  
Richard Leigh, Trustee

### Administration

Donald D. Neumann Jr., Superintendent  
Patrick M. Desrosiers, Financial Manager  
Noah Emery, Treatment Plant Manager  
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road  
York, Maine 03909  
Telephone: (207) 363-2265  
Fax: (207) 363-7338  
[www.yorkwaterdistrict.org](http://www.yorkwaterdistrict.org)

**Posted October 8, 2024**

LEGAL NOTICE – The monthly meeting of the York Water District Board of Trustees will be a “hybrid meeting” held remotely and in-person at 2:00 pm on **Wednesday, October 16, 2024**, as per the district’s meeting policy. YWD meetings are open to the public. For members of the public that wish to participate remotely, please send a request to [customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org) by 1:00 pm on the day of the meeting or attend in person. Staff will provide an invite by email ten minutes prior to the meeting.

## AGENDA

1. The President will call the meeting to order.
2. Executive Session (1:00pm-2:00pm) to discuss Personnel related matters - (Pursuant to MRSA Title 1, Section 405.6 A). Re Annual performance review of the Superintendent.
3. See what action the Board will take after a review of the minutes of the Board Meeting held on September 18, 2024.
4. Invitation for Public Comment.  
*Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District. For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to [customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org)*
5. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
6. Staff will provide an update on District operations.
7. The Superintendent will announce the selected Employee of the 3<sup>rd</sup> Quarter of 2024.
8. See what action the Board may take regarding the Superintendent’s annual review.
9. General Discussion
10. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.  
Superintendent



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## September Meeting Minutes

The York Water District Board of Trustees monthly meeting was held on Wednesday, September 18, 2024, in-person and through remote conferencing as allowed by the District's remote meeting policy.

President, Richard Boston called the meeting to order at 2:00 pm. Present were Treasurer – Russell Peterson, Clerk – Karen Arsenault, Trustee – Richard Leigh and Trustee Stephen Rendall. Staff present Superintendent – Donald Neumann, Financial Manager- Patrick Desrosiers, Treatment Plant Manager – Noah Emery, Resource Protection Manager - Zachariah Mein, and Financial Assistant – Shelley Kimball.

### **See what action the Board will take after a review of the minutes of the Board Meeting held on August 21, 2024.**

On a motion made by Trustee Leigh and duly seconded by Trustee Rendall, it was voted unanimously to accept the Minutes of the August 21, 2024, Board Meeting. **5-0 vote: Motion Passes.**

Public Comment

n/a

### **The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.**

The Financial Manager presented the Board with the Income and Budget reports for August. The revenue for August 2024 is \$18,625 higher than projected. The O&M budget for August 2024 is less than projected. The YTD revenue for 2024 is \$24,191 higher than projected. The YTD O&M Budget for 2024 is \$73,559 less than projected.

### **See if the Board will authorize the Superintendent to complete a land transfer at 99 Cape Neddick Road with abutters.**

On a motion made by Trustee Leigh and duly seconded by Trustee Arsenault, it voted unanimously to authorize the Superintendent to move forward with the land swap with 99 Cape Neddick Road. **5-0 vote: Motion Passes.**

### **Staff will provide an update on District Operations:**

Zach:

- The timber harvest can move forward, the market is up, and the Mill is allowing three loads of white pine per week. The harvest is expected to take approximately 6 weeks.
- The Source Water Protection Grant documents have been submitted and soon after approved by the Maine Drinking Water Program. This was used for the new access road off County Road that was recently completed.
- The crew worked on watershed maintenance this month cutting back trails.
- Started an invasive species inventory to log locations, progression, and vital information. Focusing on the bittersweet and Japanese knotweed to start.
- Working through the Watershed Plan.
- Zach will check with the Fire Department to see if the timber harvest should be delayed due to the dryness in the watershed.

Noah:

- The pond is on the lower level of normal. Without the transfer from Kittery Water District's Folly Pond, we would be experiencing worse conditions.
- The chemical supply issue from last month has been rectified.
- The crew did an inspection of the spillway and found a new crack. GEI was called to do an inspection and felt it was superficial and should be monitored.
- Talking to GEI about capital projects that can be done during the Cape Neddick Bridge replacement by the Town of York.
- Finished testing on the lagoon recycled water to determine if it would be under DEP "contaminant" standards in hopes of discharging back into the river. Results came back this is not an option for YWD.
- New camera set up at the RPO.

- Brian McBride, Lead Treatment Plant Operator is working on SMRWC chemical bid.

Don:

- Contractor installed eight hundred feet of pipe on the Nubble Road project; to date project is under budget.
- Don, Zach, and Gary are meeting with the Land Trust to discuss an upcoming hike scheduled.
- Scheduling a meeting with GEI to discuss past inspections and for scope of work to strategize CIP before the Cape Neddick Bridge replacement.
- Mailer went out to all landowners with 8 acres + on US Route One, received back 4 responses.
- Had Larry Graham, Foreman reach out to Code Enforcement to see what options we had with our current location. Next step would be a workshop with Board to strategize about options.
- Preparing budget numbers for 2025.
- Working with Ryan McCarthy on Nubble Road contracts for VI & VII main replacements.
- A new State payroll tax to fund the Paid Family Medical Leave fund will start January 1, 2025. This is for employers with fifteen or more employees. This topic will need to be addressed.

General Discussion:

Superintendent's review is due in October, President Boston handed out to each Trustee an appraisal packet and asked that they return their appraisal form back to him to summarize comments for the October meeting.

The meeting adjourned at 3:40 PM.

Respectfully Submitted,

Karen Arsenault  
Clerk  
York Water District

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 FOR CHECKS FROM 9/6/2024 TO 10/3/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
<b>ABBOTT BROTHERS</b>						
1	ABBOTT BROTHERS	33910	461.00	09/23/2024	19914	FILL MATERIALS - SERVICE REPAIRS
			<b>461.00</b>			
<b>Advanced Communications Ser</b>						
348	Advanced Communications Ser	6011285	470.00	09/23/2024	19915	MONTHLY CYBER REPORTING
			<b>470.00</b>			
<b>APPROVED FIRE PROTECTION</b>						
1,024	APPROVED FIRE PROTECTIO	IN00100794	150.60	10/03/2024	19952	GAS METER CALIBRATION
			<b>150.60</b>			
<b>AT&amp;T</b>						
168	AT&T	0207374976001	40.32	09/16/2024	19890	LONG DISTANCE - PLANT FAX
			<b>40.32</b>			
<b>BATTERIES PLUS</b>						
1,687	BATTERIES PLUS	P75706336	65.40	09/16/2024	19891	PLANT SUPPLIES
			<b>65.40</b>			
<b>BRIAN MCBRIDE</b>						
1,824	BRIAN MCBRIDE	09/25/2024	109.50	09/25/2024	19931	CELL STIPEND
			<b>109.50</b>			
<b>Central Maine Power</b>						
24	Central Maine Power	30015194605 09	174.67	09/23/2024	19917	POWER - TOWER SITE 2
24	Central Maine Power	30015194639 09	473.69	09/23/2024	19917	POWER - TOWER SITE 1
24	Central Maine Power	35010715726 09	41.53	09/23/2024	19917	POWER - LIGHT AT POND
24	Central Maine Power	35011336332 09	475.13	09/23/2024	19917	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 09	66.90	09/23/2024	19917	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 09	49.49	09/23/2024	19917	POWER - RPO GARAGE
24	Central Maine Power	35012922080 09	257.80	09/25/2024	19932	POWER - WHITE PINE PS
24	Central Maine Power	35012966749 09	728.39	09/23/2024	19917	POWER - SCREENHOUSE/AERATION SYST
24	Central Maine Power	35012969180 09	6,033.39	09/23/2024	19917	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 09	181.90	09/25/2024	19932	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 09	601.96	09/23/2024	19917	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 09	172.77	09/23/2024	19917	POWER - RPO
24	Central Maine Power	35015396233 09	50.75	09/23/2024	19917	POWER - LIGHT AT SHOP
24	Central Maine Power	35016940278 09	61.71	09/23/2024	19917	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 09	40.76	09/25/2024	19932	POWER - HEAT TAPE
24	Central Maine Power	35017139011 09	856.52	09/23/2024	19917	POWER - OFFICE/SHOP
			<b>10,267.36</b>			
<b>CHARLES BLACK</b>						
1,638	CHARLES BLACK	09/25/2024	109.50	09/25/2024	19933	CELL STIPEND
			<b>109.50</b>			
<b>CHARTER COMMUNICATIONS</b>						
344	CHARTER COMMUNICATION!	1406178010921	159.98	10/03/2024	19953	BROADBAND - TANK SITE
344	CHARTER COMMUNICATION!	1422436010907	129.99	09/23/2024	19918	BROADBAND - TANK SITE

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344	CHARTER COMMUNICATIONS	1425335010907	743.27	09/23/2024	19918	BROADBAND - MAIN SITES
			<b>1,033.24</b>			
<b>CIVIL CONSULTANTS</b>						
1,430	CIVIL CONSULTANTS	19074	1,177.50	09/16/2024	19892	CONSULTING - 1276 US ROUTE ONE
			<b>1,177.50</b>			
<b>COMMUNICATIONS FACILITIES</b>						
338	COMMUNICATIONS FACILITIES	2152	500.00	09/16/2024	19893	MONTHLY TOWER SITE INSPECTION
338	COMMUNICATIONS FACILITIES	2165	500.00	10/03/2024	19954	MONTHLY TOWER SITE INSPECTION
			<b>1,000.00</b>			
<b>CONSOLIDATED COMMUNICATIONS</b>						
75	CONSOLIDATED COMMUNICATIONS	1179440525421	194.65	09/25/2024	19934	BROADBAND - TOWER SITE
			<b>194.65</b>			
<b>DANIEL HINER</b>						
1,720	DANIEL HINER	09/25/2024	109.50	09/25/2024	19935	CELL STIPEND
			<b>109.50</b>			
<b>ELAN FINANCIAL SERVICES</b>						
1,264	ELAN FINANCIAL SERVICES	001618817 09/2	4,111.92	09/23/2024	19916	SEPTEMBER CREDIT CARD CHARGES
			<b>4,111.92</b>			
<b>Eldredge Lumber</b>						
38	Eldredge Lumber	699847	12.32	09/23/2024	19919	PLANT MAINT MATERIALS
38	Eldredge Lumber	701294	11.69	09/16/2024	19894	SHOP SUPPLIES
38	Eldredge Lumber	702248	103.17	09/23/2024	19919	PLANT SUPPLIES
38	Eldredge Lumber	702620	17.98	09/16/2024	19894	SHOP SUPPLIES
38	Eldredge Lumber	703116	2.33	09/23/2024	19919	RPO SUPPLIES
38	Eldredge Lumber	703117	13.07	09/23/2024	19919	RPO SUPPLIES
38	Eldredge Lumber	703451	50.99	09/23/2024	19919	PLANT SUPPLIES
38	Eldredge Lumber	703867	9.70	09/23/2024	19919	SHOP SUPPLIES
38	Eldredge Lumber	705857	8.90	10/03/2024	19955	SHOP SUPPLIES
38	Eldredge Lumber	K00412	38.65	09/23/2024	19919	PLANT MAINT MATERIALS
38	Eldredge Lumber	K01762	5.93	09/23/2024	19919	MATERIALS - NUBBLE ROAD
38	Eldredge Lumber	K02822	35.07	09/23/2024	19919	MATERIALS - RTE 1 NORTH PS
38	Eldredge Lumber	K02930	12.59	09/16/2024	19894	SHOP SUPPLIES
			<b>322.39</b>			
<b>Everett J. Prescott, Inc</b>						
113	Everett J. Prescott, Inc	6297220	609.65	09/16/2024	19895	STOCK - 44 MITCHELL ROAD
113	Everett J. Prescott, Inc	6363857	475.20	10/03/2024	19956	STOCK ITEMS
113	Everett J. Prescott, Inc	6376835	34.00	09/16/2024	19895	STOCK ITEM
113	Everett J. Prescott, Inc	6376837	832.12	09/16/2024	19895	STOCK ITEMS
113	Everett J. Prescott, Inc	6379496	6,089.11	09/16/2024	19895	STOCK - 1123 US RTE 1
113	Everett J. Prescott, Inc	6379514	4,720.31	09/16/2024	19895	STOCK - KERRY ROAD
113	Everett J. Prescott, Inc	6383871	842.66	10/03/2024	19956	STOCK - 1123 US RTE 1
113	Everett J. Prescott, Inc	6383879	660.30	10/03/2024	19956	STOCK - KERRY ROAD

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113	Everett J. Prescott, Inc	6384857	16,121.30	10/03/2024	19956	METER STOCK - MOOREHOUSE
			<b>30,384.65</b>			
<b>EVERETT'S AUTO</b>						
1,049	EVERETT'S AUTO	12869	2,867.85	09/16/2024	19896	VEHICLE MAINT
			<b>2,867.85</b>			
<b>FIELDING'S OIL &amp; PROPANE CC</b>						
988	FIELDING'S OIL & PROPANE	4853621	346.63	09/16/2024	19897	110.7 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4858042	18.79	09/23/2024	19920	6.0 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4862257	2,525.30	09/25/2024	19936	902.7 GAL HEATING OIL - PLANT
988	FIELDING'S OIL & PROPANE	4870997	254.26	10/03/2024	19957	81.2 GAL DIESEL
			<b>3,144.98</b>			
<b>FISKE MOBILE HEARING SERVI</b>						
248	FISKE MOBILE HEARING SER	3843	800.00	10/03/2024	19968	HEARING TESTS
			<b>800.00</b>			
<b>FORMAX, A DIVISION OF BESC</b>						
566	FORMAX, A DIVISION OF BE!	278901	203.00	09/25/2024	19937	INK CARTRIDGE
			<b>203.00</b>			
<b>Gary E. Stevens</b>						
213	Gary E. Stevens	008	840.00	09/16/2024	19898	WATERSHED CONSULTING
			<b>840.00</b>			
<b>GROUP DYNAMIC INC</b>						
1,086	GROUP DYNAMIC INC	605439	200.55	10/03/2024	19958	MONTHLY FSA & HRA ADMIN FEE
			<b>200.55</b>			
<b>HARCROS CHEMICALS,INC</b>						
579	HARCROS CHEMICALS,INC	301014120	2,985.60	09/23/2024	19921	1600 GAL SODIUM HYPOCHLORITE
			<b>2,985.60</b>			
<b>HD SUPPLY, INC</b>						
155	HD SUPPLY, INC	INV00479726	169.02	09/25/2024	19948	SHOP SUPPLIES
			<b>169.02</b>			
<b>Hews Company Inc.</b>						
273	Hews Company Inc.	SP185367	210.44	10/03/2024	19959	VEHICLE REPAIR MATERIALS
			<b>210.44</b>			
<b>HULTSTROM'S LANDSCAPE</b>						
1,769	HULTSTROM'S LANDSCAPE	2553	2,150.00	10/03/2024	19960	SHORELINE TRIMMING
			<b>2,150.00</b>			
<b>IOTB, LLC</b>						
1,763	IOTB, LLC	4257	1,053.91	09/25/2024	1380	DEP REF SVC - 141 LONG BEACH AVE
1,763	IOTB, LLC	4269-1	1,842.39	09/25/2024	1380	DEP REF MAIN - 229 NUBBLE RD
			<b>2,896.30</b>			

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<b>Jack's Towing Service</b>						
292	Jack's Towing Service	17119	200.00	09/16/2024	19899	TOWING STORAGE BOX
			<b>200.00</b>			
<b>KINZIE THOMAS</b>						
1,771	KINZIE THOMAS	09/25/2024	106.00	09/25/2024	19938	LICENSE EXAM FEE
			<b>106.00</b>			
<b>KYOCERA</b>						
1,202	KYOCERA	55L2527303	104.56	09/25/2024	19943	MONTHLY OFFICE/SHOP PRINTER CHARGE
			<b>104.56</b>			
<b>Maine Municipal Emp Health Tr</b>						
85	Maine Municipal Emp Health	37496 10/24	36,662.47	09/16/2024	19900	OCTOBER HEALTH INSURANCE
			<b>36,662.47</b>			
<b>MAINE RURAL WATER ASSOCI/</b>						
68	MAINE RURAL WATER ASSO	17385	700.00	10/03/2024	19961	ADMIN SUMMIT - 7 STAFF
			<b>700.00</b>			
<b>MAINER'S LLC</b>						
1,853	MAINER'S LLC	33193	33.45	09/16/2024	19901	UB 3934 15 WINTERBROOK DRIVE
			<b>33.45</b>			
<b>MASTERS TELECOM, LLC</b>						
1,729	MASTERS TELECOM, LLC	43824	34.20	09/16/2024	19902	MONTHLY VOICEMAIL CHARGES
			<b>34.20</b>			
<b>MICHAEL BEAUMIER</b>						
1,796	MICHAEL BEAUMIER	09/25/2024	109.50	09/25/2024	19939	CELL STIPEND
			<b>109.50</b>			
<b>NELSON ANALYTICAL LLC</b>						
587	NELSON ANALYTICAL LLC	224081095	30.00	09/16/2024	19903	SAMPLES - NUBBLE ROAD
587	NELSON ANALYTICAL LLC	224081099	15.00	09/16/2024	19903	SAMPLE - NUBBLE ROAD
587	NELSON ANALYTICAL LLC	224090041	120.00	09/16/2024	19903	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224090080	400.00	09/16/2024	19903	RAW WATER MONITORING
587	NELSON ANALYTICAL LLC	224090131	15.00	09/16/2024	19903	SAMPLE - KERRY ROAD
587	NELSON ANALYTICAL LLC	224090208	15.00	09/23/2024	19923	SAMPLE - KERRY ROAD
587	NELSON ANALYTICAL LLC	224090220	105.00	09/23/2024	19923	MONTHLY BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	224090373	15.00	09/23/2024	19923	SAMPLE - GULF HILL
587	NELSON ANALYTICAL LLC	224090526	15.00	10/03/2024	19962	SAMPLE - GULF HILL
587	NELSON ANALYTICAL LLC	224090813	45.00	10/03/2024	19962	SAMPLES - NUBBLE ROAD
587	NELSON ANALYTICAL LLC	224090850	45.00	10/03/2024	19962	SAMPLES - NUBBLE ROAD
			<b>820.00</b>			
<b>NEW ENGLAND TRAFFIC CONTI</b>						
606	NEW ENGLAND TRAFFIC COI	219875	170.00	09/16/2024	19904	FLAGGER - SERVICE RENEWALS
606	NEW ENGLAND TRAFFIC COI	219931	711.88	09/16/2024	19904	FLAGGERS - NUBBLE ROAD
606	NEW ENGLAND TRAFFIC COI	219953	2,900.63	09/25/2024	19940	FLAGGERS - NUBBLE ROAD

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606	NEW ENGLAND TRAFFIC COI	220046	4,430.64	10/03/2024	19963	FLAGGERS - NUBBLE ROAD
			<b>8,213.15</b>			
<b>NM Curtis Earth Works, Inc.</b>						
1,594	NM Curtis Earth Works, Inc.	10147	369,631.22	10/03/2024	19964	MAIN INSTALLATION - NUBBLE ROAD
			<b>369,631.22</b>			
<b>NORTHEAST MAID SERVICES, I</b>						
1,823	NORTHEAST MAID SERVICES	4248	425.00	09/16/2024	19905	MONTHLY CLEANING SERVICE
1,823	NORTHEAST MAID SERVICES	4260	425.00	10/03/2024	19965	MONTHLY CLEANING SERVICE
			<b>850.00</b>			
<b>OHLSON, SCOTT</b>						
1,854	OHLSON, SCOTT	33197	341.91	09/23/2024	19924	UB 1524 106 FIELDSTONE ESTATES ROAD
			<b>341.91</b>			
<b>OPENTEXT, INC</b>						
1,751	OPENTEXT, INC	9005000443	44.48	09/23/2024	19925	CARBONITE CHARGES
1,751	OPENTEXT, INC	9005009228	1,635.30	10/03/2024	19966	CARBONITE CHARGES
1,751	OPENTEXT, INC	9005012679	1,113.00	10/03/2024	19966	CARBONITE CHARGES
			<b>2,792.78</b>			
<b>OTT HYDROMET</b>						
1,593	OTT HYDROMET	WO-1552348	118.00	10/03/2024	19967	EVALUATION FEE
			<b>118.00</b>			
<b>PACE ANALYTICAL SERVICES, I</b>						
1,648	PACE ANALYTICAL SERVICES	2458876051	1,419.00	09/25/2024	19941	UCMR5 TESTING
			<b>1,419.00</b>			
<b>PATRICK DESROSIERS</b>						
1,311	PATRICK DESROSIERS	09/25/2024	109.50	09/25/2024	19942	CELL STIPEND
			<b>109.50</b>			
<b>Portland Plastic Pipe</b>						
101	Portland Plastic Pipe	08857	33.84	09/23/2024	19926	PLANT MAINT MATERIALS
			<b>33.84</b>			
<b>Rockingham Electric</b>						
8	Rockingham Electric	S002181194.00	418.53	09/23/2024	19927	MATERIALS - RTE 1 NORTH PS
			<b>418.53</b>			
<b>Roger Pratt Excavating &amp; Pavin</b>						
99	Roger Pratt Excavating & Pav	2428 RETAINAC	778.75	10/03/2024	19969	RETAINAGE - MAPLE STREET
99	Roger Pratt Excavating & Pav	2429 - RETAINA	1,890.00	10/03/2024	19969	RETAINAGE - ROGERS ROAD
99	Roger Pratt Excavating & Pav	2524	365.00	09/16/2024	19906	SHOP SUPPLIES
99	Roger Pratt Excavating & Pav	2525	8,379.00	09/16/2024	19906	MAIN INSTALLATION - KERRY ROAD
			<b>11,412.75</b>			
<b>SMARTSIGHTS TECHNOLOGIES</b>						
1,782	SMARTSIGHTS TECHNOLOGI	2481684811 1 Y	1,450.00	09/25/2024	19944	WIN-911 ANNUAL SUBSCRIPTION



**York Water District  
 INVOICE LIST  
 FOR CHECKS FROM 9/6/2024 TO 10/3/2024**

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
			<b>1,450.00</b>			
<b>SOUTHWORTH-MILTON, INC.</b>						
1,364	SOUTHWORTH-MILTON, INC	INV3346214	696.56	09/23/2024	19922	GENERATOR BATTERIES
1,364	SOUTHWORTH-MILTON, INC	SCR0528368	-80.00	09/23/2024	19922	CREDIT
			<b>616.56</b>			
<b>SPEAR STREAM CONSULTING</b>						
1,555	SPEAR STREAM CONSULTING	09/19/2024	1,200.00	09/25/2024	19945	TIMBER HARVEST REVIEW
			<b>1,200.00</b>			
<b>STEVEN CURTIS</b>						
1,759	STEVEN CURTIS	09/25/2024	109.50	09/25/2024	19946	CELL STIPEND
			<b>109.50</b>			
<b>STILES COMPANY, INC</b>						
1,390	STILES COMPANY, INC	311591	209.06	09/23/2024	19928	STOCK ITEMS
1,390	STILES COMPANY, INC	311592	44.40	09/23/2024	19928	STOCK ITEMS
1,390	STILES COMPANY, INC	311699	783.00	09/23/2024	19928	STOCK ITEMS
1,390	STILES COMPANY, INC	311734	2,378.75	09/23/2024	19928	STOCK ITEMS
			<b>3,415.21</b>			
<b>SULLIVAN ASSOCIATES</b>						
832	SULLIVAN ASSOCIATES	43815	111.08	09/25/2024	19947	LAB SUPPLIES
			<b>111.08</b>			
<b>SULLIVAN TIRE COMPANY, INC</b>						
144	SULLIVAN TIRE COMPANY, INC	K70057	1,522.50	09/16/2024	19907	VEHICLE TIRES & REPAIRS
			<b>1,522.50</b>			
<b>TIDEWATER ENGINEERING &amp; S</b>						
1,216	TIDEWATER ENGINEERING & S	2497	4,750.00	09/16/2024	19908	SURVEYING - LAND SWAP
1,216	TIDEWATER ENGINEERING & S	2634	1,040.50	09/16/2024	19908	SURVEYING - NUBBLE ROAD
			<b>5,790.50</b>			
<b>TIMKEN MOTOR &amp; CRANE SVCS</b>						
119	TIMKEN MOTOR & CRANE SVCS	75400	925.00	10/03/2024	19970	PUMP STATION VFD REPROGRAMMING
119	TIMKEN MOTOR & CRANE SVCS	75551	716.00	10/03/2024	19970	PUMP STATION VFD REPROGRAMMING
			<b>1,641.00</b>			
<b>Treasurer State of Maine</b>						
216	Treasurer State of Maine	09/13/2024	75.00	09/16/2024	19909	INITIAL TREATMENT LICENSE FEE - M. BE
			<b>75.00</b>			
<b>VERRILL</b>						
128	VERRILL	651853	648.00	09/25/2024	19949	MISC LEGAL COUNCIL
			<b>648.00</b>			
<b>W.B.MASON, INC.</b>						
532	W.B.MASON, INC.	248982164	113.30	09/23/2024	19929	OFFICE SUPPLIES
532	W.B.MASON, INC.	249265874	65.67	10/03/2024	19971	OFFICE SUPPLIES

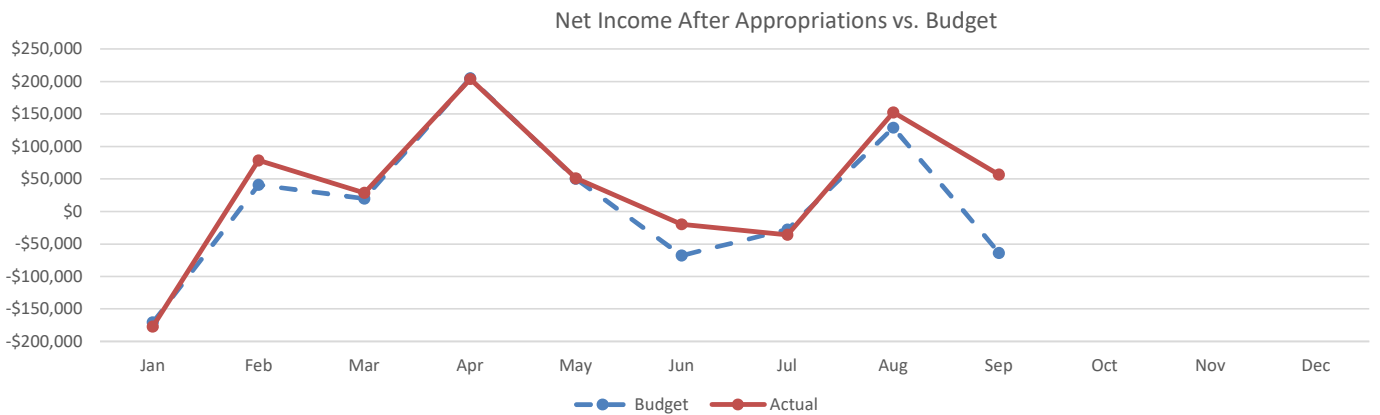
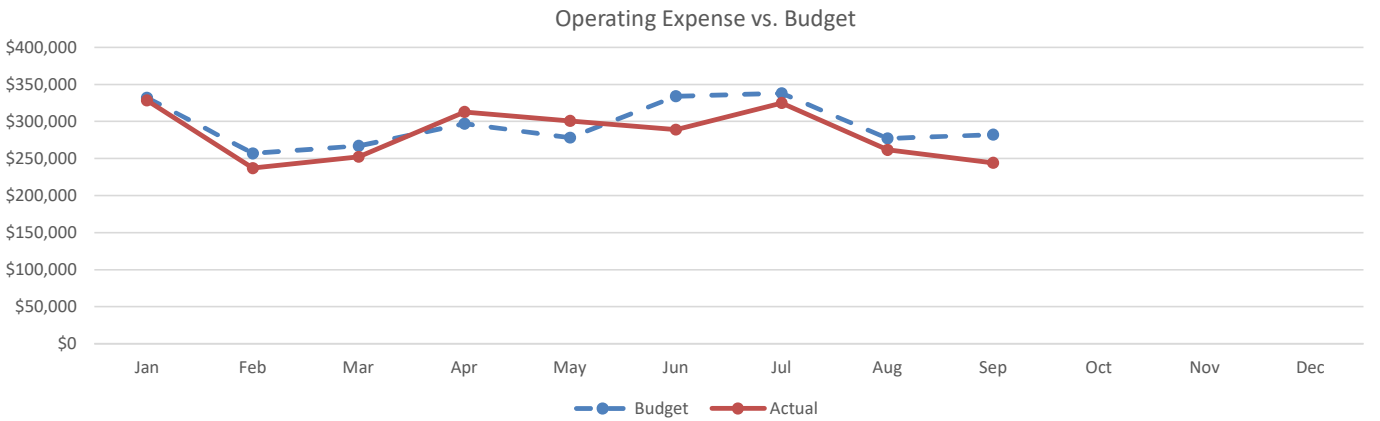
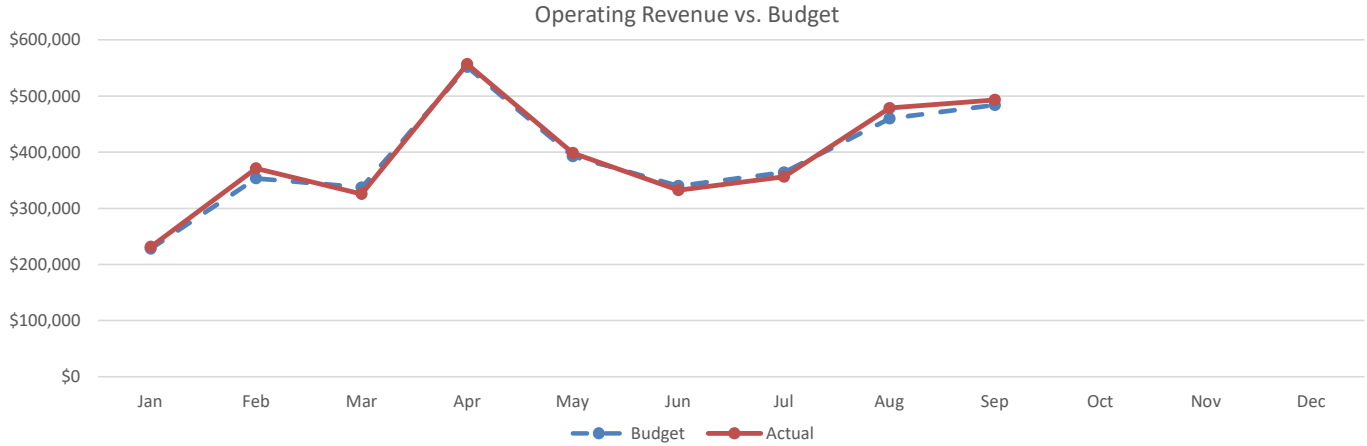
**York Water District  
 INVOICE LIST  
 FOR CHECKS FROM 9/6/2024 TO 10/3/2024**

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
			<b>178.97</b>			
<b>W.W. Grainger CO. Inc.</b>						
65	W.W. Grainger CO. Inc.	9238156351	34.88	09/23/2024	19930	PLANT SUPPLIES
65	W.W. Grainger CO. Inc.	9239151740	34.38	09/23/2024	19930	PLANT SUPPLIES
			<b>69.26</b>			
<b>WEED PRECAST, LLC</b>						
1,838	WEED PRECAST, LLC	SO42783	1,975.00	09/25/2024	19950	GENERATOR PAD
			<b>1,975.00</b>			
<b>WEX BANK</b>						
1,415	WEX BANK	100114415	980.78	10/03/2024	19972	MONTHLY FLEET GAS CHARGES
			<b>980.78</b>			
<b>WIN WASTE INNOVATIONS OF</b>						
1,666	WIN WASTE INNOVATIONS (	23-0000289316	466.06	09/16/2024	19910	MONTHLY DUMPSTER SERVICE
			<b>466.06</b>			
<b>WOODARD &amp; CURRAN, INC</b>						
552	WOODARD & CURRAN, INC	239394	6,533.30	10/03/2024	19973	CONSULTING
			<b>6,533.30</b>			
<b>Wright-Pierce</b>						
137	Wright-Pierce	238333	6,454.06	09/16/2024	19911	CONSULTING - RTE 1 NORTH PS
			<b>6,454.06</b>			
<b>York Police Department</b>						
114	York Police Department	09012024	1,666.66	09/16/2024	19912	MONTHLY REGIONAL PATROLLING
114	York Police Department	YWD 09012024	600.00	09/16/2024	19912	CODE RED SYSTEM 2025
			<b>2,266.66</b>			
<b>YORK SEWER DISTRICT</b>						
798	YORK SEWER DISTRICT	155	73.85	09/16/2024	19913	INTERN BOOTS
			<b>73.85</b>			
<b>ZACHARY RUGER</b>						
1,847	ZACHARY RUGER	09/25/2024	109.50	09/25/2024	19951	CELL STIPEND
			<b>109.50</b>			

WARRANT TOTAL:

**536,272**

**York Water District  
Monthly Operating Revenue, Expense & Net Income**



**Bank Statement Balances**

As of October 2, 2024

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,259,754	(\$81,122)	Watershed	\$450,058	\$1,293
System Development	\$393,400	\$13,300	Customer Advance	\$157,232	(\$6,433)
Investment Account	\$1,387,677	\$40,903			
Land Sale Funds	\$188,000	\$0			
Reserved for Tank Painting	\$1,188,141	\$9,721			
Operating Reserve	\$1,664,690		% of Recommended Reserve	128%	

**York Water District  
Income Statement  
For the Month Ending September 30, 2024**

<b>Operating Revenue</b>	<b>Operating Expense</b>	<b>Net Income/(Loss)</b>
▲ <b>\$9,103</b>	▼ <b>(\$38,019)</b>	▲ <b>\$120,649</b>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 314,366	\$ 308,000	\$ 6,366	\$ 2,710,000	0%
Commercial Metered Sales	55,676	55,000	676	535,000	0%
Governmental Metered Sales	2,463	2,000	463	98,000	0%
Public & Private Fire Protection	118,795	118,000	795	1,459,000	0%
Other Operating Revenue	<u>1,803</u>	<u>1,000</u>	<u>803</u>	<u>13,000</u>	6%
<b>Total Operating Revenue</b>	<b>493,103</b>	<b>484,000</b>	<b>9,103</b>	<b>4,815,000</b>	<b>0%</b>
Salaries & Wages	122,081	127,000	(4,919)	1,772,000	0%
Employee Benefits	65,134	66,000	(866)	770,000	0%
Purchased Power & Water	9,619	10,000	(381)	90,000	0%
Chemicals	2,986	13,000	(10,014)	101,000	-10%
Materials & Supplies	9,455	14,000	(4,545)	233,000	-2%
Contracted Services	23,778	44,000	(20,222)	471,000	-4%
Transportation Expense	6,417	5,000	1,417	48,000	3%
Insurance	-	-	-	56,000	0%
Other Miscellaneous Expenses	<u>4,511</u>	<u>3,000</u>	<u>1,511</u>	<u>86,000</u>	2%
<b>Total Operating Expense</b>	<b>243,981</b>	<b>282,000</b>	<b>(38,019)</b>	<b>3,627,000</b>	<b>-1%</b>
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	120,213	47,000	73,213	571,000	13%
Debt Service	231,805	232,000	(195)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
<b>Net Income After Appropriations</b>	<b>\$ 56,649</b>	<b>\$ (64,000)</b>	<b>\$ 120,649</b>	<b>\$ 438,000</b>	

Light month for chemical purchases but currently \$10,000 in open purchase orders.

Q4 Munis bill paid in August, budgeted for September (\$14,000). Microsoft 365 contract paid in August, budgeted for September (\$4,000).

Large SDC payment collected in September for Moorehouse project. Large payout of interest in investment account and realized gain on 2024 Treasury maturity.

**York Water District  
Income Statement  
For the Nine Months Ending September 30, 2024**

<b>Operating Revenue</b>	<b>Operating Expense</b>	<b>Net Income/(Loss)</b>
<b>\$33,294</b>	<b>(\$112,578)</b>	<b>\$222,413</b>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 1,995,607	\$ 1,988,000	\$ 7,607	\$ 2,710,000	0%
Commercial Metered Sales	359,342	352,000	7,342	535,000	1%
Governmental Metered Sales	69,021	67,000	2,021	98,000	2%
Public & Private Fire Protection	1,109,331	1,094,000	15,331	1,459,000	1%
Other Operating Revenue	10,993	10,000	993	13,000	8%
<b>Total Operating Revenue</b>	<b>3,544,294</b>	<b>3,511,000</b>	<b>33,294</b>	<b>4,815,000</b>	<b>1%</b>
Salaries & Wages	1,228,260	1,252,000	(23,740)	1,772,000	-1%
Employee Benefits	585,985	601,000	(15,015)	770,000	-2%
Purchased Power & Water	69,981	68,000	1,981	90,000	2%
Chemicals	71,833	79,000	(7,167)	101,000	-7%
Materials & Supplies	137,536	161,000	(23,464)	233,000	-10%
Contracted Services	292,047	332,000	(39,953)	471,000	-8%
Transportation Expense	30,803	38,000	(7,197)	48,000	-15%
Insurance	61,690	57,000	4,690	56,000	8%
Other Miscellaneous Expenses	72,287	75,000	(2,713)	86,000	-3%
<b>Total Operating Expense</b>	<b>2,550,422</b>	<b>2,663,000</b>	<b>(112,578)</b>	<b>3,627,000</b>	<b>-3%</b>
Depreciation & Amortization Expense	640,935	641,000	(65)	854,000	0%
Net Non-Operating Income	397,249	321,000	76,249	571,000	13%
Debt Service	324,779	325,000	(221)	351,000	0%
Tank Painting Contribution	86,994	87,000	(6)	116,000	0%
<b>Net Income After Appropriations</b>	<b>\$ 338,413</b>	<b>\$ 116,000</b>	<b>\$ 222,413</b>	<b>\$ 438,000</b>	

**Materials & Supplies**  
Lower than expected spending on computer hardware & software (\$5,000) and general materials & supplies spending (\$6,000) and safety supply spending (\$6,000).

**Contracted Services**  
Timing on planned spending for GIS license (\$5,000) and grounds mowing (\$7,000). Lower than expected costs for legal council (\$12,000) and watershed consulting (\$9,000).

**Transportation**  
Higher than expected equipment charges billed to customer paid jobs.

**Net Non-Operating Income**  
Large SDC payment collected in September for Moorehouse project. Large payout of interest in investment account and realized gain on 2024 Treasury maturity.

**York Water District**  
**Balance Sheet**  
As of September 30, 2024

	09/30/2024	09/30/2023	Difference
Capital Assets	48,420,961	47,037,136	1,383,825 (1)
Less: Accumulated Depreciation	23,446,943	22,466,091	980,852
<b>Total Net Capital Assets</b>	<b>24,974,018</b>	<b>24,571,045</b>	<b>402,973</b>
Cash	2,249,405	2,760,039	-510,634 (2)
Investments	1,387,677	1,000,000	387,677 (2)
Accounts Receivable	666,820	650,544	16,276
Inventory	482,202	500,939	-18,737
Prepayments	42,259	26,770	15,489
<b>Total Current and Accrued Assets</b>	<b>4,828,363</b>	<b>4,938,292</b>	<b>-109,929</b>
Deferred Debits	3,842,778	4,270,963	-428,185
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>33,645,159</b>	<b>33,780,300</b>	<b>-135,141</b>
Long-Term Debt	2,816,852	3,217,411	-400,559
Accounts Payable	67,873	143,480	-75,607 (3)
Accrued Taxes	3,062	2,741	321
Accrued Interest	-8,679	-15,055	6,376
Miscellaneous Current and Accrued Liabilities	1,712,570	1,758,555	-45,985
<b>Total Current and Accrued Liabilities</b>	<b>1,774,826</b>	<b>1,889,721</b>	<b>-114,895</b>
Advances for Construction	197,073	537,971	-340,898 (2)
Other Deferred Credits	2,748,160	3,073,009	-324,849
<b>Total Deferred Credits</b>	<b>2,945,233</b>	<b>3,610,980</b>	<b>-665,747</b>
Contributed Funds	1,545,127	1,327,648	217,479
Contributions In Aid Of Construction (C.I.A.C.)	10,991,887	10,481,332	510,555 (1)
Less: Accumulated Depreciation of C.I.A.C	3,591,544	3,408,944	182,600
<b>Total Net C.I.A.C</b>	<b>7,400,343</b>	<b>7,072,388</b>	<b>327,955</b>
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	2,178,258	2,065,258	113,000
<b>Total Equity Capital</b>	<b>17,162,778</b>	<b>16,662,152</b>	<b>500,626</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>33,645,159</b>	<b>33,780,300</b>	<b>-135,141</b>

**(1) Capital Assets**  
\$1.4 million in capital additions in past twelve months. \$500,000 of that amount came in the form of C.I.A.C from customer paid projects.

**(2) Cash & Investments**  
Overall cash and investments are down about \$120,000 from last September due to less advances for construction being held for outstanding customer projects.

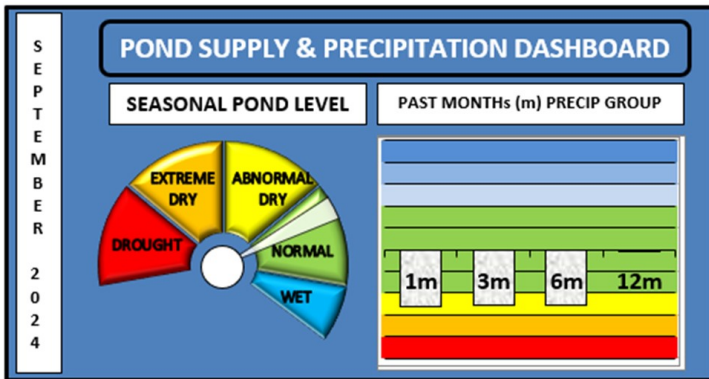
**(3) Accounts Payable**  
Large outstanding accounts payable batch at month end in 2023. Also, more outstanding retainage checks.

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2024	51.7	0	-2.95 (Normal)	1.27" (Drought)
2023	41.4	-2.1 KKW	+0.10 (Extremely Wet)	4.39" (Normal)
2022	45.8	-1.8 KKW	-2.95 (Normal)	2.81" (Normal)
2021	53.8	-0.9 KKW	-0.20 (Extremely Wet)	4.42" (Normal)

\* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

## TREATMENT REPORT

By: Noah Emery



Inside this issue:	
Treatment	1-2
Distribution	2-3
GIS	3-4
Resource Protection	4-5
Wellness	5
Billing	5

The summer’s dry and warm weather continued throughout September as we only received 1.27 inches of rain, which is considered drought. The pond level however, remained just inside the normal range as the month ended -3.0 feet. I have no doubt the pond level would have been close to record lows had we not transferred all that water from Folly Pond earlier in the summer. We are hoping October brings rain as it usually does.

We pumped 51.69 million gallons of water this September. That was second to 2021 for the most all time. You may remember that 2021 we saw a large spike in usage coinciding with the COVID pandemic.

This month we had an on-site meeting with Gillian Williams of GEI to provide her with an overview of the bridge downstream of the dam that is slated to be replaced by the town in the near future. We wanted her thoughts on any potential projects that we should perform on the dam and determine whether they would best be performed

before, during, or after the bridge replacement for maximum efficiency. She is working on a proposal for this and hopes to get us a budgetary number in the coming month.

The operators had a great opportunity to practice performing manual backwashes this month due to a valve failure. The surface wash valve on one filter failed in the middle of the night which allowed the pressure from the backwash tank to open the valve and flood the filter. Thankfully, we had a spare valve on hand so operators were able to replace this valve. However, the new valve and original valve had a different mounting flange so a custom flange had to be created. While waiting a few weeks for Aquila Neptun to create this adapter plate, the computer system could not operate in automatic because it couldn’t “see” an open or close limit. Therefore, the operators became adept at performing manual backwashes! This job was completed in the beginning of October and is back to

normal.

Staff began performing our annual sludge transfer this month. It was Steven's second time undertaking a transfer since he started here and Michael's first. They have done a great job on this challenging task. One lagoon was completed by the end of September. They have to wait for the freeze dry bed to dewater for a week or so, then they will begin working on the other lagoon.

In the beginning of the month, Wright Pierce met us on site at our Route One North Pump Station to perform flow tests with the distribution crew with the goal of tweaking programming for smoother transitions during large volume transfers; like when operating a fire hydrant for flushing or fires. We feel the changes improved the operation but did find that the variable frequency drive (VFD) for the second fire pump (which would only be used in a very large flow situation) had a failure in the internal boards. We worked with Stultz Electric to replace this VFD towards the end of the month.

Staff had to repair a leak in the chlorine feed line this month. The chlorine piping is the oldest remaining chemical piping as we have been changing them all out as preventative maintenance – due to normal UV degradation. As it turns out, we had a new section of piping already run adjacent to the old piping but we were waiting for winter when the plant would be off for long periods of time to perform the switch from the old pipe to the new. This enabled us to successfully replace this section in a short period of time.

Many other hours this month were spent researching treatment issue resolution options, planning upcoming projects, and preparing budgetary quotes for the 2025 budget.

## **DISTRIBUTION REPORT**

By: Webster Ropke

On September 9th, Curtis Earthworks started the



**Final connection of ten-inch to the six-inch main on Nubble Road.**

Nubble Road Phase IV main replacement. Curtis has completed the main part of the job and has installed approximately 1,060 feet of ten-inch ductile iron water main, replacing the old six-inch cast iron water main. There was 825 feet of dirt excavation and 257 feet of ledge. It was estimated to have much more ledge. This is a great savings for the District, as well as cutting the installation time significantly.

Curtis installed two new waterous hydrants, replacing an old Smith and Rensselear hydrant. They started replacing the existing services, with 14 of 20 completed as of September 25th. The remaining services are expected to be completed by September 30th. District crews filled, flushed, pressure tested, chlorinated and dechlorinated the new main. The first and second round of bacteria samples have been taken. Pending the results, District crews will start to switch the services from the temporary line to the new main



**Curtis Earthworks connecting services on Nubble Road.**



on September 30th. We expect to be handing the project over to the Town's Public Works Department the first week of October.

Due to operational issues, District crews excavated the blowoffs on Lobster Cove Extension and Dingle Road. The service box, rods, and riser pipes were replaced on both blowoffs. District crews also excavated a service on Pinefield Road to cut in a new valve and replace the service box and rod. District crews continue to flush dead ends.

## GIS REPORT

By: Todd Hill

Zach asked me to create a ArcGIS Pro map to outline the upcoming timber harvest for woodlots 12 and 13 in the watershed. This map highlights key features such as access roads, designated harvest areas, and the management trail system.

Geotagging in ArcGIS Pro involves adding geographic coordinates from photos taken by a mobile device, enabling users to visualize and analyze spatial data more effectively. I utilized this feature to create maps highlighting instances of illegal dirt bike use throughout the watershed which included the York Water District and Kittery Water District properties. By geotagging the photos taken in affected areas, I was able to pinpoint specific locations on a collection of maps to see the dirt bikes exact route throughout the watershed.

A new water main extension has been successfully installed for 25 Kerry Road, featuring a short section that includes an eight-inch gate, a one-inch water service, and a two-inch blowoff. To ensure accurate mapping and data management, all water utility features associated with this extension have been collected using the Arrow Gold GPS receiver. All associated GIS layers have also been updated to reflect these enhancements.

The Nubble Road Phase IV main replacement has been successfully completed, involving the

replacement of the water main along with the installation of new gates, water services, and two fire hydrants. All water utility features have been collected again using the Arrow Gold GPS receiver, ensuring precise data accuracy. Following the completion of the project, all GIS layers have been updated to reflect these changes, including updates to the ArcGIS Online mobile map.



**New hydrant at Shelton Avenue and Nubble Road intersection.**

Recently, we encountered an issue where all after-hours calls were being incorrectly routed to the junk folder, leading to missed voicemails. After reaching out to Microsoft support, the representative identified that a recent security update was flagging the .wav file attachments (used for voicemail recordings) as potential malware. This caused the system to redirect these messages away from the inbox.

To resolve the issue, the Microsoft representative had me remove and re-add the affected domains to the safe list. After completing these steps and conducting tests, the incoming voicemails were correctly routed to the inbox, ensuring that standby calls were no longer missed.

We worked on getting as much information for the lead service line inventory (LSLI) spreadsheet this month. At this point we are close to getting ready to submit the initial LSLI. Unfortunately, we still have more houses to inspect and these will be a work in progress getting in contact with our customers and scheduling site vis-

its. Moving forward this inventory will have to be maintained as we add new water lines to the distribution system. We have also submitted our documentation for the LSLI assistance grant which will award the District with \$25,000.

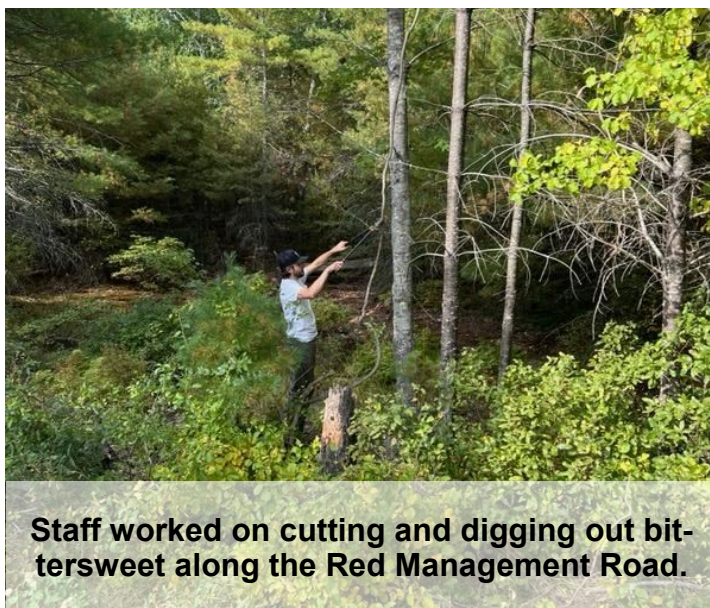
## RESOURCE PROTECTION REPORT

By: Zachariah Mein

In September, I spent a lot of time in the office either finishing up projects or doing preparations for others. The documentation for the Source Water Protection Grant was completed and sent in to the Drinking Water Program which was approved to reimburse the District for \$25,000 for the access trail project in the watershed. I also spent time updating and finalizing the paperwork and notices for the timber harvest since getting the go ahead from Brian Reader to get everything ready for October. During the month, I completed the Manager Candidate School that I had been attending since last November. The graduation took place at the annual MEWEA Conference. The class was a great experience that I was able to learn many different topics of management from industry professionals from all over the state of Maine and was also able to meet many new people to network with throughout my career. After completing the management course, I have begun taking the American Water College online course to begin working on my distribution licenses so I can make progress through the winter season.

As far as watershed specific updates, one of the trails sign posts was dug out and replaced because the base had rotted away and I found the post leaning against a tree on one of my routine trips through. I spent some time planning projects for next year with the new budget season coming up. This includes the cross over trail which needs to have a section diverted while adding a few culverts and doing work to the trail that is currently there. After assessing the hemlock bridge on Yellow Management Road, I determined the whole bridge needs to be replaced,

with signs of decay in the bottom beams, fungus growth, and minor termite signs in the wood. The damage is not critical at this point, but decay has certainly set in, so it is better to replace everything at the same time.



**Staff worked on cutting and digging out bittersweet along the Red Management Road.**

Michael and Steven spent time doing invasive removal in the watershed this month which was a huge help. They worked on cutting and digging out the roots of bittersweet along the Red Management Road which will be greatly beneficial for next year. The established vines were able to be cut before the berries had fully ripened. This should decrease the seed bank next year, reducing the spread. Removing the roots is the best way to remove the plant itself. If we remain persistent, we might be able to remove it from the areas we have found it. They also started doing work on Japanese knotweed behind 200 Mountain Road. The plants had started to seed but were removed before all the seeds dropped. This easily prevented thousands of seeds from spreading. Now that I have more information on these plants and know where they appear, we can begin to get a better handle on them.

Also this month, the York Land Trust reached out to the Mount Agamenticus staff and the District to set up a five-mile guided hike stretching from the Mount Agamenticus peak to the McIntire Highlands. After our initial meeting, Gary and I will do two rides of the route with the coordinator

of the Land Trust and the representative from Mount Agamenticus in October in preparation for the hike in November. I will hike with the group and Gary will patrol that day in case of emergency.

## WELLNESS REPORT

By: Karen Hale

### Tips to Getting a Better Night's Sleep

A healthy sleep routine is supported by what we do during the day. Here are a few tips to help your body wind down for the night:

- No caffeinated beverages ten hours before bed. It takes ten hours for the body to get rid of caffeine effects.
- No food or alcohol three hours before bed. Having a meal close to bedtime can make it harder to fall asleep and impact quality of sleep. Alcohol can disrupt deeper sleep patterns.
- No work two hours before bed. Your brain needs to relax and prepare for sleep.
- No screen time one hour before bed. Blue light from electronic devices interfere with the sleep hormone melatonin.
- Don't hit the snooze button. Get up when the alarm goes off. It can impact how well you fall asleep later that night.



Markings left behind after bitter-sweet removal.

## SEPTEMBER BILLING

York Beach Route

2024	Usage(cf)	Revenue	Customers
Residential	4,259,100	\$314,366	1,899
Commercial	1,668,200	\$55,676	91
Governmental	83,300	\$2,463	9

2023	Usage(cf)	Revenue	Customers
Residential	3,675,800	\$266,115	1,855
Commercial	1,519,100	\$49,830	90
Governmental	51,100	\$2,264	8

# WATER QUALITY REPORT

REPORT DATE: 10/2/2024

## AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
1,701,456	70	0.07	9.07	0.05	2.19	1.50		-2.56	-2.98	-2.04

## PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
9/26/2024	66	0.07	9.03	0.04	2.00	1.55	17	0	0.104	0.09	0.008
9/17/2024	70	0.08	9.01	0.04	2.30	1.56	16	0	0.031	0.01	0.007
9/12/2024	69	0.07	9.09	0.04	2.20	1.50	18	0	0.025	0.01	0.009
9/4/2024	73	0.08	9.15	0.04	2.20	1.48	19	0	0.009	0.08	0.006
<b>AVERAGE RESULTS:</b>	<b>70</b>	<b>0.08</b>	<b>9.07</b>	<b>0.04</b>	<b>2.18</b>	<b>1.52</b>	<b>18</b>	<b>0</b>	<b>0.042</b>	<b>0.05</b>	<b>0.008</b>
<b>TREATMENT TARGET PARAMETERS:</b>		<b>&lt;0.3</b>	<b>9.0</b>	<b>&lt;0.10</b>	<b>2.0-2.5</b>	<b>&gt;=1.5</b>	<b>&gt;10</b>	<b>&lt;5</b>	<b>&lt;0.05</b>	<b>&lt;0.05</b>	<b>&lt;0.05</b>

## ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	9/26/2024	0.09	9.20	0.05	1.70	1.51	17		0.007	0.050	0.018
Route 1 at Pine Ledge Motel S	9/17/2024	0.09	9.17	0.06	1.70	1.55	18		0.006	0.020	0.029
Route 1 at Pine Ledge Motel S	9/12/2024	0.08	9.23	0.09	1.70	1.58	18		0.007	0.010	0.000
Route 1 at Pine Ledge Motel S	9/4/2024	0.09	9.18	0.07	1.60	1.50	20		0.000	0.000	0.030
Route 1 North Pump Station	9/26/2024	0.11	9.11	0.02	1.80	1.53	16		0.004	0.020	0.011
Route 1 North Pump Station	9/17/2024	0.12	9.03	0.04	1.90	1.56	18		0.004	0.040	0.025
Route 1 North Pump Station	9/12/2024	0.09	9.03	0.04	2.00	1.61	17		0.003	0.000	0.003
Route 1 North Pump Station	9/4/2024	0.10	9.12	0.05	1.70	1.56	19		0.000	0.030	0.015
Route 1 South Pump Station	9/26/2024	0.09	9.18	0.03	2.00	1.54	15		0.005	0.040	0.003
Route 1 South Pump Station	9/17/2024	0.10	9.03	0.02	2.10	1.55	16		0.004	0.020	0.011
Route 1 South Pump Station	9/12/2024	0.09	9.12	0.01	2.10	1.57	15		0.006	0.020	0.025
Route 1 South Pump Station	9/4/2024	0.07	9.17	0.04	2.00	1.53	19		0.009	0.020	0.008
Simpson Hill Tank (SHT)	9/26/2024	0.08	8.93	0.04	2.00	1.57	15		0.007	0.030	0.000

Simpson Hill Tank (SHT)	9/17/2024	0.08	9.04	0.03	2.10	1.54	16		0.004	0.030	0.010
Simpson Hill Tank (SHT)	9/12/2024	0.07	8.99	0.02	2.00	1.57	16		0.005	0.020	0.019
Simpson Hill Tank (SHT)	9/4/2024	0.08	9.02	0.03	2.00	1.53	18		0.000	0.020	0.023
York Heights Tank (YHT)	9/26/2024	0.09	8.88	0.02	2.10	1.52	15		0.006	0.020	0.003
York Heights Tank (YHT)	9/17/2024	0.11	9.01	0.04	2.00	1.52	17		0.007	0.030	0.010
York Heights Tank (YHT)	9/12/2024	0.09	9.00	0.06	2.20	1.53	18		0.006	0.040	0.021
York Heights Tank (YHT)	9/4/2024	0.09	9.01	0.02	2.00	1.56	18		0.000	0.020	0.019
York Water District Office	9/26/2024	0.10	8.78	0.03	1.90	1.59	14		0.004	0.030	0.010
York Water District Office	9/17/2024	0.09	8.78	0.02	2.00	1.55	10		0.004	0.030	0.021
York Water District Office	9/12/2024	0.11	9.00	0.05	1.90	1.56	18		0.005	0.030	0.025
York Water District Office	9/4/2024	0.09	9.00	0.05	1.80	1.55	19		0.011	0.030	0.027
<b>AVERAGE RESULTS:</b>		<b>0.09</b>	<b>9.04</b>	<b>0.04</b>	<b>1.93</b>	<b>1.55</b>	<b>17</b>		<b>0.005</b>	<b>0.025</b>	<b>0.015</b>
<b>TARGET MIN/MAX PARAMETERS:</b>		<b>&lt;0.3</b>	<b>8.0-9.2</b>	<b>&lt;0.10</b>	<b>&gt;&gt;1.0</b>	<b>&gt;=1.0</b>	<b>&gt;10</b>		<b>&lt;0.10</b>	<b>&lt;0.10</b>	<b>&lt;0.10</b>

#### ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform
South Side Road Near Blaisdell Farm	9/3/2024	0.08	8.98	0.05	1.90	0.00	16	20.4	ABSENT
Route 1 @ Mr. Mikes Convenience Store	9/3/2024	0.06	8.72	0.06	2.00	0.00	16	22.8	ABSENT
Webber Road Near Ridge Road (73 Webber)	9/3/2024	0.10	9.05	0.06	2.00	0.00	17	23.3	ABSENT
Ridge Road Across from Coastal Ridge Elemen	9/3/2024	0.09	9.03	0.10	2.10	0.00	17	22.9	ABSENT
Nubble Road at Sewer Pump Station	9/3/2024	0.16	9.10	0.15	1.80	0.00	17	21.8	ABSENT
Route 1A @ Roaring Rock Road	9/3/2024	0.07	9.04	0.04	1.90	0.00	17	21.0	ABSENT
Route 1 @ Old Post Road (Tranmission Line)	9/3/2024	0.11	8.89	0.14	2.30	0.00	17	22.8	ABSENT
Organug Road @ Indian Trail	9/9/2024	0.07	9.04	0.05	2.20	1.65	17	21.3	ABSENT
Seabury Road Near Route 103	9/9/2024	0.06	9.03	0.08	1.90	1.59	17	19.6	ABSENT
Stageneck Road @ Harbor Beach Road	9/9/2024	0.13	8.89	0.09	1.80	1.67	15	21.1	ABSENT
Godfrey Cove Road and Raynes Neck Road	9/9/2024	0.11	9.11	0.08	1.90	1.65	17	18.8	ABSENT
Yorkshire Commons @ York Street	9/9/2024	0.07	9.08	0.05	2.10	1.64	17	21.3	ABSENT
Route 1A @ York Senior Center formerly YPD	9/9/2024	0.08	9.13	0.06	2.10	1.52	17	21.4	ABSENT

Clark Road Cape Neddick	9/9/2024	0.09	8.91	0.06	1.70	1.57	16	20.5	ABSENT
Long Beach Ave Across From Long Beach Bath	9/3/2024	0.11	8.81	0.05	1.90	0.00	16	21.9	ABSENT
	<b>Average:</b>	<b>0.09</b>	<b>8.99</b>	<b>0.07</b>	<b>1.97</b>	<b>0.75</b>	<b>17</b>	<b>21.4</b>	
	<b>Minimum:</b>	0.06	8.72	0.04	1.70	0.00	15	18.8	
	<b>Maximum:</b>	0.16	9.13	0.15	2.30	1.67	17	23.3	

		<u>Task</u>	<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
<b>BI</b>		Eyewash Station checks	Weekly	v	v	v	v	v	v	v	v	v			
		Vehicle Checks	Weekly	v	v	v	v	v	v	v	v	v			
		Fire extinguisher inspections (internal)	Monthly	v	v	v	v	v	v	v	v	v			
		First Aid Kit Inspections	Monthly	v	v	v	v	v	v	v	v	v			
		AED inspections	Monthly	v	v	v	v	v	v	v	v	v			
		GFCI checks	Quarterly	v			v			v					
		Air Compressor relief valve check	Quarterly	v			v			v					
		Portable Ladder inspections	Quarterly	v			v			v					
		Sling/ lifting strap/ lifting chain inspections	Quarterly	v			v			v					
		PPE inspections	Quarterly	v			v			v					
		Jack inspections	Quarterly	v			v			v					
		Jack stand inspections	Quarterly	v			v			v					
		Welding equipment inspections	Quarterly	v			v			v					
		Grinding wheel/ guard inspection	Quarterly	v			v			v					
		Garage Door sensor checks	Quarterly	v			v			v					
		Emergency Exit Lighting checks	Quarterly	v			v			v					
		Confined Space Rescue Trailer inspections	Quarterly	v			v			v					
		Air Quality Monitor Calibrations	Every 6 months		v							v			
		Fixed Ladder Inspections	Annually							v					
		Lifts/Hoists (internal)	Annually - opposite the contracted insp.							v					
	Lifts/Hoists (Contracted)	Annually													
	Testing Panic buttons/security pads	Annually													
	Fire extinguisher inspections (contracted)	Annually													
<b>BLS REQUIRED TRAINING</b>		MMA - Fire Extinguisher Training	Annual				v								
		Confined Space Rescue Training*	Initial												
		Simulated Confined Space Rescue Training*	Annual												
		Basic First Aid Training*	Every 2 years - last 6/15/22												
		CPR certification*	Every 2 years - last 6/15/22												
		Hearing Tests/Training Video*	Annual									v			
		Respirator Medical Evaluations*	Annual						-	v					
		Respirator Fit Tests*	Annual							-	-				
		Workzone/Flagger Training	Initial												
		Trenching & Excavation Training	Initial												
	Global Harmonization Video	Initial													
<b>BLS REQUIRED PROGRAMS</b>		Hazard Assessment of PPE	Program Review			v									
			Employee Review				v								
		Bloodborne Pathogen Policy	Program Review			v									
			Employee Review				v								
		Confined Space Program	Program Review			v									
			Employee Review				v								
		Emergency Action Plan	Program Review			v									
			Employee Review				v								
		Electrical Policy (Arc Flash)	Program Review			v									
			Employee Review				v								
		Fire Extinguisher Policy	Program Review			v									
			Employee Review				v								
		Global Harmonization Policy (HazCom)	Program Review			v									
			Employee Review				v								
		Hearing Protection Program	Program Review			v									
			Employee Review				v								
		Ladder Policy	Program Review			v									
			Employee Review				v								
	Lock Out / Tag Out Program	Program Review			v										
		Employee Review				v									
	Respiratory Protection Program	Program Review			v										
		Employee Review				v									
	Silica Exposure Prevention Program	Program Review			v										
		Employee Review				v									
	Video Display Terminal Policy	Program Review			v										
		Employee Review													
<b>MISC</b>		Safety Meetings	Quarterly			-	v		-			-			
		Update Bureau of Labor posters	Every 6 months	v						v					
		Post OSHA 300 logs	Annual	v											
		Prepare Safety budget	Annual												
		SDS inventory	Annual			-									
		NWZAW & Safe Digging Banners	Annual			v	v								
		SHAPE inspection	Every 3 years												

\* Applicable employees only